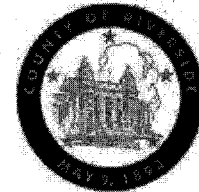


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM
3.7
(ID # 8537)**

MEETING DATE:

Tuesday, January 29, 2019

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA):

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA): Riverside County Administrative Center Refresh Program - California Environmental Quality Act Exempt, Approval of In-Principle and Preliminary Project Budget, All Districts. [\$245,000 - Capital Improvement Program Fund 30700 - 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Riverside County Administrative Center Refresh Program (hereafter Program) for inclusion on the Capital Improvement Program (CIP) project list;
2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 Existing Facilities Exemption and Section 15061 (b)(3) "Common Sense" Exemption;
3. Approve in-principle the Program for a variety of improvements throughout the CAC;
4. Approve a preliminary project budget in the amount not to exceed \$245,000 for the Program;

Continued on page 2

ACTION: CIP, Policy

Robert Field, Assistant County Executive Officer/ECD 12/26/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: January 29, 2019
xc: EDA, Purchasing

Kecia Harper
Clerk of the Board
By:
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

5. Authorize the use of Capital Improvement Program Fund 30700 not to exceed \$245,000, including reimbursement to the Economic Development Agency (EDA) for incurred program related expenses;
6. Delegate project management authority for the Program to the Assistant County Executive Officer/ECD in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for related services in connection with the project that are within the approved project budget; and
7. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements not to exceed \$100,000 per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for this project, and the sum of all project contracts shall not exceed \$245,000.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 245,000	\$ 0	\$ 245,000	\$ 0
NET COUNTY COST	\$ 245,000	\$ 0	\$ 245,000	\$ 0
SOURCE OF FUNDS: Capital Improvement Program Fund 30700 - 100%			Budget Adjustment: No	
			For Fiscal Year: 2018/19	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The John F. Tavaglione Executive Annex was completed in 2002 and has seen considerable use over the last 16 years. During that period there has been limited investment in the various heavily trafficked areas, several of which are in need of repair. In response, a scope of work has been developed that will repair or replace the deteriorating components of the facility. The scope includes replacing flooring, patching and repainting walls, replacing worn out or damaged furniture, and repairing, slurry coating and restriping two surface parking lots.

EDA recommends the Board of Supervisors (Board) approve the preliminary project budget for the Program in an amount not to exceed \$245,000. EDA will pursue the most cost effective project delivery method.

Pursuant to CEQA, the Program was reviewed and determined to be categorically exempt under State CEQA Guidelines Sections 15301 Existing Facilities Exemption; and Section 15061(b)(3), General Rule or "Common Sense" Exemption. The Program, as proposed, is limited to minor

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alterations and improvements within an existing County-owned facility. With certainty, there is no possibility that the activity in question may have a significant effect on the environment because it merely involves minor alterations to an existing facility. Therefore, the Program is exempt as it meets the scope and intent of the Common Sense Exemption identified in Section 15061 (b)(3) and Class 1 Categorical Exemption identified in Section 15301. A Notice of Exemption will be filed by EDA staff with the County Clerk within five days of Board approval.

Impact on Residents and Businesses

The Program will have no direct impact to local businesses.

Additional Fiscal Information

(Commences on page 4)

Additional Fiscal Information

The approximate allocation of the preliminary project budget is as follows:


PROJECT BUDGET LINE ITEMS	CATEGORY	PROJECT BUDGET AMOUNT
Architectural Design	1	0
Construction Management	2	0
Construction Contract	3	128,082
Offsite Construction	4	0
Project Management	5	18,625
Fixtures, Furnishings, Equipment	6	72,000
Other Soft Costs / Specialty Consultants	7	11,300
Project Contingency	8	14,993
Minor Construction	9	0
Preliminary Project Budget		\$ 245,000


All costs associated with this Board action will be expended in FY 2018/19 and are 100% funded with Capital Improvement Program Fund 30700.

RF:HM:VC:SP:BL:mg FM08110009434 13948-8537
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STATE OF CALIFORNIA


Nehini Tsaiika, Principal Management Analyst 1/7/2019


Teresa Summers, Director of Purchasing 12/17/2018


Gregory V. Priaplos, Director County Counsel 1/3/2019