

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.12
(ID # 8662)

MEETING DATE:

Tuesday, January 29, 2019

FROM : ENVIRONMENTAL HEALTH:

SUBJECT: ENVIRONMENTAL HEALTH: Approval of 2019 FDA Grant Agreement between the United States Food and Drug Administration, Association of Food and Drug Officials, Retail Standards Grant Program and Riverside County Environmental Health Department. This grant award will be used for staff training. All Districts. [\$3,000, FDA (Federal) Grant 100%]; 4/5 Vote

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept grant agreement number G-T-1810-06402 between the United States Food and Drug Administration (FDA), Association of Food and Drug Officials (AFDO), Retail Standards Grant Program and Riverside County Environmental Health Department, for the period of February 2019 through October 2019, in the amount of \$3,000. This is a one time grant award.
2. Approve and direct the Auditor Controller to make the budget adjustment shown on the schedule A.

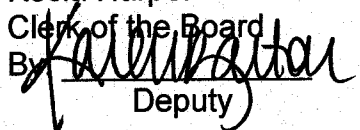
ACTION: 4/5 Vote Required, Policy


Steve Van Stockum, Director Environmental Health 12/19/2018

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: January 29, 2019
xc: Environmental Health, Auditor

Kecia Harper
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 3,000	\$ 0	\$ 3,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: FDA (Federal) Grant 100%			Budget Adjustment:	Yes
			For Fiscal Year:	18/19; 19/20

C.E.O. RECOMMENDATION: Approved

BACKGROUND:

Summary

The Department of Environmental Health submitted an application to the FDA for a grant project entitled, "Staff Training at 2019 CEHA AES". This grant will allow staff to attend the California Environmental Health Association (CEHA) Annual Educational Symposium (AES), to be held in Ventura, California. There they will attend educational seminars on USFDA related food safety topics, and bring this knowledge back to share with other staff through continuing education training.

Impact on Residents and Businesses

This grant should have a positive impact on both residents and food facility businesses in Riverside County, as it will allow for staff education on current food safety topics. This information can then be passed on to food facility operators, which will ultimately benefit the public as consumers.

Additional Fiscal Information

In order to attend the CEHA AES training, the department expects to expend the \$3,000 grant within this fiscal year. However, this was not anticipated when the FY 18/19 budget was developed. The budget adjustment noted below is proposed to rectify the issue.

Attachments

- 2019 FDA Grant

SCHEDULE A. BUDGET ADJUSTMENT (FY 18/19)

INCREASE APPROPRIATIONS:

10000-4200400000--528140	Conference/Registration Fees	\$2,045
10000-4200400000--528960	Lodging	\$955

INCREASE ESTIMATED REVENUE:

10000-4200400000--762040	Fed-Health Grants	\$3,000
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VOLUNTARY NATIONAL RETAIL FOOD
REGULATORY PROGRAM STANDARDS
(RETAIL STANDARDS) GRANT PROGRAM



December 3, 2018

Grant Number: G-T-1810-06402
Project Title: Staff Training at 2019 CEHA AES
Award Value: \$3,000.00
Project Period: February 1, 2019 to October 1, 2019

Jenay Marcotte
Supervising EHS
Riverside County Department of Environmental Health
4065 County Circle Dr., Ste. 104
Riverside, California 92503

Dear Jenay Marcotte:

We have approved your application for Staff Training at 2019 CEHA AES as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Riverside County Department of Environmental Health to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by October 1, 2019 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at <http://afdo.org/retailstandards>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after October 1, 2019. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with the FDA Voluntary National Retail Food Retail Program Standards, available at: http://afdo.org/fda_vnrfrps.

The amount of \$3,000.00 represents the full amount of funds to which you are entitled. Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 8/11/2016, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,



Steven Mandernach
Executive Director
Association of Food and Drug Officials
155 W. Market St.
3rd Floor
York, PA 17401

AFDO Programmatic Point of Contact:

Michael Turner
retailstandards@afdo.org
(850) 583-4593

Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:

<http://afdo.org/retailstandards/fdaregionalcontacts>

cc: Gerald Berg (gerald.berg@fda.hhs.gov)
Daniel Lukash (daniel.lukash@fda.hhs.gov)