

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.47
(ID # 8907)

MEETING DATE:

Tuesday, January 29, 2019

FROM : PURCHASING AND FLEET SERVICES:

SUBJECT: PURCHASING AND FLEET SERVICES: Approval of FY 2019/20 Fleet Services
ISF Rates and Approval of Capital Asset Plan FY19/20-23/24, All Districts.
[\$4,812,590 - Departmental Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the proposed rates for Fleet Services as shown in Attachment A; and,
2. Approve the waiver of Board Policy B-28 for the use of unrestricted net assets in the amount of \$4,812,590 for capital assets and the reserve plan for capital asset purchases for FY19/20-FY23/24 (Attachment C).


ACTION: 4/5 Vote Required, Policy


Teresa Summers, Director of Purchasing 1/17/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: January 29, 2019
xc: Purchasing

Kecia Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 1,676,195	\$751,000	\$ 4,812,590	\$ N/A
NET COUNTY COST	\$ N/A	\$ N/A	\$ N/A	\$ N/A
SOURCE OF FUNDS: Departmental Funds 100%			Budget Adjustment:	No
			For Fiscal Year:	19/20-23/24

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

This Form 11 is for the purpose of establishing Fleet Services rates for fiscal year 2018/19, and the purchase of capital assets.

The Fleet Services Division provides a comprehensive fleet management program for all vehicles and light trucks in the central County fleet. This includes vehicle selection and acquisition, maintenance, mechanical/accident repair, fuel sales, car wash, and vehicle disposal. The division purchases vehicles for long-term use by County departments and agencies as well as maintains a central motor pool for short-term rental. The division currently operates eight garages, dispatches motor pool vehicles from nine locations, and operates thirteen fuel sites located throughout the County. The division owns and maintains approximately 4,105 vehicles, including a growing percentage of fuel efficient hybrids or alternative fuel vehicles.

The proposed FY19/20 budget is \$22,338,872, which is an increase of \$347,583 from the current FY18/19 budget of \$21,991,289, (1.6% increase). Fleet Services has made operational changes to help offset increased costs; however, certain increases such as fuel prices impact the overall budget and direct charges to departments.

The 19/20 charges to departments reflect a vehicle support fee structure that includes a base vehicle maintenance charge and a cost per mile charge that totals the Estimated Vehicle Support Charges as noted in Attachment B. This rate structure addresses the associated maintenance costs related to the actual miles driven for a specific vehicle type. Fleet Services has refined the reporting of all costs associated with each vehicle type and can provide a more direct association of fees per type based on the fleet management information system the department utilizes. The proposed change to the daily motor pool rental rate reflects a similar change to address the maintenance cost associated with each specific vehicle type (e.g. compact, mid-size, truck, etc.), and establishes a single daily rental fee replacing hourly rates.

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Fleet continues to look for operational efficiencies and enhancing customer service. This last year Fleet re-opened County Circle Drive and implemented flex hours to cover early morning and late day drop-off and pick-up. This accommodates different schedules for county customers. Fleet initiated the move of the main facility in Jurupa Valley (Rubidoux) back to Orange Street. These activities generate operational savings and enhances a convenient service location for county customers in the proximity to downtown Riverside.

Fleet Services is requesting the approval of the attached Five-Year Capital Asset Needs/Reserve Plan for capital purchases for FY19/20-FY23/24.

Impact on Citizens and Businesses

N/A

Additional Fiscal Information

N/A

Contract History and Price Reasonableness


N/A


ATTACHMENTS:

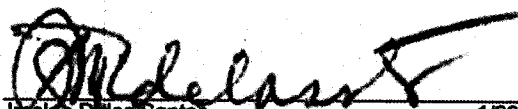
Attachment A – Proposed FY2019/20-23/24 Rates for Fleet Services

Attachment B – Estimated Costs per Department

Attachment C – Five Year Capital Asset Plan


Stephanie Poirer, Principal Management Analyst 1/23/2019


Paul A. Angulo, County Auditor-Controller 1/17/2019


Inelda Delos Santos 1/23/2019

**Attachment A
Fleet Services Rate Structure**

RATES FOR ASSIGNED VEHICLES							
Vehicle Description	Vehicle Type	FY 18/19 Vehicle Support Rate Per Month w/o Telematics	FY 19/20 Vehicle Monthly Rate w/o Telematics	FY 18/19 Vehicle Support Rate Per Month with Telematics	FY 19/20 Vehicle Monthly Rate with Telematics	FY 18/19 Maintenance Rate Per Mile	FY 19/20 Maintenance Rate Per Mile
Sub Compact Sedan	1	129.00	85.24	149.20	105.44	-	0.15
Compact Sedan	2	129.00	85.24	149.20	105.44	-	0.13
Intermediate Sedan	3	129.00	85.24	149.20	105.44	-	0.07
Full Size Sedan	22	129.00	85.24	149.20	105.44	-	0.10
Mini Van	4	129.00	85.24	149.20	105.44	-	0.08
Full Size Van	5	177.00	85.24	197.20	105.44	-	0.09
Mini Pick Up	8	177.00	85.24	197.20	105.44	-	0.24
4x4 Mini Pick Up	11	177.00	85.24	197.20	105.44	-	0.14
1/2 Ton Pick Up	9	177.00	85.24	197.20	105.44	-	0.11
4x4 1/2 Ton Pick Up	12	177.00	85.24	197.20	105.44	-	0.09
3/4 Ton Pick Up	10	177.00	85.24	197.20	105.44	-	0.18
4x4 3/4 Ton Pick Up	13	177.00	85.24	197.20	105.44	-	0.19
4x4 Mini Utility (SUV)	14	177.00	85.24	197.20	105.44	-	0.14
4x2 Utility (SUV)	21	129.00	85.24	149.20	105.44	-	0.09
4x4 Utility (SUV)	15	177.00	85.24	197.20	105.44	-	0.09
Patrol	20	272.00	85.24	292.20	105.44	-	0.22
Patrol SUV	23	272.00	85.24	292.20	105.44	-	0.10
Diesel Bus	6	62.00	85.24	82.20	105.44	-	-
Mini Bus	7	62.00	85.24	82.20	105.44	-	-
Medium Truck	16	62.00	85.24	82.20	105.44	-	-
Heavy Truck	17	62.00	85.24	82.20	105.44	-	-
Motor Home	18	62.00	85.24	82.20	105.44	-	-
Special Purpose	19	62.00	85.24	82.20	105.44	-	-

Notes:

1) Vehicle types 6, 7, and 16-19 are specialty vehicles which are direct billed actual work orders in lieu of a maintenance rate per mile.

**Attachment A
Fleet Services Rate Structure**

RATES FOR DAILY RENTALS									
Vehicle Description	Vehicle Type	FY 18/19 Per Hour Non-Key Valet Locations	FY 19/20 Per Hour Non-Key Valet Locations	FY 18/19 Daily Fee Non-Key Valet Locations	FY 19/20 Daily Fee Non-Key Valet Locations	FY 18/19 Daily Fee Key Valet Locations	FY 19/20 Daily Fee Key Valet Locations	FY 18/19 Maintenance Rate Per Mile	FY 19/20 Maintenance Rate Per Mile
Sub Compact Sedan	Sedans 01	4.20	-	16.80	18.06	-	13.18	0.089	0.21
Compact Sedan	Sedans 02	7.35	-	29.40	33.82	24.85	28.98	0.089	0.10
Intermediate Sedan	Sedans 03	8.40	-	33.60	37.45	-	32.90	0.089	0.08
Full Size Sedan	Sedans 04	9.98	-	39.90	41.90	-	37.71	0.089	0.09
Mini Van	Vans 01	12.08	-	48.30	51.29	-	46.73	0.089	0.10
Full Size Van	Vans 02	15.23	-	60.90	63.74	-	59.18	0.160	0.48
Mini Pick Up	Trucks 01	9.45	-	37.80	41.54	-	36.99	0.160	0.46
4x4 Mini Pick Up	Trucks 08	9.98	-	39.90	41.90	-	37.71	0.160	0.51
1/2 Ton Pick Up	Trucks 02	12.60	-	50.40	55.46	-	50.90	0.160	1.00
4x4 1/2 Ton Pick Up	Trucks 03	12.86	-	51.45	53.95	-	49.39	0.160	0.45
3/4 Ton Pick Up	Trucks 06	13.13	-	52.50	55.13	-	49.61	0.160	0.98
4x4 3/4 Ton Pick Up	Trucks 04	15.49	-	61.95	66.65	-	62.09	0.160	1.09
4x4 Mini Utility (SUV)	SUV 01	11.55	-	46.20	48.61	-	44.06	0.160	0.20
4x2 Utility (SUV)	SUV 03	15.23	-	60.90	63.15	49.69	58.44	0.089	0.07
4x4 Utility (SUV)	SUV 02	15.49	-	61.95	65.47	-	60.91	0.160	0.27
Medium Truck	Trucks 05	15.49	-	61.95	65.11	-	60.55	0.160	0.43
Heavy Truck	Trucks 07	25.99	-	103.95	116.64	-	112.08	0.160	1.14

Notes:

- 1) Short term rental charges consist of daily fee, maintenance rate per mile, and fuel rate per mile.
- 2) Fuel rate per mile is based on actual fuel cost at time of rental plus mark-up.
- 3) Key Valet Locations include the CAC and Orange Street garage.
- 4) Short term daily fees are provided on a daily basis only effective 19/20.

**Attachment A
Fleet Services Rate Structure**

OTHER SERVICES			
Service	FY 18/19 Rate	FY 19/20 Rate	Unit
Fuel - Fleet Services Sites	0.20	0.21	Per gallon markup
Fuel - Commercial	0.06	0.21	Per gallon markup
FA License Fee	0.00	7.21	Per month per Equip ID
Parts Markup	0%	36%	Parts on direct bill work orders
Shop Labor Rate - Fleet Services Vehicles	49.88	128.42	Per hour
Shop Labor Rate - Non Fleet Services Vehicles	101.00	128.42	Per hour
Car Wash - Non Fleet Services Vehicles	3.00	7.00	Per wash

Notes:

- 1) FA License Fee is a new rate to charge the cost of maintaining an equipment ID in the Fleet Anywhere (FA) software program.
- 2) Parts markup and shop labor rates apply only to direct billed work orders.
 Departments are directly billed work orders for
 - vehicle types 6-7 (buses), 16-17 (med/heavy trucks), and 18-19 (motor homes/special purpose)
 - all accidents (including vandalism or damage in operation) regardless of vehicle type
 - special maintenance requests for vehicle types 1-5, 8-15, and 20-23

**Attachment B
Fleet Services**

Estimated Costs per Department

Dept	Dept Name	¹ FY18/19 Estimated Fleet Veh Count	² FY18/19 Estimated Vehicle Support Charges	³ FY18/19 Estimated Fuel Charges	³ FY18/19 Estimated Motor Pool Rental Charges	⁴ FY18/19 Estimated Total Charges	¹ FY19/20 Estimated Fleet Veh Count	² FY19/20 Estimated Vehicle Support Charges	³ FY19/20 Estimated Fuel Charges	³ FY19/20 Estimated Motor Pool Rental Charges	⁴ FY19/20 Estimated Total Charges	Net \$ Change	Net % Change
10001	Board of Supervisors	9	15,084	5,801	9,346	30,231	8	13,048	5,067	15,323	33,438	\$ 3,207	10.61%
11001	Executive Office	1	2,124	881	348	3,354	0	324	344	3,599	4,266	\$ 912	27.21%
11301	Human Resources	0			6,045	6,045	0			3,871	3,871	\$ (2,175)	-35.97%
11303	HR Air Quality Division	50	79,126	69,439	15,362	163,929	44	91,751	61,386	24,745	177,883	\$ 13,953	8.51%
11310	HR Liability Insurance	2	3,096	481	535	4,112	2	2,553	463	1,053	4,074	\$ (38)	-0.93%
11313	HR Safety Loss Control	3	4,644	3,387	198	8,210	3	5,793	3,388	2,628	11,809	\$ 3,599	43.83%
11318	HR Temporary Assignment Program	0					0			158	158	\$ 158	100.00%
11320	HR Exclusive Provider Option	0			8,903	8,903	0			3,886	3,886	\$ (5,017)	-56.36%
11322	HR EAS	0			2,892	2,892	0			3,177	3,177	\$ 285	9.84%
11329	HR Occupational Health & Wellness	0			1,624	1,624	0			1,342	1,342	\$ (282)	-17.39%
12001	Assessor	26	44,856	18,716	107	63,679	25	43,152	19,369		62,521	\$ (1,159)	-1.82%
12002	County Clerk-Recorder	8	13,536	4,051		17,587	9	14,383	5,029	179	19,590	\$ 2,004	11.39%
12003	RMAP	3	5,798	4,912		10,708	1	2,272	2,850		5,122	\$ (5,585)	-52.16%
13001	Auditor Controller	0			429	429	0			430	430	\$ 0	0.07%
13002	Auditor Controller	0			317	317	0			500	500	\$ 184	58.01%
14001	Treasurer Tax Collector	5	9,468	3,717	57	13,242	4	7,226	4,503		11,729	\$ (1,514)	-11.43%
15001	County Counsel	0			426	426	0					\$ (426)	-100.00%
17001	Registrar of Voters	1	2,924	3,965	54,645	40,734	2	2,839	7,394	30,947	46,981	\$ 6,247	15.34%
19001	EDA	8	13,536	5,721	2,417	21,674	4	8,102	5,522	4,895	18,519	\$ (3,155)	-14.56%
19002	EDA Community Development Block Grant	8	13,536	5,837	49	19,422	8	14,495	6,674	376	21,545	\$ 2,123	10.93%
19003	EDA Workforce Development	13	20,700	12,168	1,602	34,470	13	23,253	11,005	7,391	41,650	\$ 7,180	20.83%
19005	EDA Single Family Revenue Bond	0					0			49	49	\$ 49	100.00%
19007	County Free Library	3	5,220	17,653	548	23,421	4	7,716	17,510	809	26,036	\$ 2,614	11.16%
19010	EDA	0			2,271	2,271	4	4,438		4,491	8,928	\$ 6,657	293.07%
19107	EDA Aviation Unit	2	4,248	12,482	87	16,817	2	3,968	13,138	2,372	19,478	\$ 2,661	15.82%
19201	EDA National Date Festival	3	5,798	2,139	305	8,241	2	3,217	2,037	1,437	6,690	\$ (1,550)	-18.81%
19301	EDA Museum	1	2,124	363	57	2,544	0	16	13		29	\$ (2,515)	-98.87%
20001	Emergency Management Dept	4	8,496	50,006		58,502	5	7,250	42,378	2,346	51,974	\$ (6,528)	-11.16%
22001	District Attorney	242	400,992	229,090	2,697	632,779	234	452,574	271,488	5,118	729,180	\$ 96,400	15.23%
23001	Child Support Services	13	20,700	11,067	12,026	43,793	10	49,079	10,485	10,527	40,091	\$ (3,702)	-8.45%
24001	Public Defender	26	40,248	24,508	1,843	66,399	22	45,273	23,762	3,554	72,590	\$ 6,151	9.25%
25001	Sheriff	40	62,496	56,823	9,727	129,046	39	90,457	63,172	728	154,358	\$ 25,312	19.61%
25002	Sheriff Support	195	459,792	55,268		515,060	129	191,770	72,058		263,828	\$ (251,232)	-48.78%
25003	Sheriff Patrol	1,278	3,532,284	3,677,928	48,866	7,260,078	1,274	3,508,303	3,738,201	19,265	7,265,768	\$ 5,692	0.08%
25004	Sheriff Corrections	136	307,428	379,337	6,988	695,753	147	398,826	426,818	6,263	833,907	\$ 136,154	19.86%
25005	Sheriff Court Services	55	157,788	89,364	186	247,300	53	104,818	89,009		193,827	\$ (53,494)	-21.83%
25007	Sheriff Ben Clark Training	54	137,985	23,883	2,603	164,474	50	68,720	21,842		90,562	\$ (73,912)	-44.94%
25010	Sheriff Coroner West	26	47,160	37,805		84,965	27	53,936	40,769		94,699	\$ 9,733	11.46%
25011	Sheriff Public Administrator	6	12,168	5,535		17,703	7	11,879	6,188	450	18,318	\$ 614	3.47%
25051	Sheriff Cal ID	5	8,316	7,051		15,367	5	11,837	6,096	250	17,382	\$ 2,015	13.11%
26001	Probation Juvenile	43	84,996	44,284		129,280	36	62,765	40,911		103,675	\$ (25,605)	-19.81%
26002	Probation	205	331,116	169,667	315	501,098	201	334,570	171,769	84	506,441	\$ 5,342	1.07%
26007	Probation Admin & Support	17	28,316	11,469	182	37,977	15	22,892	8,441	464	31,587	\$ (6,389)	-16.82%
27002	Fire Department	0			2,462	61,287	0				59,581	\$ (1,699)	-2.77%

**Attachment B
Fleet Services
Estimated Costs per Department**

Dept	Dept Name	1 FY18/19 Estimated Fleet Veh Count	2 FY18/19 Estimated Vehicle Support Charges	3 FY18/19 Estimated Fuel Charges	3 FY18/19 Estimated Motor Pool Rental Charges	4 FY18/19 Estimated Total Charges	1 FY19/20 Estimated Fleet Veh Count	2 FY19/20 Estimated Vehicle Support Charges	3 FY19/20 Estimated Fuel Charges	3 FY19/20 Estimated Motor Pool Rental Charges	4 FY19/20 Estimated Total Charges	Net \$ Change	Net % Change
28001	Agricultural Commissioner	36	67,246	40,351	-	107,599	39	79,087	53,825	6,385	138,796	\$ 31,197	28.99%
31002	TLMA	4	7,344	1,298	2,541	11,183	3	4,561	1,672	1,492	7,725	\$ (3,458)	-30.92%
31003	TLMA Transportation Counter Services	4	7,344	3,242	-	10,586	2	3,411	1,423	-	4,834	\$ (5,752)	-54.34%
31101	TLMA Building & Safety	15	29,556	23,419	1,163	54,159	13	36,192	21,428	24,142	81,762	\$ 27,603	50.97%
31201	TLMA Planning	5	10,044	1,832	14,655	26,531	3	4,647	2,120	125	6,892	\$ (19,639)	-74.02%
31301	TLMA Transportation	0	-	-	1,875	1,875	0	-	-	4,835	4,835	\$ 2,960	157.84%
31307	TLMA Transportation Equipment	43	87,876	230,548	988	319,412	37	69,541	265,360	588	345,499	\$ 26,088	8.17%
31401	TLMA Code Enforcement	40	80,928	65,265	-	146,193	29	63,973	49,998	48	114,017	\$ (32,176)	-22.01%
41001	RUHS Behavioral Health-Public Guardian	2	3,096	2,618	20,201	25,915	2	4,170	2,763	27,002	33,934	\$ 8,019	30.94%
41002	RUHS Behavioral Health-Treatment	139	216,900	215,236	488,306	900,442	181	324,862	236,207	526,144	1,087,213	\$ 186,771	20.74%
41003	RUHS Behavioral Health-Detention	0	-	-	13,201	13,201	0	24	-	16,479	16,503	\$ 3,302	25.01%
41004	RUHS Behavioral Health-Administration	6	9,288	5,514	47,229	62,031	5	9,580	5,105	66,369	83,064	\$ 21,023	33.89%
41005	RUHS Behavioral Health-Substance Abuse	13	20,124	12,535	61,613	94,272	14	26,305	22,004	118,850	166,959	\$ 72,687	77.10%
42001	RUHS Public Health	30	52,200	52,205	171,858	276,263	26	58,276	52,822	203,658	314,756	\$ 38,493	13.93%
42002	California Children's Services	0	-	944	2,846	3,789	0	-	930	7,790	7,790	\$ 4,909	129.55%
42004	Environmental Health	114	214,488	110,686	1,691	326,865	119	208,316	112,231	7,790	321,337	\$ (5,528)	-1.69%
42006	Animal Control	76	156,816	229,580	2,206	388,602	76	213,990	241,377	14,477	469,844	\$ 81,242	20.91%
43001	RUHS	17	28,628	58,092	184,908	251,580	22	48,388	64,026	190,904	303,316	\$ 51,757	20.57%
43002	RUHS Med Indigent Services	0	-	-	507	507	0	-	-	23	23	\$ (484)	-95.43%
43003	RUHS Correctional Health	0	-	-	2,675	2,675	0	-	-	3,173	3,173	\$ 498	18.63%
43006	RUHS Fed Qualified Health Ctrs	8	14,112	8,125	7,391	29,628	6	9,699	5,611	21,485	36,795	\$ 7,167	24.19%
45001	Waste Resources	0	-	72,319	-	72,319	0	-	85,040	396	85,436	\$ 13,116	18.14%
51001	DPSS	562	880,920	529,590	388	1,410,889	562	1,009,753	542,434	4,685	1,556,871	\$ 146,003	10.35%
52001	DCA Administration	2	4,248	4,398	490	9,136	2	3,317	3,017	2,364	8,698	\$ (439)	-4.80%
52002	DCA Local Initiative	7	14,868	21,837	3,499	40,203	7	17,044	21,958	9,744	48,747	\$ 8,543	21.25%
52003	DCA Local Initiative	0	-	-	438	438	0	-	-	828	828	\$ 390	89.11%
53001	Office on Aging	10	16,632	7,466	14,463	38,561	8	13,720	7,245	17,788	38,754	\$ 194	0.50%
54001	Veterans Services	2	3,672	675	-	4,347	2	3,150	1,272	374	4,796	\$ 450	10.34%
72001	EDA Facilities Administration	8	33,536	5,688	4,222	23,445	7	9,020	6,427	4,579	20,025	\$ (3,420)	-14.59%
72002	EDA Custodial	41	69,804	41,629	6,708	118,141	35	56,066	37,553	7,751	101,371	\$ (16,771)	-14.20%
72003	EDA Maintenance	108	224,208	183,965	66,815	444,987	110	218,766	170,917	76,822	466,524	\$ 21,537	4.84%
72004	EDA Real Property	5	8,316	2,599	-	10,905	5	8,283	2,714	-	10,997	\$ 92	0.84%
72005	EDA Project Management	13	22,428	18,556	23,383	64,367	12	30,737	17,923	19,453	68,113	\$ 3,746	5.82%
72007	EDA Parking	8	12,384	8,878	896	22,148	8	12,169	9,929	4,887	26,966	\$ 4,838	21.84%
73001	Purchasing Services	1	1,548	195	-	1,743	1	1,470	253	(0)	1,722	\$ (21)	-1.19%
73005	Fleet Services	246	20,472	-	-	20,472	250	2,608	5,676	-	2,608	\$ (17,864)	-87.26%
73004	Supply Services	1	2,124	1,195	107,002	110,320	3	3,783	5,876	6,543	16,202	\$ (92,118)	-83.50%
73006	Central Mail	8	15,264	22,176	101,154	138,594	8	22,252	25,411	17,331	64,995	\$ (73,599)	-53.10%
74001	RCIT	68	118,088	76,065	12,923	208,076	69	124,763	88,068	11,963	224,800	\$ 16,724	8.04%
74006	RCIT Communications Solutions	17	36,108	54,041	-	90,149	16	39,003	48,707	-	87,710	\$ (2,439)	-2.71%
903601	CSA Administration	0	-	199	-	199	0	-	807	-	807	\$ 608	305.28%
908501	CSA Administration	0	-	1,449	-	1,449	0	-	1,583	-	1,583	\$ 134	9.23%
912101	CSA Administration	0	-	3,995	-	3,995	0	-	861	-	861	\$ (3,073)	-76.11%
		0	-	620	-	620	0	-	-	-	-	\$ (620)	-100.00%

**Attachment B
Fleet Services**

Estimated Costs per Department

Dept	Dept Name	¹ FY18/19 Estimated Fleet Veh Count	² FY18/19 Estimated Vehicle Support Charges	³ FY18/19 Estimated Fuel Charges	³ FY18/19 Estimated Motor Pool Rental Charges	³ FY18/19 Estimated Total Charges	¹ FY19/20 Estimated Fleet Veh Count	² FY19/20 Estimated Vehicle Support Charges	³ FY19/20 Estimated Fuel Charges	³ FY19/20 Estimated Motor Pool Rental Charges	⁴ FY19/20 Estimated Total Charges	Net \$ Change	Net % Change
912601	CSA Administration	1	2,124	4,799	-	6,923	1	4,478	5,418	-	9,896	\$ 2,973	42.94%
913401	CSA Administration	1	2,124	3,651	-	10,775	1	4,692	7,438	-	12,129	\$ 1,354	12.57%
914301	CSA Administration	4	6,498	20,864	1,262	30,641	4	18,162	34,041	-	52,202	\$ 21,561	70.37%
914901	CSA Administration	0	-	-	-	-	0	-	118	-	118	\$ 118	100.00%
915201	CSA Administration	0	-	3,572	-	3,572	3	4,284	8,550	-	12,834	\$ 9,263	259.34%
915202	CSA Administration	0	-	1,948	-	1,948	1	1,402	2,431	-	3,833	\$ 1,885	96.78%
931002	Parks	0	-	-	337	337	0	-	-	-	-	\$ (337)	-100.00%
931101	Parks	0	-	1,519	-	1,519	0	-	454	-	454	\$ (1,065)	-70.10%
931104	Parks	0	-	4,265	16,673	20,938	5	5,651	1,145	1,519	8,315	\$ (12,623)	-60.29%
931107	Parks	0	-	2,678	-	2,678	0	-	2,339	-	2,339	\$ (339)	-12.66%
931116	Parks	1	2,124	6,370	-	8,494	1	3,410	6,841	-	10,051	\$ 1,557	18.33%
931119	Parks District	2	3,672	506	-	4,178	2	2,900	861	-	3,762	\$ (416)	-9.96%
931150	Parks	0	-	18,727	-	18,727	0	-	22,154	-	22,154	\$ 2,427	12.30%
931155	Parks	0	-	104	578	682	0	-	-	-	-	\$ (682)	-100.00%
931156	Parks	0	-	1,001	1,778	2,779	0	-	-	-	-	\$ (2,779)	-100.00%
931170	Parks	3	6,372	8,211	-	14,583	3	6,814	12,586	-	19,400	\$ 4,818	33.04%
931180	Parks	0	-	876	140	1,016	0	-	-	-	-	\$ (1,016)	-100.00%
931184	Parks	0	-	1,034	-	1,034	0	-	-	-	-	\$ (1,034)	-100.00%
931186	Parks	0	-	292	-	292	0	-	619	-	619	\$ 327	112.07%
931190	Parks - Drop Zone General	0	-	646	-	646	0	-	-	-	-	\$ (646)	-100.00%
931200	Parks	0	-	3,077	-	3,077	0	-	4,561	-	4,561	\$ 1,484	48.22%
931235	Parks Headquarters	0	-	3,521	-	3,521	0	-	2,776	-	2,776	\$ (744)	-21.14%
931270	Parks Fleet Management	0	-	-	-	-	4	4,438	2,323	-	6,760	\$ 6,760	100.00%
931300	Parks	0	-	3,928	-	3,928	0	-	3,185	-	3,185	\$ (743)	-18.92%
931400	Major Parks	5	10,620	51,635	-	62,255	4	6,339	56,128	-	63,068	\$ 812	1.30%
931401	Parks	1	2,124	50	-	2,174	1	1,109	-	-	1,109	\$ (1,065)	-48.98%
935001	Habitat Conserv Agency-JPA	1	2,124	4,016	2,844	8,984	1	2,090	3,620	7,968	13,677	\$ 4,694	52.25%
935201	RCA Land Acquisitions	0	-	-	303	303	0	-	-	-	-	\$ (303)	-100.00%
938001	RCCFC - Agency	0	-	185	-	185	0	-	-	-	-	\$ (185)	-100.00%
938002	Children & Families Commission	2	3,096	764	117	3,978	2	3,853	2,391	48	7,945	\$ 3,967	99.74%
947260	Flood Control	0	-	11,760	-	11,760	0	-	19,375	-	19,375	\$ 6,616	56.26%
947560	Flood Control	0	-	-	-	-	0	-	12	-	12	\$ 12	100.00%
980503	Perris Valley Cemetery	1	2,124	1,220	-	3,344	1	1,319	1,908	-	3,227	\$ (117)	-3.50%
Total		4,172	\$ 8,399,904	\$ 7,359,717	\$ 1,531,504	\$ 17,291,125	4,105	\$ 8,464,539	\$ 7,565,181	\$ 1,605,965	\$ 17,735,696	\$ 444,560	2.57%

NOTES:
1. Estimated Fleet Vehicle Count is a count of vehicles assigned through Fleet Services. Select departments may have vehicles purchased directly from vendors which are not maintained by Fleet and only have fuel charges.
2. Estimated Vehicle Support Charges are based on Fleet vehicle count as of August 2018 for FY19/20 and as of October 2017 for FY18/19. Actual charges are based on current vehicle counts.
3. Estimated Fuel and Motor Pool Rental Charges are based on FY17/18 data for FY19/20 and FY16/17 data for FY18/19. Actual charges are based on usage and current fuel prices.
4. Estimated Total Charges do not include:

- Finance (fixed) costs for vehicle payments.
- Services outside of standard maintenance and accident reimbursement.
- Telematics monthly subscription (pass-thru).
- Specialty vehicles (types 6, 7, & 16-19) charged for work orders.
- Car washes for non fleet vehicles.

Contact Kaleena Richards by email at krichards@mvco.org or by phone at 951-955-9154 for historical information.

**Attachment C
Fleet Services
Five-Year Capital Asset Needs/Reserve Plan**

Capital Asset	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Total 5 Years
Vehicles for Motor Pool	\$ 700,000	\$ 721,000	\$ 742,630	\$ 764,909	\$ 787,856	\$ 3,716,395
Moreno Valley Garage Replacement	\$ 706,195	\$ -	\$ -	\$ -	\$ -	\$ 706,195
Orange Street - Buidling Upgrade	\$ 240,000					\$ 240,000
Shop Equipment	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Total	\$ 1,676,195	\$ 751,000	\$ 772,630	\$ 794,909	\$ 817,856	\$ 4,812,590

Moreno Valley Garage Upgrade will occur over two fiscal years: 25% in 18/19 and 75% in 19/20

Orange Street Building Upgrade will occur over two fiscal years: 80% in 18/19 and 20% in 19/20