

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.49
(ID # 8911)

MEETING DATE:

Tuesday, January 29, 2019

FROM : PURCHASING AND FLEET SERVICES:

SUBJECT: PURCHASING AND FLEET SERVICES: eProcurement/Contract Management System FY19/20 Cost Allocation, All Districts. [\$1,874,293-Departmental Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the proposed cost allocation for the countywide eProcurement/Contract Management System for FY19/20 as shown in Attachment A.


ACTION: Policy


Teresa Summers, Director of Purchasing 1/22/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: January 29, 2019
xc: Purchasing

Kecia Harper
Clerk of the Board
By: 
Deputy

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STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$351,694	\$1,874,293	\$	\$
NET COUNTY COST	\$	\$	\$	\$
SOURCE OF FUNDS: Departmental Funds 100%			Budget Adjustment:	
			For Fiscal Year:	19/20

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On October 3, 2017, (M.O. 3-22) the Board of Supervisors approved the purchase of Jaggaer modules for implementation of a countywide eProcurement/contract management system. The eProcurement system (RivcoPRO) includes a contract management tools, workflow approval that eliminates various manual and duplicative procurement processes throughout the county, and provides reporting tools and dashboards to track procurement activities and spend.

The Board approved system purchase included financing of the implementation and licenses costs to help defer costs over a five-year period (through FY22/23). In coordination with the Executive Office it was determined that the allocation to departments for the countywide system was to be based on the purchase order (PO) count of each department. As this is a procurement/contract management system, the cost allocation can be based on procurement activities, which can be identified by PO count as well as over procurement spend.

For FY19/20 rates the department recommends keeping the cost allocation for the county system based on PO count. Purchasing will work with the Executive Office to determine the most appropriate cost allocation in future years.

Impact on Residents and Businesses

N/A

Additional Fiscal Information

Below is a chart that identifies the finance and subscription as approved by the Board on October 3, 2017 and revised estimated staff costs for fiscal years 19/20 through 22/23. Since implementation of the system, RCIT has identified that additional technical support is needed to support the system and recommends increasing RCIT staff support from 1 to 2.5 positions. RCIT costs noted below are for 2.5 staff and actual support hours will be tracked and billed. Financed costs end in 22/23, thereafter ongoing support will be the annual subscription costs and RCIT staff costs.

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	19/20	20/21	21/22	22/23	23/24
Finance Costs	\$730,966	\$730,966	\$730,966	\$365,483	\$0
Subscription Costs	\$833,327	\$833,327	\$833,327	\$833,327	Ongoing
RCIT Staff Costs	\$310,000	\$318,370	\$326,966	\$335,794	Ongoing
	\$1,874,293	\$1,882,663	\$1,891,259	\$1,534,604	

Contract History and Price Reasonableness

The Jaggaer subscription based solution was available from a competitively bid award through the National State Association of State Procurement Officials (NASPO) cooperative purchasing agreement. The NASPO award was based on a competitive process with the evaluation of fifteen eProcurement solutions and the single award to Jaggaer (formerly SciQuest). The NASPO contract pricing provides the base discounts of 42% off subscription list price with a first year discount of 2.5% for the modules, and a 30% discount on implementation costs. Deeper discounts were negotiated by Riverside County Purchasing resulting in an additional 13% discount on subscription services.

ATTACHMENTS:

Attachment A


Paul A. Angulo, County Auditor-Controller 1/23/2019

**Attachment A
Purchasing Services
FY19/20 RivcoPRO Cost Allocation**

Department Name	Dept	Fund	Allocation Amount FY18/19	Allocation Amount FY19/20	Net Change
Board Of Supervisors	10001	10000	\$ 614	\$ 4,071	\$ 3,458
Executive Office	11001	10000	\$ 963	\$ 5,725	\$ 4,762
Human Resources	11301	10000	\$ 3,372	\$ 19,275	\$ 15,904
Assessr/Clk-Recrdr/Recrds Mgmt	12001	10000	\$ 4,220	\$ 25,192	\$ 20,971
Auditor-Controller	13001	10000	\$ 528	\$ 2,831	\$ 2,303
Treasurer-Tax Collector	14001	10000	\$ 854	\$ 6,234	\$ 5,380
County Counsel	15001	10000	\$ 224	\$ 891	\$ 667
Registrar Of Voters	17001	10000	\$ 591	\$ 3,626	\$ 3,035
Economic Development Agency	19001	21100	\$ 1,221	\$ 9,288	\$ 8,066
Workforce Development Center	19003	21550	\$ 241	\$ 1,654	\$ 1,413
County Free Library	19007	21200	\$ 464	\$ 3,531	\$ 3,066
Aviation	19107	22100	\$ 430	\$ 1,718	\$ 1,288
Desert Expo Center	19201	22200	\$ 275	\$ 1,559	\$ 1,283
Edward Dean Museum	19301	10000	\$ 75	\$ 1,113	\$ 1,039
Emergency Management Dept.	20001	10000	\$ 1,457	\$ 7,029	\$ 5,573
District Attorney	22001	10000	\$ 1,915	\$ 12,214	\$ 10,299
Dept Of Child Support Services	23001	10000	\$ 1,049	\$ 9,479	\$ 8,429
Public Defender	24001	10000	\$ 1,479	\$ 9,924	\$ 8,444
Sheriff	25001	10000	\$ 26,946	\$ 147,174	\$ 120,228
Probation	26007	10000	\$ 8,223	\$ 38,869	\$ 30,646
Fire Protection	27002	10000	\$ 16,957	\$ 114,634	\$ 97,678
Agricultural Commissioner	28001	10000	\$ 103	\$ 1,177	\$ 1,074
TLMA Agency	31002	20200	\$ 29,916	\$ 111,867	\$ 81,951
RUHS Behavioral Health	41004	10000	\$ 61,386	\$ 352,746	\$ 291,360
RUHS Public Health	42001	10000	\$ 5,643	\$ 27,577	\$ 21,935
Environmental Health	42004	10000	\$ 1,227	\$ 5,980	\$ 4,753
Department Of Animal Services	42006	10000	\$ 4,163	\$ 20,643	\$ 16,480
RUHS	43001	40050	\$ 68,411	\$ 382,741	\$ 314,330
Riverside Univ Health Systems	43001	40050	\$ 46	\$ 318	\$ 272
MISP - Medically Indigent Svc	43002	10000	\$ 1,411	\$ 9,447	\$ 8,036
Detention Health Services	43003	10000	\$ 2,586	\$ 13,995	\$ 11,409
Health Care System	43006	40090	\$ 4,903	\$ 32,984	\$ 28,082
Department Of Waste Resources	45001	40200	\$ 5,958	\$ 27,959	\$ 22,001
Dept Of Public Social Services	51001	10000	\$ 13,676	\$ 39,728	\$ 26,051
Homeless Housing Relief	51006	21300	\$ 52	\$ 64	\$ 12
Community Action	52001	21050	\$ 1,525	\$ 9,860	\$ 8,335
Office On Aging	53001	21450	\$ 6,916	\$ 39,060	\$ 32,144
Veterans Services	54001	10000	\$ 46	\$ 32	\$ (14)
Facilities Management	72001	10000	\$ 31,235	\$ 186,233	\$ 154,998
Purchasing	73005	45300	\$ 18,900	\$ 80,759	\$ 61,859
Information Technology	74001	45500	\$ 4,301	\$ 22,647	\$ 18,346
PSEC - Pub Safety Ent Comm	74006	45520	\$ 2,047	\$ 8,556	\$ 6,509

**Attachment A
Purchasing Services
FY19/20 RivcoPRO Cost Allocation**

Department Name	Dept	Fund	Allocation Amount FY18/19	Allocation Amount FY19/20	Net Change
County Service Area	915202	23010	\$ 2,655	\$ 19,466	\$ 16,811
Parks	931104	25400	\$ 4,490	\$ 16,445	\$ 11,955
Children & Families Commission	938002	25800	\$ 1,273	\$ 5,598	\$ 4,325
Flood Control	947200	15100	\$ 6,222	\$ 31,330	\$ 25,109
IHSS Public Authority	985101	22800	\$ 505	\$ 1,050	\$ 545
Total			\$ 351,694	\$ 1,874,293	\$ 1,522,599

Notes:

1. FY19/20 costs are allocated by percentage of purchase orders from FY17/18.
2. FY18/19 costs are allocated by percentage of purchase orders from FY16/17.