

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM  
3.13  
(ID # 8536)

**MEETING DATE:**

Tuesday, March 12, 2019

**FROM :** ECONOMIC DEVELOPMENT AGENCY (EDA):

**SUBJECT:** ECONOMIC DEVELOPMENT AGENCY (EDA): Goodhope Park Improvements Project – Approval of Revised Project Budget, Ratification and Approval of Change Orders No. 8 and 9 and the Notice of Completion for Sudweeks Construction, Inc., District 1. [\$40,992 - Community Development Block Grant Fund - 100%] (Clerk to Record Notice of Completion)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve an increase to the project budget in the amount not to exceed \$40,992 for a revised project budget of \$906,279 for the Goodhope Park Improvements (Goodhope Park) Project;
2. Authorize use of the Community Development Block Grant Fund not to exceed the additional \$40,992 for the Project, including reimbursement to the Economic Development Agency (EDA) for incurred project related expenses;
3. Ratify and approve Change Orders No. 8 and 9 for Sudweeks Construction, Inc. (Sudweeks), in the cumulative amount not to exceed \$35,992, for the Goodhope Park Project, and find that the work was integral to the project and that competitive bidding will not produce an advantage and is impractical for the work;
4. Authorize the Chairman of the Board to execute Change Orders No. 8 and 9 for Sudweeks on behalf of the County;

Continued on page 2

**ACTION:Policy, CIP**

Robert Field, Assistant County Executive Officer/ECD 2/22/2019

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: March 12, 2019  
xc: EDA, Recorder

Kecia Harper  
Clerk of the Board  
By: Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**RECOMMENDED MOTION:** That the Board of Supervisors:

5. Accept the Goodhope Park Project, constructed by Sudweeks as complete and authorize the Clerk of the Board to record the attached Notice of Completion; and
6. Authorize the release of the undisputed retained funds in the amount of \$36,673 to Sudweeks in accordance with the contract terms and applicable law.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 40,992	\$ 0	\$ 40,992	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Community Development Block Grant Fund - 100%			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2018/19	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On December 5, 2017, Item 3.11, the Board of Supervisors (Board) approved the construction contract between the County of Riverside (County) and Sudweeks in the amount of \$629,000 to complete the Goodhope Park Project. During construction, six change orders were approved in the cumulative amount of \$40,223 for a new contract value of \$669,223. The six change orders did not exceed the 10% contingency allowance nor single change order dollar authority, therefore; no Board action was required.

On July 17, 2018, Item 3.1, the Board approved Change Order No. 7 in the amount of \$28,250 for Sudweeks, for additional work to enhance the park and promote safety at the facility for a new contract value of \$697,473. Additional change orders were required for the installation of additional fencing, concrete, and a new water line; bidding of this work would have been impractical to expediently perform work as requested. Change Orders No. 8 and 9 will compensate Sudweeks in the cumulative amount of \$35,992, for a new contract value of \$733,465. The two change orders exceed the available project funds, a budget increase of \$40,992 is herein requested for the contractor's change orders and project management costs to execute the work.

Sudweeks has completed the work to the project and it has been inspected and found to comply with the contract requirements. This Board action will release the undisputed contract retention funds in the amount of \$36,673 to Sudweeks after the Notice of Completion has been recorded and the 35-day lien period has expired per contract terms and applicable law.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**Impact on Residents and Businesses**

The Project has enhanced the quality of life for the unincorporated community of Good Hope and Meadow Brook with a safe and attractive community facility.

**Additional Fiscal Information**

(Commences On Page 4)

**Additional Fiscal Information**

The approximate allocation of the project budget increase is as follows:

<b>PROJECT BUDGET LINE ITEMS</b>	<b>CATEGORY</b>	<b>PROJECT BUDGET</b>	<b>PROJECT BUDGET ADJUSTMENT</b>	<b>REVISED PROJECT BUDGET</b>
Architectural Design	1	33,814	0	33,814
Construction Management	2	0	0	0
Construction Contract	3	697,473	35,992	733,465
Offsite Construction	4	0	0	0
Project Management	5	64,186	5,000	69,186
Fixtures, Furnishings, Equipment	6	0	0	0
Other Soft Costs / Specialty Consultants	7	44,514	0	44,514
Project Contingency	8	0	0	0
Minor Construction	9	25,300	0	25,300
<b>Revised Project Budget</b>		<b>\$865,287</b>	<b>\$40,992</b>	<b>\$906,279</b>

All costs associated with this Board action are 100% funded by the CDBG Fund. Monies will be expended in FY 2018/19.


**Attachments:**

- Change Order No. 8 for Sudweeks Construction, Inc.
- Change Order No. 9 for Sudweeks Construction, Inc.
- Notice of Completion for Sudweeks Construction, Inc.

RF:HM:VC:SP:BL;mg                      FM08190008506                      13947-8536  
S:\Project Management Office\FORM 11'S\Form 11's\_In Process\8536 - 13947\_D6 - 008506 - Goodhope Park Improv Proj - CO No 8  
and 9 & NOC for Sudweeks\_031219.doc

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

  
Rekini Dasika, Principal Management Analyst 3/4/2019

  
Gregory L. Priamos, Director County Counsel 2/26/2019

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

**2019-0085417**

03/13/2019 03:42 PM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



THIS SPACE FOR RECORDERS USE ONLY

110

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

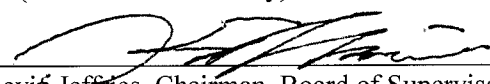
To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Goodhope Park Improvements Project (FM08190008506)  
**Date of Completion:** Date Hereof 3/12/19  
**Nature of owner:** Public Entity  
**Interest or estate of owner:** In Fee  
**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501  
**Name/address of direct contractor:** Sudweeks Construction, Inc., 31566 Railroad Canyon Rd., Suite #2-165,  
Canyon Lake, CA 92587  
**Street or legal description of site:** 21565 Steele Peak Drive, Perris, CA 92570

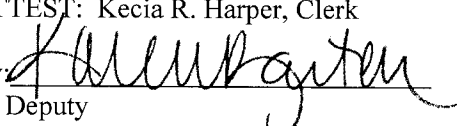
**Dated:** March 12, 2019

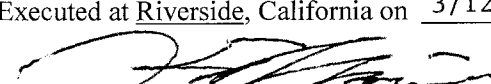
Owner: County of Riverside  
(Name of Public Entity)

By:   
Kevin Jeffries, Chairman, Board of Supervisors

STATE OF CALIFORNIA )  
  ss  
COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk  
By:   
Deputy

Executed at Riverside, California on 3/12/19  
  
Kevin Jeffries, Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL  
BY:   
DANIELLE D. MALAND DATE

03.12.19 3.13



**PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

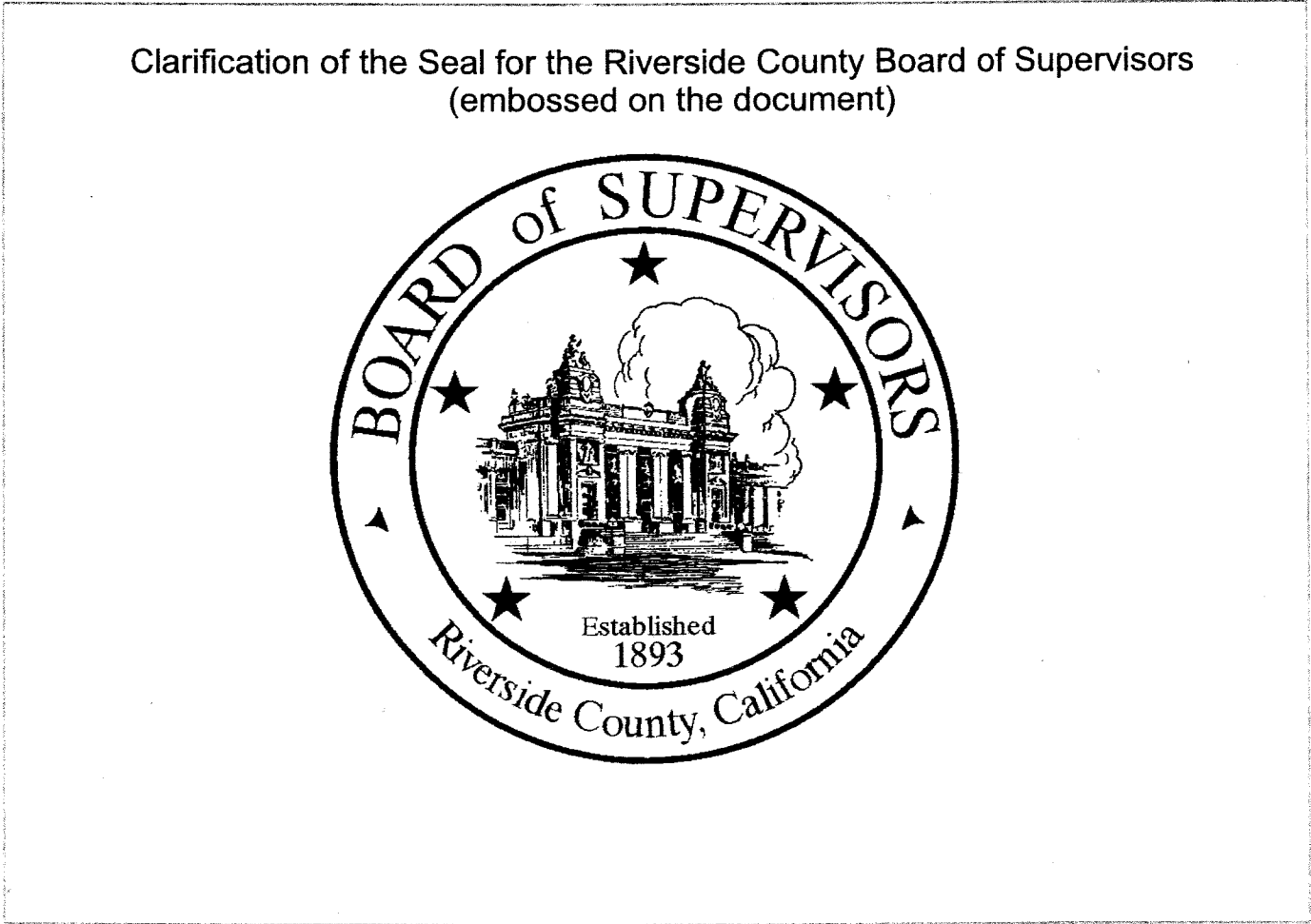
**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):



Date: 3-12-19

Signature: *Karen Barton*

Print Name: Karen Barton, Board Assistant

**COUNTY OF RIVERSIDE ECONOMIC DEVELOPMENT AGENCY**

**CHANGE ORDER NO. 8**

Date: 10/29/2018

Project Name: GOODHOPE PARK IMPROVEMENTS

To Contractor:  
SUDWEEKS CONSTRUCTION  
31566 Railroad Canyon Rd., Ste 2-165  
Canyon Lake, Ca 92587

PeopleSoft Project No: FM 8190008506

**Distribution:**  
 (1) Project Manager (4) Construction Manager  
 (2) Contractor (5) Inspector  
 (3) Fiscal (6) Architect/Engineer

You are directed to make the following changes. Changes shall include labor, material and equipment; each item to include all charges or indirect arising out of this work:

DESCRIPTION OF CHANGE	REASON FOR CHANGE ORDER	COR#	TYPE	AMOUNT
1) Install cages to cover fertigation/pump/time clock	Owner Requested		ADD	\$3,600.00
2) Install approx 173 LF (6' chain link) fence	Owner Requested		ADD	\$10,331.00
3)				
4)				
5)				
6)				
7)				
8)				
9)				
10)				
<b>TOTAL</b>				<b>\$13,931.00</b>

The specifications, where pertinent, shall apply to these changes.

This Change Order provides for a time extension of

Original Contract Duration (calendar days):	<u>0</u>	calendar days
Prior Authorized Time Extension (calendar days):	<u>100</u>	
Revised Construction Duration (calendar days):	<u>4</u>	
Original Contract Completion Date:	<u>149</u>	
Revised Contract Completion Date:	<u>4/27/2018</u>	
	<u>7/17/2018</u>	

NOTE: This change order is not effective until ALL signatures below are obtained, and if applicable, signature authority approval by Form 11 as indicated per Change Order Guidelines.

The undersigned contractor has given careful consideration to the change proposed, including its effect on other work already contracted for, and hereby agrees, if this change order is approved, that he will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment for all costs related in any way thereto the prices shown above. Contractor expressly waives any contract right to pursue any further claim related to this change order work.

1) [Signature] 11-1-18  
 Contractor (Signature) Date

Sudweeks Construction Inc.  
 Contractor's Printed Name

Original Contract		\$	<u>629,000.00</u>
Prior Authorized	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> DEDUCT	\$	<u>68,472.50</u>
Total Contract Prior to this Change		\$	<u>697,472.50</u>

Authorized Changes on this Change Order: \$ 13,931.00

Chairman, Board of Supervisors 3/12/19  
 (Signature)

Amount of Contract Authorized Including this Change Order \$ 711,403.50

Kevin Jeffries  
 Chairman, Board of Supervisors  
 Printed Name

3) [Signature] 11-1-18  
 Architect (Signature) Date

Pursuant to:  Board Policy B-11  
 M.O. and Date

Tim Maloney  
 Architects Printed Name

ATTEST:  
 KECIA R. FARRER, Clerk  
 By [Signature]  
 DEPUTY

4) [Signature] 11-01-18  
 Project Manager (Signature) Date

Blanca Limon  
 Project Manager's Printed Name

FORM APPROVED COUNTY COUNSEL  
 BY: [Signature]  
 DANIELLE D. MALAND  
 DATE

MAR 12 2019 3.13

To: Economic Development Agency, 3403 Tenth Street, Suite 400, Riverside, CA 92501  
 Instructions: Requestor will complete Section I only and e-mail Form 5 to PROJECT REQUEST for processing.

**SECTION I - CONTACT, WORK LOCATION AND SCOPE OF WORK INFORMATION**

Department, Entity or Company Name: EDA- CDBG Date: 9/25/2018 Phone: 951-955-6693  
 Contact Person: John Thurman E-Mail: \_\_\_\_\_

**WORK LOCATION:**

Name of Site: Goodhope Park Site Contact Name: John Thurman  
 Building Address: 21565 Steele Peak Drive Site Contact Phone: 951-955-6693  
Perris, Ca Floor: \_\_\_\_\_  
 Room: \_\_\_\_\_

**SCOPE OF WORK REQUESTED:**

Material and labor to install cage to fit over fertigation system, pump, and time clock. Full height, 2-door with locks, green expanded metal. Includes concrete slab.

**SECTION II - PRELIMINARY BUDGET ESTIMATING COST \*\*\*\*\* FOR PROJECT MANAGEMENT USE ONLY \*\*\*\*\***

Fee for estimating initial rough order of magnitude project budget:

Approval Authority: John Alfred, Supervising PM Initial Budget Estimating Fee  
 Authorizing Signature \_\_\_\_\_ Date: 9/25/2018

6 Digit Account	5 Digit Fund	10 Digit Dept ID	5 Digit Program	4 Digit Class	5 Digit Location	Project Grant

**SECTION III - APPROVAL / ASSIGNMENT**

**\*\*\*\*\* ECONOMIC DEVELOPMENT AGENCY USE ONLY \*\*\*\*\***

ACTION TAKEN:  APPROVAL  DISAPPROVAL  CANCEL  
 ACCOMPLISHED BY:  PROJECT MANAGEMENT OFFICE  MAINTENANCE  REAL ESTATE

FM08190008506 PEOPLE SOFT # 2017008506 PROJECT #  
 \_\_\_\_\_ TASK # \_\_\_\_\_ REQUEST #  
PR0814 CNTY BLDG # or LEASE # \_\_\_\_\_ REQUEST RCVD DATE

Name of Project Manager / Lease Agent Assigned to Project Request: Blanca Limon

Signature Approval Authority: John Alfred, Supervising PM Date: 8/1/2018

**SECTION IV - PROJECT BUDGET ESTIMATE**

**\*\*\*\*\* ECONOMIC DEVELOPMENT AGENCY USE ONLY \*\*\*\*\***

NOTE: ESTIMATE EXPIRES 45 DAYS FROM "DATE OF ESTIMATE"

Estimated By: Blanca Limon Date: 9/25/2018 Total Estimate: \$3,600

Remarks: Material and labor to install cage to fit over fertigation system, pump and time clock. Includes concrete slab.

**SECTION V - DEPARTMENT, ENTITY or COMPANY APPROVAL TO PROCEED**

John Thurman Authorizing Signature 9/26/18 Project Budget Approval Date  
John Thurman Name of Authorizing Individual (Print) EDA DEVELOPMENT MANAGER Title of Authorizing Individual (Print)

6 Digit Account	5 Digit Fund	10 Digit Dept ID	5 Digit Program	4 Digit Class	5 Digit Location	Project Grant
<u>536800</u>	<u>21350</u>	<u>1900200000</u>				<u>EDC15094160</u>



# SUDWEEKS CONSTRUCTION

COMMERCIAL & RESIDENTIAL

## Proposal for Cage

Sudweeks Construction, Inc,  
31566 Railroad Canyon Rd #2-165  
Canyon Lake, Ca. 92587  
951-378-4960  
License#: 861509  
SudweeksConstruction@gmail.com

Date: 08/30/2018  
To: Blanca Limon  
Project Name: Goodhope Park

Description	Cost
Custom cage to fit over Fertigation System, Pump and Time Clock. Full height, 2 door with locks, green expanded metal. Concrete slab, parts and labor included.	
TOTAL: Three Thousand Six Hundred Dollars	\$3,600.00

Approved By:



Date:

9/26/18

To: Economic Development Agency, 3403 Tenth Street, Suite 400, Riverside, CA 92501  
 Instructions: Requester will complete Section I and Section II (if applicable) and e-mail Form 5 to PROJECTREQUEST@rivcoeda.org for processing.

SECTION I - CONTACT, WORK LOCATION AND SCOPE OF WORK INFORMATION

Department, Entity  
 or Company Name: EDA - CDBG Date: 10/29/2018 Phone: 951-955-6693  
 Contact Person: John Thurman E-Mail: JThurman@RIVCO.ORG

WORK LOCATION:

Name of Site: Good Hope Park Site Contact Name: John Thurman  
 Building Address: 21565 Steele Peak Drive Site Contact Phone: 951-955-6693  
Perris, CA Floor: \_\_\_\_\_  
 Room: \_\_\_\_\_

SCOPE OF WORK REQUESTED:

Install approx 173 LF of 6' high galv chain link fencing along Steele Peak. Fence to include one 21'X6' dbl swing gate and one 5'X6' (walk up) gate.

SECTION II - ESTIMATING FEES, ACCOUNTING STRING and APPROVAL OF FEES for PROJECT MANAGEMENT Projects

Initial Estimating Fee: \$ 750 Account: \_\_\_\_\_ Class: \_\_\_\_\_  
 Additional Fees: \_\_\_\_\_ Fund: \_\_\_\_\_ Location: \_\_\_\_\_  
 TOTAL \$ 750 Department ID: \_\_\_\_\_ Project Grant: \_\_\_\_\_  
 Program: \_\_\_\_\_

Approval Authority: \_\_\_\_\_  
 Authorized Signature \_\_\_\_\_ Approval Date \_\_\_\_\_

SECTION III - APPROVAL / ASSIGNMENT

\*\*\*\*\*ECONOMIC DEVELOPMENT AGENCY USE ONLY \*\*\*\*\*

ACTION: EDA DIVISION:  
 APPROVAL  PROJECT MANAGEMENT OFFICE  
 DISAPPROVAL  MAINTENANCE  
 CANCEL  REAL ESTATE

FM05190008506 2017008506  
 PEOPLE SOFT # PROJECT #  
 \_\_\_\_\_ REQUEST #  
N/A 10/29/2018  
 CITY BLDG # or LEASE # REQUEST RCVD DATE

Assigned Project Manager / Lease Agent: Blanca Limon  
 Printed Name

Authorized by: John Alfred Date: 10/29/2018  
 Authorized Signature \_\_\_\_\_ Approval Date \_\_\_\_\_

SECTION IV - PRELIMINARY BUDGET ESTIMATE

\*\*\*\*\*ECONOMIC DEVELOPMENT AGENCY USE ONLY \*\*\*\*\*

NOTE: ESTIMATE EXPIRES 45 DAYS FROM DATE OF ESTIMATE

Blanca Limon 10/29/2018 \$ \_\_\_\_\_ 10,331  
 Estimated By Date Total Estimate

Comments: See scope of work above

SECTION V - FUNDING SOURCE and APPROVAL TO PROCEED

COUNTY Account: 536800 Class: \_\_\_\_\_  
 STATE Fund: 21350 Location: \_\_\_\_\_  
 FEDERAL Department ID: 190020000G Project Grant: \_\_\_\_\_  
 Program: CDBG

Approval Authority: John Thurman 10/30/18  
 Authorized Signature \_\_\_\_\_ Approval Date \_\_\_\_\_

Printed Name and Title: John Thurman EDA Development Manager-CDBG  
 Name Title

# SUDWEEKS CONSTRUCTION

## COMMERCIAL & RESIDENTIAL

### Proposal

Sudweeks Construction, Inc,  
31566 Railroad Canyon Rd #2-165  
Canyon Lake, Ca. 92587  
951-378-4960  
License#: 861509  
SudweeksConstruction@gmail.com

Date: 10/25/2018  
To: Blanca Limon  
Project Name: Goodhope Park  
Change Order

Description	Cost
Install approx. 173 LF of 6' high galv chain link fencing with 1 21'x6' dbl swing gate and 1 5'x6' single swing gate.	\$10,331.35
Work to be performed during normal business hours. Estimated completion is 3 working days from issuance of PO.	
<b>TOTAL: Ten Thousand Three hundred Thirty One Dollars and Thirty-Five Cents</b>	<b>\$10,331.35</b>

Approved By:



Date:

10/30/18

**COUNTY OF RIVERSIDE ECONOMIC DEVELOPMENT AGENCY**

**CHANGE ORDER NO. 9**

Date: 1/2/2019

Project Name: GOODHOPE PARK IMPROVEMENTS

To Contractor:

PeopleSoft Project No: FM 8190008506

SUDWEEKS CONSTRUCTION  
31566 Railroad Canyon Rd., Ste 2-165  
Canyon Lake, CA 92587

Distribution:

- (1) Project Manager
- (2) Contractor
- (3) Fiscal
- (4) Construction Manager
- (5) Inspector
- (6) Architect/Engineer

You are directed to make the following changes. Changes shall include labor, material and equipment; each item to include all charges or indirect arising out of this work:

DESCRIPTION OF CHANGE	REASON FOR CHANGE ORDER	COR#	TYPE	AMOUNT
1) Scope change (add mulch, concrete, striping)	Owner Requested		ADD	\$5,210.35
2) Install 200 LF coper water line-tie in to E backflow	Owner Requested		ADD	\$16,851.00
3)				
4)				
5)				
6)				
7)				
8)				
9)				
10)				
<b>TOTAL</b>				<b>\$22,061.35</b>

The specifications, where pertinent, shall apply to these changes.

This Change Order provides for a time extension of 0 calendar days

Original Contract Duration (calendar days): \_\_\_\_\_  
 Prior Authorized Time Extension (calendar days): \_\_\_\_\_  
 Revised Construction Duration (calendar days): \_\_\_\_\_  
 Original Contract Completion Date: \_\_\_\_\_  
 Revised Contract Completion Date: \_\_\_\_\_

NOTE: This change order is not effective until ALL signatures below are obtained, and if applicable, signature authority approval by Form 11 as indicated per Change Order Guidelines.

The undersigned contractor has given careful consideration to the change proposed, including its effect on other work already contracted for, and hereby agrees, if this change order is approved, that he will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment for all costs related in any way thereto the prices shown above. Contractor expressly waives any contract right to pursue any further claim related to this change order work.

1) [Signature] 2/5/19  
 Contractor (Signature) Date

John T. Sudweeks  
 Contractor's Printed Name

Original Contract \$ 629,000.00  
 Prior Authorized  ADD  DEDUCT \$ 82,403.50  
 Total Contract Prior to this Change \$ 711,403.50

Authorized Changes on this Change Order: \$ 22,061.35

2) [Signature]  
 Chairman of the Board Date  
 (Signature) 3/12/19

KEVIN JEFFRIES  
 Chairman of the Board  
 Printed Name

Amount of Contract Authorized Including this Change Order \$ 733,464.85

3) [Signature] 2-5-19  
 Architect (Signature) Date

Pursuant to:  Board Policy B-11  
 M.O. and Date

Tina Maloney  
 Architect's Printed Name

ATTEST:  
KECIA R. HARPER, Clerk  
 By [Signature]  
 DEPUTY

4) [Signature] 2-13-19  
 Project Manager (Signature) Date

Blanca Limon  
 Project Manager's Printed Name

FORM APPROVED COUNTY COUNSEL

BY: [Signature]  
DANIELLE D. MALAND DATE

MAR 12 2019 3.13

PROJECT REQUEST (FORM 5)

To: Economic Development Agency, 3403 \_\_\_\_\_ h Street, Suite 400, Riverside, CA 92501

Instructions: Requester will complete Section I and Section II (if applicable) and e-mail Form 5 to PROJECTREQUEST@rivcoeda.org for processing.

SECTION I - CONTACT, WORK LOCATION AND SCOPE OF WORK INFORMATION

Department, Entity

or Company Name: EDA - CDBG

Date: 3/15/2017 Phone: 951-955-6693

Contact Person: John Thurman

E-Mail: JThurman@RIVCO.ORG

WORK LOCATION:

Name of Site: Good Hope Park

Site Contact Name: John Thurman

Building Address: 21565 Steele Peak Drive  
Perris, CA

Site Contact Phone: 951-955-6693

Floor: \_\_\_\_\_

Room: \_\_\_\_\_

SCOPE OF WORK REQUESTED:

Once design plans are complete, assist in improvements to Good Hope Park.

SECTION II - ESTIMATING FEES, ACCOUNTING STRING and APPROVAL OF FEES for PROJECT MANAGEMENT Projects

Initial Estimating Fee: \$ 750

Account: \_\_\_\_\_

Class: \_\_\_\_\_

Additional Fees: \_\_\_\_\_

Fund: \_\_\_\_\_

Location: \_\_\_\_\_

TOTAL \$ 750

Department ID: \_\_\_\_\_

Project Grant: \_\_\_\_\_

Program: \_\_\_\_\_

Approval Authority: \_\_\_\_\_  
Authorized Signature

Approval Date

SECTION III - APPROVAL / ASSIGNMENT

\*\*\*\*\*ECONOMIC DEVELOPMENT AGENCY USE ONLY \*\*\*\*\*

- ACTION:**
- APPROVAL
  - DISAPPROVAL
  - CANCEL
- EDA DIVISION:**
- PROJECT MANAGEMENT OFFICE
  - MAINTENANCE
  - REAL ESTATE

FM05190008506  
PEOPLE SOFT #

2017008506  
PROJECT #

\_\_\_\_\_

\_\_\_\_\_

190814 N/A  
CNTY BLDG #  
or LEASE #

3/23/2017  
REQUEST RCVD DATE

Assigned Project Manager / Lease Agent: Blanca Limon  
John Alfred Printed Name

Authorized by: Charles Walkman (Original Signature on File)  
Authorized Signature

Date: 3/23/2017  
Approval Date

SECTION IV - PRELIMINARY BUDGET ESTIMATE

\*\*\*\*\*ECONOMIC DEVELOPMENT AGENCY USE ONLY \*\*\*\*\*

Blanca Limon  
Estimated By

5-14-18  
Date

\$11,457.85 \$5,210.85  
Total Estimate

Comments: Covers change order \$1,247.50, project deficit \$1,610.85 and additional pay time \$3,600

SECTION V - FUNDING SOURCE and APPROVAL TO PROCEED

- COUNTY
- STATE
- FEDERAL

Account: 536200

Class: N/A

Fund: 21350

Location: N/A

Department ID: 1900200000

Project Grant: EDC15094150

Program: CDBG

Approval Authority: John Thurman  
(Original Signature on File)  
Authorized Signature

5/15/18  
Approval Date

Printed Name and Title: John Thurman  
Name

EDA Development Manager-CDBG  
Title

**To: Economic Development Agency, 3403 Tenth Street, Suite 400, Riverside, CA 92501**  
**Instructions: Requestor will complete Section I only and e-mail Form 5 to PROJECT REQUEST for processing.**

**SECTION I - CONTACT, WORK LOCATION AND SCOPE OF WORK INFORMATION**

Department, Entity or Company Name: EDA- CDBG Date: 8/1/2018 Phone: 951-955-6693  
 Contact Person: John Thurman E-Mail: \_\_\_\_\_

**WORK LOCATION:**  
 Name of Site: Goodhope Park Site Contact Name: John Thurman  
 Building Address: 21565 Steele Peak Drive Site Contact Phone: 951-955-6693  
Perris, Ca Floor: \_\_\_\_\_  
 Room: \_\_\_\_\_

**SCOPE OF WORK REQUESTED:**  
 Run approx 200 ft (1 1/2", Type L) copper water line to tie-in to existing backflow valve inside Community Center courtyard. This will allow Fire Station and Community Center to feed from one meter and the park feed off separate existing water meter.

**SECTION II - PRELIMINARY BUDGET ESTIMATING COST \*\*\*\*\* FOR PROJECT MANAGEMENT USE ONLY \*\*\*\*\***

Fee for estimating initial rough order of magnitude project budget:  
 Approval Authority: John Alfred, Supervising PM Initial Budget Estimating Fee: 8/1/2018  
 Authorizing Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6 Digit Account	5 Digit Fund	10 Digit Dept ID	5 Digit Program	4 Digit Class	5 Digit Location	Project Grant

**SECTION III - APPROVAL / ASSIGNMENT \*\*\*\*\* ECONOMIC DEVELOPMENT AGENCY USE ONLY \*\*\*\*\***

ACTION TAKEN:  APPROVAL  DISAPPROVAL  CANCEL  
 ACCOMPLISHED BY:  PROJECT MANAGEMENT OFFICE  MAINTENANCE  REAL ESTATE

FM08190008506 PEOPLE SOFT #  
 PR0814 CNTY BLDG # or LEASE #

2017008506 PROJECT #  
 REQUEST #  
 REQUEST RCVD DATE

Name of Project Manager / Lease Agent Assigned to Project Request: Blanca Limon  
 Signature Approval Authority: John Alfred, Supervising PM Date: 8/1/2018

**SECTION IV - PROJECT BUDGET ESTIMATE \*\*\*\*\* ECONOMIC DEVELOPMENT AGENCY USE ONLY \*\*\*\*\***

NOTE: ESTIMATE EXPIRES 16 DAYS FROM "DATE OF ESTIMATE"  
 Estimated By: Blanca Limon Date: 8/1/2018 Total Estimate: \$16,851

Remarks: Cost includes prevailing wage labor and all material cost to dedicate existing water meter to park and second existing water meter to feed fire station and community center. No new meter will be necessary.

**SECTION V - DEPARTMENT, ENTITY or COMPANY APPROVAL TO PROCEED**

John Thurman Authorizing Signature  
John Thurman Name of Authorizing Individual (Print)

8/2/18 Project Budget Approval Date  
EDA DEVELOPMENT MANAGER-CDBG Title of Authorizing Individual (Print)

6 Digit Account	5 Digit Fund	10 Digit Dept ID	5 Digit Program	4 Digit Class	5 Digit Location	Project Grant
536200	21350	1400200000				EDC15094150