

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.14  
(ID # 9003)

MEETING DATE:

Tuesday, March 12, 2019

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA):

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA): Pre-Qualified List of Consultants  
for Conducting Contractor Pre-Qualifications, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the list of Pre-Qualified Consultants for Conducting Contractor Pre-Qualifications (Table A) for use on an "as-needed" basis per project; with negotiated fees not to exceed \$100,000 per consultant, per fiscal year for three years ending June 30, 2022;
2. Authorize the use of Pre-Qualified Consultants for Conducting Contractor Pre-Qualifications by all Authorized Entities as defined in Board Policy H-7; and
3. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements for services not to exceed \$100,000 per pre-qualified consultant, per fiscal year for three years ending June 30, 2022, in accordance with applicable Board policies for an authorized project.

ACTION: Policy

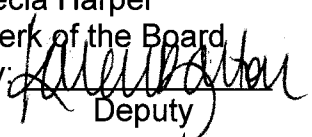
Robert Field, Assistant County Executive Officer/ECD 2/6/2019

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MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: March 12, 2019  
xc: EDA, Purchasing

Kecia Harper  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment: No</b>	
			<b>For Fiscal Year: 2019/20-2022/23</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Local Agency Public Construction Act (Public Contract Code Section 20101 et seq.) allows officials to establish a standard questionnaire and uniform rating system in order to develop a pre-qualified list of contractors that are eligible to submit bids for public works projects. The pre-qualification status expires annually, per statute.

The Economic Development Agency (EDA) has utilized the standard questionnaire and uniform rating system approved by the Board of Supervisors on July 12, 2016 (Item 3.12) to pre-qualify contractors to bid on county projects. EDA currently maintains a list of over 200 pre-qualified specialized construction trade contractors whose pre-qualification status will expire in June 2019. As a result of the seasonal nature of the pre-qualification cycle and volume of applications, the demand on internal resources is not cost effective to conduct the pre-qualification of specialized construction trade contractors internally.

On November 26 and December 3, 2018, EDA advertised a Request for Qualifications (RFQ) for a consulting firm to conduct contractor pre-qualifications on an as-needed basis. Per Board Policy H-7, a selection committee was established to review each firm's qualifications. After reviewing the submitted qualifications, the selection committee found three firms are deemed qualified to conduct the contractor pre-qualification process, they are listed in Table A.

**Table A**

(Commences on Page 3)

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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**Table A**

- Colbi Technologies/Quality Bidders  
12841 Newport Avenue  
Tustin, CA 92780
  
- PQ Bids  
1535 E. 17<sup>th</sup> Street, #207  
Santa Ana, CA 92705
  
- 1 Stop Compliance, LLC  
30281 Avenue Way  
Menifee, CA 92584

**Impact on Residents and Businesses**

There is no direct impact on residents or businesses.


**Additional Fiscal Information**

As needed pre-qualification services provided by consultants whose primary specialty is conducting contractor pre-qualification will ensure the quality and performance of contractors working on County projects in the most cost effective manner.

RF:HM:VC:SP:SC:tv      General Form 11      9003 – 13968  
S:\Project Management Office\FORM 11'S\FORM 11's\_In Process\9003 – 13968\_D2 – GenF11 - Pre-Qual List - Consultants  
Conducting Contractor Pre-Qualifications\_022619.doc

  
Rohini Dasika, Principal Management Analyst      3/4/2019

  
Teresa Summers, Director of Purchasing      1/31/2019

  
Gregory Priamos, Director County Counsel      2/11/2019