

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.24  
(ID # 9084)

MEETING DATE:

Tuesday, March 12, 2019

FROM : RUHS-PUBLIC HEALTH:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH: Ratify and Approve the Amended Letter of Award: Base Award Number 1833BASE00 from the California Department of Public Health for Tuberculosis Prevention and Control Activities for Fiscal Year 2018/2019; All Districts. [\$21,919 – 100% Federal Funded] (4/5 vote require)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve the Amended Letter of Award: Base Award Number 1833BASE00 from the California Department of Public Health for Tuberculosis Prevention and Control activities that increases the amount of funding by \$21,919 for Fiscal Year 2018/2019 for a total contract amount of \$334,243;
2. Authorize the Chairman of the Board of Supervisors to execute the Letter of Award on behalf of the County of Riverside;
3. Approve and direct the Auditor-Controller to make the budget adjustment as detailed in Schedule A;
4. Authorize the Department of Public Health to administer the funds and carry out tuberculosis prevention and control activities in the County of Riverside in accordance with the Tuberculosis Control Local Assistance Funds Standards and Procedures Manual; and

**ACTION: Policy, 4/5 Vote Required**


  
Kim Saruwatari, Director of Public Health 2/6/2019

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MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: March 12, 2019  
xc: RUHS-Public Health, Auditor

Kecia Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**RECOMMENDED MOTION:** That the Board of Supervisors:

5. Authorize the Director of Public Health to sign award letters and accept subsequent funding allocations through June 30, 2021, including, all certifications, assurances, reports or other related documents required by the California Department of Public Health for the above-mentioned allocation.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 21,919	\$ 0	\$21,919	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Federal Funded			<b>Budget Adjustment:</b> Yes	
			<b>For Fiscal Year:</b> 18/19	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

Tuberculosis (TB) continues to be a significant public health problem in California. The California Department of Public Health (CDPH) has awarded local assistance funding to health departments to support TB control activities, which include Public Health Nursing (PHN) case management, and treatment via directly observed therapy. CDPH has identified additional funding to augment the TB Base Award and increase funding by \$21,919.

**Impact on Citizens and Businesses**

Education and treatment of individuals with tuberculosis is essential to prevent progression of the person's disease. Treatment of communicable diseases helps the individual as well as protecting the community. Individuals who are contagious are excluded from work and/or school to protect other people. Once they are no longer infectious, they are allowed to return to work and/or school.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

This award augments the base award of \$312,324, which was previously approved by the Board of Supervisors on September 11, 2018 Minute Order 3.26. Funds will be managed according to the CDPH Fiscal Year 2018/19 Tuberculosis Control Assistance Funds Standards and Procedures Manual.

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STATE OF CALIFORNIA**

**Contract History and Price Reasonableness**

Local health departments are mandated by the California Health & Safety Code to maintain programs to control tuberculosis. Contingent on the availability of funds, the award is issued on an annual basis.

**ATTACHMENTS:**

- Schedule A - Budget Adjustment
- Amended Letter of Award – Base Award Number: 1833BASE00

**Schedule A  
BUDGET ADJUSTMENT  
RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH  
FISCAL YEAR 2018/2019**

**INCREASE IN APPROPRIATIONS**

10000-4200100000-510320	Temporary Salaries	\$19,919
10000-4200100000-528920	Car Pool Expenses	\$ 1,400
10000-4200100000-527840	Training-Education/Tuition	<u>\$ 600</u>
<b>TOTAL INCREASE IN APPROPRIATIONS</b>		<b><u>\$21,919</u></b>

**INCREASE IN ESTIMATED REVENUE**

10000-4200100000-751680	CA State Grant Revenue	<u>\$21,919</u>
<b>TOTAL INCREASE IN ESTIMATED REVENUE</b>		<b><u>\$21,919</u></b>

  
Misley Wang, Supervising Accountant

3/4/2019

  
Gregory L. Priamos, Director County Counsel

3/1/2019



KAREN L. SMITH, MD, MPH  
Director and State Public Health Officer

State of California—Health and Human Services Agency  
California Department of Public Health



EDMUND G. BROWN JR.  
Governor

December 21, 2018

Kaiser Cameron, M.D.  
Health Officer  
Riverside University Health System - Public Health  
4065 County Circle Drive, Ste. 412-K  
Riverside, CA 92503

Dear Dr. Kaiser:

**AMENDED LETTER OF AWARD – Additional Federal Funds**  
**Base Award Number: 1833BASE00**  
**FUNDING PERIOD: July 1, 2018 through June 30, 2019**

The California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) is providing additional federal funds for fiscal year (FY) 2018-2019 as a Base Award amendment to support tuberculosis (TB) prevention and control activities in local public health jurisdictions. The purpose of this letter is to provide information on the acceptance and use of these funds. This letter does not affect the amount of the Food, Shelter, Incentives and Enablers (FSIE) Allotment previously issued for FY 2018-2019.

**AMENDED BASE AWARD**

The California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) is awarding to the Riverside University Health System - Public Health an amended Base Award of \$334,243. The amended Base Award is comprised of \$133,412 state and \$200,831 federal funds.\* These funds are being awarded with the understanding that your staff will work with CDPH TBCB staff in carrying out your program's TB prevention and control efforts.

**MANAGING YOUR AMENDED BASE AWARD**

Requirements for the use of these funds are listed in Part 1 of the FY 2018-2019 Tuberculosis Control Local Assistance Fund Standards and Procedures Manual, available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>.

Reimbursement of your expenditures is contingent upon compliance with these standards and procedures.

\*Federal funds fiscal information: CFDA number – 93.116; grant number - 6NU52PS004656

California Department of Public Health • Tuberculosis Control Branch  
850 Marina Bay Parkway • Building P, 2<sup>nd</sup> Floor • Richmond, CA 94804-6403  
(510) 620-3000 • (510) 620-3034 FAX  
Internet Address: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TBCB.aspx>



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Please refer to Section 1, Part 4 for TBCB priorities and guidelines for use of local assistance funds for TB prevention and control activities. Priorities include two strategies:

- Maintain control of TB through timely diagnosis of active TB disease, appropriate treatment and evaluation and treatment of contacts and,
- Accelerate the decline of TB through targeted testing and treatment of persons with latent TB infection (LTBI), rapid recognition of TB transmission and outbreak response.

Local health jurisdictions are encouraged to use the additional funds in this amended award to improve outcomes for individuals at risk for and/or diagnosed with latent tuberculosis infection (LTBI). Funds can be used to support personnel activities related to completion of LTBI treatment, outreach to civil surgeons and other community care providers and linkage to care. Federal funds cannot be used for medication.

These additional funds can also be used for travel to the 2019 California TB Controllers Association Conference March 11-13 in Rohnert Park, CA, and costs associated with TB laboratory testing (e.g., supplies, tests, maintenance agreements for TB laboratory testing equipment). For more information on allowable expenditures, please refer to page 12 of the FY 2018-2019 Tuberculosis Control Local Assistance Fund Standards and Procedures Manual.

#### **AMENDED BASE AWARD BUDGET**

Please submit an amended Base Award budget including summary budget, detail budget and line item justification and a revised Funding Matrix by **Tuesday, January 22, 2019**. If there are changes to the Personnel Matrix, please include a revised document. The amended Base Award budget and matrices can be submitted electronically to [tbawards@cdph.ca.gov](mailto:tbawards@cdph.ca.gov) or by mail to:

California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attention: Fiscal Analyst – Amended Base Award Budget

Instructions for completing your amended Base Award budget are located in Part 2, Section 1.2 of the FY 2018-2019 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual.

CDPH TBCB staff will review and approve your amended Base Award budget based on the criteria described in the Standards and Procedures Manual. If any questions arise or problems found during the review, your TBCB Fiscal Analyst and Program Liaison will work with your jurisdiction to resolve them.

**SUBMITTING AMENDED BASE AWARD INVOICES**

- A signed (in blue ink) original invoice must be submitted on your organization's letterhead. Please see the FY 2018-2019 Tuberculosis Control Local Assistance Fund Standards and Procedures Manual for invoicing guidance. Invoice templates are also available on the CDPH TBCB internet site at:  
<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>.

- Bill to: California Department of Public Health, Tuberculosis Control Branch
- Mail invoices to:  
California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attn: Fiscal Analyst

- Amended Base Award and FSIE Allotment invoices are due on:

<u>Quarter</u>	<u>Period Covered</u>	<u>Due Date</u>
First	July 1 through September 30	November 15
Second	October 1 through December 31	February 15
Third	January 1 through March 31	May 15
Fourth	April 1 through June 30	August 15

If an invoice will not be mailed by the quarterly due date, please contact your CDPH TBCB Fiscal Analyst to request an extension.

- Invoices for FY 2018-2019 will not be processed until the CDPH TBCB has received a signed "Acceptance of Amended Award."

**ACCEPTING YOUR AMENDED BASE AWARD**

To acknowledge acceptance of this award and the conditions attached to it, please return a hard-copy of the enclosed "Acceptance of Amended Award" form with an authorized original signature. No further documentation is necessary.

Fiscal questions should be directed to your TBCB Fiscal Analyst. Programmatic questions should be directed to your TBCB Program Liaison.

Sincerely,



Jennifer Flood, MD, MPH, Chief

# ACCEPTANCE OF AMENDED AWARD

## Riverside University Health System - Public Health

**Amended Base Award: \$334,243**

**Base Award Number: 1833BASE00**

**Funding Period: July 1, 2018 through June 30, 2019**

I hereby accept this award. By accepting this award, I agree to the requirements as described in the FY 2018-2019 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual and any other conditions stipulated by the California Department of Public Health Tuberculosis Control Branch.

  
\_\_\_\_\_  
Authorized Signature


MAR 12 2019  
\_\_\_\_\_  
Date

KEVIN JEFFRIES  
\_\_\_\_\_  
Print Name

CHAIRMAN, BOARD OF SUPERVISORS  
\_\_\_\_\_  
Title

FORM APPROVED COUNTY COUNSEL

BY  2/15/2019  
AMRIT P. DHILLON DATE

ATTEST:  
KEQIA R. HARPER, Clerk  
By   
DEPUTY