

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.17
(ID # 9341)

MEETING DATE:

Tuesday, April 2, 2019

FROM : HUMAN RESOURCES AND District Attorney :

SUBJECT: HUMAN RESOURCES AND DISTRICT ATTORNEY: Approve the addition of the District Attorney Communications Manager classification to Appendix II of Ordinance No. 440; and amend Ordinance No. 440 pursuant to Resolution No. 440-9109 submitted herewith, All Districts. [Total Cost - \$0] [Source of Funds - Department Budget].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the recommendation to add the District Attorney Communications Manager classification to Appendix II of Ordinance No. 440.
2. Amend Ordinance No. 440 pursuant to Resolution No. 440-9109.

ACTION: Policy


Michael Bowers, Assistant HR Director 3/21/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and that Resolution 440-9109 is adopted as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: April 2, 2019
xc: HR, DA

Kecia Harper-Ihem
Clerk of the Board


Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS:			Budget Adjustment: No	
			For Fiscal Year: 18/19	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Riverside County District Attorney's Office is comprised of about 700 attorneys and support staff which serve more than 2 million residents. The District Attorney's office files, on average, more than 40,000 criminal cases each year and is one of the largest District Attorney's offices in the state of California. They work with every component of the criminal justice system, as well as within the community to prevent and deter crime and to promote public safety.

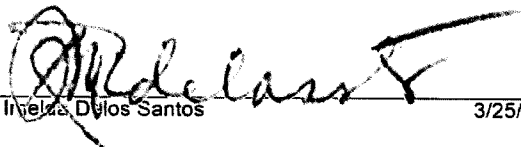
The Human Resources Classification and Compensation Unit received a request from the District Attorney's Office to designate their District Attorney Communications Manager job classification at-will. The at-will designation is supported for this classification due to the high level of responsibility for all community and internal communications for the District Attorney. In addition, the incumbent assigned to the role will manage important community programs such as the District Attorney's Citizens Academy and will work closely with the District Attorney and the Chief Assistant District Attorney to develop communications objectives. This request is only to designate the classification as at-will and no changes to the salary are recommended.

Impact on Residents and Businesses

Approval of this recommendation will have no direct impact to residents or businesses.

Attachments:

- A. Resolution No. 440-9109


 Irvela Dyllos Santos 3/25/2019

1 RESOLUTION NO. 440-9109

2
3 BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in
4 regular session assembled on April 2, 2019, that pursuant to Section 3(c)(ii) of Ordinance No. 440, the
5 Assistant County Executive Officer/Human Resources Director is authorized to add the following
6 classification(s) to Appendix II, operative the beginning of the pay period following approval, as follows:

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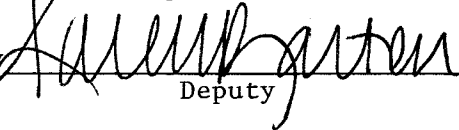
Job	+/-	Class Title
Code		
37878	+	District Attorney Communications Manager

10
11 ROLL CALL:

12 Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
13 Nays: None
14 Absent: None

15 The foregoing is certified to be a true copy of a resolution duly
16 adopted by said Board of Supervisors on the date therein set forth.

17 Kecia R. Harper, Clerk of said Board

18 By 
19 Deputy