

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM  
3.32  
(ID # 9611)**

**MEETING DATE:**  
Tuesday, April 30, 2019

**FROM :** SHERIFF-CORONER-PA:

**SUBJECT:** SHERIFF-CORONER-PA: Adoption of Resolution Number 2019-072 , designating the Sheriff's Department Authorized Agents under the FY18 State Homeland Security Grant Program (SHSGP), All Districts. Total Project Cost \$197,739 [\$197,739 - Federal Grant Revenue 100%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution Number 2019-072, designating the Sheriff as the Authorized Agent and Assistant Sheriff or Lieutenant assigned to the Sheriff's Emergency Response Team as alternates in applying for and administering federal financial assistance provided by the Department of Homeland Security and sub granted through the California Governor's Office of Emergency Services to the Riverside County Emergency Management Department under the FY18 State Homeland Security Grant Program;
2. Authorize the Sheriff, or his designee, to administer all ministerial actions necessary and sign all ministerial documents related to the administration of this grant.

(Continued on Page 2)  
BR 19-046

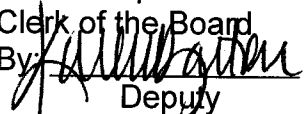
**ACTION:**

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington and Perez  
Nays: None  
Absent: Hewitt  
Date: April 30, 2019  
xc: Sheriff

Kecia Harper  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 197,739	\$ 197,739	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Federal Grant Revenue 100%			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	18/19 –19/20

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The State Homeland Security Program (SHSGP) is a core assistance program that provides funds to build resiliency and strengthen capabilities at the State, local, tribal and territorial levels. Allocated funds include a focus on prevention, preparedness, mitigation, response and recovery from disruptive events (both natural and manmade), including acts of terrorism. SHSGP awards are funded from the California Governor’s Office of Emergency Services (Cal OES) to designated regions in the State. The Riverside County Emergency Management Department (EMD) is the recipient of this grant funding on behalf of the Riverside County Operational Area. The Riverside County Anti-Terrorism Approval Authority (ATAA) reviews project applications received from the Riverside Operational Area to determine subrecipient funding. Through the EMD, the Riverside County Sheriff’s Department has been awarded funds since 2007 for projects which meet the core objectives of the CA Homeland Security Strategy Goals, and have a nexus to terrorism.

The Riverside County Sheriff’s Department received an award under **SHSGP FY16** from EMD in the amount of \$186,000 – approved by the BOS on January 17, 2017 (3.32). Funds were designated for two projects: The Regional Training Program (terrorism-related training for all disciplines hosted at the Ben Clark Training Center) - \$150,000, and to the Hazardous Device Team (HDT) for the purchase of one bomb suit - \$36,000.

Performance period of the **SHSGP FY16** grant: November 18, 2016 – May 31, 2018.

The Riverside County Sheriff’s Department received an award under **SHSGP FY17** from EMD in the amount of \$214,089 – approved by the BOS on January 30, 2018 (3.15). Funds were designated for two projects: The Regional Training Program (terrorism-related training for all disciplines hosted at the Ben Clark Training Center) - \$178,089, and to the Hazardous Device Team (HDT) for the purchase of one bomb suit - \$36,000.

Performance period of the **SHSGP FY17** grant: November 30, 2017 – May 31, 2019.

On February 27, 2019, the Riverside County Sheriff’s Department received an award under **SHSGP FY18** from EMD in the amount of \$197,739 to be presented for Board approval and acceptance on April 30, 2019. Funds have been designated for two projects: The Regional

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Training Program (terrorism-related training for all disciplines hosted at the Ben Clark Training Center) - \$150,000, and to the Coroners Bureau for the equipment purchase of a Mass Fatality (Morgue) Trailer - \$47,739.

Performance period of the **SHSGP FY18** grant: September 1, 2018 – May 31, 2020.

County Counsel has approved the documents as to form.

**Impact on Residents and Businesses**

The SHSGP funding of \$47,739 will allow the Coroner's Bureau (Riverside County Sheriff's Department) to purchase one Mass Fatality (Morgue) Trailer for the capability of transporting multiple cadavers (at a time) in an isolated, refrigerated environment for secure processing at the Coroners Bureau. This will not only maximize preservation of investigative evidence, but also allow Investigators to process the disaster/crime scene itself. The enhanced ability to more efficiently and securely transport decedents in the event of a mass casualty incident will prove to be critical in the response phase at a large-scale event.

SHSGP funding of \$150,000 will also allow the Department's Regional Training Program to continue to provide Homeland Security training to a diverse multi-disciplinary audience including, but not limited to, Law Enforcement, Fire, Armed and Unarmed First Responders, Educators, Public Health and private sector owners and operators, local and state government agencies, tribal entities and citizens from the community. As a direct result of this Homeland Security funding, our First Responders are better prepared, and our citizens are safer for when disasters strike.

**Price Reasonableness**

Current County Purchasing policies require staff to seek competitive bids for any goods or services \$1,000 or greater. Cal-OES issued Grant Management Memorandum (GMM) Number GMM-2017-01 on February 3, 2017 and GMM-2017-01-A dated June 29, 2017. Both Grant Management Memoranda require competitive bids, no matter the cost of the terrorism related training, and if there is inadequate competition, then the State requires grantees to complete the State's "Request for Non-Competitive Procurement Authorization" form seeking approval by the State to use a sole source vendor.


**ATTACHMENT:**

1. Resolution Number 2019-072
2. Riverside County Sheriff Department's SHSGP FY18 Grant Award Letter

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Misley Wang, Supervising Accountant 4/11/2019

  
Ryan Carter, Principal Management Analyst 4/23/2019

  
Gregory V. Priapos, Director County Counsel 4/10/2019

2 **RESOLUTION No. 2019-072**

3 **RESOLUTION TO DESIGNATE AUTHORIZED AGENTS UNDER THE FY18 HOMELAND**  
4 **SECURITY GRANT PROGRAM ADMINISTERED BY THE CALIFORNIA GOVERNOR'S**  
5 **OFFICE OF EMERGENCY SERVICES (Cal-OES)**

6 BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of  
7 Riverside, State of California, in regular session on 04/30/19, that the individuals whose  
8 position title appears below are hereby designated as Authorized Officials and are authorized to  
9 execute for and on behalf of the County of Riverside, a public entity established under the laws  
10 of the State of California, any actions necessary for the purpose of applying for and  
11 administering federal financial assistance provided by the Department of Homeland Security  
12 and sub-granted through the California Governor's Office of Emergency Services to the  
13 Riverside County Emergency Management Department.

14 \_\_\_\_\_ Sheriff \_\_\_\_\_, OR

15 (Title of Authorized Agent)

16 \_\_\_\_\_ Assistant Sheriff \_\_\_\_\_, OR

17 (Title of Authorized Agent)

18 **Sheriff's Emergency Response Team Lieutenant.**

19 (Title of Authorized Agent)

20 ROLL CALL:

21 Ayes: Jeffries, Spiegel, Washington and Perez  
22 Nays: None  
23 Absent: Hewitt

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

24 KECIA R. HARPER - Clerk of said Board  
By [Signature] Deputy

FORM APPROVED COUNTY COUNSEL  
BY [Signature] DATE  
KRISTINE BELL-VALDEZ



Bruce Barton, Director  
Emergency Management Department

2/27/19

Riverside County Sheriff  
Robert Novak  
Joann Roberts

RE: FY18 State Homeland Security Program Grant (SHSP)  
Grant #2018-0054 CFDA#: 97.067

Award – **Tier 1**- Regional Training (\$150,000); Mass Fatality Trailer (\$47,739)  
Pending Award- **Tier 2**- Regional Training (\$82,368);

The California Office of Emergency Services (CalOES) has approved Riverside County's Tier 1 FY18 State Homeland Security Program Grant (SHSP) application and has authorized the commencement of reimbursement requests. The performance period of this grant is **September 1, 2018 – May 31, 2020**. All **final reimbursement requests** are **due** no later than **June 10, 2020**.

The projects that are in Tier 2, as identified above, are still awaiting approval. You will receive additional notification when that portion has been approved and you will receive an updated workbook.

Upon approval of pending paperwork this letter serves as authorization to begin spending and requesting reimbursement of your Anti-Terrorism Approval Authority (ATAA) approved projects. Your city is required to request a reimbursement every 6 months. Equipment purchases must be completed within the first 8 months of this grant and Training must be completed or scheduled within the first year of this grant. Under extenuating circumstances some exceptions may be approved. Riverside County EMD does require you to provide a signed FY18 Grant Assurance and completed and signed Workbook Face-Sheet as soon as possible. Modifications and Reimbursement Requests cannot be processed until we receive these documents. Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalOES through the OA prior to incurring any costs. Your Agency's Financial Workbook outlining your approved spending is included on the CD provided to you.

By accepting this award, it is understood that you are agreeing to comply with all applicable federal, state and local requirements of the grant as put forth in the FY18 Grant Assurances, federal and state guidances, and all provisions of 2 CFR 200 including part F- "Audit Requirements". Performance Bonds are required for any equipment item over \$249,999 or any vehicle, aviation, or watercraft regardless of cost that is being paid for with any portion of grant funds. Federal funds cannot be awarded to any entity that has been debarred. You will be expected to provide quarterly reports by January 1, April 1, July 1 and October 1 of each year for all open grants. Any funds found owed as a result of a final review or audit must be refunded to the County within 15 days upon receipt of an invoice from Riverside County EMD.

As always, please feel free to contact us with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Regards,

*Kim Dana*

Kim Dana  
Administrative Services Analyst II  
Riverside County EMD  
951-955-0419

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