

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM  
3.6  
(ID # 9624)

**MEETING DATE:**  
Tuesday, May 7, 2019

**FROM :** AGRICULTURAL COMMISSIONER:

**SUBJECT:** AGRICULTURAL COMMISSIONER: Approve Amendment No. 1 to Standard Agreement No. 18-0039 with California Department of Food and Agriculture for the High-Risk Pest Inspection Program, All Districts. [\$100,555 - 100% State Funds].

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve Amendment No. 1 to Standard Agreement No. 18-0039 with California Department of Food and Agriculture for the High-Risk Pest Inspection Program increasing the maximum contract amount by \$100,555 for a new contract amount of \$178,946; and
2. Authorize the Chairman of the Board to sign the amendment on behalf of the County.

**ACTION:** Policy


**ACTION:** Policy

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: May 7, 2019  
xc: Agric. Comm.

Kecia Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 100,555	\$ 0	\$ 100,555	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> California Department of Food and Agriculture			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	18/19

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On August 28, 2018, Agenda Item 3.17, the Board approved Standard Agreement No. 18-0039 with California Department of Food and Agriculture for the High-Risk Pest Inspection Program effective July 1, 2018 through June 30, 2019. The purpose of this agreement is for the County to perform High-Risk Pest Inspection services for the California Department of Food and Agriculture (CDFA) and for CDFA to reimburse the County for these activities.

This Amendment No. 1 to Standard Agreement No. 18-0039 increases the maximum contract amount by \$100,550.00 for a new contract amount of \$178,946 to cover additional expenses and enforcement activities

This amendment was approved as to form by County Counsel.

**Impact on Residents and Businesses**

Residents and businesses will be positively impacted in that this program is aimed at preventing invasive species that are injurious to landscape and agricultural plants, as well as to the local environment, from entering and becoming established within the county and the state. This will result in reduced pest control efforts/costs and an increased quality of life.

**Contract History and Price Reasonableness**

This agreement has been entered into each year since its inception in FY 1998/99 and the dollar amount covers all related costs.

**ATTACHMENTS:**

**Attachment A: Amendment No. 1 to Standard Agreement No. 18-0039 with California Department of Food and Agriculture**

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

  
Rahini Masika, Principal Management Analyst 4/30/2019

  
Gregory L. Priapros, Director County Counsel 4/30/2019

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# RESOLUTION

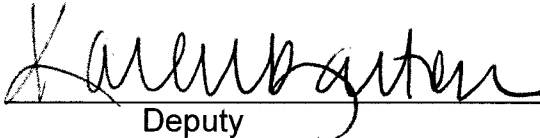
**BE IT RESOLVED** by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on Tuesday, May 7, 2019, that Kevin Jeffries, the Chairman is authorized and directed to execute on behalf of said County the Standard Agreement No. 18-0039 between Riverside County and California Department of Food and Agriculture providing: for the High-Risk Inspection Program.

Roll Call:

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA R. HARPER, Clerk of said Board

By:   
Deputy

STATE OF CALIFORNIA  
**STANDARD AGREEMENT AMENDMENT**  
 STD. 219 A (Rev 8/03)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 2 Pages

AGREEMENT NUMBER <b>18-0039</b>	AMENDMENT NUMBER 1
REGISTRATION NUMBER <b>29175/43731</b>	

- This Agreement is entered into between the State Agency and Contractor named below:  
 STATE AGENCY'S NAME  
**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE**  
 CONTRACTOR'S NAME  
**COUNTY OF RIVERSIDE**
- The term of this Agreement is July 1, 2018 through June 30, 2019
- The maximum amount of this Agreement after this amendment is: **\$178,946.00**  
 One Hundred Seventy-Eight Thousand Nine Hundred Forty-Six Dollars and No Cents
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

WHEN DOCUMENT IS FULLY EXECUTED RETURN  
**CLERK'S COPY**  
 to Riverside County Clerk of the Board, Stop 1010  
 Post Office Box 1147, Riverside, Ca 92502-1147  
 Thank you!

Section 3 is hereby increased by \$100,555.00 for a new contract amount of \$178,946.00.  
 See Revised Budget, Exhibit B-1, Attachment 1 (2 pages).

This amendment is necessary to add funds for additional expenses and enforcement activities.

ATTEST:  
 KECIA R. HARPER, Clerk  
 By [Signature]  
 DEPUTY

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

FORM APPROVED COUNTY COUNSEL  
 BY: [Signature] DATE: 5/24/19  
 DANIELLE D. MALAND

CONTRACTOR	
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) <b>COUNTY OF RIVERSIDE</b>	
BY (Authorized Signature) <u>[Signature]</u>	DATE SIGNED (Do not type) <u>5/27/19</u>
PRINTED NAME AND TITLE OF PERSON SIGNING <b>KEVIN JEFFRIES CHAIRMAN, BOARD OF SUPERVISORS</b>	
ADDRESS P.O. BOX 1089, RIVERSIDE, CA 92502-1089	
STATE OF CALIFORNIA	
AGENCY NAME <b>CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE</b>	
BY (Authorized Signature) <u>[Signature]</u>	DATE SIGNED (Do not type) <u>5/24/19</u>
PRINTED NAME AND TITLE OF PERSON SIGNING <b>JENNIFER CROW, ACQUISITIONS MANAGER</b>	
ADDRESS 1220 N STREET, ROOM 115, SACRAMENTO, CA 95814	

CALIFORNIA  
 Department of General Services  
 Use Only

**APPROVED**

JUN - 3 2019

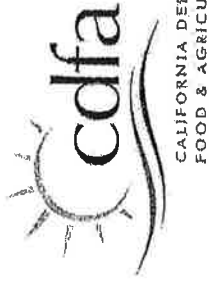
OFFICE OF LEGAL SERVICES  
 DEPT. OF GENERAL SERVICES

[Signature]

Exempt per: DGS Ltr. 28.8

Workplan for County High Risk Pest Exclusion  
 FY 2018/2019  
 July 1, 2018 through June 30, 2019  
 Revised

Riverside County  
 Contract Manager: Debra-J Cioce Daniel Delgado



	# of Facilities Requiring Activities	Estimated Visits/Year/Facility	Estimated Hours/Visit	Total Estimated Hours/Year
<b>Parcel Inspection</b>				
FedEx Express	1 2	22 104	2 3	44 624
FedEx Home Delivery	0	0	0	0
UPS	2 4	26 104	2	404 832
USPS	0	0	0	0
<b>Air Freight</b>				
Air Freight	0	0	0	0
Air Freight-Forwarded	1 2	268 214	4	4072 1712
<b>Nursery Stock Inspection</b>				
Florida/Southern States (008)	59 132	1	2	418 26
Hawaii (008)	6	1	2	12
<b>Total Hours:</b>			<b>4350</b>	<b>3444</b>

<b>Estimated Annual Cost</b>
<b>Total Cost: \$78394 \$178,941</b>

Agreement No. 18-00391-1  
 Exhibit B-1  
 Attachment  
 Page 1 of 2

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**Personnel Cost Worksheet**  
**County High Risk Pest Exclusion**  
**FY 2018/2019**  
**July 1, 2018 through June 30, 2019**  
**Revised**  
**Riverside County**

Title	Hourly Wage	Hourly Benefit Amount	Total Hourly Rate	Estimated Hours to be Worked	Total Cost
ASI II	\$18.02	\$10.63	\$28.65	404 957	\$2980 \$27,418
ASI III	\$24.83	\$12.48	\$37.31	248 731	\$8134 \$27,274
ASI IV	\$35.09	\$15.14	\$50.23	928 1556	\$46613 \$78,158
DAC	\$43.79	\$18.86	\$62.65	20 100	\$1253 6,265
OA III	\$18.56	\$10.66	\$29.22	30 60	\$877 \$1,753
SASI II	\$40.04	\$17.08	\$57.12	50 40	\$2856 \$2,285
			Total Hours/Cost	4350 3444	\$62713 \$143,153
			Overhead Percentage (do not exceed 25%)		
			Estimated Overhead Cost		\$45678 \$35,788
			Estimated Annual Cost		\$78394 \$178,941