

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM  
3.16  
(ID # 9747)

**MEETING DATE:**

Tuesday, June 4, 2019


**FROM :** RUHS-PUBLIC HEALTH:

**SUBJECT:** RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH: Ratify and Approve Amended Grant Agreement Number 16-10146 A01 between the California Department of Public Health and the Riverside County Department of Public Health for Nutrition Education and Obesity Prevention for the period of October 1, 2016 through September 30, 2019, All Districts. [\$641,404 -100% Federal Funds]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and approve the Amended Grant Agreement Number 16-10146 A01 (Amendment) between the California Department of Public Health and the Riverside County Department of Public Health for Nutrition Education and Obesity Prevention increasing the amount of award by \$641,404 for a total contract amount of \$10,488,418 for the period of October 1, 2016 through September 30, 2019;
2. Authorize the Chairman of the Board to execute the Amendment on behalf of the County of Riverside; and
3. Authorize the Director of Public Health, or designee, to implement and administer the Amendment.

**ACTION:Policy**

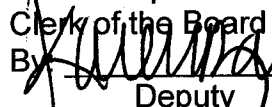
  
Kim Saruwatari, Director of Public Health 5/15/2019

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: June 4, 2019  
xc: RUHS-Public Health

Kecia Harper  
Clerk of the Board  
By   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 130,103	\$ 2,338	\$ 641,404	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Federal Funds			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2018/19-19/20	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The County of Riverside Department of Public Health Nutrition Services Branch is a continuing contractor participating in a multi-year contract, Agreement Number 16-10146, with the Nutrition Education and Obesity Prevention Branch (NEOPB), a branch of the California Department of Public Health.

The NEOPB represents a statewide movement of local, state and national partners collectively working toward improving the health status of low-income Californians through increased fruit and vegetable consumption and daily physical activity. Multiple venues are used to facilitate behavior change in the home, schools, worksites, and communities of low-income Californians to create environments that support fruit and vegetable consumption and physical activity. NEOPB funds must be spent on qualifying nutrition and physical programs in Riverside County through partnerships and coalitions to promote nutrition and physical activity. The target population for this program are individuals and families eligible for participation in the Supplemental Nutrition Assistance Program Education (SNAP-Ed).

The attached Amended Grant Agreement Number 16-10146 A01 (Amendment) increases the grant by \$641,404 for a total amount of \$10,488,418 (Year 1: 10/1/16-9/30/17 (FFY17) \$3,422,038; Year 2: 10/1/17-9/30/18 (FFY18) \$3,774,689; and Year 3: 10/1/18-9/30/19 (FFY19) \$3,291,691). The \$641,404 increase was apportioned to County fiscal years 2017 through 2020 as listed below:

County Fiscal Year (FY)	7/1/16 - 6/30/17	7/1/17 - 6/30/18	7/1/18 - 6/30/19	7/1/19 - 9/30/19	
<b>Increased by</b>	\$ 104,775	\$ 404,188	\$ 130,103	\$ 2,338	<b>\$ 641,404</b>

**Impact on Residents and Businesses**

Based on qualifying areas within the County of Riverside, the SNAP-Ed eligible population will be targeted to increase the consumption of healthy foods and beverages, reduce consumption

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of less healthy foods and beverages and to increase physical activity as part of the NEOPB program.

**SUPPLEMENTAL:  
Additional Fiscal Information**

County of Riverside Department of Public Health Nutrition Services & Health Promotion Branch, NEOPB program receives 100% of its funding from the State as a pass through from the Federal government. The NEOPB program year is based on a federal fiscal year (October 1 – September 30).

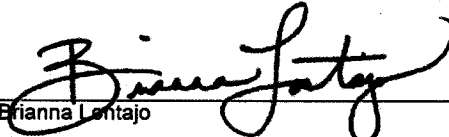
The multi-year Agreement Number 16-10146 is \$10,488,418. The increase in funding as noted in the Amendment is due to additional carry-in funds awarded to allow the County of Riverside to continue performing more of the same services. The funding allocation for County fiscal years and federal fiscal years are as follows: (See below table)

**Multi-year  
contract: Federal and County FY Budget Comparison Table**

Federal Fiscal Year (FFY)	10/1/16 - 9/30/17	10/1/17 - 9/30/18	10/1/18 - 9/30/19		
Contract Total	\$ 3,422,038	\$ 3,774,689	\$ 3,291,691	<b>\$ 10,488,418</b>	
County Fiscal Year (FY)	7/1/16 - 6/30/17	7/1/17 - 6/30/18	7/1/18 - 6/30/19	7/1/19 - 6/30/19	
Contract Total	\$ 2,566,529	\$ 3,686,526	\$ 3,412,440	\$ 822,923	<b>\$ 10,488,418</b>

**ATTACHMENT:**

- Amended Grant Agreement Number 16-10146 A01

  
Brianna Lantajo

5/28/2019

  
Gregory H. Priamos, Director County Counsel

5/22/2019

WHEN DOCUMENT IS FULLY EXECUTED RETURN  
**CLERK'S COPY**  
to Riverside County Clerk of the Board, Stop 1010  
Post Office Box 1147, Riverside, Ca 92502-1147  
Thank you

**THE NUTRITION EDUCATION AND OBESITY PREVENTION PROGRAM**

**Awarded By**

**THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter "Department"**

**TO**

**County of Riverside, Department of Public Health,**

**hereinafter "Grantee"**

**Implementing the project, "Supplemental Nutrition Assistance Program-Education," hereinafter "Project"**

**AMENDED GRANT AGREEMENT NUMBER 16-10146 A01**

The Department amends this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

**AUTHORITY:** The Department has authority to grant funds for the Project under Health and Safety Code, Section {131085}.

**PURPOSE FOR AMENDMENT:** The purpose of the Grant amendment is to:

Increase grant funding by \$641,404.04 (FFY2018 – 2019) to allow the Grantee to continue providing SNAP-Ed allowable nutrition education and obesity prevention activities for low income Californians.

**AMENDED GRANT AMOUNT:** this amendment is to increase the grant by **\$641,404.04** and, is amended to read: ~~Nine Million Eight Hundred Forty Seven Thousand and Fourteen Dollars. \$9,847,014.00.~~ **Ten Million, Four Hundred Eighty- Eight Thousand, Four Hundred Eighteen Dollars and Four Cents. (\$10,488,418.04).**

The following Exhibit is amended and replaced in its entirety:

Exhibit B Budget Detail and Payment Provisions

**PROJECT REPRESENTATIVES.** The Project Representatives during the term of this Grant will be:

California Department of Public Health, Nutrition Education and Obesity Prevention Branch (NEOPB)	Grantee: County of Riverside, Department of Public Health
Name: Nestor Martinez, Project Officer	Name: Kevin Jeffries, Chairman Board of Supervisors; County of Riverside
Address: 1616 Capitol Avenue MS 7204	Address: PO Box 7600
City, ZIP: Sacramento 95814	City, ZIP: Riverside CA 92513
Phone: 916-542-4198	Phone: 951-955-1020
Fax: 916-449-5414	Fax: Not Applicable
E-mail: <a href="mailto:nestor.martinez@cdph.ca.gov">nestor.martinez@cdph.ca.gov</a>	E-mail: <a href="mailto:kjeffries@rcbos.org">kjeffries@rcbos.org</a>

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Direct all inquiries to:

<b>California Department of Public Health, Nutrition Education and Obesity Prevention Branch</b>	<b>Grantee: County of Riverside, Department of Public Health</b>
Attention: Kimmy Casjens, Grant Manager	Attention: Nancy Allende, RD, Supervising Nutritionist II
Address: 1616 Capitol Avenue MS 7204	Address: PO Box 7600
City, Zip Sacramento, CA 95814	City, Zip Riverside CA 92513
Phone: 916-449-5456	Phone: 951-358-5311
Fax: 916-449-5414	Fax: Not Applicable
E-mail: <a href="mailto:Kimmy.casjens@cdph.ca.gov">Kimmy.casjens@cdph.ca.gov</a>	E-mail: <a href="mailto:nallende@ruhealth.org">nallende@ruhealth.org</a>

Either party may change its Project Representative upon written notice to the other party.

All other terms and conditions of this Grant shall remain the same.


IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date: 6/4/19

  
 Board of Supervisors  
 County of Riverside, Department of Public Health  
 P.O. Box 7600  
 Riverside, CA 92513

Date: 6/14/19

  
~~Marshall Gregory~~, Chief **Joseph Gomez**  
 Contracts and Purchasing Services Section  
 California Department of Public Health  
 1616 Capitol Avenue, Sacramento, CA 95814

ATTEST:  
 KECIA R. HARPER, Clerk  
 By   
 DEPUTY

FORM APPROVED COUNTY COUNSEL  
 BY:  5/21/2019  
 DATE: \_\_\_\_\_  
 AMRIT P. DHILLON

**Exhibit B**  
**Budget Detail and Payment Provisions**

**1. Invoicing and Payment**

- A. Upon completion of project activities as provided in Exhibit A Grant Application, and upon receipt and approval of the invoices, the State agrees to reimburse the Grantee for activities performed and expenditures incurred in accordance with the costs specified herein.
- B. Invoices shall include the Grant Number and shall be submitted in triplicate not more frequently than quarterly in arrears to:

Kimmy Casjens, Grant Manager  
California Department of Public Health  
Nutrition Education and Obesity Prevention Branch  
1616 Capitol Avenue, MS 7204  
Sacramento, CA 95814

C. Invoices shall:

- 1) Be prepared on Grantee letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
- 2) Bear the Grantee's name as shown on the Grant.
- 3) Identify the billing and/or performance period covered by the invoice.
- 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.

**2. Budget Contingency Clause**

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Grantee to reflect the reduced amount.

**3. Prompt Payment Clause**

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

**Exhibit B**  
**Budget Detail and Payment Provisions**

**4. Amounts Payable**

A. The amounts payable under this Grant shall not exceed: **\$10,488,418.04.**

~~1) 2,461,753.50 for the budget period of 10/1/16 through 9/30/17.~~

~~2) 3,282,338.00 for the budget period of 10/1/17 through 9/30/18.~~

~~3) 3,282,338.00 for the budget period of 10/1/18 through 9/30/19.~~

B. Payment allocations shall be made for allowable expenses up to the amount annually encumbered commensurate with the state fiscal year in which services are fulfilled and/or goods are received.

**5. Timely Submission of Final Invoice**

A. A final undisputed invoice shall be submitted for payment no more than sixty (60) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.

B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

**6. Travel and Per Diem Reimbursement**

Any reimbursement for necessary travel and per diem shall be at the rates currently in effect as established by the California Department of Human Resources (CalHR).