

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.17  
(ID # 9905)

**MEETING DATE:**

Tuesday, June 4, 2019

**FROM :** SHERIFF-CORONER-PA:

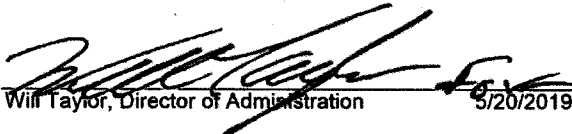
**SUBJECT:** SHERIFF-CORONER-PA: Approve Amendment No. 1 to the Agreement with Strategic Contracting Services, Inc. for Four (4) Criminal Intelligence Analysts' Services for FY 17/18 – FY 19/20, All Districts. Total Cost \$0 [\$0 - 100% Federal Grant Revenue].

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve Amendment No. 1 for four (4) Criminal Intelligence Analysts' Services with Strategic Contracting Services, Inc. for an amount not to exceed the original Agreement amount of \$455,000 for FY 17/18 – FY 19/20 and authorize the Chairman of the Board to execute the Amendment on behalf of the County; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of High Intensity Drug Trafficking Area (HIDTA 18) Grant Award funding and as approved by County Counsel to sign amendments that do not change the substantive terms of the Agreement.

BR-19-055

**ACTION:**Policy

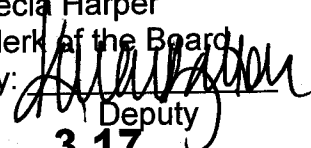
  
Will Taylor, Director of Administration 3/20/2019

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: June 4, 2019  
xc: Sheriff, Purchasing

Kecia Harper  
Clerk of the Board  
By:   
Deputy  
3.17

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Federal Grant Revenue 100%			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b> 17/18 – 19/20	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The U.S. Office of National Drug Control Policy (ONDCP) awarded the Riverside County Sheriff's Department HIDTA 18 Program funds for the grant award period of performance from January 1, 2018 through December 31, 2019. On June 12, 2018 (Board agenda item 3.32, MT#7100), the Board of Supervisors approved and accepted the HIDTA 18 grant award as well as approved the Board Chairman to execute a Professional Service Agreement with Strategic Contracting Services, Inc, using HIDTA 18 funds, for four (4) Criminal Intelligence Analysts' services which includes the Analysts' salaries, benefits and service fees incurred during FY 17/18 – FY 19/20. Strategic's service fee was negotiated at a lower percentage rate effective January 1, 2019 through the remaining term. Amendment No. 1 of the Agreement reflects the reduced service fee percentage.

For over 25 years, Riverside County has participated in the HIDTA program, which fosters cooperation among law enforcement agencies in their efforts to eliminate drug trafficking locally and nationally. The LA-HIDTA is comprised of the Los Angeles, Orange, Riverside, and San Bernardino counties. The Office of National Drug Control Policy and the LA-HIDTA have confirmed that Riverside County's total allocation for this grant award cycle is \$1,251,346. The HIDTA 18 funding level is the same as awarded through the HIDTA 17 Program (7/11/17 3.50 and 10/3/17 3.15).

Based on the HIDTA 18 award, grant funds are distributed among the County project initiatives in the following manner:

- Regional Methamphetamine Task Force (RMTF) \$385,055
- Inland Narcotics Clearing House (INCH) \$519,238
- Inland Crackdown Allied Task Force (INCA) \$347,053

No County match is required. The HIDTA 18 grant funds will be spent during the grant performance period of January 1, 2018 through December 31, 2019 to fulfill the grant authorized requirement.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

Operating with a focus throughout the entire LA-HIDTA region, the primary mission of the RMTF is to target major methamphetamine distribution, and Drug Trafficking Organizations (DTO) by investigating, disrupting, and arresting person(s) and organizations involved in illicit sales and trafficking of all hard narcotics (methamphetamine, cocaine, and heroin), thereby improving the quality of life for all citizens, both regionally and nationally.

Statistics indicate that methamphetamine, cocaine and heroin availability remain a constant concern and narcotic traffickers typically use well-established highways and pipelines to smuggle, ship and move illicit narcotics. To combat the availability of these narcotics, RMTF, using grant funds, will continue the deployment of a highway interdiction team, comprised of three narcotics detecting canines and their respective handlers. This team will be used to identify, disrupt, and arrest DTOs that regularly use these highways and trafficking routes to further their criminal enterprise(s).

INCH aids the task forces by providing connectivity to the Statewide Integrated Narcotics System (SINS). INCA will support the efforts of the California Department of Justice, Bureau of Investigations (BI) in enforcing laws related to illegal drugs in California. The INCA task force is comprised of numerous law enforcement agencies within the jurisdiction of the LA-HIDTA. This cooperative effort, coupled with their ability to jointly work with similar task forces, has proven to be highly effective in the investigation of DTO's within the region. Additionally, INCH assists by providing necessary case support and serves as a clearing house for the dissemination of narcotics related intelligence.

Since FY 10-11, Riverside County uses HIDTA grant funds, under the INCH initiative, to pay for five (5) Criminal Intelligence Analysts. The County purchases four of the five Criminal Intelligence Analyst services through a personnel recruiting agency, Strategic Contracting Services, Inc. (SCS). The fifth Criminal Intelligence Analyst is hired through the State of California Department of Justice, pursuant to the Memorandum of Understanding effective January 1, 2018 through December 31, 2018. In addition, the grant will also continue to provide funding for an accounting staff position at the Sheriff's Special Investigations Bureau, which the Department has filled at the Account Technician I level. INCH funds a small portion of a Sheriff's Network Administrator.

HIDTA 18 grant related FY 17/18 expenditures have been included in the Sheriff Department's FY 17/18 department budget. The department will submit FY 18/19 and FY 19/20 budget adjustments as needed.

**Impact on Residents and Businesses**

The HIDTA funding allows the Sheriff's Special Investigations Bureau (SIB) to provide a level of narcotics enforcement beyond the normal, everyday enforcement.

**Additional Fiscal Information**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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The HIDTA 18 funding will offset FY 17/18 through FY 19/20 overtime and other operational costs related in their efforts to eliminate drug trafficking within Riverside County and nationally through the High Intensity Drug Trafficking Areas (HIDTA) Grant Program period of January 1, 2018 through December 31, 2019. The contracting rate for the Criminal Intelligence Analysts' positions is established and approved by the grant. The grant program requires Strategic Contracting Services, Inc. to perform the analyst services in order for receipt of the HIDTA grant funds.

**ATTACHMENT**

1. Amendment No. 1 to Agreement with Strategic Contracting Services, Inc.

  
Paul A. Angulo, County Auditor-Controller      5/20/2019

  
Ryan Carter, Principal Management Analyst      5/28/2019

  
Gregory E. Priamos, Director County Counsel      5/17/2019

COUNTY OF RIVERSIDE  
AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT  
WITH  
STRATEGIC CONTRACTING SERVICES, INC.

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Original Contract Term:	5/1/2018 through 12/31/19
Effective Date of Amendment:	1/1/19
Maximum Contract Amount:	\$455,000
Contract ID:	SHARC-91893-006-12/19

This Amendment No. 1 to the Professional Services Agreement is entered into by and between County of Riverside (COUNTY) and Strategic Contracting Services, Inc. (CONTRACTOR), effective January 1, 2019.

WHEREAS, COUNTY and CONTRACTOR entered into that Professional Services Agreement, effective May 1, 2018 through December 31, 2019, to provide contracted services of four (4) Criminal Intelligence Analysts who will assist the Sheriff's Department by providing necessary case support and serve as a clearing house for the dissemination of narcotics related intelligence as part of the Inland Narcotics Clearing House (INCH) Initiative under HIDTA 2018 Grant (the "Agreement");

WHEREAS, funding for the services provided under the Agreement is reimbursed through the High Intensity Drug Trafficking Area (HIDTA) Grant Program with LAHIDTA as administered by the Office of National Drug Control Policy (ONDCP) (the "Grant"); and

WHEREAS, COUNTY and CONTRACTOR now desire to decrease the service rate percentage from 39.97% to 32.0%.

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, COUNTY and CONTRACTOR agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference.
2. Section IV (Fiscal Provisions) B (Line Item Budget) The second paragraph of this section is hereby deleted and replaced with the following: "Contracted services will include the cost of the four Criminal Intelligence Analysts salaries, benefits and service rate percentage at 32.0%.
3. Addendum A (Payment for Services). The first paragraph of Attachment A is hereby deleted and replaces with the following: "Contracted services will include cost of four (4) Criminal Intelligence Analysts salaries, benefits and service rate percentage of 32.0%, but not to exceed the total amount of \$455,000 as set forth in Section IV. (A) of the Agreement. The foregoing service rate percentage consists of the following:
  - Payroll Taxes – 14.45% (Social Security -6.2%; Medicare – 1.45%; Federal Unemployment Tax Act (FUTA) – 0.6%; State Unemployment Tax Act (SUTA) – 6.2%
  - Workers' Compensation Insurance – 1.0%
  - Management, Insurance and Liability Fee – 16.55%

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Sheriff  
BOS 6/4/19  
MT # 9905

COUNTY OF RIVERSIDE  
AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT  
WITH  
STRATEGIC CONTRACTING SERVICES, INC.

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4. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

**IN WITNESS WHEREOF**, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

RCSD

By: 

Kevin Jeffries  
Chairman  
Board of Supervisors

Dated: JUN 04 2019

CONTRACTOR

By: 

James Harwood,  
Chief Executive Officer  
Strategic Contracting Services, Inc. (SCS)

Dated: 5/21/19

APPROVED AS TO FORM:

Gregory P. Priamos  
County Counsel

By: 

Kristine Bell-Valdez  
Supervising Deputy County Counsel

Dated: 5/28/19

ATTEST:

KEGIA R. HARPER, Clerk

By: 

DEPUTY