

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM
13.2
(ID # 9876)**

MEETING DATE:

Tuesday, June 4, 2019

FROM : Regional Parks and Open Space District:

SUBJECT: REGIONAL PARK AND OPEN-SPACE DISTRICT: SET PUBLIC HEARING for Resolution No. 2019-02, Establish the Fees for Use of Facilities for the Riverside County Regional Park and Open-Space District; DISTRICTS – ALL; [0]

RECOMMENDED MOTION: That the Board of Directors:

Directs the Clerk of the Board to SET PUBLIC HEARING on June 25, 2019 for Resolution No. 2019-02 Establish the Fees for Use of Facilities for the Riverside County Regional Park and Open-Space District to be effective on July 1, 2019.

ACTION: Policy, Set for Hearing

Scott Bangle, Director General Manager / Park Director

5/20/2019

MINUTES OF THE BOARD OF DIRECTORS

On motion of Supervisor Jeffries, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and is set for public hearing on or after June 25, 2019 at 9:30 a.m. or as soon as possible thereafter.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: June 4, 2019
xc: Parks, COB

Kecia Harper-Ihem
Clerk of the Board

By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: None			Budget Adjustment:	No
			For Fiscal Year:	18/19

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Riverside County Board of Supervisors Policy Manual, Section J, Policy J-5, states that the District shall collect public use fees and charges for its operations. The policy requires a resolution for establishment of rates and an annual review by the District Advisory Commission.

On May 2, 2017, by Minute Order No. 13-2, your Honorable Board approved District Resolution 2017-4, revising the fiscal year 2017/2018 use fees effective May 2, 2017.

The proposed use fees for fiscal year 2019/20 reflect fee changes which are necessary to recover costs, expenses for facility use and rental, and coincide with the District's Strategic Plan and the Comprehensive Park, Resources and Recreation Plan.

Fee changes are summarized within the Summary of Proposed Fee Changes. The District Advisory Commission, at its meeting on May 14, 2019, reviewed the proposed fee changes incorporated into Resolution No. 2019-02 and recommended approval by the District Board of Directors.

At the public hearing set for June 18, 2019, it is requested that the Honorable Board for the District approve said changes and adopt Resolution 2017-4 to establish the use fees for the Riverside County Regional Park and Open-Space District to be effective July 1, 2019.

Impact on Citizens and Businesses

By implementing these changes to the District fees it will allow the District to continue recovering costs for service and rentals which help to encourage civic participation and community health, promote education in historical, scientific and environmental awareness, and promote park facility use in accordance with the mission of the District.

Attachments:

- Resolution No 2019-02
- Exhibit A – Schedule of Proposed Use Fees
- Exhibit B - Summary of Proposed Fee Changes

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA


Nehini Basila, Principal Management Analyst

5/28/2019



Gregory V. Priaplos, Director County Counsel

5/23/2019

2
3 **RESOLUTION NO. 2019-02**

4
5 ESTABLISH THE FEES FOR USE OF FACILITIES
6 FOR THE RIVERSIDE COUNTY REGIONAL PARK & OPEN-SPACE DISTRICT
(EFFECTIVE JULY 1, 2019)

7 **WHEREAS**, the Board of Directors (“Board”) for the Riverside County Regional Park &
8 Open-Space District (“District”) is authorized to establish the fees for use of facilities owned or operated
9 by the District; and

10 **WHEREAS**, the fees were last revised by Resolution No. 2017-04, adopted by the Board
11 for the District on May 2, 2017, M.O. #13-2; and

12 **WHEREAS**, it has been determined to be appropriate to revise certain fees which have been
13 reviewed by the District’s Advisory Commission and recommended for approval by the Board pursuant to
14 Board Policy J-5 to enable the District to recover reasonable costs and expenses for the provision by the
15 District of the facilities for use by the public; and

16 **WHEREAS**, in accordance with California Public Resources Code Section 5562, a district
17 may fix and collect fees for the use by the public of any facilities of the District;

18 **NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the
19 Board of Directors of the Riverside County Regional Park and Open-Space District, in regular session
20 assembled on or after JUNE 25, 2019, at 9:30am or soon thereafter, in the meeting room of the Board of
21 Directors located on the First Floor of the County Administrative Center, 4080 Lemon Street, Riverside,
22 California, that this Board adopts the revised schedule of the fees for the Riverside County Regional Park
23 & Open-Space District, as described in Exhibit A, attached hereto and by this reference incorporated herein,
24 to establish fees for the use of the facilities owned or managed by the District.

25 **BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** by the Board that
26 the General Manager may set fees within the ranges described in Exhibit A to adjust as necessary for cost
27 recovery and due to change of conditions or uses of the facilities owned or operated by the District.

28 ///

FORM APPROVED COUNTY COUNTY
BY KRISTINE BELL-VALDEZ DATE 5/23/19

**Exhibit A - Resolution No. 2019-02
Use Fees for Riverside County Regional Park Open-Space District**

Type	Category	Title	Description of User Fee	Fee Range
Aquatics	Pool	Recreation/Lap Swim	Fee per person, per session, based upon customer type and pool location.	\$2 to \$8
		Monthly Pass - Rec/Lap Swim	Fee per person, per season, based upon customer type.	\$25 to \$35
		Swim Lessons	Per person, per session fees, for instructional swim lessons. Fee is based upon class type, session length, and time of year.	\$25 to \$155
		Pool Rentals	Per hour pool rental rate for private use.	\$50 to \$500
Recreation	Boxing Club	Membership	Monthly fee per person.	\$25 to \$50
		Youth Scholarship Membership	Monthly fee for eligible youth based upon grant availability.	\$0
Facility Rentals	Community Room	Rental - Hourly	Per hour fee for use of the community room based upon type of event, number of guests, date of event, and type of customer.	\$25 to \$600
		Rental - Daily	Per day fee based upon location, type of event, number of guests, date of event, and type of customer.	\$350 to \$6,000
	Kitchen	Rental - Daily	Per day fee for use of the warming kitchen.	\$200 to \$500
	VIP Room	Rental - Daily	Per day, per room rental fee for VIP rooms.	\$100 to \$200

**Exhibit A - Resolution No. 2019-02
Use Fees for Riverside County Regional Park Open-Space District**

Type	Category	Title	Description of User Fee	Fee Range
	Group Spaces	Outdoor Space Rental	Per day, per space fee for cabanas, large, medium or small table areas; picnic shelters; amphitheaters; or other designated outdoor private group spaces.	\$5 to \$2,000
	Storage	Dry Storage	Fee based upon amount of time storage needed, location, and availability of space.	\$2 to \$500
	Facilities	Extra Rental Time	Per hour fee based upon type of facility, type of activity/event, location, type of customer, date, and time of day.	\$50 to \$150
		Sports/Athletic Fields	Per hour, per field fees based upon type of field, Type of activity, type of customer, location, day of the week, and time of the year.	\$20 to \$200
		Snack Bar	Fee based upon amount of time used, location, type of customer, day of week and time of year.	\$25 to \$500
		Field Cancellation Fee	Per tournament fee retained based upon amount of time 25% to 100% prior to scheduled date of reservation.	
General	Miscellaneous	Staff Fee	Per hour fee, based upon staff position classification.	\$20 to \$200
		Equipment Rentals	Per day, per item fee for rental/use of District equipment.	\$1 to \$300
		Linen Rentals	Per item fee for table cloths or napkins.	\$1 to \$15
		Electricity Use	Fee for use of electricity in outdoor spaces for special events, programs or services.	\$25 to \$100

**Exhibit A - Resolution No. 2019-02
Use Fees for Riverside County Regional Park Open-Space District**

Type	Category	Title	Description of User Fee	Fee Range
		Filming/Photography	Per hour or day fee based upon type of customer, type of activity, location and staff required for monitoring.	\$0 to \$2,000
		Towing Services	RV storage towing service within parks (from dry storage to camping spot, fee applicable each way) based upon availability.	\$20 to \$50
	Concessions/Retail	Retail/Resale Items	Misc. food and products for sale or resale at District stores or venues.	\$0.10 to \$200
	Special Events	Application/Processing	Per application fee for processing.	\$150 to \$10,000
		Non-District Events	Per event fee determined by type of event, location, date, time, and type of applicant.	Cost + G&A Rate
		Vendor Fees	Per vendor, per day fee based upon type of vendor, type of event, and location.	\$25 to \$300
		District Event Admission	Per person, per entry fee based upon type of event, location, and type of customer.	\$0 to \$15
	Administrative Fees	General & Administrative Rate	Overhead rate calculated upon actual costs of the District and applied proportionately to programs and services offered by the District.	15% to 35%
		Non-Resident Rate	Additional fee applied to non-residents. May be calculated as a flat rate or percentage of fee depending upon type of fee.	\$0 to \$20

**Exhibit A - Resolution No. 2019-02
Use Fees for Riverside County Regional Park Open-Space District**

Type	Category	Title	Description of User Fee	Fee Range
		Processing Fee	Per transaction fee as a percentage of the total applicable fees.	0% to 5%
		Returned Checks	Per transaction service charge applied to all transactions with insufficient funds.	\$25 to \$50
		Refunds/Transfers	Per transaction service charge for transfers, credits and refunds.	\$0 to \$30
		Printed Publications	Per item fee for District publications.	\$0.50 to \$30
		Key/Gate Card	Per key/gate card fee. Refundable when key is returned.	\$20
	Classes	Class Registration	Per person, per session fees, for aquatics and recreation classes. Fee is based upon location, class type, session length and time of year.	\$3 to \$300
	Planning	Deposit	Deposit required to review surveys, plats, maps, appraisals, etc.	\$0 to \$20,000
		Application Fees	Per permit for Right of Entry on District owned/managed properties. Fees charged based upon actual cost.	\$1,000 to \$10,000
		Permit Fees	Per permit fee determined by type of permit, hours of staff time, and total resources required to process permit.	Cost + G&A Rate
Programs		Program/Team Registration	Per person, per program fee for staff led teams and programs.	\$0 to \$700

**Exhibit A - Resolution No. 2019-02
Use Fees for Riverside County Regional Park Open-Space District**

Type	Category	Title	Description of User Fee	Fee Range
	Deposit	Cleaning/Security Deposit	Refundable per event deposit retained for cleaning or additional required staff/security applicable to all indoor facility rentals.	\$50 to \$2,500
		Rental Deposit	Non-refundable per event fee required to book a rental facility. Fee is based upon type of facility, date/time of year, and type of event. Applies toward event balance due.	\$500 to \$10,000
Parks	Discount Passes	Annual Passes	Per year fee for annual admission or use of specific services within a park facility. Includes boat launch, day use, and specialty services. Fees based upon park location, type of pass, and customer type.	\$0 to \$400
		Fishing Books	Per book of 12 fishing passes. Fee based upon type of customer and time of year.	\$55 to \$100
	Discounts	Park Preview Pass	New visitors to the park may receive a complimentary pass to preview amenities. This pass is limited to first-time visitors or in circumstances deemed appropriate by the on-site designee.	\$0
		Complimentary/Special Passes	Promotional special event, admission, camping or program passes offered as a marketing tool. Coupons, discounts and promotional packages subject to approval by the General Manager (or designee).	\$0 to \$100
	Camping	Camping - Daily	Per site, per day fee for camping reservations. Fee based upon type of campsite, amenities available, location, and time of year.	\$10 to \$100

**Exhibit A - Resolution No. 2019-02
Use Fees for Riverside County Regional Park Open-Space District**

Type	Category	Title	Description of User Fee	Fee Range
	Camping	Camping - Weekly	Per site, per week for camping reservations. Fee based upon type of campsite, amenities available, location, and time of year.	\$75 to \$400
	Camping	Camping - Monthly	Per site, per week for camping reservations. Fee based upon type of campsite, amenities available, location, and time of year.	\$275 to \$1,200
	Cabins	Cabins - Daily	Per cabin, per night fee for cabin reservations. Fee based upon day of week and time of year.	\$80 to \$200
	Cabins	Cabins - Weekly	Per cabin, per week fee for up to 7 days rental. Fee based upon time of year.	\$480 to \$600
Day Use/Entry	Parking	Parking Fee	Per vehicle, per day fee based upon type of vehicle, location, and time of year.	\$2 to \$100
	Park Admission	Park Admission	Per person, per day fee for admission to parks. Fee is based upon location, type of customer and time of year.	\$0 to \$15
	Pet Admission	Pet Admission	Per pet, per day fee for animals including dogs and horses.	\$0 to \$3
	Fishing	Fishing	Per person, per day fee for fishing. Fee based upon location, type of customer, and time of year.	\$2 to \$15
	Miniature Golf	Miniature Golf	Per person, per entry fee for miniature golfing. Fee based upon type of customer and subject to group discounts.	\$4 to \$5

**Exhibit A - Resolution No. 2019-02
Use Fees for Riverside County Regional Park Open-Space District**

Type	Category	Title	Description of User Fee	Fee Range
	Sewage	Dumping/Pumping Fees	Fees for drop-in dumping, portable pumping or emergency pumping services within Parks.	\$5 to \$50

Fee Exemptions/Reductions:

The following exemptions and reductions shall be implemented to encourage civic participation and community health, to promote education in historical, scientific and environmental awareness, and to promote park facility use in accordance with the mission of the Park District.

Fee Exemptions:

The following shall be exempt from the fees in this schedule:

- Meetings and events conducted by the members of the Board of Directors.
- Meetings and events conducted by the District.
- Activities and events specifically identified in agreements approved by the Board of Directors.

The following shall be exempt from the fees in this schedule, subject to the prior written determination of the General Manager of the District (or designee) that the facility in question is available:

- Meetings and events of non-profit organizations at the request of a member, or members, of the Board of Supervisors or the Board of Directors.
- Meetings of District support groups or organizations.
- Activities and events which are organized, conducted, or co-sponsored by the District.
- Training activities for County/District personnel conducted by the Riverside County Human Resources Department.
- Permit fees for activities (leases, encroachments, rights of way) which directly benefit the District and/or County.

Fee Reductions:

Reduced fees of 50% shall apply to the following, subject to prior written approval of the General Manager (or designee) of the District:

Exhibit A - Resolution No. 2019-02
Use Fees for Riverside County Regional Park Open-Space District

Type	Category	Title	Description of User Fee	Fee Range
	<ul style="list-style-type: none">• Meetings and events open to the public that are conducted by public schools, or by civic, educational, environmental, historical and athletic 501 (c) (3) tax-exempt, non-profit organizations.• Official business activities of County agencies and departments and non-County governmental agencies.			

Exhibit B - Summary of Proposed Revisions
Use Fees for the Riverside County Regional Park Open Space District
Effective July 1, 2019

Title	Description of User Fee	Fee Range	Previous Range	Justification
Facility Rentals - Community Room				
Rental - Daily	Per day fee based upon location, type of event, number of guests, date of event, and type of customer.	\$350 to \$6,000	\$350 to \$1,000	Range increased to allow for charging a daily flat rate fee for the entire improved campus of Crestmore Manor.
Facility Rentals - Garden Room				
Rental - Hourly	Per hour fee for use of the garden room, based upon type of event, number of guests, date of event, and type of customer.	\$25 to \$100		Removed as Garden Room has been demolished.
Facility Rentals - Group Space				
Outdoor Space Rental	Per day, per space fee for cabanas; large, medium or small table areas; picnic shelters; amphitheaters; or other designated outdoor private group spaces.	\$5 to \$2,000	\$5 to \$1,200	Expanded range to allow for new outdoor rental spaces at Historic and Nature Center sites that previously had not been rentable.
General - Miscellaneous				
Staff Fee	Per hour fee, based upon staff position classification.	\$20 to \$200	\$20 to \$150	Expanded to allow for increase in personnel related expenses and inclusion of indirect personnel expenses for contractual work.

General - Planning

Title	Description of User Fee	Fee Range	Previous Range	Justification
Deposit	Deposit required to review surveys, plats, maps, appraisals, etc.	\$0 to \$20,000		New range added to allow for recovering costs related to reviewing planning submittals.
Application Fees	Per permit for Right of Entry on District owned/managed properties. Fees charged based upon actual cost.	\$1,000 to \$10,000		New range added to allow for recovering costs related to processing applications for Right of Entry on District owned/managed properties.
Permit Fees	Per permit fee determined by type of permit, hours of staff time, and total resources required to process permit.	Cost + G & A Rate		New range added to allow for recovering actual costs, plus overhead rate, for processing permits related to land use and/or real property.
General - Programs				
Program/Team Registration	Per person, per program fee for staffed teams and programs.	\$0 to \$700	\$0 to \$500	Range increased to allow for program fees at new facilities managed by the District.
Parks - Discount Passes				
Annual Passes	Per year fee for annual admission or use of specific services within a park facility. Includes boat launch, day use, and specialty services. Fees based upon park location, type of pass, and customer type.	\$0 to \$400	\$0 to \$200	Range increased to allow for future expansion of fees as costs raise.

Parks - Camping

Title	Description of User Fee	Fee Range	Previous Range	Justification
Camping - Weekly	Per site, per week for camping reservations. Fee based upon type of campsite, amenities available, location, and time of year.	\$75 to \$400	\$75 to \$225	Expanded range to account for increasing cost of doing business and increasing demand for peak/special event dates.
Camping - Monthly	Per site, per week for camping reservations. Fee based upon type of campsite, amenities available, location, and time of year.	\$275 to \$1,200	\$275 to \$900	Expanded range to account for increasing cost of doing business.
Cabins - Daily	Per cabin, per night fee for cabin reservations. Fee based upon day of week and time of year.	\$80 to \$200	\$80 to \$125	Expanded range to account for increasing cost of doing business and increasing demand for peak/special event dates.
Cabins - Weekly	Per cabin, per week fee for up to 7 days rental. Fee based upon time of year.	\$480 to \$1,000	\$480 to \$600	Expanded range to account for increasing cost of doing business and increasing demand for peak/special event dates.

Fee Exemptions/Reductions:

- Ceremonial events honoring County/District employees, appointed members of County Boards and Commissions or volunteers providing service to the County.
- Permit fees for activities (easements, encroachments, rights of way) which directly benefit the District and/or County.

Title _____ **Description of User Fee** _____ **Fee Range** _____ **Previous Range** _____ **Justification** _____



OFFICE OF
CLERK OF THE BOARD OF SUPERVISORS
1st FLOOR, COUNTY ADMINISTRATIVE CENTER
P.O. BOX 1147, 4080 LEMON STREET
RIVERSIDE, CA 92502-1147
PHONE: (951) 955-1060
FAX: (951) 955-1071

KECIA R. HARPER
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR
Assistant Clerk of the Board

June 6, 2019

THE PRESS ENTERPRISE
ATTN: LEGALS
P.O. BOX 792
RIVERSIDE, CA 92501

FAX (951) 368-9018
E-MAIL: legals@pe.com

RE: NOTICE OF PUBLIC HEARING: RESOLUTION NO. 2019-02

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **ONE (1) TIME** on **Tuesday, June 11, 2019.**

We require your affidavit of publication immediately upon completion of the last publication.

Your invoice must be submitted to this office in duplicate, WITH TWO CLIPPINGS OF THE PUBLICATION.

NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.

Thank you in advance for your assistance and expertise.

Sincerely,

Karen Barton

Board Assistant to:
KECIA R. HARPER, CLERK OF THE BOARD



OFFICE OF
CLERK OF THE BOARD OF SUPERVISORS
1st FLOOR, COUNTY ADMINISTRATIVE CENTER
P.O. BOX 1147, 4080 LEMON STREET
RIVERSIDE, CA 92502-1147
PHONE: (951) 955-1060
FAX: (951) 955-1071

KECIA R. HARPER
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR
Assistant Clerk of the Board

June 6, 2019

THE DESERT SUN
ATTN: LEGALS
P.O. BOX 2734
PALM SPRINGS, CA 92263

FAX (760) 778-4731
E-MAIL: legals@thedesertsun.com

RE: NOTICE OF PUBLIC HEARING: RESOLUTION NO. 2019-02

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **ONE (1) TIME** on **Wednesday, June 12, 2019.**

We require your affidavit of publication immediately upon completion of the last publication.

Your invoice must be submitted to this office in duplicate, **WITH TWO CLIPPINGS OF THE PUBLICATION.**

NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.

Thank you in advance for your assistance and expertise.

Sincerely,

Karen Barton

Board Assistant to:
KECIA R. HARPER, CLERK OF THE BOARD

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF DIRECTORS OF THE RIVERSIDE COUNTY REGIONAL PARK & OPEN-SPACE DISTRICT

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Directors of the Riverside County Regional Park & Open-Space District, on the 1st Floor, County Administrative Center, Board of Supervisors Chambers, 4080 Lemon Street, Riverside, on **Tuesday, June 25, 2019 at 9:30 a.m.** or as soon as possible thereafter to consider adoption of the following:

RESOLUTION NO. 2019-02

ESTABLISH THE FEES FOR USE OF FACILITIES

FOR THE RIVERSIDE COUNTY REGIONAL PARK & OPEN-SPACE DISTRICT

(EFFECTIVE JULY 1, 2019)

WHEREAS, the Board of Directors ("Board") for the Riverside County Regional Park & Open-Space District ("District") is authorized to establish the fees for use of facilities owned or operated by the District; and

WHEREAS, the fees were last revised by Resolution No. 2017-04, adopted by the Board for the District on May 2, 2017, M.O. #13-2; and

WHEREAS, it has been determined to be appropriate to revise certain fees which have been reviewed by the District's Advisory Commission and recommended for approval by the Board pursuant to Board Policy J-5 to enable the District to recover reasonable costs and expenses for the provision by the District of the facilities for use by the public; and

WHEREAS, in accordance with California Public Resources Code Section 5562, a district may fix and collect fees for the use by the public of any facilities of the District;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Riverside County Regional Park and Open-Space District, in regular session assembled on or after **June 25, 2019, at 9:30 am** or soon thereafter, in the meeting room of the Board of Directors located on the First Floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, that this Board adopts the revised schedule of the fees for the Riverside County Regional Park & Open-Space District, as described in Exhibit A, attached hereto and by this reference incorporated herein, to establish fees for the use of the facilities owned or managed by the District.

BE IT FURTHER RESOLVED, DETERMINED AND ORDERED by the Board that the General Manager may set fees within the ranges described in Exhibit A to adjust as necessary for cost recovery and due to change of conditions or uses of the facilities owned or operated by the District.

(Insert Exhibit A here)

Any person affected by the above matter(s) may submit written comments to the Clerk of the Board before the public hearing or may appear and be heard in support of or opposition to the project at the time of the hearing. If you challenge the above item(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence, to the Board of Supervisors at, or prior to, the public hearing.

- Alternative formats available upon request to individuals with disabilities. If you require reasonable accommodation, please contact Clerk of the Board at (951) 955-1063 at least 72 hours prior to the hearing.

Please send all written correspondence to: Clerk of the Board, 4080 Lemon Street, 1st Floor, Post Office Box 1147, Riverside, CA 92502-1147 or email cob@rivco.org

Dated: June 6, 2019

Kecia R. Harper, Clerk of the Board
By: Karen Barton, Board Assistant



CALL (951) 368-9222
EMAIL legals@pe.com

THE PRESS-ENTERPRISE

DATE	ORDER NUMBER	PO Number	PRODUCT	SIZE	Amount
6/11/19	0011280002		PE Riverside	10 x 208 Li	2,704.00

Invoice text: Resolution 2019-02

*Parkes
13.2 D 6/4/19*

Placed by: Karen Lynn Barton

Legal Advertising Memo Invoice

BALANCE DUE
2,704.00

SALES/CONTACT INFORMATION		ADVERTISER INFORMATION		
SALES/CONTACT INFORMATION	BILLING DATE	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT NUMBER	ADVERTISER/CLIENT NAME
Nick Eller 951-368-9229	06/11/2019	5209148	5209148	BOARD OF SUPERVISORS



THE PRESS-ENTERPRISE

Legal Advertising Memo Invoice

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE

ADVERTISER/CLIENT NAME		
BOARD OF SUPERVISORS		
BILLING DATE	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT NUMBER
06/11/2019	5209148	5209148
BALANCE DUE	ORDER NUMBER	TERMS OF PAYMENT
2,704.00	0011280002	DUE UPON RECEIPT

BILLING ACCOUNT NAME AND ADDRESS

REMITTANCE ADDRESS

BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE
'PO BOX 1147'
RIVERSIDE, CA 92502

CALIFORNIA NEWSPAPER PARTNERSHIP
dba The Press-Enterprise
PO Box 65210
Colorado Springs, CO 80962-5210

THE PRESS-ENTERPRISE

Ad Copy:

1825 Chicago Ave, Suite 100
Riverside, CA 92507
951-684-1200
951-368-9018 FAX

PROOF OF PUBLICATION (2010, 2015.5 C.C.P)

Publication(s): The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc.: Resolution 2019-02 /

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

06/11/2019

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: June 11, 2019
At: Riverside, California



Legal Advertising Representative, The Press-Enterprise

BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE
PO BOX 1147
RIVERSIDE, CA 92502

Ad Number: 0011280002-01

P.O. Number:

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF DIRECTORS OF THE RIVERSIDE COUNTY REGIONAL PARK & OPEN-SPACE DISTRICT

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Directors of the Riverside County Regional Park & Open-Space District, on the 1st Floor, County Administrative Center, Board of Supervisors Chambers, 4080 Lemon Street, Riverside, on Tuesday, June 25, 2019 at 9:30 a.m. or as soon as possible thereafter to consider adoption of the following:

RESOLUTION NO. 2019-02

**ESTABLISH THE FEES FOR USE OF FACILITIES
FOR THE RIVERSIDE COUNTY REGIONAL PARK & OPEN-SPACE DISTRICT
(EFFECTIVE JULY 1, 2019)**

WHEREAS, the Board of Directors ("Board") for the Riverside County Regional Park & Open-Space District ("District") is authorized to establish the fees for use of facilities owned or operated by the District; and WHEREAS, the fees were last revised by Resolution No. 2017-04, adopted by the Board on May 1, 2017, and the District's Advisory Commission and recommended for approval by the Board pursuant to Board Policy J-5 to enable the District to recover reasonable costs and expenses for the provision of the facilities for use by the public; and WHEREAS, a district may fix and collect fees for the use by the public of any facilities of the District; NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Riverside County Regional Park and Open-Space District, in regular session assembled on or after June 25, 2019, at 9:30 am or soon thereafter, in the meeting room of the Board of Directors located on the First Floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, that this Board adopts the revised schedule of the fees for the Riverside County Regional Park & Open-Space District, as described in Exhibit A, attached hereto and by this reference incorporated herein, to establish fees for the use of the facilities owned or managed by the District BE IT FURTHER RESOLVED, DETERMINED AND ORDERED by the Board that the General Manager may set fees within the ranges described in Exhibit A to adjust as necessary for cost recovery and due to change of conditions or uses of the facilities owned or operated by the District.

Use Fees for Riverside County Regional Park Open-Space District

Type	Category	Title	Description of User Fee	Fee Range
Aquatics	Pool	Recreation/Lap Swim	Fee per person, per session, based upon customer type and pool location.	\$2 to \$8
		Monthly Pass - Rec/Lap Swim	Fee per person, per session, based upon customer type.	\$25 to \$35
		Swim Lessons	Per person, per session fees, for instructional swim lessons. Fee is based upon class type, session length, and time of year.	\$25 to \$155
		Pool Rentals	Per hour pool rental rate for private use.	\$50 to \$500
Recreation	Boxing Club	Membership	Monthly fee per person.	\$25 to \$50
		Youth Scholarship Membership	Monthly fee for eligible youth based upon grant availability.	\$0
Facility Rentals	Community Room	Rental - Hourly	Per hour fee for use of the community room based upon type of event, number of guests, date of event, and type of customer	\$25 to \$600
		Rental - Daily	Per day fee based upon location, type of event, number of guests, date of event, and type of customer	\$350 to \$6,000
		Rental - Daily	Per day fee for use of the warming kitchen.	\$200 to \$500
		Rental - Daily	Per day, per room rental fee for VIP rooms.	\$100 to \$200
		Outdoor-Space Rental	Per day, per space fee for cabanas; large, medium or small table areas; picnic shelters; amphitheaters; or other designated outdoor private group spaces.	\$5 to \$2,000
		Storage	Fee based upon amount of time storage needed, location, and availability of space.	\$2 to \$500
Facilities		Extra Rental Time	Per hour fee based upon type of facility, type of activity/event, location, type of customer, date, and time of day.	\$50 to \$150
		Sports/Athletic Fields	Per hour, per field fees based upon type of field, Type of activity, type of customer, location, day of the week, and time of the year.	\$20 to \$200
		Snack Bar	Fee based upon amount of time used, location, type of customer, day of week and time of year.	25% to 100%
		Field Cancellation Fee	Per tournament fee retained based upon amount of time prior to scheduled date of reservation.	\$20 to \$200
General	Miscellaneous	Staff Fee	Per hour fee, based upon staff position classification.	\$20 to \$300
		Equipment Rentals	Per day, per item fee for rental/use of District equipment.	\$1 to \$300
		Linen Rentals	Per item fee for table cloths or napkins.	\$1 to \$15
		Electricity Use	Fee for use of electricity in outdoor spaces for special events, programs or services.	\$25 to \$100
		Filming/Photography	Per hour or day fee based upon type of customer, type of activity, location and staff required for monitoring.	\$0 to \$2,000
		Towing Services	RV storage towing service within parks (from dry storage to camping spot, fee applicable each way) based upon availability.	\$20 to \$50
Concessions/Retail		Retail/Resale Items	Misc. food and products for sale or resale at District stores or venues.	\$0.10 to \$200
Special Events		Application/Processing	Per application fee for processing.	\$150 to \$10,000
		Non-District Events	Per event fee determined by type of event, location, date, time, and type of applicant.	Cost + G&A Rate
		Vendor Fees	Per vendor, per day fee based upon type of vendor, type of event, and location.	\$25 to \$300
Administrative Fees		District Event Admission	Per vendor, per entry fee based upon type of event, location, and type of customer.	\$0 to \$15
		General & Administrative Rate	Overhead rate calculated upon actual costs of the District and applied proportionately to programs and services offered by the District.	15% to 35%
		Non-Resident Rate	Additional fee applied to non-residents. May be calculated as a flat-rate or percentage of fee depending upon type of fee.	\$0 to \$20

Processing Fee	Per transaction fee as a percentage of the total applicable fees.	0% to 5%
Returned Checks	Per transaction service charge applied to all transactions with insufficient funds.	\$25 to \$50
Refunds/Transfers	Per transaction service charge for transfers, credits and refunds.	\$0 to \$30
Printed Publications	Per item fee for District publications.	\$0.50 to \$30
Key/Gate Card	Per key/gate card fee. Refundable when key is returned.	\$20
Class Registration	Per person, per session fees, for aquatics and recreation classes. Fee is based upon location, class type, session length and time of year.	\$3 to \$300
Deposit	Deposit required to review surveys, plats, maps, appraisals, etc.	\$0 to \$20,000
Application Fees	Per permit for Right of Entry on District owned/managed properties. Fees charged based upon actual cost.	\$1,000 to \$10,000
Permit Fees	Per permit fee determined by type of permit, hours of staff time, and total resources required to process permit.	Cost + G&A Rate \$0 to \$700
Program/Team Registration	Per person, per program fee for staff led teams and programs.	\$50 to \$2,500
Cleaning/Security Deposit	Refundable per event deposit retained for cleaning or additional required staff/security applicable to all indoor facility rentals.	\$500 to \$10,000
Rental Deposit	Non-refundable per event fee required to book a rental facility. Fee is based upon type of facility, date/time of year, and type of event. Applies toward event balance due.	\$0 to \$400
Annual Passes	Per year fee for annual admission or use of specific services within a park facility. Includes boat launch, day use, and specialty services. Fees based upon park location, type of pass, and customer type.	\$55 to \$100
Fishing Books	Per book of 12 fishing passes. Fee based upon type of customer and time of year.	\$0
Park Preview Pass	New visitors to the park may receive a complimentary pass to preview amenities. This pass is limited to firsttime visitors or in circumstances deemed appropriate by the on-site designee.	\$0 to \$100
Complimentary/Special Passes	Promotional special event, admission, camping or program passes offered as a marketing tool. Coupons, discounts and promotional packages subject to approval by the General Manager (or designee).	\$10 to \$100
Camping - Daily	Per site, per day fee for camping reservations. Fee based upon type of campsite, amenities available, location, and time of year.	\$75 to \$400
Camping - Weekly	Per site, per week for camping reservations. Fee based upon type of campsite, amenities available, location, and time of year.	\$275 to \$1,200
Camping - Monthly	Per site, per month for camping reservations. Fee based upon type of campsite, amenities available, location, and time of year.	\$80 to \$200
Cabins - Daily	Per cabin, per night fee for cabin reservations. Fee based upon day of week and time of year.	\$40 to \$600
Cabins - Weekly	Per cabin, per week fee for up to 7 days rental. Fee based upon time of year.	\$2 to \$100
Parking Fee	Per vehicle, per day fee based upon type of vehicle, location, and time of year.	\$0 to \$15
Park Admission	Per person, per day fee for admission to parks. Fee is based upon location, type of customer and time of year.	\$0 to \$3
Pet Admission	Per pet, per day fee for animals including dogs and horses.	\$2 to \$15
Fishing	Per person, per day fee for fishing. Fee based upon location, type of customer, and time of year.	\$4 to \$5
Miniature Golf	Per person, per entry fee for miniature golfing. Fee based upon type of customer and subject to group discounts.	\$5 to \$50
Dumping/Pumping	Fees Fees for drop-in dumping, portable pumping or emergency pumping services within Parks.	

Fee Exemptions/Reductions:

The following exemptions and reductions shall be implemented to encourage civic participation and community health, to promote education in historical, scientific and environmental awareness, and to promote park facility use in accordance with the mission of the Park District.

Fee Exemptions:

The following shall be exempt from the fees in this schedule:

- Meetings and events conducted by the members of the Board of Directors.
- Meetings and events conducted by the District.
- Activities and events specifically identified in agreements approved by the Board of Directors.

The following shall be exempt from the fees in this schedule, subject to the prior written determination of the General Manager of the District (or designee) that the facility in question is available:

- Meetings and events of non-profit organizations at the request of a member, or members, of the Board of Supervisors or the Board of Directors.
- Meetings of District support groups or organizations.
- Activities and events which are organized, conducted, or co-sponsored by the District
- Training activities for County/District personnel conducted by the Riverside County Human Resources Department.
- Permit fees for activities (easements, encroachments, rights of way) which directly benefit the District and/or County.

Fee Reductions:

Reduced fees of 50% shall apply to the following, subject to prior written approval of the General Manager (or designee) of the District:

- Meetings and events open to the public that are conducted by public schools, or by civic, educational, environmental, historical and athletic 501 (c) (3) tax-exempt, non-profit organizations.

• Official business activities of County agencies and departments and non-County governmental agencies.

Any person affected by the above matter(s) may submit written comments to the Clerk of the Board before the public hearing or may appear and be heard in support of or opposition to the project at the time of the hearing. If you challenge the above item(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence, to the Board of Supervisors or, or prior to, the public hearing.

Alternative formats available upon request to individuals with disabilities. If you require reasonable accommodation, please contact Clerk of the Board at (951) 955-1063 at least 72 hours prior to the hearing.

Please send all written correspondence to: Clerk of the Board, 4080 Lemon Street, 1st Floor, Post Office Box 1147, Riverside, CA 92502-1147.

Dated: June 6, 2019
Kecia R. Harper, Clerk of the Board
By: Karen Barton, Board Assistant



PROOF OF PUBLICATION

STATE OF CALIFORNIA SS.
COUNTY OF RIVERSIDE

RIVERSIDE COUNTY-BOARD OF SUP.
4080 LEMON STREET
RIVERSIDE CA 92501

I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non pariel) in each and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

6/12/19

I acknowledge that I am a principal clerk of the printer of The Desert Sun, printed and published weekly I the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a Newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct. Executed on this 17th of July 2019 in Green Bay, Wisconsin, County of Brown

[Handwritten signature: Lena Keritz]

DECLARANT

Parks 6/4/19
13.2D

Ad#: 0000463487
P O: RESOLUTION 2019-02
of Affidavits: 1

RECEIVED RIVERSIDE COUNTY CLERK / BOARD OF SUPERVISORS
2019 JUL 22 AM 10:52

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF DIRECTORS OF THE OPEN-SPACE DISTRICT

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons of Directors of the Riverside County Regional Park & Open-Space District, on 1 Board of Supervisors Chambers, 4080 Lemon Street, Riverside, on Tuesday, possible thereafter to consider adoption of the following:

RESOLUTION NO. 2019-02

ESTABLISH THE FEES FOR USE OF FACILITIES FOR THE RIVERSIDE COUNTY REGIONAL PARK & OPEN SPACE DISTRICT (EFFECTIVE JULY 1, 2019)

WHEREAS, the Board of Directors ("Board") for the Riverside County ("District") is authorized to establish the fees for use of facilities owned or operated by the Board of Supervisors, the fees were last revised by Resolution No. 2017-04, adopted on June 26, 2017, M.O. #13-2; and

WHEREAS, it has been determined to be appropriate to revise certain fees for use of facilities owned or operated by the Board of Supervisors, the Board of Directors is hereby authorized to recover reasonable costs and expenses for the provision by the District of the use of any facilities of the District;

WHEREAS, in accordance with California Public Resources Code Section 50200, the Board of Directors is hereby authorized to recover reasonable costs and expenses for the provision by the District of the use of any facilities of the District; NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED that the Board of Directors of the Riverside County Regional Park and Open-Space District, in regular session assembled on June 26, 2019, at 6:00 p.m., in the meeting room of the Board of Directors located on 11515 Sixth Street, Riverside, California, that this Board adopts the following:

1. The Board of Directors is hereby authorized to establish the fees for use of facilities owned or operated by the Board of Supervisors, the fees were last revised by Resolution No. 2017-04, adopted on June 26, 2017, M.O. #13-2; and

2. The Board of Directors is hereby authorized to establish the fees for use of facilities owned or operated by the Board of Supervisors, the fees were last revised by Resolution No. 2017-04, adopted on June 26, 2017, M.O. #13-2; and



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