

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM
3.18
(ID # 9872)**

MEETING DATE:
Tuesday, July 2, 2019

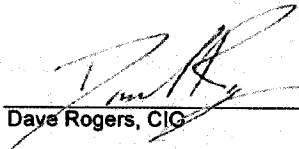
FROM : RIVERSIDE COUNTY INFORMATION TECHNOLOGY:

SUBJECT: RIVERSIDE COUNTY INFORMATION TECHNOLOGY: Approval of an on-going Capital Asset/Project Plan for five years starting in FY 18/19 to set aside reserves in current and future budgets, All Districts. [\$2,700,000 - Total RCIT Budget, - \$750,000 - Total PSEC Budget]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the establishment of a Capital Asset/Project Plan starting in FY 18/19 for RCIT Budget - \$2,700,000 and PSEC Budget - \$750,000 to be placed in a restricted cash and fund balance account designated for capital asset purchases, as permitted by the department's available budget;
2. Approve and direct the Auditor-Controller to establish a sub-fund for RCIT and PSEC in accordance with this Capital Asset/Project Plan.

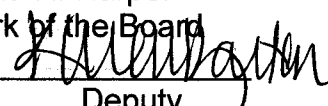
ACTION: 4/5 Vote Required, Policy


Dave Rogers, CIG 6/20/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Perez and Hewitt
Nays: None
Absent: Washington
Date: July 2, 2019
xc: RCIT, Auditor

Kecia R. Harper
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 1,500,000	\$ 1,725,000	\$ 3,450,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: RCIT Budget - \$2,700,000 and PSEC Budget – \$750,000 (No increase to Depts)			Budget Adjustment: No	
			For Fiscal Year: 18/19-22/23	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

In accordance with Board Policy B-28 and in response to an Auditor-Controller’s audit recommendation, Riverside County Information Technology (RCIT) is requesting to establish a Capital Asset/Project Plan to set aside reserves in the current and in future budgets for capital asset purchases and replacements. This plan is part of the department’s overall management strategy to ensure the County’s IT infrastructure and systems are properly maintained, managed, and kept up-to-date. The plan identifies necessary upgrades to address future IT enterprise infrastructure needs and equipment.

This five year plan incorporates maintaining an ongoing reserve of up to \$2,700,000 - RCIT Budget and \$750,000 - PSEC Budget which represents approximately 3% of RCIT and 4.5% of PSEC total budgets to support the aging technology infrastructure. RCIT manages more than 3,000 county-wide mission critical capital assets. This plan will help to finance the continued investment necessary to properly maintain, replace or upgrade enterprise systems (e.g. PeopleSoft Upgrade) and core infrastructure equipment (e.g. generators, servers, routers, data center equipment, and microwave and radio equipment) and to ensure the department meets expected service levels.

This plan does not increase rates and costs to the departments. Through more efficient management of resources (e.g. departmental restructure, enhanced contract negotiations and technology), financing where possible and reserving a portion of unrestricted net assets, RCIT plans to fund this Capital Asset/Project Plan going forward as permitted by the department’s budget. This plan is subject to change in terms of funding levels per fiscal year and assets to be purchased or replaced depending upon budget status, enterprise priorities and emergency needs not to exceed \$2,700,000 RCIT Budget and \$750,000 PSEC Budget.

All future capital asset purchases will be purchased in accordance with all applicable procurement guidelines and will come separately to the Board for approval as part of the annual or quarterly budget process or individually where required.

Impact on Residents and Businesses

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

This five-year Capital Asset/Project Plan will positively impact the ability of our departments to serve the citizens and businesses of the County.

Misley Wang
Misley Wang, Supervising Accountant 6/24/2019

Venus Brambila
Venus Brambila 6/26/2019