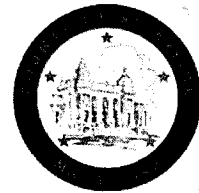


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.7
(ID # 10020)

MEETING DATE:

Tuesday, July 23, 2019

FROM: ASSESSOR-COUNTY-CLERK-RECORDER AND TREASURER-TAX COLLECTOR,
AND AUDITOR-CONTROLLER :

SUBJECT: ASSESSOR-COUNTY CLERK-RECORDER; TREASURER-TAX COLLECTOR;
AUDITOR-CONTROLLER: Ratify and Approve Amendment No. 6 to the
Agreement for Computer Maintenance Services and Project Support for the
Property Tax System with Computer Ideas Inc. Without Seeking Competitive
Bids for \$396,000 for Six months, Districts: All. [Total Cost: \$396,000 -
Department Budgets (50%) and CREST Capital Project Fund (50%)]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve Amendment No. 6 to the Agreement for Professional Services for the final phase of the new Property Tax System implementation with Computer Ideas Inc. without seeking competitive bids for a total amount not to exceed \$396,000, for the period of July 1, 2019 to December 31, 2019, and authorize the Chairman of the Board to sign the Amendment on behalf of the County; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of funding and as approved by County Counsel to: sign amendments that exercise the options of the Agreement including modifications of the statement of work that stay within the intent of the Agreement; and sign amendments to the compensation provision that do not exceed the sum total of ten percent of the annual cost of the Agreement.

ACTION:Policy

Kan Wang
Kan Wang, Assistant Assessor-County-Clerk Recorder

7/3/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: July 23, 2019
xc: ACR

Kecia R. Harper
Clerk of the Board

By: *Kecia R. Harper*
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$396,000	\$ 0	\$ 396,000	\$ 0
NET COUNTY COST	\$	\$	\$	\$
SOURCE OF FUNDS: Departmental Budgets and CREST Capital Project Fund			Budget Adjustment: No	
			For Fiscal Year: 19/20	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On June 20, 2017 the Board of Supervisors approved Amendment No.5 to the agreement between the County and Computer Ideas in the amount of \$959,700 to support the County's current mission-critical Property Tax System, ensuring continuity of services and system up-time necessary for the County's main revenue source, as well as provide necessary technical support required for transition to the new property tax system. Amendment No. 6 for Computer Ideas is for a reduced amount of \$396,000 over a period of six (6) months. This decrease is due to a reduction in service hours as a result of the new property tax system implementation and remaining work for final mainframe data extraction and decommissioning.

Impact on Residents and Businesses

With the new property tax system implementation, not all data within the 45+ year old property tax mainframe system was needed and/or migrated to the new system. However, the historical data that still resides in the mainframe system has value for the purpose of data analytics, research, and history. With the plan to decommission the mainframe hardware by the end of the 2019 calendar year, the final phase of the project is to extract the legacy mainframe data and import it into a data warehouse. This will ensure that the county preserves historical information. By preserving the historical data, the citizens and businesses of the county will be better served when there is a need to research historical property/parcel changes, values, and/or taxation information.

Additional Fiscal Information

The total contract amount through December 31, 2019 is not to exceed \$396,000.

Description	FY 19/20
Computer Services & Support	
Ongoing Cost: Assessor-County Clerk-Recorder	\$99,000
Treasurer-Tax Collector	\$99,000
CREST	\$198,000
Total Costs	\$396,000

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Contract History and Price Reasonableness

Computer Ideas, Inc. possesses vast knowledge and experience with the Riverside County Property Tax mainframe, dating back to its inception. Originally Computer Ideas, Inc. was the only vendor with experience with California Property Tax Systems the last time bids were received in 2005. Pricing charged by Computer Ideas ranges from \$55 to \$99 per hour for services. This compares favorably against rates quoted by other vendors under County contract award, which range in price from \$52 to \$109 per hour for similarly classed services. Computer Ideas has maintained their contracted pricing range from the last contract extension. Based on this comparison, the pricing is deemed to be fair and reasonable. As the CREST team works to stabilize the new property tax system, it is critical for them to have knowledgeable and reliable technical support for the transition to the new system. In compliance with Board Policy H-11 (Acquisition and Management of Information Systems and Services), the Riverside County Technology Standards & Oversight Committee reviewed and recommended the approval of this proposed information technology acquisition on June 8, 2017.

Professional Service Agreement – BOS approved contract from 7/1/2006 to 6/30/2007

Amendment No. 1 – BOS approved contract extension from 7/1/09 to 6/30/12

Amendment No. 2 – BOS approved contract extension from 7/1/12 to 6/30/15

Amendment No. 3 – BOS approved contract extension from 7/1/15 to 6/30/16

Amendment No. 4 – BOS approved contract extension from 7/1/16 to 6/30/17

Amendment No. 5 – BOS approved contract extension from 7/1/2017 to 6/30/2018

ATTACHMENTS:

ATTACHMENT A: Sixth Amendment to the Agreement for Professional Services between County of Riverside and Computer Ideas, Inc.

ATTACHMENT B. County Purchasing Sole Source

ATTACHMENT C. Riverside County Information Technology H-11 Form

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA


Misley Wang, Supervising Accountant 7/3/2019


Teresa Summers, Director of Purchasing 7/10/2019


Stephanie Pava, Principal Management Analyst 7/16/2019


Gregory V. Priamos, Director County Counsel 7/16/2019


Dave Rogers, Chief Information Officer 7/10/2019



RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM

H11 Number:	PR2019-08756						
Requested Purchase:	COMPUTER MAINTENANCE SERVICES AND SUPPORT WITH COMPUTER IDEAS, INC.						
Department/Agency:	Assessor-County Clerk-Recorder						
Primary Contact/Phone:	OFELIA ACOSTA	Alternate Contact/Phone:	ACR Contract Manage ACR/				
Purchase Request Type:							
Describe Requested Purchase:	<p>The Assessor-County Clerk-Recorder, Treasurer-Tax and Auditor Controller are requesting the renewal of the Professional Services Agreement with Computer Ideas, Inc. for maintenance services, and support. New period of performance is 7/1/2019 to 12/31/2019. Services will also be used by the County of Riverside Enterprise Solution for Property Tax (CREST) project for data extraction. The break-down is as follows:</p> <p>Assessor-County Clerk Recorder: \$99,000 Treasurer-Tax Collector: \$99,000 CREST: \$198,000</p> <p>Business Risks:</p> <p>Financial: Financial: There would be a large financial risk without the Professional Service for maintenance services and support in place during specified period. County of Riverside continues to advance in its commitment to implement and stabilize the mission-critical new property tax system, and decommission the legacy mainframe property tax administration mainframe system.</p> <p>Operational: The County's 47-year old Property Tax system built on mainframe architecture is considered outdated. Moreover, the system architecture consists of complex and custom programming utilizing COBOL programming language that is becoming a scarce skill to hire within the industry. Modifications and enhancements are needed constantly to stay current with changing business needs and to maintain the current system.</p> <p>Customer: The ability to preserve historical property tax data through extraction and migration to a new repository will offer great value to the customers as they rely on the County to maintain all historical records. This data offers value for the purpose of data analytics, research, and historical importance. This will ensure the county preserves historical information where the citizens and businesses of the county will be better served when there is a need to research property/parcel, changes, values, and/or taxation information over time.</p>						
Terms:	<p>Is this a Multi Year Contract?: False</p> <p>Length of Contract:</p> <p>Start Date:</p> <p>End Date:</p> <p>Special Terms and Conditions:</p>						
Business Needs Addressed:	<p>Computer Ideas, Inc. participated as part of the original mainframe Property System design and development team; has specific knowledge of Riverside County Property System; has supported the Treasurer-Tax Collector and Assessor-County Clerk-Recorder system for over 10 years, and retains proprietary information vital to the upkeep and operations of the system. Computer Ideas, Inc. has an excellent understanding of the Property System's data management system and how IMS facilitates the COBOL application development in a mainframe environment, TSO, ISPF, and JCL; and has a thorough understanding of hierarchal databases and knowledge of DL/I Application programming for the Riverside County Property System.</p>						
Are there other county systems that provide the same functionality?							No
Business Criticality:	Run the Business, Transform the Business						
Business Impact:	Support Current Operations, Reduce Expenses, Improve Operational Efficiencies						
Current Cost itemization (Include all the year 1 cost)							
Item Description	Purchase Type	Vendor	Quantity	Unit Cost	Sub_Total	Item Tax	Total Cost
COMPUTER MAINTENANCE SERVICES AND SUPPORT WITH COMPUTER IDEAS, INC.	Services/Consulting - Renewal	Computer Ideas, Inc.	1	\$396,000.00	\$396,000.00		\$396,000.00
Annual Costs							



RIVERSIDE COUNTY INFORMATION TECHNOLOGY PROCUREMENT FORM

Recommended: <i>Yes</i>	BY: <i>[Signature]</i>	Date: <i>5/28/19</i>
Denial Explanation:		

CIO Review (Purchases and renewals >\$100K) CIO Review Status

Recommended: <i>Yes</i>	By: <i>[Signature]</i>	Date: <i>5/29/19</i>
Denial Explanation:		

TSOC Review (Purchases and renewals >\$100K) TSOC Review Status

Recommended: <i>yes</i>	By: <i>[Signature]</i>	Date: <i>6/6/19</i>
Denial Explanation:		



PETER ALDANA
Assessor-County Clerk-Recorder

COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER
P.O. BOX 751
RIVERSIDE CA 92502-0751
(951) 486-7450

DAVID MONTGOMERY
ASSISTANT
Valuation Division

KAN WANG
ASSISTANT
Administration Division

MICHELE MARTINEZ-BARRERA
ASSISTANT
County Clerk-Recorder

Date: June 5, 2019
From: Peter Aldana, Assessor-County Clerk-Recorder
To: Purchasing Agent
Via: Ofelia Acosta, (951) 486-7116
Subject: Sole or Single Source Procurement; Request for Computer Maintenance Services and Support for the Property Tax System.

The below information is provided in support of my Department requesting approval for a sole or single source. (*Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole or single source.*)

1. **Supplier being requested:** Computer Ideas, Inc.
2. **Vendor ID:** 0000004017
3. **Single Source** **Sole Source**
4. **Have you previously requested and received approval for a sole or single source request for this vendor for your department?** (*If yes, please provide the approved sole or single source number.*)
 Yes **No**
 SSJ# 18-005
- 4a. **Was the request approved for a different project?**
 Yes **No**
5. **Supply/Service being requested:**
Services to perform mainframe computer software support and maintenance on the Riverside County Property Tax system used by the Treasurer-Tax Collector, Assessor, and Auditor Controllers' integrated Property System. Services will also be used by the County of Riverside Enterprise Solution for Property Tax (CREST) project for data extraction.
6. **Unique features of the supply/service being requested from this supplier.**
Computer Ideas, Inc. participated as part of the original mainframe Property System design and development team; has specific knowledge of Riverside County Property System; has supported the Treasurer-Tax Collector and Assessor-County Clerk-Recorder system for

over 10 years, and retains proprietary information vital to the upkeep and operations of the system. Computer Ideas, Inc. has an excellent understanding of the Property System's data management system and how IMS facilitates the COBOL application development in a mainframe environment, TSO, ISPF, and JCL; and has a thorough understanding of hierarchal databases and knowledge of DL/I Application programming for the Riverside County Property System.

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:

The Property System was designed specifically to meet the ever-changing needs of the County and uses an integrated approach to tie-in the Treasurer-Tax Collector to the Assessor and Auditor Controllers' to a single system. Computer Ideas was a part of this original design team and by retaining this vendor, we are assured of a continued high level of dependability and system up time. The unique skills allow the vendor to provide operational and project support efficiently and effectively as the current mainframe system is a mission critical system within all three property tax departmental operations.

8. Period of Performance: From: 07/01/2019 to 12/31/2019
(total number of years)

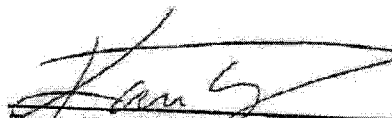
Is this an annually renewable contract? No Yes
 Is this a fixed-term agreement: No Yes

9. Identify all costs for this requested purchase. In addition, please include any single or sole source amounts previously approved and related to this project and vendor in the section designated below for current and future fiscal years. You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained.

Description:	FY 19/20	Total
Ongoing Costs: Computer Maintenance Services and Support for the Property Tax System for:		
Assessor-County Clerk-Recorder	\$99,000	\$99,000
Treasurer-Tax Collector	\$99,000	\$99,000
CREST	\$198,000	\$198,000
Total Costs	\$396,000	\$396,000

10. Price Reasonableness:
 The total cost for FY 19/20 is not to exceed FY 18/19 cost. Pricing charged by Computer Ideas ranges from \$55 to \$99 per hour for services. This compares favorably against rates quoted by other vendors under County contract award, which range in price from \$52 to \$109 per hour for similarly classed services. Based on this comparison, the pricing is deemed to be fair and reasonable.

11. Projected Board of Supervisor Date (if applicable): June 25, 2019


Department Head Signature (or designee) Kan Wang Assistant ACR 6/10/19
Print Name Date

The section below is to be completed by the Purchasing Agent or designee.


Purchasing Department Comments:

Approve Approve with Condition/s Disapprove

Condition/s:

Not to exceed:

One-time \$ _____
 Annual Amount \$ _____ / per fiscal year through _____ (date)
(If Annual Amount Varies each FY)
FY 1920 : \$ 396,000
FY _____ : \$ _____
FY _____ : \$ _____
FY _____ : \$ _____
FY _____ : \$ _____


Purchasing Agent 6/14/19 20-012
Date Approval Number
(Reference on Purchasing Documents)

COUNTY OF RIVERSIDE
AMENDMENT NO. 6 TO THE AGREEMENT
WITH
COMPUTER IDEAS INC.

Original Contract Term (as amended):	July 1, 2006 through June 30, 2018
Contract Term Extended To:	July 1, 2018 through December 31, 2019
Effective Date of Amendment:	July 1, 2019
Original Annual Maximum Contract Amount:	\$959,700.00
Amended Annual Maximum Contract Amount:	\$396,000.00
Amended Contract ID:	ASARC-92000-001-06/19

This Sixth Amendment to the Agreement for Professional Services is entered into by and between COMPUTER IDEAS INC., a California corporation (“Contractor”), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, (“COUNTY” or “Client”) (collectively referred to as the “Parties”), effective July 1, 2019.

WHEREAS, COUNTY and CONTRACTOR entered into that certain Agreement for Professional Services, effective July 1, 2006 (the “Agreement”) for maintenance services to support the Property Tax Software system;

WHEREAS, the Agreement provided for annual renewals at the conclusion of each one-year term;

WHEREAS, the parties have amended the Agreement a total of five (5) times to extend the term through June 30, 2018; and

WHEREAS, the parties now desire to amend the Agreement to reflect the parties’ true intention to have exercised the option to renew the Agreement from July 1, 2018 through June 30, 2019 and enter into a subsequent renewal term from July 1, 2019 through December 31, 2019.

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, COUNTY and CONTRACTOR agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference.
2. Section 3 – Time for Performance. Section 3 of the Agreement is hereby deleted in its entirety and replaced with the following:

“CONTRACTOR shall provide these services during the period of July 1, 2018 through December 31, 2019, unless terminated earlier in accordance with this Agreement.”

2. Agreement in Full Force and Effect. Except as otherwise expressly modified herein, all other terms and conditions of the Agreement remain unmodified and in full force and effect.

[SIGNATURES ON FOLLOWING PAGE]


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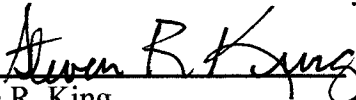
COUNTY OF RIVERSIDE
AMENDMENT NO. 6 TO THE AGREEMENT
WITH
COMPUTER IDEAS INC.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment No. 6.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

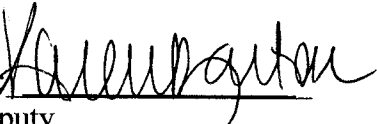
COMPUTER IDEAS INC.,
a California corporation

By: 
Kevin Jeffries, Chairman
Board of Supervisors
Dated: JUL 23 2019

By: 
Steven R. King
President
Dated: 7-9-2019

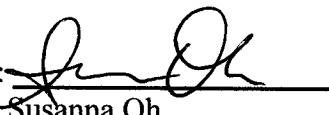
ATTEST:

Kecia R. Harper
Clerk of the Board

By: 
Deputy

APPROVED AS TO FORM

GREGORY P. PRIAMOS
County Counsel

By: 
Susanna Oh
Deputy County Counsel