

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.11
(ID # 10099)

MEETING DATE:
Tuesday, July 23, 2019

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA):

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA): Closeout of Sub-grant No. K7102058 between the County of Riverside and the State of California, Employment Development Department, Workforce Services Division, ALL Districts, [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the close-out of the Workforce Innovation and Opportunity Act Sub-grant Agreement K7102058 dated April 1, 2016, through March 31, 2019 (Sub-grant);
2. Authorize the Chairman of the Board to sign the Subrecipient Release; Assignment of Refunds, Rebates and Credits; and a Contract Closeout Tax Certification on behalf of the County to close-out the Sub-grant.


ACTION: Policy

Robert Field, Assistant County Executive Officer/ECD 7/1/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: July 23, 2019
xc: EDA

Kecia R. Harper
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	
			2019/2020	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The State of California Employment Development Department requires the attached documents be completed and submitted as part of the sub-grant closeout process.

The closeout is a requirement and any and all further interests or claims against the sub-grant are assigned to the State of California Employment Development Department. The Economic Development Agency's Workforce Development Division has fulfilled all sub-grant requirements, including Workforce Innovation and Opportunity Act (WIOA) training expenditure requirements imposed by Senate Bill (SB) 734.

Impact on Residents and Businesses

Under the leadership of the County's Workforce Development Board, EDA's Workforce Development Division provides a comprehensive array of workforce development services to laid-off workers, veterans, youth, new entrants into the workforce, persons with disabilities, and businesses. These services are funded by federal Workforce Innovation and Opportunity Act funds in partnership with funding from the Employment Development Department, the community college system, and the Department of Vocational Rehabilitation.

Additional Fiscal Information

There are no net County costs and no budget adjustment required.

ATTACHMENTS:

- Closeout Status of Cash (3)
- Workforce Innovation and Opportunity Act Subrecipient Release (3)
- Workforce Innovation and Opportunity Act Subrecipient's Assignment of Refunds, Rebates and Credits (3)
- Workforce Innovation and Opportunity Act Contract Closeout Tax Certification (3)

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA


Nehini Basma, Principal Management Analyst 7/15/2019


Gregory V. Priaplos, Director County Counsel 7/11/2019

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
CLOSEOUT STATUS OF CASH**
(Use for all closeouts)

Subrecipient Name and Address

Riverside County Economic Development Agency

3133 Mission Inn Ave.

Riverside, CA 92507

Subrecipient Code RIV

Subgrant Number K7102058

Grant Code 1089

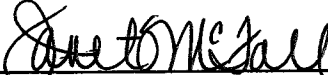
Project Term 03/01/2017 to 03/31/2019

Total allocation for this grant code:	<u>\$85,714.00</u>
1. How much cash has been drawn down under this grant code?	<u>\$85,714.00</u>
2. Total expenditures reported in Section II of the WIOA Summary of Expenditures Report	<u>\$85,714.00</u>
3. Unexpended balance to be deobligated?	<u>\$0.00</u>

Subrecipient's Authorized Representative

Janet McFall

Name (please print)



Signature

Administrative Manager

Title

Subgrantee Code: RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY Report Type: Q
 Grant Code: 1089
 Grant Term: 03/01/2017-03/31/2019 Report Period: 201903

I. SUBGRANT INFORMATION

1. Year Of Appropriation	2016
2. Report Revision Number	1
3. Subgrant Number	K7102058
4. Subgrant Term From-To:	4/1/2016-3/31/2019
5. Total Allotment	\$85,714.00
6. Closeout Report (Y/N)	Yes

II. TOTAL EXPENDITURES (Admin + Program) \$85,714.00**III. ADMINISTRATIVE EXPENDITURES**

1. Administrative Cash Expenditures	\$8,570.84
2. Administrative Accrued Expenditures	\$0.00
3. Total Admin Expenditures	\$8,570.84

IV. OTHER REPORTABLE ITEMS (ADMIN)

1. Non-Federal Support (Stand-in)	\$0.00
2. Unliquidated Obligations	\$0.00
3. Program Income Earned	\$0.00
4. Program Income Expended	\$0.00

V. CUMULATIVE EXPENDITURES (PROGRAM)

	Cash Expenditure	Accrued Expenditure	Total Expenditure
1. Core Self Services			\$0.00
2. Core Registration/WIOA Career Services Basic			\$0.00
3. Intensive Services/WIOA Career Services Ind.			\$0.00
4. Career Services Follow-Up			\$0.00
5. WIOA Training Services			
a. WIOA Training Payments			\$0.00
b. WIOA Other Training Services			\$0.00
c. WIOA Training Supportive Services			\$0.00
6. Other			\$77,143.16
7. Total Program Expenditure	\$77,143.16	\$0.00	\$77,143.16

VI. OTHER REPORTABLE ITEMS (PROGRAM)

1. Non-Federal Support (Stand-in)	\$0.00
2. Unliquidated Obligations	\$0.00
a. Unliquidated Obligations-Core and Intensive Services/Career Services	\$0.00
b. Unliquidated Obligations-Training Services	\$0.00
c. Unliquidated Obligations-Other	\$0.00
3. Program Income Earned	\$9.57
4. Program Income Expended	\$9.57

VII. MISCELLANEOUS ITEMS (ADMIN AND/OR PROGRAM)	Cash Contributions	In-Kind Contributions	Total
1. Federal Mandated Match	\$0.00	\$0.00	\$0.00
2. State Mandated Match	\$0.00	\$0.00	\$0.00
3. Federal Leveraged Resources	\$0.00	\$0.00	\$0.00
4. Non-Federal Leveraged Resources	\$0.00	\$0.00	\$0.00
5. Leveraged Training Resources			\$0.00
6. Fed Share of Unliquidated Obligations for PFP			\$0.00
7. PFP Contract Expenditures			\$0.00
8. Transitional Jobs Expenditures			\$0.00
9. Incumbent Worker Training Expenditures			\$0.00

VIII. 9130 - RECIPIENT SHARE OF EXPENDITURES

1. Total Recipient Share of Expenditures	\$0.00
2. Total Program Income Earned	\$9.57
3. Total Program Income Expended	\$9.57

IX. COMMENTS

X. CERTIFICATION

1. Name Janet , McFall	2. Title Administrative Services Manager	3. Phone Number (951) 955-0021	
4. Contact Name Leah Deslate-Soliva	5. Contact Title Supervising Accountant	6. Phone Number (951) 955-0348	7. Date Submitted 5/14/2019

Janet McFall
Signature

5/14/19
Date

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
CLOSEOUT STATUS OF CASH**

(Use for all closeouts)

Subrecipient Name and Address

Riverside County Economic Development Agency

3133 Mission Inn Ave.

Riverside, CA 92507

Subrecipient Code RIV

Subgrant Number K7102058

Grant Code 1080

Project Term 03/01/2017 to 03/31/2019

Total allocation for this grant code: \$54,839.00

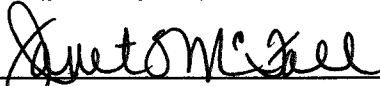
1. How much cash has been drawn down under this grant code? \$54,839.00

2. Total expenditures reported in Section II of the WIOA Summary of Expenditures Report \$54,839.00

3. Unexpended balance to be deobligated? \$0.00

Subrecipient's Authorized Representative

Janet McFall
Name (please print)


Signature

Administrative Manager
Title

Subgrantee Code: RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY Report Type: Q
 Grant Code: 1080
 Grant Term: 12/01/2016-12/31/2018 Report Period: 201812

I. SUBGRANT INFORMATION

1. Year Of Appropriation	2016
2. Report Revision Number	2
3. Subgrant Number	K7102058
4. Subgrant Term From-To:	4/1/2016-3/31/2019
5. Total Allotment	\$54,839.00
6. Closeout Report (Y/N)	Yes

II. TOTAL EXPENDITURES (Admin + Program)	\$54,839.00
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III. ADMINISTRATIVE EXPENDITURES

1. Administrative Cash Expenditures	\$0.00
2. Administrative Accrued Expenditures	\$0.00
3. Total Admin Expenditures	\$0.00

IV. OTHER REPORTABLE ITEMS (ADMIN)

1. Non-Federal Support (Stand-in)	\$0.00
2. Unliquidated Obligations	\$0.00
3. Program Income Earned	\$0.00
4. Program Income Expended	\$0.00

V. CUMULATIVE EXPENDITURES (PROGRAM)

	Cash Expenditure	Accrued Expenditure	Total Expenditure
1. Core Self Services			\$0.00
2. Core Registration/WIOA Career Services Basic			\$0.00
3. Intensive Services/WIOA Career Services Ind.			\$0.00
4. Career Services Follow-Up			\$0.00
5. WIOA Training Services			
a. WIOA Training Payments			\$0.00
b. WIOA Other Training Services			\$0.00
c. WIOA Training Supportive Services			\$0.00
6. Other			\$54,839.00
7. Total Program Expenditure	\$54,839.00	\$0.00	\$54,839.00

VI. OTHER REPORTABLE ITEMS (PROGRAM)

1. Non-Federal Support (Stand-in)	\$0.00
2. Unliquidated Obligations	\$0.00
a. Unliquidated Obligations-Core and Intensive Services/Career Services	\$0.00
b. Unliquidated Obligations-Training Services	\$0.00
c. Unliquidated Obligations-Other	\$0.00
3. Program Income Earned	\$7.49
4. Program Income Expended	\$7.49

VII. MISCELLANEOUS ITEMS (ADMIN AND/OR PROGRAM)	Cash Contributions	In-Kind Contributions	Total
1. Federal Mandated Match	\$0.00	\$0.00	\$0.00
2. State Mandated Match	\$0.00	\$0.00	\$0.00
3. Federal Leveraged Resources	\$0.00	\$0.00	\$0.00
4. Non-Federal Leveraged Resources	\$0.00	\$0.00	\$0.00
5. Leveraged Training Resources			\$0.00
6. Fed Share of Unliquidated Obligations for PFP			\$0.00
7. PFP Contract Expenditures			\$0.00
8. Transitional Jobs Expenditures			\$0.00
9. Incumbent Worker Training Expenditures			\$0.00

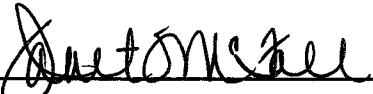
VIII. 9130 - RECIPIENT SHARE OF EXPENDITURES

1. Total Recipient Share of Expenditures	\$0.00
2. Total Program Income Earned	\$7.49
3. Total Program Income Expended	\$7.49

IX. COMMENTS

X. CERTIFICATION

1. Name Janet , McFall	2. Title Administrative Services Manager	3. Phone Number (951) 955-0021	
4. Contact Name Leah Deslate-Soliva	5. Contact Title Supv Accountant	6. Phone Number (951) 955-0348	7. Date Submitted 2/20/2019



 Signature

5/14/19

 Date

WORKFORCE INNOVATION AND OPPORTUNITY ACT
CLOSEOUT STATUS OF CASH
(Use for all closeouts)

Subrecipient Name and Address

Riverside County Economic Development Agency

3133 Mission Inn Ave.

Riverside, CA 92507

Subrecipient Code RIV

Subgrant Number K7102058

Grant Code 1087

Project Term 03/01/2017 to 03/31/2019

Total allocation for this grant code:	<u>\$200,000.00</u>
1. How much cash has been drawn down under this grant code?	<u>\$200,000.00</u>
2. Total expenditures reported in Section II of the WIOA Summary of Expenditures Report	<u>\$200,000.00</u>
3. Unexpended balance to be deobligated?	<u>\$0.00</u>

Subrecipient's Authorized Representative

Janet McFall

Name (please print)



Signature

Administrative Manager

Title

Subgrantee Code: RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY Report Type: Q

Grant Code: 1087

Grant Term: 03/01/2017-03/31/2019

Report Period: 201903

I. SUBGRANT INFORMATION

1. Year Of Appropriation	2016
2. Report Revision Number	2
3. Subgrant Number	K7102058
4. Subgrant Term From-To:	4/1/2016-3/31/2019
5. Total Allotment	\$200,000.00
6. Closeout Report (Y/N)	Yes

II. TOTAL EXPENDITURES (Admin + Program) \$200,000.00

III. ADMINISTRATIVE EXPENDITURES

1. Administrative Cash Expenditures	\$9,461.77
2. Administrative Accrued Expenditures	\$0.00
3. Total Admin Expenditures	\$9,461.77

IV. OTHER REPORTABLE ITEMS (ADMIN)

1. Non-Federal Support (Stand-in)	\$0.00
2. Unliquidated Obligations	\$0.00
3. Program Income Earned	\$0.00
4. Program Income Expended	\$0.00

V. CUMULATIVE EXPENDITURES (PROGRAM)

	Cash Expenditure	Accrued Expenditure	Total Expenditure
1. Core Self Services			\$0.00
2. Core Registration/WIOA Career Services Basic			\$0.00
3. Intensive Services/WIOA Career Services Ind.			\$0.00
4. Career Services Follow-Up			\$0.00
5. WIOA Training Services			
a. WIOA Training Payments			\$0.00
b. WIOA Other Training Services			\$0.00
c. WIOA Training Supportive Services			\$0.00
6. Other			\$190,538.23
7. Total Program Expenditure	\$190,538.23	\$0.00	\$190,538.23

VI. OTHER REPORTABLE ITEMS (PROGRAM)

1. Non-Federal Support (Stand-in)	\$0.00
2. Unliquidated Obligations	\$0.00
a. Unliquidated Obligations-Core and Intensive Services/Career Services	\$0.00
b. Unliquidated Obligations-Training Services	\$0.00
c. Unliquidated Obligations-Other	\$0.00
3. Program Income Earned	\$6.39
4. Program Income Expended	\$6.39

VII. MISCELLANEOUS ITEMS (ADMIN AND/OR PROGRAM)	Cash Contributions	In-Kind Contributions	Total
1. Federal Mandated Match	\$0.00	\$0.00	\$0.00
2. State Mandated Match	\$0.00	\$0.00	\$0.00
3. Federal Leveraged Resources	\$0.00	\$0.00	\$0.00
4. Non-Federal Leveraged Resources	\$0.00	\$0.00	\$0.00
5. Leveraged Training Resources			\$0.00
6. Fed Share of Unliquidated Obligations for PFP			\$0.00
7. PFP Contract Expenditures			\$0.00
8. Transitional Jobs Expenditures			\$0.00
9. Incumbent Worker Training Expenditures			\$0.00


VIII. 9130 - RECIPIENT SHARE OF EXPENDITURES

1. Total Recipient Share of Expenditures	\$0.00
2. Total Program Income Earned	\$6.39
3. Total Program Income Expended	\$6.39

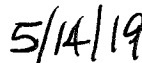
IX. COMMENTS
X. CERTIFICATION

1. Name Janet , McFall	2. Title Administrative Services Manager	3. Phone Number (951) 955-0021	
4. Contact Name Leah Deslate-Soliva	5. Contact Title Supervising Accountant	6. Phone Number (951) 955-0348	7. Date Submitted 5/14/2019

Signature



Date



**WORKFORCE INNOVATION AND OPPORTUNITY ACT
SUBRECIPIENT RELEASE**

(Use only for a full subgrant closeout)

Pursuant to the terms of Subgrant Number K7102058

with a total allocation amount of \$19,688,827 (dollars/cents),

a total expenditure amount of \$19,688,827 (dollars/cents),

and a total cash paid (drawn) amount of \$19,688,827 (dollars/cents),

Riverside County Economic Development Agency

3133 Mission Inn AVE

Riverside CA 92507


(Subrecipient's Name and Address)

hereafter called the subrecipient or to its assignees, if any, the subrecipient upon payment of the said sum by the State of California, Employment Development Department, hereafter called the state, does remit, release, and discharge the state, its officers, agents, and employees, of and from all liabilities, obligations, claims and demand whatsoever under or rising from the said subgrant.


IN WITNESS WHEREOF, this release has been executed this 23rd day of July, 2019.

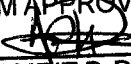
Subrecipient's Authorized Representative

Kevin Jeffries
Name (please print)


Signature

Chairman, Board of Supervisors
Title

ATTEST:
KECIA R. HARPER, Clerk
BY  DEPUTY

FORM APPROVED COUNTY COUNSEL
BY:  AMRIT P. DHILLON
DATE: 7/10/2019

JUL 23 2019 3.11

**WORKFORCE INNOVATION AND OPPORTUNITY ACT
SUBRECIPIENT'S ASSIGNMENT OF REFUNDS, REBATES AND CREDITS**

(Use only for a full subgrant closeout)

Subrecipient Name Riverside County Economic Development Agency

Subgrant Number K7102058

Street Address 3133 Mission Inn Ave

City, State, & Zip Riverside, CA 92507

Pursuant to the terms of Subgrant Number K7102058, and for the total allocation of 19,688,827 and in consideration of the reimbursement costs and payment of fee, as provided in the said agreement and any assignment thereunder the Riverside County Economic Development Agency (hereafter called the Subrecipient) does hereby do the following:

Assign, transfer, set over and release to the Central Office Workforce Services Division, Employment Development Department, the State of California (hereafter called COWSD), all right, title and interest thereon, arising out of the performance of said subgrant together with all the rights of action accrued or hereafter accrue thereunder.

Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits, or other amounts (including any interest thereon), due or which may become due, and forward to COWSD (checks made payable to the Employment Development Department), for all proceeds so collected. The reasonable costs of any such action to effect the collection shall constitute allowable costs when approved by the Chief of COWSD, as stated in the said subgrant and may be applied to reduce any amounts otherwise payable to the COWSD under the terms thereof.

Agree to cooperate fully with COWSD as to any claims or suit in connection with such refunds, rebates, credits, or other amounts due (including any interest thereon); to execute any protest, pleading, application, power of attorney, or other papers in connection therewith; and to permit COWSD to represent it at any hearing, trial or other proceeding arising out of such claim or suit.

IN WITNESS WHEREOF, this assignment has been executed on this 23rd day of July, 2019.


Subrecipient's Authorized Representative

Kevin Jeffries
Name (please print)


Signature

Chairman, Board of Supervisors
Title

FORM APPROVED COUNTY COUNSEL
BY: APD 7/10/2019
AMRIT P. DHILLON DATE

ATTEST:
KECIA R. HARPER, Clerk
By: 
DEPUTY

WORKFORCE INNOVATION AND OPPORTUNITY ACT
CLOSEOUT TAX CERTIFICATION
(Use only for a full subgrant closeout)

Subrecipient's Name Riverside County - EDA

Employer ID Number 95-60000930

In the performance of Subgrant Number K7102058
I certify that I have complied with the requirements of the law, and the Central Office Workforce Services Division, Employment Development Department, State of California, regarding the obtaining of employer identification/account numbers, collection, payment, deposit, and reporting of federal, state and local taxes and the provision of W-2 forms to employees who are not now my employees. For present employees, formerly under the award, W-2 forms will be required as per the California Employers Guide. Information on W-2 form reporting requirements is contained in Internal Revenue Service publication, "Employer's Tax Guide," (Publication 15, Circular E).

IN WITNESS WHEREOF, this certification has been executed this 23rd day of July, 2019.

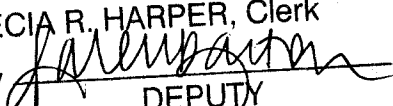
Subrecipient's Authorized Representative

KEVIN JEFFRIES
Name (please print)


Signature

CHAIRMAN, BOARD OF SUPERVISORS
Title

FORM APPROVED COUNTY COUNSEL
BY: APD 7/10/2019
AMRIT P. DHILLON DATE

ATTEST:
KECIA R. HARPER, Clerk
By 
DEPUTY

JUL 23 2019 3.11