

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM  
3.9  
(ID # 10340)

MEETING DATE:

Tuesday, September 17, 2019

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA) AND AGRICULTURAL  
COMMISSIONER :

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA) AND AGRICULTURAL  
COMMISSIONER: Riverside County Agricultural Commissioner Office Relocation  
Project - Approval of Notice of Completion for Dalke & Sons Construction, Inc.,  
District 2. [\$16,298 - Departmental Revenue-State and Federal Contracts-88%,  
Net County Costs-12%] (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Riverside County Agricultural Commissioner Office Relocation (Agricultural  
Commissioner Relocation) Project, constructed by Dalke & Sons Construction, Inc.  
(Dalke), as complete and authorize the Chairman of the Board to execute and the Clerk  
of the Board to record the attached Notice of Completion; and
2. Authorize the release of the undisputed retained funds in the amount of \$16,298 to  
Dalke in accordance with the contract terms and applicable law.

ACTION: Policy, CIP

  
Robert Pineda, Assistant County Executive Officer/ECD

8/26/2019

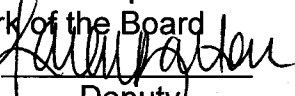
  
Ruben J. Arroyo, Agricultural Commissioner/Sealer

8/26/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Perez and duly carried by  
unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: September 17, 2019  
xc: EDA

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 16,298	\$ 0	\$ 16,298	\$ 0
<b>NET COUNTY COST</b>	\$ 1,956	\$ 0	\$ 1,956	\$ 0
<b>SOURCE OF FUNDS:</b> Departmental Revenue-State and Federal Contracts-88%, Net County Costs-12%			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2019/20	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On April 10, 2018, Item 3.13, the Board of Supervisors (Board) approved in-principle and a preliminary project budget in the amount of \$425,436 for the Agricultural Commissioner Relocation Project.

On August 29, 2017, Item 3.37, the Board approved the construction contract for Job Order Contract No. 009 between the County of Riverside (County) and Dalke. Pursuant to the contract, two job orders were issued for the Project in the combined amount of \$325,952.

Dalke has completed the work to the Project and has been inspected and found to comply with the contract requirements. This Board action will release the undisputed contract retention funds in the amount of \$16,298 to Dalke after the Notice of Completion has been recorded and the 35 day lien period has expired per contract terms and applicable law.

**Impact on Residents and Businesses**

The Project enhanced the daily operations of the department by providing adequate space for staff members and has no negative impact to residents or businesses.

**Additional Fiscal Information**

(Commences on Page 3)

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**Additional Fiscal Information**

PROJECT NUMBER	JOB ORDER CONTRACT	DESCRIPTION	CONTRACT AMOUNT	RETAINED FUNDS
FM08280009091	JOC009- FM08280009091.00	Agricultural Commissioner Move to Riv. Cntr	291,508	14,576
FM08280009091	JOC009- FM08280009091.01	Agricultural Commissioner Move to Riv. Cntr Supplemental	34,444	1,722
		<b>SUMMARY</b>	<b>\$ 325,952</b>	<b>\$ 16,298</b>


All costs associated with this Board action were previously approved on April 10, 2018 (Item 3.13) and are 88% funded with Departmental Revenue-State and Federal Contracts and 12% funded with Net County Costs. Monies will be expended in FY 2019/20.

Attachment:

- Notice of Completion for Dalke & Sons Construction, Inc.

RF:HM:VC:SP:JA:BL:to FM08280009091 10340 - 14005  
S:\Project Management Office\FORM 11'S\FORM 11's\_In Process\10340 - 14005\_D1 - 009091 - Riv Co. Ag Comm Office  
Relocation - NOC for Dalke\_091719.doc

  
Rohini Basma, Principal Management Analyst 9/9/2019

  
Gregory V. Priaplos, Director County Counsel 9/4/2019

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD  
4080 LEMON STREET, 1ST FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

**2019-0368234**

09/19/2019 12:31 PM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



THIS SPACE FOR RECORDERS USE ONLY

110

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Riverside County Agricultural Commissioner Office Relocation Project  
(JOC009-FM08280009091.00 & JOC009-FM08280009091.01)

**Date of Completion:** Date Hereof 09/17/19

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** Dalke & Sons Construction, Inc., 4585 Allstate Drive, Riverside, CA 92501

**Street or legal description of site:** 3403 Tenth Street, Suite 700, Riverside, CA 92501

**Dated:** September 17, 2019

**Owner:** County of Riverside  
(Name of Public Entity)

**By:**   
Kevin Jeffries, Chairman, Board of Supervisors

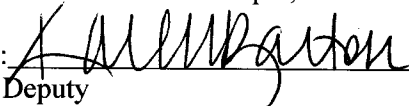
STATE OF CALIFORNIA )

ss

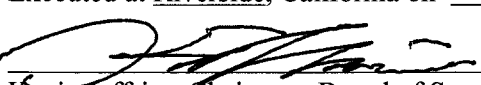
COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

By:   
Deputy

Executed at Riverside, California on 09/17/19

  
Kevin Jeffries, Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL  
BY:  9/3/19  
DATE  
DANIELLE D. MALAND



**PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

Clarification of the Seal for the Riverside County Board of Supervisors  
(embossed on the document)



Date:

9-17-19

Signature:

Karen Barton

Print Name:

Karen Barton, Deputy Clerk of the Board