

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM
3.14
(ID # 10504)

MEETING DATE:

Tuesday, September 24, 2019

FROM: ECONOMIC DEVELOPMENT AGENCY (EDA) AND SHERIFF'S DEPARTMENT:

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA) AND SHERIFF'S DEPARTMENT:
Sheriff's Criminal Justice Building Tenant Improvement Project - California
Environmental Quality Act Exempt, Approval of In-Principle and Preliminary
Project Budget, District 2. [\$136,065 - Sheriff's General Contingency Fund -
100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Sheriff's Criminal Justice Building Tenant Improvement (Sheriff's CJB T.I.) Project for inclusion in the Capital Improvement Program (CIP);
2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) Pursuant to State CEQA Guidelines Section 15301, Class 1 Existing Facilities Exemption; and Section 15061 (b)(3) "Common Sense" Exemption;
3. Approve in-principle the Sheriff's CJB Tenant Improvement Project located at 4095 Lemon Street, in Riverside, California; to renovate the existing employee break room and remodel two offices on the first floor;

(Continued on Page 2)

ACTION: Policy, CIP

Robert Field, Assistant County Executive Officer/ECD

9/10/2019

Donald Sharp, Chief Deputy, SHERIFF

9/10/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: September 24, 2019
xc: EDA

Kecia R. Harper
Clerk of the Board
By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

4. Approve a preliminary project budget in the amount not to exceed of \$136,065 for the Project;
5. Authorize use of the Sheriff's General Contingency Fund not to exceed \$136,065, including reimbursement to the Economic Development Agency (EDA) for incurred project related expenses;
6. Delegate project management authority for the Project to the Assistant County Executive Officer/ECD in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and are within the approved project budget; and
7. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements not to exceed \$100,000 per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for this project, and the sum of all project contracts shall not exceed \$136,065.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 136,065	\$ 0	\$ 136,065	\$ 0
NET COUNTY COST	\$ 136,065	\$ 0	\$ 136,065	\$ 0
SOURCE OF FUNDS: Sheriff's General Contingency Fund – 100%			Budget Adjustment: No	
			For Fiscal Year: 2019/20	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Sheriff's criminal justice building is in need of additional space and renovating their 1st floor breakroom. The scope of work for the Sheriff's CJB T.I. Project includes but is not limited to: demolishing interior partitions and infill existing door openings to make a large space to accommodate office personnel; replace outdated cabinets, countertop, sink and plumbing fixtures.

EDA recommends the Board approve the Project and the preliminary project budget in the amount not to exceed of \$136,065. EDA will pursue the most cost-effective project delivery method and award in accordance with applicable Board policies.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Pursuant to CEQA, the Sheriff's CJB T.I. Project was reviewed and determined to be categorically exempt under CEQA Guidelines Section 15301 Class 1 Existing Facilities Exemption, and Section 15601 (b)(3) Common Sense Exemption. The Project, as proposed, is limited to interior improvements within an existing County-owned facility. The improvements to the CJB would not alter the function of the facility; would not increase the capacity of the site; and would provide for improved service by the Sheriff's Department, consistent with the existing use of the site. With certainty, there is no possibility that the activity in question may have a significant effect on the environment because it merely involves interior improvements to an existing facility to provide necessary upgrades to allow for the enhanced provision of public services. A Notice of Exemption will be filed by EDA with the County Clerk within five days of Board approval.

Impact on Residents and Businesses

The Project will accommodate personnel. There is no negative impact on the residents or businesses in the Riverside County.

Additional Fiscal Information

The approximate allocation of the preliminary project budget is as follows:

PROJECT BUDGET LINE ITEMS	CATEGORY	PROJECT BUDGET AMOUNT
Architectural Design	1	13,720
Construction Management	2	0
Construction Contract	3	98,000
Offsite Construction	4	0
Project Management	5	3,100
Fixtures, Furnishings, Equipment	6	0
Other Soft Costs / Specialty Consultants	7	8,875
Project Contingency	8	12,370
Minor Construction	9	0
Preliminary Project Budget		\$ 136,065

All costs associated with this Board action are 100% funded through the Sheriff's General Contingency Fund and will be expended in FY 2019/20.

RF:HM:VC:SP:JA:FG:to FM05250009970 14014 - 10504
 S:\Project Management Office\FORM 11'S\Form 11's_In Process\10504 - 14014_D3 - 009970 - Sheriff's Criminal Just BldgTI - In
 Principle and Prelim Proj Budget_092419.doc

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA


Nehini Dasika, Principal Management Analyst 9/16/2019


Gregory J. Priamos, Director County Counsel 9/11/2019