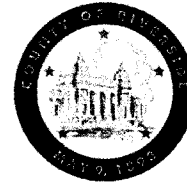


SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM
3.12
(ID # 10835)

MEETING DATE:

Tuesday, October 1, 2019

FROM : ECONOMIC DEVELOPMENT AGENCY (EDA):

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA): Construction Administration Services Work Order Agreement with Mead & Hunt Inc. for the French Valley Airport – Runway 18-36, Taxiway A and Connector Taxiway Pavement Rehabilitation Project, District 3 [\$319,655], Federal Aviation Administration Airport Improvement Grant funds 90%, Airport Budget Fund (22350) 10%.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Work Order Agreement for Construction Administration Services for the French Valley Airport Rehabilitation of Runway 18-36, Taxiway A, and Connector Taxiway Pavements Project between the County of Riverside and Mead & Hunt, Inc. in an amount not to exceed three hundred and nineteen thousand six hundred and fifty five dollars (\$319,655.00), and authorize the Chairman of the Board to execute the same, and
2. Delegate Change Order authority to the Assistant County Executive Officer/ECD, or designee, in accordance with Board Policy B-11.

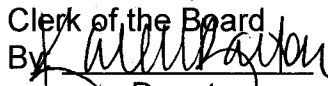
ACTION: Policy

Robert Field, Assistant County Executive Officer/ECD 9/18/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington, Perez and Hewitt
Nays: None
Absent: Spiegel
Date: October 1, 2019
xc: EDA

Kecia R. Harper
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 319,655	\$0	\$ 319,655	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: Federal Aviation Administration Airport Improvement Grant Funds 90%, Airport Budget Fund (22350) 10%			Budget Adjustment:	No
			For Fiscal Year:	2019/2020

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The purpose of this work order agreement is to provide construction administration services to the French Valley Airport Runway 18-36 pavement, and the adjoining taxiway pavement rehabilitation construction project authorized for bidding by the Board of Supervisors on May 21, 2019, item # 3.13. The construction administration for this project will be provided for a fee of \$319,655 which includes a 15% cost contingency. The construction project is anticipated to take place as soon as funding is received from the Federal Aviation Administration (FAA) and is expected to take approximately 26 days to complete.

The Runway 18-36, Taxiway A and Connector Taxiway Pavement Rehabilitation Project is consistent with the Airport's Capital Improvement Program and Master Plan. Mead & Hunt, Inc. was selected by Request for Qualification as the County Airport Project Consultant, per the Federal Aviation Administration's (FAA) five-year consultant selection criteria on September 9, 2014.

Staff proposes to have Mead & Hunt, Inc. provide construction administration services to include project management, engineering design and overall construction administration for this construction project. Staff recommends that the Board of Supervisors approve the necessary construction administration work order agreement for French Valley Airport Runway 18-36, Taxiway A and Connector Taxiway Pavement Rehabilitation Construction project. County Counsel has reviewed and approved the attached documents as to legal form.

Impact on Residents and Businesses

The construction project for the rehabilitation of French Valley Airport Runway 18-36, Taxiway A and Connector Taxiway will improve the airport operations and enhance capacity and safety. This project will provide a positive economic impact for both citizens and businesses in and around French Valley Airport.

Additional Fiscal Information

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

The project will be funded using the Federal Aviation Administration Airport Improvement Grant Funds 90% and the Aviation Budget Fund (22350) 10%, once grant is awarded. There will be no impact to the County's general fund.

Attachment:

- Work Order Agreement


Nehini Masika, Principal Management Analyst 9/23/2019


Gregory V. Priamos, Director County Counsel 9/19/2019

WORK ORDER AGREEMENT
FOR
FRENCH VALLEY AIRPORT
REHABILITATION OF RUNWAY 18-36, TAXIWAY A,
AND CONNECTOR TAXIWAY PAVEMENTS
CONSTRUCTION ADMINISTRATION SERVICES
BY AND BETWEEN
RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY
AND
MEAD & HUNT, INC.

This Agreement is made and entered into this 1st day of October, 2019, by and between the COUNTY OF RIVERSIDE by and through the Economic Development Agency (EDA), a public body corporate politic in the State of California (hereinafter "COUNTY"), and MEAD AND HUNT, INC., (hereinafter "CONSULTANT").

RECITALS

WHEREAS, the proposed services provided in this Agreement are necessary to construct rehabilitation of runway and taxiway pavements critical to the airport's operation; and

WHEREAS, the COUNTY has selected CONSULTANT to provide services based on Request for Proposal (RFP) for Airport Consulting Services that included runway and taxiway rehabilitation; and

WHEREAS, the COUNTY and the CONSULTANT have entered into a MASTER SERVICE AGREEMENT, dated 9th day of September 2014, the terms of which apply to this Work Order Agreement; and

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3.12

WHEREAS, CONSULTANT is uniquely qualified based on their prior knowledge by completing design and construction projects for French Valley Airport; and

WHEREAS, CONSULTANT has agreed to provide such services to COUNTY.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. **DESCRIPTION OF SERVICES:** CONSULTANT shall provide construction administration services for the Rehabilitation of Runway 18-36, Taxiway A, and Connector Taxiway Pavements Project at French Valley Airport, as outlined and specified in Exhibit "A", which is attached hereto and by this reference incorporated herein.

1.1 CONSULTANT represents and maintains that it is skilled in the professional calling necessary to perform all services, duties, and obligations required by this Agreement to fully and adequately complete the project. CONSULTANT shall perform the services and duties in conformance to and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. CONSULTANT further represents and warrants to the COUNTY that it has all licenses, permits, qualifications, and approvals of whatever nature are legally required to practice its profession. CONSULTANT further represents that it shall keep all such licenses and approvals in effect during the term of this Agreement.

2. **PERIOD OF PERFORMANCE:** CONSULTANT shall commence performance upon date of execution of this Agreement and complete performance within twelve (12) months. CONSULTANT will diligently and responsibly pursue the performance of the services required of it by this Agreement through project completion unless the work is altered by written amendment(s) pursuant to the MASTER SERVICES AGREEMENT between COUNTY and CONSULTANT, dated September 9, 2014, currently in place. In the event the services described in this fully executed work order are not completed during the term of the MASTER SERVICES

AGREEMENT, though the work order was executed by the parties while the MASTER SERVICES AGREEMENT was in effect, CONSULTANT shall continue to be obligated to perform the services and the COUNTY shall be obligated to pay for such services as provided in this work order.

3. **COMPENSATION**: The COUNTY shall pay the CONSULTANT for services performed and expenses incurred in accordance with Exhibit A, Scope of Services. Total amount for this project is: Three Hundred Nineteen Thousand Six Hundred Fifty-Five Dollars (\$319,655.00). Compensation for Construction Administration Services shall be paid in both Lump Sum and Time-and-Expense basis as follows:

3.1 CONSULTANT shall be paid a **LUMP SUM** amount not-to-exceed **Twenty Thousand Nine Hundred Fifty-Five and Forty-Three Cents (\$20,955.43)** for work under Phase I: Project Management and Phase V: Post Construction Services described in Exhibit "A".

3.2 CONSULTANT shall be paid on a **TIME-AND-EXPENSE** basis not-to-exceed **Two Hundred Ninety-Eight Thousand Six Hundred Ninety-Nine Dollars Fifty-Seven Cents (\$298,699.57)** not to be exceeded without written authorization for work under Phase II: Pre-Construction Services, Phase III: Construction Administration, and Phase IV Construction Observation and Material Testing. CONSULTANT shall submit invoices monthly to the COUNTY for progress payments based on the performance of the total work completed to date.

4. **CONFLICT OF INTEREST**: CONSULTANT shall have no interest, and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services required under this Agreement.

5. **DESIGNATED REPRESENTATIVES:** The following individuals are designated as representatives of the AGENCY and CONSULTANT respectively to act as liaison between the parties:

AGENCY

Liliana Valle
Airport Manager
Economic Development Agency for the
County of Riverside
3403 10th St., Suite 400
Riverside, CA 92501
Phone: (951) 955-9418
Fax: (951) 955-6686
Email: LValle@rivco.org

CONSULTANT

Scott Swonke, PE
Project Manager
Mead and Hunt, Inc.
3110 Guasti Road, Suite 330
Ontario, CA 91761
Phone: 909-467-8552
Fax: 608-273-6391
Email: scott.swonke@meadhunt.com

Any change in designated representatives shall be promptly reported to the other party in order to ensure proper coordination.

6. **NOTICES:** All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted one (1) day after their deposit in the United States Mail, postage prepaid:

AGENCY

Liliana Valle
Airport Manager
Economic Development Agency for the
County of Riverside
3403 10th St., Suite 400
Riverside, CA 92501
Phone: (951) 955-9418
Fax: (951) 955-6686
Email: LValle@rivco.org

CONSULTANT

Scott Swonke, PE
Project Manager
Mead and Hunt, Inc.
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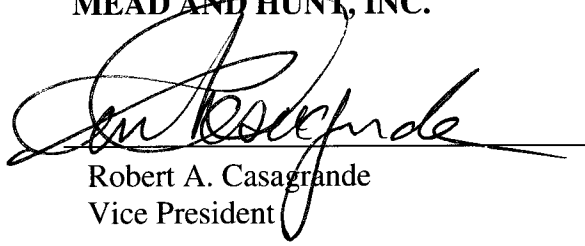
IN WITNESS WHEREOF, the parties hereto have caused their duly representatives to execute this Agreement.

COUNTY OF RIVERSIDE

MEAD AND HUNT, INC.

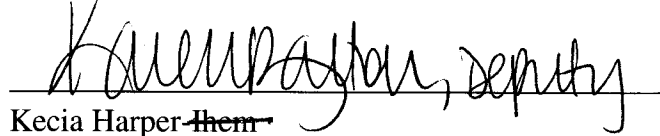


Kevin Jeffries, Chairman
Board of Supervisors



Robert A. Casagrande
Vice President

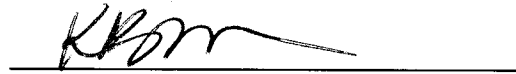
ATTEST:



Kecia Harper ~~them~~
Clerk of the Board

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel



SMG Synthia M. Gunzel
Deputy County Counsel