# SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



**MEETING DATE:** 

Tuesday, October 8, 2019

FROM: TLMA-TRANSPORTATION:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY-TRANSPORTATION:

Approval of the Carver Tract Sidewalk Safety Improvement Project Agreement between the County of Riverside and the Riverside County Transportation Commission under the Senate Bill 821 Bicycle and Facilities Funding Program.

District 4. [\$575,000 Total - 100% SB 821 Funds]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Senate Bill (SB) 821 Funding Agreement between the County of Riverside (County) and Riverside County Transportation Commission (RCTC) for the Craver Tract Sidewalk Safety Improvement Project for Fiscal Years 19/20-20/21 and authorize the Chairman of the Board to execute the same.

**ACTION: A-30, Policy** 

Patricia Romo, Director of Transportation 9/17/2019

## MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Hewitt and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Spiegel and Hewitt

Nays:

None

Absent:

Washington and Perez

Date:

October 8, 2019

XC:

Transp.

Deputy J

Kecia R. Harper

# SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 200,000	\$ 375,000	\$ 575,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS	S: SB 821 (100%)	Budget Adju	Budget Adjustment: No	
·			For Fiscal Ye	ear: 19/20 - 20/21

C.E.O. RECOMMENDATION: Approve

# **BACKGROUND:**

# Summary

The Carver Tract Sidewalk Safety Improvement Project (Project) was selected to receive \$575,000 in funding under RCTC's SB 821 Bicycle and Pedestrian Facilities Program (SB 821 Program). Biennially, RCTC issues a call for projects and awards SB 821 Program funds to candidate projects based on a competitive selection process. The Agreement for Funding outlines the terms and conditions for the receipt of the SB 821 Program funds.

The proposed Project will include the construction of sidewalk improvements along the south side of Leyte Avenue, the north side of Corregidor Avenue, and the north side of Lingayen Avenue between Van Buren Street and Luzon Street, as well as the west side of Luzon Street between 48th Avenue and Leyte Avenue. The proposed Project will widen each roadway approximately 5 feet and install concrete curb, gutter, and sidewalk improvements at its ultimate location in order to provide a fully ADA accessible, all weather pathway for pedestrians. Additionally, the proposed Project will provide necessary improvements that are needed to enhance pedestrian safety and encourage use of non-motorized modes of transportation within the surrounding residential area.

The proposed Project is the first phase of multiple future sidewalk projects within the Carver Tract residential development. It is the Transportation Department's intention to apply for future grant funds to complete the local sidewalk network outside the scope of this project.

Project Number: D0-0020

## **Impact on Residents and Businesses**

In addition to the residents along the project limits, there are several community facilities providing goods and services to local residents that are within walking distance of the project and will be served by the project improvements including: Martin Van Buren Elementary School, New Seasons Church, Coachella Valley Rescue Mission, Coachella Valley Wild Bird Center, Riverside County Office of Education, Rancho Las Flores Park, and the United Families/Fred Young Farm Labor Center.

## SUPPLEMENTAL:

# SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

# **Additional Fiscal Information**

The County will have a 2-year term to complete the Project upon approval of this Agreement. In addition to the \$575,000 in SB 821 funding, the County is proposing to provide a 50% local match of \$575,000 in Gas Tax funds for a total Project cost estimate of \$1,150,000. The proposed County match will be finalized prior to project advertisement for construction. There are no County General Funds used on this Project.

# **Contract History and Price Reasonableness**

N/A

## **ATTACHMENTS**

Agreement Location Map

Vason Fárin Senior Management Analyst

10/1/2019 Gregory

Gregory V. Priarios, Director County Counsel

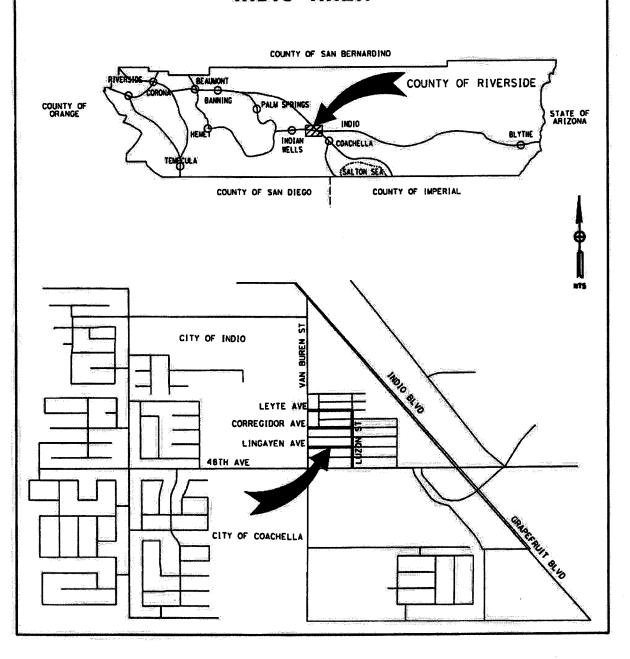
9/26/2019

# PROJECT LOCATION MAP EXHIBIT A

# CARVER TRACT

SIDEWALK SAFETY IMPROVEMENT PROJECT
LEYTE AVENUE, CORREGIOOR AVENUE, LINGAYEN AVE, & LUZON ST

# INDIO AREA



# WHEN DOCUMENT IS FULLY EXECUTED RETURN CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010 Post Office Box 1147, Riverside, Ca 92502-1147 Thank you.

**AGREEMENT NO. 19-62-121-00** 

# RIVERSIDE COUNTY TRANSPORTATION COMMISSION AGREEMENT FOR FUNDING UNDER SB 821 BICYCLE AND PEDESTRIAN FACILITIES PROGRAM

(Transportation Development Act Article 3; Senate Bill 821)

This Funding Agreement ("AGREEMENT") is entered into as of \_\_\_\_\_\_, 2019 ("Effective Date"), by and between the RIVERSIDE COUNTY TRANSPORTATION COMMISSION ("RCTC") and the County of Riverside ("RECIPIENT"). RCTC and RECIPIENT may be referred to herein individually as a "Party" and collectively as the "Parties."

## RECITALS

- A. RCTC is a county transportation commission created and existing pursuant to California Public Utilities Code Sections 130053 and 130053.5.
- B. Under RCTC's SB 821 Bicycle and Pedestrian Facilities Program ("PROGRAM"), cities and counties in the County of Riverside are notified of the availability of PROGRAM funding and a call for projects ("CALL FOR PROJECTS") is anticipated to be issued biennially by RCTC.
- C. On February 4, 2019, a CALL FOR PROJECTS was published by RCTC seeking applications for FY 2020 PROGRAM funding, which applications were reviewed in accordance with the applicable evaluation criteria included in the CALL FOR PROJECTS.
- D. Based on the application attached as <u>Attachment 1</u> and incorporated herein by this reference, RECIPIENT has been selected to receive PROGRAM funding for its proposed Carver Tract Sidewalk Safety Improvement Project ("PROJECT").
- E. Funding for the PROJECT shall be provided pursuant to the terms contained in this AGREEMENT and pursuant to applicable PROGRAM policies adopted by RCTC, which are attached hereto and incorporated herein as <u>Attachment 2</u>.

NOW, THEREFORE, in consideration of the preceding recitals and the mutual covenants and consideration contained herein, the Parties mutually agree as follows:

- 1. <u>Incorporation of Recitals</u>. The Parties acknowledge and agree that the above recitals are true and correct, and hereby incorporate those recitals by this reference into the AGREEMENT.
- 2. <u>RCTC Funding Amount</u>. RCTC hereby agrees to distribute to the RECIPIENT, on the terms and conditions set forth herein, a sum not to exceed Five Hundred Seventy-Five Thousand Dollars (\$575,000), to be used exclusively for reimbursing the RECIPIENT for eligible expenses as described herein ("FUNDING AMOUNT"). RECIPIENT acknowledges and

agrees that the FUNDING AMOUNT may be less than the actual and final cost of the PROJECT, which final costs are the sole responsibility of RECIPIENT, and RCTC will not contribute PROGRAM funds in excess of the maximum authorized in this Section 2 unless otherwise mutually agreed to in writing by the PARTIES. In the event the FUNDING AMOUNT is not fully utilized by RECIPIENT for the PROJECT, the unused FUNDING AMOUNT must be returned to RCTC within ninety (90) ninety days of a written request by RCTC unless RECIPIENT can demonstrate in writing, subject to written approval by RCTC in its sole discretion, the following: (i) valid reason for why PROJECT costs were significantly lower than the estimate included in RECIPIENT's attached application for funding, and (ii) written proposal for how any unused FUNDING AMOUNT will be used for a proposal to support the PROJECT or other use that supports the goals and requirements of the PROGRAM.

2.1 Eligible Project Costs. Reimbursement for PROJECT costs ("REIMBURSEMENT") may only include those items expressly allowed for under Article 3 of the Transportation Development Act (California Public Utilities Code section 99200 et seq.), which provides that funding shall be allocated for the construction, including related engineering expenses, of facilities based on the PROGRAM policies adopted by RCTC, provided that such items are included in the scope of work attached hereto and incorporated herein as Attachment 3 ("SCOPE OF WORK"). All PROJECT costs not included in the SCOPE OF WORK and not expressly permitted under Article 3 of the Transportation Development Act and the PROGRAM policies shall be considered ineligible for REIMBURSEMENT. In the event the SCOPE OF WORK needs to be amended, RECIPIENT shall submit a letter requesting such amendment, the reasons for the requested change and confirmation that costs associated with the proposed amendment are eligible for PROGRAM reimbursement for written approval by RCTC, which approval is subject to RCTC's discretion.

In the event of any ambiguity between this AGREEMENT, PROGRAM policies, and applicable law, the following order of precedence will govern: (1) Applicable law; (2) PROGRAM policies; (3) this AGREEMENT. In the case of any conflict between this Agreement and any of its attachments, the body of this Agreement shall govern.

2.2 <u>Timing for Project Completion</u>. In accordance with the PROGRAM policies attached hereto as <u>Attachment 2</u>, RECIPIENT has twenty-four (24) months to complete the PROJECT from the date of this AGREEMENT, unless otherwise agreed to in writing by the PARTIES. If the PROJECT is not completed within 24 months, RCTC shall have the sole discretion to delete the PROJECT from the PROGRAM and reprogram the funding for future approved PROGRAM projects. RECIPIENT will not be reimbursed until the PROJECT is accepted as complete in writing by RCTC following the submission of the PROGRAM funding claim form ("CLAIM FORM") attached hereto and incorporated herein as Attachment 4. In the event additional time is needed for the completion of the PROJECT, RECIPIENT may submit a letter to RCTC requesting an extension of time to complete the PROJECT with an explanation of why the PROJECT cannot be completed under the existing schedule for completion included as <u>Attachment 3</u>, attached hereto and incorporated herein. Before and after PROJECT photographs must be included with the CLAIM FORM upon PROJECT completion, as well as copies of paid invoices and any other backup requested for repayment and audit purposes.

- 2.3 <u>Increases in Project Funding.</u> The FUNDING AMOUNT may, at RCTC's sole discretion, be augmented with additional PROGRAM funds and local agency match funds proportionate to the amounts included in Section 3 if there is a FUNDING AMOUNT balance and the RECIPIENT provides justification as to the reason for the funding increase. Any such increase in the FUNDING AMOUNT must be approved in writing by RCTC's Executive Director and RCTC shall be under no obligation whatsoever to approve any increase in the FUNDING AMOUNT. No such increased funding shall be expended to pay for any PROJECT work already completed.
- 2.4 <u>Cost Savings</u>. In the event that bids or proposals for the PROJECT are lower than anticipated, or there are cost savings for any other reason, the FUNDING AMOUNT shall be reduced through an amendment to the AGREEMENT mutually agreed to in writing by the Parties. RECIPIENT shall inform RCTC of any cost savings and any cost savings shall be returned to RCTC or may be reprogrammed with written approval by RCTC for other RECIPIENT projects that align with the PROGRAM. No PROGRAM funding may be used for projects not approved by RCTC. If RECIPIENT provides a local match commitment and there are cost savings on the PROJECT, RCTC will still be reimbursed at the matching ratio in effect at the time of PROJECT selection and approval despite such cost savings in accordance with PROGRAM policies.
- 2.5 <u>No Funding for Temporary Improvements.</u> Only segments or components of the PROJECT that are intended to form part of or be integrated into the PROJECT may be funded by PROGRAM funds. No improvement(s) which is/are temporary in nature, including but not limited to temporary lanes, curbs, or drainage facilities, shall be funded with PROGRAM funds except as needed for staged construction of the PROJECT.
- 2.6 Review and Reimbursement by RCTC. Upon receipt of the final detailed invoice from the RECIPIENT clearly documenting work completed and corresponding costs, RCTC may request additional documentation or explanation of the SCOPE OF WORK costs for which reimbursement is sought. Undisputed amounts shall be paid by RCTC to the RECIPIENT within thirty (30) days. In the event that RCTC disputes the eligibility of the RECIPIENT for reimbursement of all or a portion of an invoiced amount, the Parties shall meet and confer in an attempt to resolve the dispute. Additional details concerning the procedure for the RECIPIENT's submittal of invoices to RCTC and RCTC's consideration and payment of submitted invoices are set forth in Attachment 4.
- 2.7 <u>Recipient's Funding Obligation to Complete the Work.</u> In the event that the PROGRAM funds allocated to the SCOPE OF WORK represent less than the total cost of the PROJECT, RECIPIENT shall be solely responsible for providing such additional funds as may be required to complete the PROJECT. RCTC has no obligation with respect to the safety of any SCOPE OF WORK performed at a PROJECT site. Further, RCTC shall not be liable for any action of RECIPIENT or its contractors relating to the condemnation of property undertaken by RECIPIENT or construction related to the PROJECT.

- 2.8 Recipient's Obligation to Repay Program Funds to RCTC. In the event it is determined, whether through a post-completion audit or otherwise, the PROJECT was not completed in accordance with the PROGRAM requirements or this AGREEMENT, RECIPIENT agrees that any PROGRAM funds distributed to RECIPIENT for the PROJECT shall be repaid in full to RCTC. The Parties shall enter into good faith negotiations to establish a reasonable repayment schedule and repayment mechanism which may include, but is not limited to, withholding of Measure A Local Streets and Roads revenues, if applicable. RECIPIENT acknowledges and agrees that RCTC shall have the right to withhold any Measure A Local Streets and Roads revenues due to RECIPIENT, in an amount not to exceed the total of the PROGRAM funds distributed to RECIPIENT, and/or initiate legal action to compel repayment, if the RECIPIENT fails to repay RCTC within a reasonable time period not to exceed one hundred eighty (180) days, including any good faith negotiations, from receipt of written notification from RCTC that repayment is required due to failure to comply with the PROGRAM policies or this AGREEMENT.
- 2.9 Records Retention and Audits. RECIPIENT shall retain all PROJECT records in an organized manner for a minimum of three (3) years following completion of the PROJECT. PROJECT records shall be made available for inspection by RCTC upon request. If a post PROJECT audit or review indicates that RCTC has provided reimbursement to the RECIPIENT in an amount in excess of the maximum PROGRAM provided for in this Section 2, or has provided reimbursement of ineligible PROJECT costs, the RECIPIENT shall reimburse RCTC for the excess or ineligible payments within thirty (30) days of notification by RCTC. This Section 2.9 does not supersede any rights or remedies provided to RCTC under Section 2.8 or applicable law.
- 3. Recipient's Local Match Contribution. RECIPIENT shall provide at least Five Hundred Seventy-Five Thousand Dollars (\$575,000) of funding toward the SCOPE OF WORK, as indicated in RECIPIENT'S application attached as Attachment 1 and submitted to RCTC in response to its CALL FOR PROJECTS. RECIPIENT costs related to (i) preparation and administration costs related to invoices, billings and payments; (ii) any RECIPIENT fees attributed to the processing of the SCOPE OF WORK; and (iii) expenses for items not included within the attached SCOPE OF WORK shall be borne solely by the RECIPIENT and shall not qualify towards RECIPIENT's local match requirement in this Section 3.
- 4. Term: The term of this AGREEMENT shall be from the date first herein above written until: (i) the date RCTC formally accepts the PROJECT as complete, pursuant to Section 2.2; (ii) termination of this AGREEMENT pursuant to Section 14; or (iii) RECIPIENT has fully satisfied its obligations under this AGREEMENT. All applicable indemnification and insurance provisions of this AGREEMENT shall remain in effect following the termination of this AGREEMENT.
- 5. Recipient Responsibilities. RECIPIENT shall be responsible for all aspects of the PROJECT, in compliance with all applicable state and federal laws, including: (i) development and approval of plans, specifications and engineer's estimate in accordance with all applicable laws, regulations and building codes; obtaining any necessary environmental clearances; right of way acquisition; and, obtaining all permits required by

impacted agencies prior to commencement of the PROJECT; (ii) all aspects of procurement, contracting, and administration of the contracts and claims for the PROJECT; (iii) all construction management of any construction activities undertaken in connection with the PROJECT, including surveying and materials testing; and, (iv) development of a budget for the PROJECT and SCOPE OF WORK prior to award of any contract for the PROJECT, taking into consideration available funding, including PROGRAM funds.

- RECIPIENT shall defend, indemnify and hold RCTC, its officials, 6. Indemnification. governing board members, officers, employees, agents, and consultants free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property, persons or government funding agency, including wrongful death, to the extent arising out of or incident to any intentional or negligent acts, errors or omissions of the RECIPIENT, its officials, officers, employees, agents, and consultants related to a breach of this AGREEMENT or any act or omission arising out of the activities governed by this AGREEMENT. RECIPIENT'S obligation to indemnify includes without limitation the payment of all consequential damages and reasonable attorneys' fees, expert witness fees and other related costs and expenses of defense. RECIPIENT shall defend, at its own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against RCTC, its officials, officers, employees, agents, and consultants in connection with this AGREEMENT. RECIPIENT shall pay and satisfy any judgment, award or decree that may be rendered against RCTC, its officials, officers, employees, agents, and consultants in any such suits, actions or other legal proceedings, including any settlement. RECIPIENT's obligation to indemnify shall not be restricted to insurance proceeds.
- 7. Expenditure of Funds by Recipient Prior to Execution of Agreement. Nothing in this AGREEMENT shall be construed to prevent or preclude RECIPIENT from expending funds on the PROJECT prior to the execution of this AGREEMENT, or from being reimbursed by RCTC for such expenditures. However, RECIPIENT understands and acknowledges that any expenditure of funds on the PROJECT prior to the execution of the AGREEMENT is made at RECIPIENT's sole risk and that some expenditures by RECIPIENT may not be eligible for reimbursement under this AGREEMENT.
- 8. Compliance with Applicable Laws and Insurance. RECIPIENT agrees to comply with all applicable laws and regulations, including public contracting laws, requirements for any local state or federal funding used, and records retention and performance reporting requirements concerning the SCOPE OF WORK and PROJECT, which applicable laws and regulations shall be passed on to contractors by RECIPIENT as applicable. RECIPIENT shall have the responsibility of making sure the appropriate amounts of insurance are included in all applicable agreements for the construction of the PROJECT and RCTC shall be named as an Additional Insured on all insurance certificates obtained for the completion of the PROJECT. PROJECT insurance funds shall be looked to first for the repayment of any claims determined to have merit.
- 9. Representatives of the Parties. RCTC's Executive Director, or his or her designee, shall serve as RCTC's representative and shall have the authority to act on behalf of RCTC for all

- purposes under this AGREEMENT. RECIPIENT hereby designates \_\_\_\_\_ [title], or his or her designee, as RECIPIENT'S representative to RCTC. RECIPIENT'S representative shall have the authority to act on behalf of RECIPIENT for all purposes under this AGREEMENT and shall coordinate all activities with RCTC concerning the SCOPE OF WORK under the RECIPIENT's responsibility. RECIPIENT shall work closely and cooperate fully with RCTC's representative and any other agencies which may have jurisdiction over or an interest in the PROJECT.
- 10. <u>Monitoring of Progress by RCTC</u>. RECIPIENT shall allow RCTC's designated representative, or designee, to inspect or review the progress of the work at any reasonable time with prior written notice by RCTC. RCTC may request that the RECIPIENT provide RCTC with progress reports concerning the status of the SCOPE OF WORK and PROJECT completion.
- 11. <u>Binding on Successors in Interest</u>. Each and every provision of this AGREEMENT shall be binding and inure to the benefit of the successors in interest of the Parties. Due to the specific obligations contemplated herein, this AGREEMENT may not be assigned by any Party hereto except with the prior written consent of the other Party.
- 12. <u>Independent Contractors.</u> Any person or entities retained by RECIPIENT or any contractor shall be retained on an independent contractor basis and shall not be employees of RCTC. Any personnel performing services on the PROJECT shall at all times be under the exclusive direction and control of the RECIPIENT or contractor, whichever is applicable. The RECIPIENT or contractor shall pay all wages, salaries and other amounts due such personnel in connection with their performance of services on the SCOPE OF WORK and as required by law. The RECIPIENT or contractor shall be responsible for all reports and obligations concerning such personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance and workers' compensation insurance.
- 13. <u>Conflicts of Interest.</u> For the term of this AGREEMENT, no member, officer or employee of RECIPIENT or RCTC, during the term of his or her service with RECIPIENT or RCTC, as the case may be, shall have any direct interest in this AGREEMENT, or obtain any present or anticipated material benefit arising therefrom.
- 14. <u>Termination</u>. This AGREEMENT may be terminated for cause or convenience as further specified below.
- 14.1 <u>Termination for Convenience</u>. Either RCTC or RECIPIENT may, by written notice to the other party, terminate this AGREEMENT, in whole or in part, for convenience by giving thirty (30) days' written notice to the other party of such termination and specifying the effective date thereof.
- 14.2 <u>Effect of Termination for Convenience</u>. In the event that RECIPIENT terminates this AGREEMENT for convenience, RECIPIENT shall, within 180 days, repay to RCTC in full all PROGRAM funds provided to RECIPIENT under this AGREEMENT. In the event that RCTC terminates this AGREEMENT for convenience, RCTC shall, within 90 days,

distribute to the RECIPIENT PROGRAM funds in an amount equal to the aggregate total of all unpaid invoices which have been received from RECIPIENT regarding the SCOPE OF WORK for the PROJECT at the time of the notice of termination; provided, however, that RCTC shall be entitled to exercise its rights under Section 2.6, including but not limited to conducting a review of the invoices and requesting additional information from RECIPIENT. This AGREEMENT shall terminate upon receipt by the non-terminating party of the amounts due it under this Section 14.

- 14.3 <u>Termination for Cause</u>. Either RCTC or RECIPIENT may, by written notice to the other party, terminate this AGREEMENT, in whole or in part, in response to a material breach hereof by the other Party, by giving written notice to the other Party of such termination and specifying the effective date thereof. The written notice shall provide a thirty (30) day period to cure any alleged breach. During the 30 day cure period, the Parties shall discuss, in good faith, the manner in which the breach can be cured.
- 14.4 Effect of Termination for Cause. In the event that RECIPIENT terminates this AGREEMENT in response to RCTC's uncured material breach hereof, RCTC shall, within ninety (90) days, distribute to the RECIPIENT PROGRAM funds in an amount equal to the aggregate total of all unpaid invoices which have been received from RECIPIENT regarding the SCOPE OF WORK for the PROJECT at the time of the notice of termination. In the event that RCTC terminates this AGREEMENT in response to the RECIPIENT's uncured material breach hereof, the RECIPIENT shall, within one hundred eighty (180) days, repay to RCTC in full all PROGRAM funds provided to RECIPIENT under this AGREEMENT. Notwithstanding termination of this AGREEMENT by RCTC pursuant to this Section 14.4, RCTC shall be entitled to exercise its rights under Section 2.6, including but not limited to conducting a review of the invoices and requesting additional information. This AGREEMENT shall terminate upon receipt by the terminating Party of the amounts due it under this Section 14.4.
- 14.5 No Program Funding. In the event that RCTC determines there are inadequate PROGRAM funds for whatever reason, RCTC shall have the ability to immediately terminate the AGREEMENT with written notice to RECIPIENT. In the event that RCTC terminates this AGREEMENT under this Section 14.5, RCTC shall, within 90 days, distribute to the RECIPIENT PROGRAM funds in an amount equal to the aggregate total of all unpaid invoices which have been received from RECIPIENT regarding the SCOPE OF WORK for the PROJECT at the time of the notice of termination; provided, however, that RCTC shall be entitled to exercise its rights under Section 2.6, including but not limited to conducting a review of the invoices and requesting additional information from RECIPIENT.
- 14.6 <u>Cumulative Remedies.</u> The rights and remedies of the Parties provided in this Section 14 are in addition to any other rights and remedies provided by law or under this AGREEMENT.
- 15. <u>Notice</u>. All notices hereunder shall be in writing and shall be effective upon receipt by the other Party. All notices and communications, including invoices, between the Parties to this AGREEMENT shall be either personally delivered, sent by first-class mail, return receipt

requested, sent by overnight express delivery service with postage or other charges fully prepaid as follows:

### TO RCTC:

## TO RECIPIENT:

Anne Mayer
Executive Director
RCTC
4080 Lemon Street, 3rd Floor
Riverside, California 92501
Phone: (951) 787-7141

Patty Romo
Director of Transportation
County of Riverside
4080 Lemon Street, 8<sup>th</sup> Floor
Riverside, California 92502
Phone: (951) 955-6740

Any party may update its address and contact information by providing written notice of the new information to the other Parties in accordance with this Section 15.

- 16. Prevailing Wages. RECIPIENT and any other person or entity hired to perform services on the SCOPE OF WORK are alerted to the requirements of California Labor Code Sections 1770 et seq., which require the payment of prevailing wages where the SCOPE OF WORK or any portion thereof is determined to be a "public work," as defined therein. RECIPIENT shall ensure compliance with applicable prevailing wage requirements by any person or entity hired to perform the SCOPE OF WORK or any portion thereof falling within the definition of "public work." RECIPIENT shall defend, indemnify, and hold harmless RCTC, its officers, employees, consultants, and agents from any claim or liability, including without limitation reasonable attorneys' fees, arising from any failure or alleged failure to comply with California Labor Code Sections 1770 et seq. on the PROJECT.
- 17. Equal Opportunity Employment. The Parties represent that they are equal opportunity employers and they shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, sexual orientation, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.
- 18. Entire Agreement. This AGREEMENT embodies the entire understanding and agreement between the Parties pertaining to the matters described herein and supersedes and cancels all prior oral or written agreements between the Parties with respect to these matters. Each Party acknowledges that no Party, agent or representative of the other Party has made any promise, representation or warranty, express or implied, not expressly contained in this AGREEMENT, that induced the other Party to sign this document. Modifications to this AGREEMENT shall be in the form of a written amendment executed by authorized representatives of the Parties to be bound.
- 19. Governing Law and Severability. This AGREEMENT shall be governed by, and be construed in accordance with, the laws of the State of California. If any portion of this AGREEMENT is found to be unenforceable by a court of law with appropriate jurisdiction, the remainder of the AGREEMENT shall be severable and survive as binding on the Parties.

- 20. Attorneys' Fees. If any legal action is initiated for the enforcement/interpretation of this AGREEMENT, or because of any alleged dispute, breach, default or misrepresentation in connection with any of the provisions of this AGREEMENT, the successful or prevailing party shall be entitled to recover reasonable attorneys' fees, witness fees and other costs incurred in that action or proceeding, in addition to any other relief to which it may be entitled as determined by a court of law or appointed decider under alternative legal proceedings.
- 21. No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.
- 22. <u>Section Headings and Interpretation</u>. The section headings contained herein are for convenience only and shall not affect in any way the interpretation of any of the provisions contained herein. The AGREEMENT shall not be interpreted as being drafted by any Party or its counsel.
- 23. No Waiver. Failure of RCTC to insist on any one occasion upon strict compliance with any of the terms, covenants or conditions in this AGREEMENT shall not be deemed a waiver of such term, covenant or condition, nor shall any waiver or relinquishment of any rights or powers hereunder at any one time or more times be deemed a waiver or relinquishment of such other right or power provided under applicable law.
- 24. Time of Essence. Time is of the essence for each and every provision of this AGREEMENT.
- 25. <u>Counterparts</u>. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed to be an original, but all which together will constitute but one agreement. Facsimile copies of signatures shall be treated as originals.

[SIGNATURES ON NEXT PAGE]

# SIGNATURE PAGE TO

# **AGREEMENT NO. 19-62-121-00** RIVERSIDE COUNTY TRANSPORTATION COMMISSION AGREEMENT FOR FUNDING UNDER SB 821 BICYCLE AND PEDESTRIAN **FACILITIES PROGRAM**

IN WITNESS WHEREOF, the Parties have caused this AGREEMENT to be signed by their duly authorized representatives as of the Effective Date.

,		
RCTC	RECIPIENT	1
By:Anne Mayer, Executive Director	COUNTY OF RIVERSIDE  By:  Name: KEVIN JEFFRIES  Title: CHAIRMAN, BOARD OF SUPERVISORS	KECIA R. HARPER, Clerk By A Clerk
APPROVED AS TO FORM	APPROVED AS TO FORM	

Counsel to the Riverside County Transportation Commission

Name: Kristun Bell-Valdez

Title: Superusing Deputy County Counce!

(RECIPIENT APPLICATION FOR FUNDING)

## I. APPLICANT INFORMATION

Lead Agency:	County of	Riverside Transportati	on Department
Address:	3525 14 <sup>th</sup>	Street, Riverside, CA 9	2501
Contact Person:	Dennis Ac	una	Title: County Traffic Engineer
Telephone #:	(951) 955-	6820	Fax #: (951) 955-3164
Email Address:	dacuna@i	rivco.org	
Project Name:	Carver Tra	ct Sidewalk Safety Imp	provement Project – Leyte Avenu
Corregidor Aveni	ue, Lingayen	Avenue, & Luzon Stre	et
II. PROJECT DETA	AILS		
Project type: Bicycle Proje	ect	Pedestrian Projec	<b>:t</b>
Project located w	vithin a disad	dvantaged community	?
Project location: Coachella Va	lley	Western Riversid	e County
Does this project	proposal in	clude any of the follow	ving (check all that apply):
	Gutter	Driveway ramps	
If any of the abov bicyclists/pedest		cked, is the benefit pro	ovided for the exclusive use of
	7 Var		

## III. PROJECT DESCRIPTION

The proposed Carver Tract Sidewalk Safety Improvement Project is located within the Indio area of unincorporated Riverside County. Sidewalks are proposed along the south side of Leyte Avenue, the north side of Corregidor Avenue, and the north side of Lingayen Avenue between Van Buren Street and Luzon Street, as well the west side of Luzon Street between 48<sup>th</sup> Avenue and Leyte Avenue (Exhibit A, Project Location Map). Within the Carver Tract residential development, Leyte Avenue, Corregidor Avenue, Lingayen Avenue, and Luzon Street are all 2-

lane residential roadways with an approximate pavement width of 34 feet with no curb, gutter, or sidewalk improvements.

West of the project limits, existing sidewalk improvements extend north and south along both sides of Van Buren Street, for approximately 1,950 feet. The existing sidewalk improvements serve Martin Van Buren Elementary School as well as other community destinations for all pedestrians.

As established by California Environmental Protection Agency (CalEPA) for the purpose of SB 535, the proposed project location is located within a designated disadvantaged community and is among the 25% highest scoring census tracts for high amounts of pollution. This tract is in the 81<sup>th</sup> percentile amongst pollution burden, the 91<sup>th</sup> percentile amongst ozone burden, and the 83<sup>th</sup> percentile amongst pesticide burden.

# IV. DESTINATIONS SERVED

There are several community destinations providing goods and services to the residents of the Craver Tract residential development and that are within walking distance of the proposed sidewalk improvements. Among these destinations are:

- 1. Martin Van Buren Elementary School
- 2. New Seasons Church
- 3. Coachella Valley Rescue Mission
- 4. Coachella Valley Wild Bird Center
- 5. Valley Sanitary District: Water Reclamation Facility
- 6. Riverside County Office of Education: Indio Office
- 7. Rancho Las Flores Park
- 8. United Families / Fred Young Farm Labor Center

The location of each of these community destinations are shown on the attached Community Characteristics Map (Exhibit D).

As shown on the exhibit, Martin Van Buren Elementary School (625 student enrollment) is located directly west of the project limits along Van Buren Street between Leyte Avenue and Lingayan Avenue. There are existing marked school crosswalks that cross Van Buren Street at

Leyte Avenue and Corregidor Avenue that are utilized by pedestrians that live within the Craver Tract residential development. These marked school crosswalks are part of the recognized Safe Route to School for all pedestrians that walk to and from Martin Van Buren Elementary School.

New Seasons Church is a Baptist church located directly east of the project limits on Corregidor Avenue that serves the Craver Tract residential development. The church hosts religious services as well as community-based activities for all ages that are open for everyone to participate in. The Coachella Valley Rescue Mission is also a religious nonprofit organization on Van Buren Street north of the project location that feeds and shelters the homeless community in the area. They provide over 340,000 meals a year and provide shelter, clothing, counseling, and showers to thousands of homeless men, women, and children. They also provide recovery, education, and vocational training for members of the community seeking stability and guidance.

Coachella Valley Wild Bird Center is nonprofit corporation located on Van Buren Street directly north of the project limits that has been created for the care and rehabilitation of orphaned, injured, or sick native wild birds. The Center also provides tours and educational programs to visiting members of the community that are interested in learning about their birds.

Valley Sanitary District is also located on Van Buren Street directly north of the project location, adjacent to the Coachella Valley Wild Bird Center. The District collects, treats, and reuses wastewater in a safe and cost effective manner for the members of the community. Valley Sanitary District is a California Special District governed by a locally elected Board of Directors and by the California Sanitary Act of 1923. The District and the City of Indio have formed a Joint Powers Authority to plan, program, finance, design, and operate a Reclaimed Water Facility to bring a sustainable water supply and manage the water resources for the customers of the City of Indio Water Authority and the Valley Sanitary District. Their projects include investing in areas such as infrastructure for treatment facilities, sewer collection facilities and grounds and buildings as well as pump stations, recycled/reclaimed water facilities, and energy systems.

The Riverside County Office of Education (RCOE) is located at the intersection of Calhoun Street and Dr Carreon Boulevard, northwest of the project location. RCOE provides specific educational, financial, legislative, and leadership services and support to all K-12 school districts in Riverside County. As an organization, it is comprised of the elected Riverside County Superintendent of Schools and the array of individuals employed by the County Superintendent to help fulfill their statutory duties and responsibilities. The primary work of RCOE is to provide overarching educational goals, support and services leading to high school graduation, college readiness, and career preparedness for all county students enrolled in public education. They

also focus on providing financial oversight and support of the school districts in the county to ensure fiscal solvency and compliance with statutes as well as provide credential oversight and support to ensure all teachers in the county are properly authorized for the subject area(s) they are assigned to teach.

Rancho Las Flores Park is located directly south of the project location on Van Buren Street, south of 48<sup>th</sup> Avenue. This park offers tables, playgrounds, soccer and football field space, and basketball courts. This park is a popular attraction for students and residents within the area as it is one block south of Martin Van Buren Elementary School and the Carver Tract residential development.

Overall, the proposed sidewalk project will extend an existing sidewalk network into a heavily populated residential area, enhancing safety as well as providing incentive to local residents to utilize non-motorized forms of transportation. Furthermore, this project is the first phase of many future sidewalk projects within the Carver Tract residential development. It is the County's intention to apply for future ATP grant funds as well as SB821 grant funds to complete the local sidewalk network.

## V. SAFETY

Within the project limits, the south side of Leyte Avenue, the north side of Corregidor Avenue, the north side of Lingayen Avenue, and the west side Luzon Street are not improved and do not have existing curb, gutter, or sidewalk improvements. Single family residences front both sides of Leyte Avenue, Corregidor Avenue, Lingayen Street, and Luzon Street along the project limits. Because the roadways do have existing dirt shoulders, there is a somewhat flat surface for pedestrians to travel along. However, these limited areas are discontinuous and uneven and do not meet current ADA standards with regard to minimum width and slope allowances. As shown in the photographs (Exhibit C), there are various obstacles such as fences, gates, sign posts, mailboxes, and utilities which impede pedestrian mobility. These existing obstacles require pedestrians to travel in the street while traversing the subject roadways. Currently, pedestrians requiring the use of a wheel chair and/or other similar devices are not able to traverse the subject roadways and must utilize the roadway. Furthermore, parking is allowed along both sides of the subject roadways within the dirt shoulders, which creates additional roadside obstacles, requiring pedestrians to move further into the roadway while traversing the subject roadways.

Collision records indicate that within the previous 5 years, there has been 1 collision on Corregidor Avenue, 3 collisions on Lingayen Avenue, and 1 collision on Luzon Street within the

project limits. According to a study by the UNC Highway Safety Research Center conducted for the Federal Highway Administration, the likelihood of a site with a paved sidewalk being a crash site is 88.2 percent lower than a site without a sidewalk after accounting for traffic volume and speed limits.

The proposed project will provide the improvements that are necessary to enhance pedestrian safety and encourage use of non-motorized modes of transportation when visiting all of the local community destinations.

## **VI. PROJECT ENHANCEMENT**

As a separate, locally funded project, the County will be constructing sidewalk improvements along the north side of 48<sup>th</sup> Avenue between Van Buren Street and Bataan Street. It is anticipated that these improvements will be constructed in early 2020. The proposed Carver Tract Sidewalk Safety Improvement Project will connect to 48<sup>th</sup> Avenue at Luzon Street, further expanding the existing sidewalk network.

Given the proximity to various residential developments (City and County), Martin Van Buren Elementary School, Rancho Las Flores Park, and other public areas, it is anticipated that with this proposed project, the volume of pedestrian traffic will increase amongst all user types and age groups.

The proposed project will widen the subject roadways approximately 5 feet and install concrete curb, gutter, and sidewalk improvements at its ultimate location in order to provide a fully ADA accessible, all weather pathway for pedestrians (Exhibit B, Proposed Improvements). Improvements will also include six ADA compliant pedestrian ramps and multiple driveway approaches for the various fronting homes as well as other incidental items needed to maximize pedestrian mobility and safety. All of the noted improvements are necessary and are for the exclusive benefit of pedestrians. All proposed improvements will be constructed utilizing current County Standards (Exhibit E, County Standard Plans). The proposed improvements will be within the existing right-of-way. However, temporary construction easements or rights-of-entry agreements may also be needed during construction. Due to unforeseen design and environmental restrictions, the location of the sidewalk (side of the roadway) may be adjusted during the design phase of the project, overall project scope will remain the same.

The proposed project will help facilitate and extend an existing complete sidewalk network that provides the adjacent residential community accessibility to various community destinations, each within ¾ of a mile of the project as noted in Section IV of the grant application.

## VII. MULTIMODAL ACCESS

Within the projects ¾ mile service area, there are multiple bus stops along Sunline Transit Agency Route's 80, 90, and 111. The various bus routes include stops along Van Buren Street, Calhoun Street, and on 48<sup>th</sup> Avenue. The various bus routes and stops are shown on Exhibit F. The bus stops have been numbered by location and include the following:

BUS STOP LOCATIONS							
48th Avenue	Route	Direction	Cross Street				
1	80	Westbound, west of	Calhoun Street				
2		Westbound, west of	Van Buren Street				
3	90	Eastbound, east of	Chaparrosa Street				
Van Buren Street	Route	<u>Direction</u>	<u>Cross Street</u>				
4	80	Southbound, south of	Dr Carreon Boulevard				
5	90	Northbound, north of	48 <sup>th</sup> Avenue				
6		Northbound, north of	Manilla Avenue				
7		Northbound, at	Rancho Las Flores Park				
Dr Carreon Boulevard	Route	<u>Direction</u>	Cross Street				
8	80	Eastbound, east of	Calhoun Street				
9	90	Westbound, west of	Calhoun Street				
10		Westbound, west of	Van Buren Street				
<u>Calhoun Street</u>		<u>Direction</u>	Cross Street				
11	80	Southbound, north of	Capricorn Avenue				
Indio Boulevard	<u>Route</u>	<u>Direction</u>	Cross Street				
12	111	Southbound, south of	Temple				
Grapefruit Boulevard	Route	<u>Direction</u>	Cross Street				
13	111	Southbound, south of	48 <sup>th</sup> Avenue				

It should be noted that Sunline Transit Agency provides extensive service within the surrounding areas, including many of the local community destinations as shown in Exhibit G. The proposed project will extend the existing sidewalk network, enhancing access to existing bus stops which supports the use of bus services to access more distant community destinations.

# VIII. PROJECT BUDGET AND SCHEDULE

Total Estimated Project Cost	\$ <u>1,150,000</u> (100 %)
Local Match* Committed:	\$ 575,000 (50 %)
SB 821 Funds Requested:	\$ <u>575,000</u> (50 %)
*Supporting documentation of proposed match must be	e included.
Breakdown of Estimated Project Cost (must add up to "T	Total Estimated Project Cost" above):
<b>=</b> 1	•

Engineering/Administration \$ 250,000

Right-of-Way \$ 50,000

Construction \$ 690,000

Other (specify): Roadway widening Improvements \$ 160,000

Estimated project start date (Mo/Yr): January 2020

Estimated project end date (Mo/Yr): January 2021

The County of Riverside is committed to the funding portion of the project as shown above and as stated in the attached commitment letter (Exhibit H).

# IX. Summary of All Projects Submitted for SB 821 Funding Consideration

Please provide a complete list of projects your agency is submitting for this year's SB 821 Call for Projects, <u>including this application</u>. It is highly recommended for agencies to create one comprehensive summary table and provide the table for every application.

	Project Name	Total Estimated Project Cost	Local Match \$	Local Match %	SB 821 Funds Requested \$	SB 821 Funds Requested %
1.	Carver Tract Sidewalk Safety Improvement Project	\$1,150,000	\$575,000	50%	\$575,000	50%
2.	El Nido Avenue Sidewalk Safety Improvement Project	\$1,282,481	\$500,000	40%	\$731,481	60%
3.	La Sierra Avenue Sidewalk Safety Improvement Project	\$230,000	\$115,000	50%	\$115,000	50%
4.	Mayberry Avenue Sidewalk Safety Improvement Project	\$544,500	\$136,125	25%	\$408,375	75%
5.	Tolton Avenue Sidewalk Safety Improvement Project	\$390,000	\$80,000	20%	\$310,000	80%
6.	Mecca Curb Ramp Accessibility Project	\$500,000	\$250,000	50%	\$250,000	50%

# X. CERTIFICATION

I certify that the information presented herein is complete and accurate and, if this agency receives funding, it will be used solely for the purposes stated in this application and following the adopted policies.

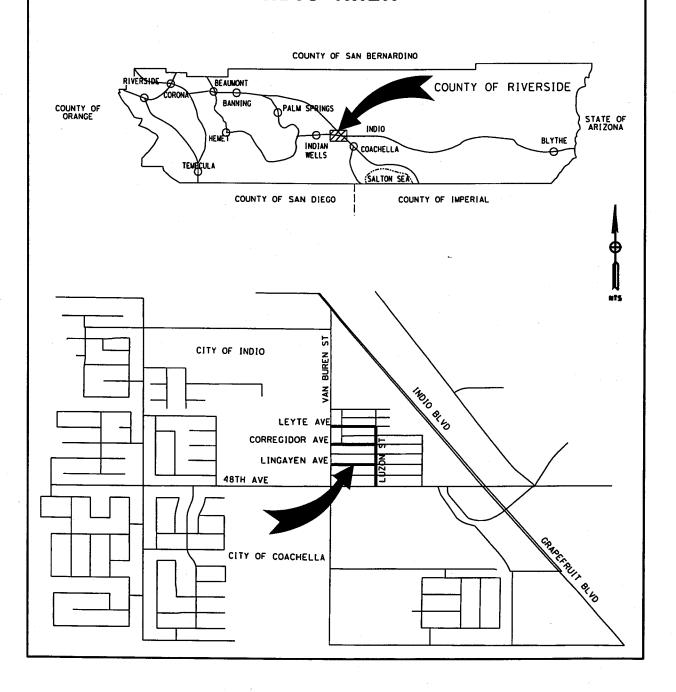
Signature	+ 3	Title: <u>Director of Transportation</u>
Date	4-24-7019	

# PROJECT LOCATION MAP EXHIBIT A

# CARVER TRACT

SIDEWALK SAFETY IMPROVEMENT PROJECT
LEYTE AVENUE, CORREGIDOR AVENUE, LINGAYEN AVE, & LUZON ST

# INDIO AREA



# **EXHIBIT B - PROPOSED IMPROVEMENTS**

- SHEET NOTES:

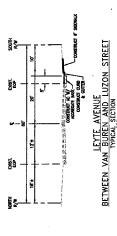
  (1) NEW 6' CONCRETE SIDEWALK PER COUNTY STANDARD 401.
  - (2) NOT USED
- 3) RECONSTRUCT CONCRETE RESIDENTIAL DRINEWAY PER COUNTY SYMPOMA 207.
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- - (B) RELOCATE EXISTING SIGNAGE.
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- NEW CONCRETE DRIVEWAYS TO EXTEND TO EXISTING RIGHT OF WAY,
- 3. RELOCATE EXISTING ROADWAY SIGNAGE AND AND UTILITIES AS APPLICABLE.
- 4. NEW DRAWAGE STRUCTURES TO BE WITHIN EXISTING RIGHT OF WAY.



EXISTING SCHOOL SITE





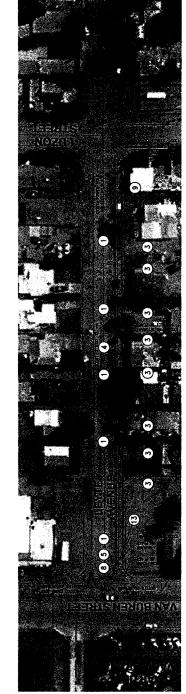






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CA SB821 EXHIBIT

# **EXHIBIT B - PROPOSED IMPROVEMENTS**

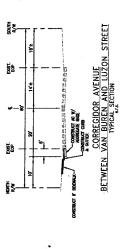
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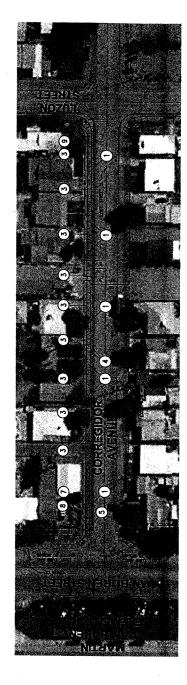
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EXISTING SCHOOL SITE







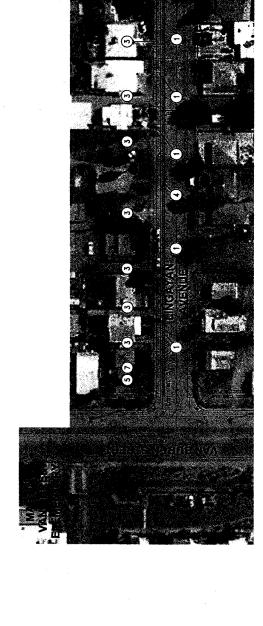


# **EXHIBIT B - PROPOSED IMPROVEMENTS**

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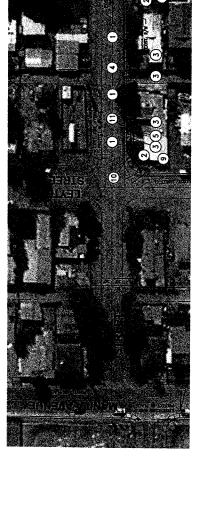


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(2) NEW CONCRETE ADA CURB RAMP AT INTERSECTION PER COUNTY STANDARD 403.

SHEET NOTES:

(1) NEW 6' CONCRETE SIDEWALK PER COUNTY STANDARD 401.

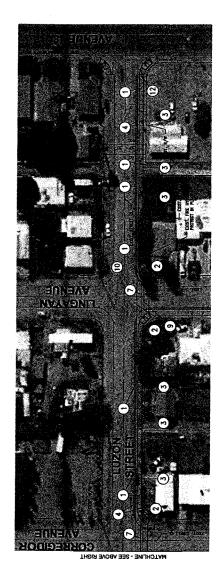
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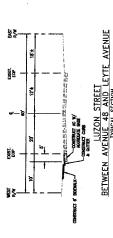
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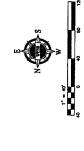
**EXHIBIT B - PROPOSED IMPROVEMENTS** 

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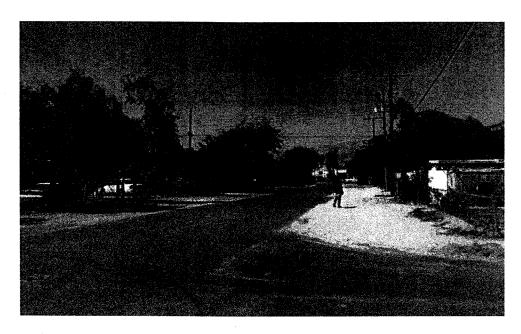




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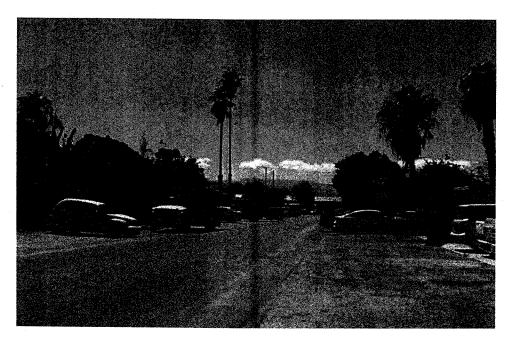
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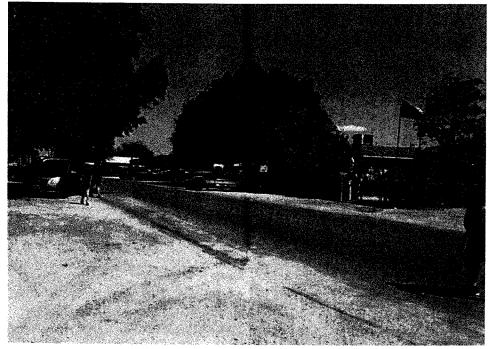
Looking north onto Luzon Street at Corregidor Avenue



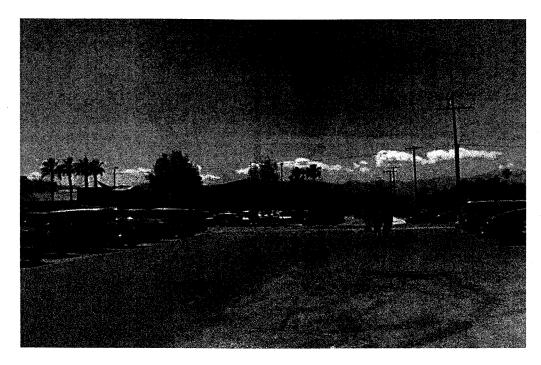
Looking west onto Lingayen Avenue E/O Van Buren Street



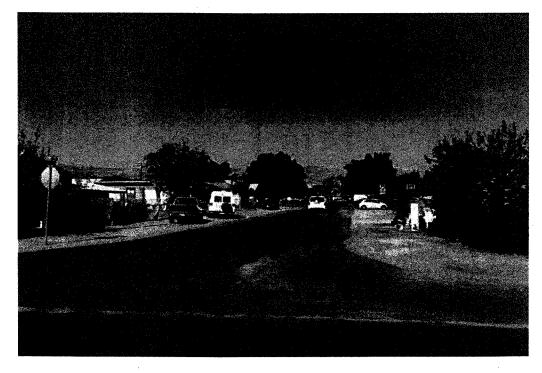
Looking west onto Corregidor Avenue E/O Van Buren Street



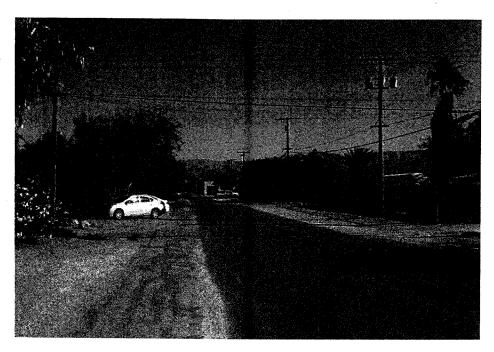
Looking east onto Leyte Avenue E/O Van Buren Street



Looking west onto Leyte Avenue E/O Van Buren Street



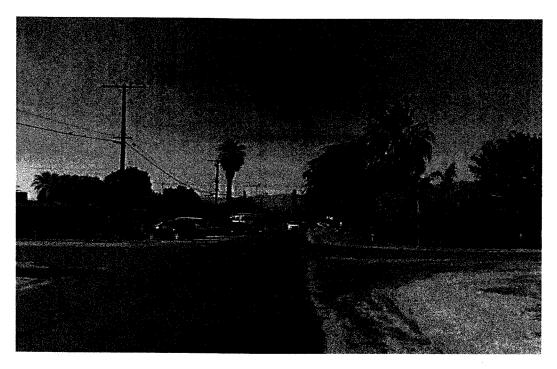
Looking west onto Leyte Avenue W/O Luzon Street



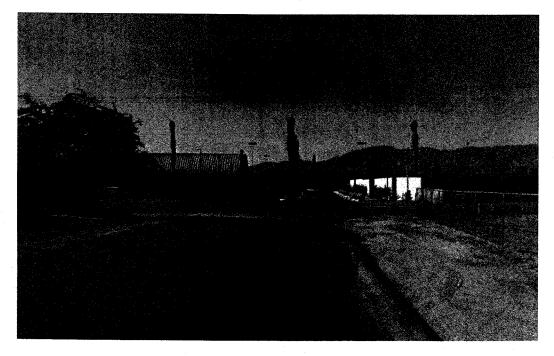
Looking north onto Luzon Street N/O Corregidor Avenue



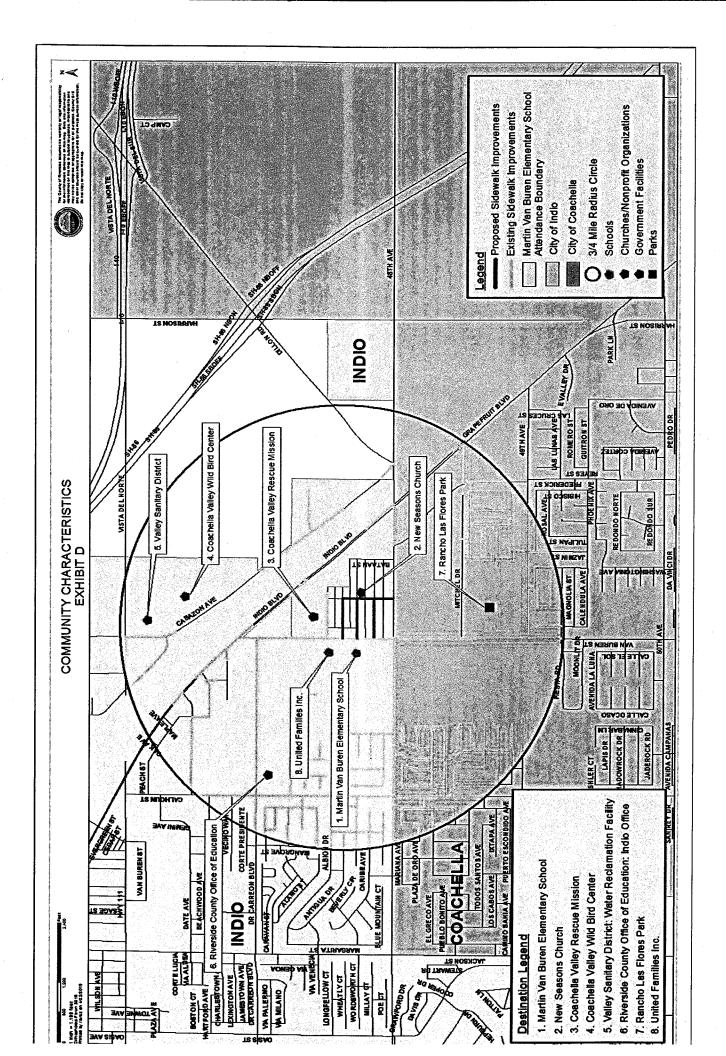
Looking south onto Luzon Street N/O Corregidor Avenue

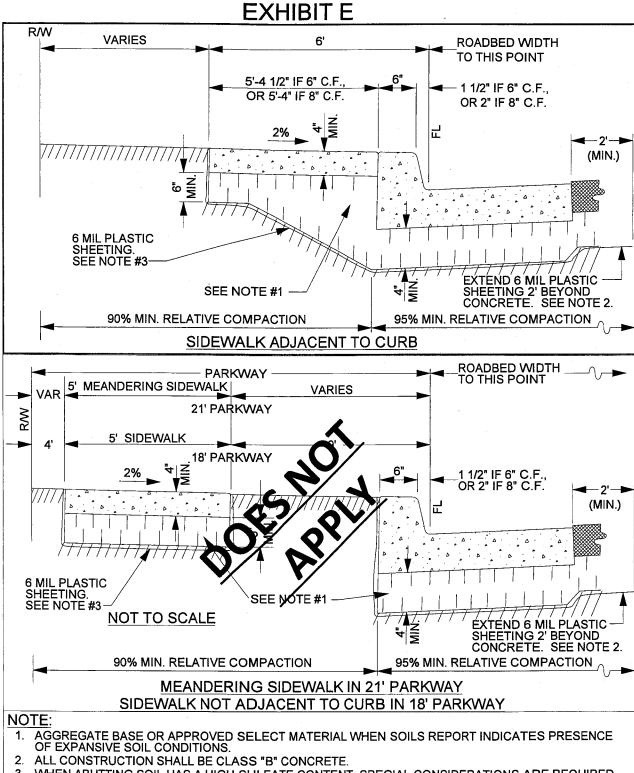


Looking south onto Luzon Street N/O Lingayen Avenue

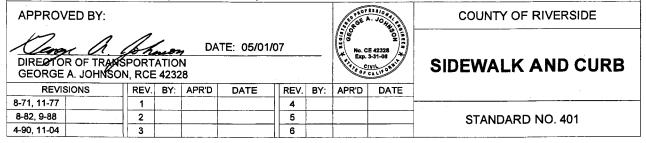


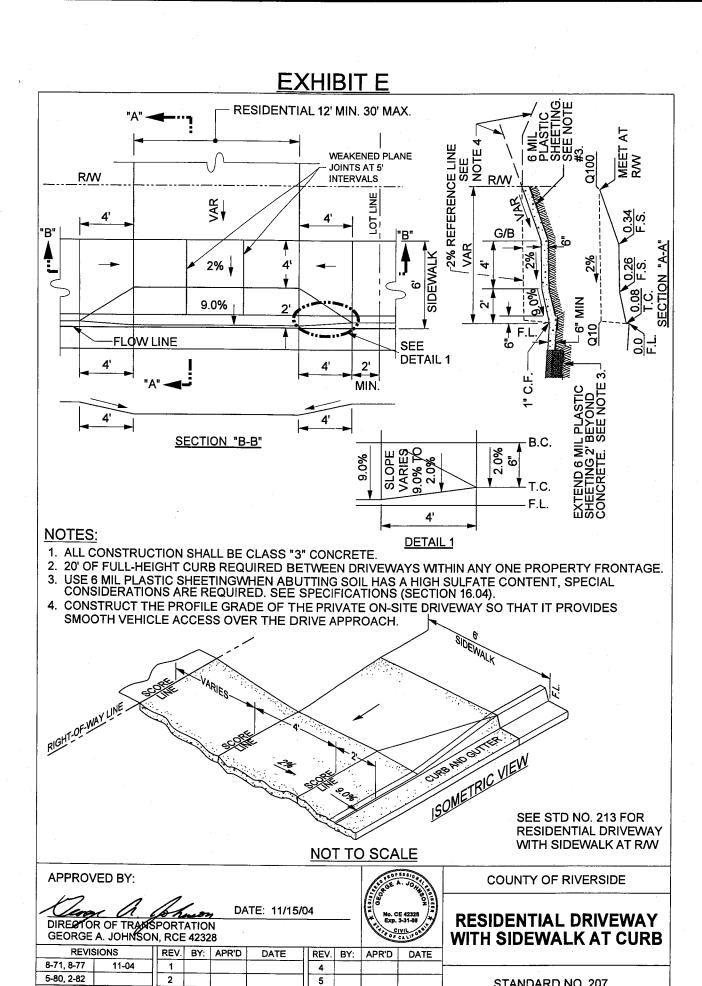
Looking south onto Luzon Street N/O 48th Avenue





WHEN ABUTTING SOIL HAS A HIGH SULFATE CONTENT, SPECIAL CONSIDERATIONS ARE REQUIRED. SEE SPECIFICATIONS (SECTION 16.04).



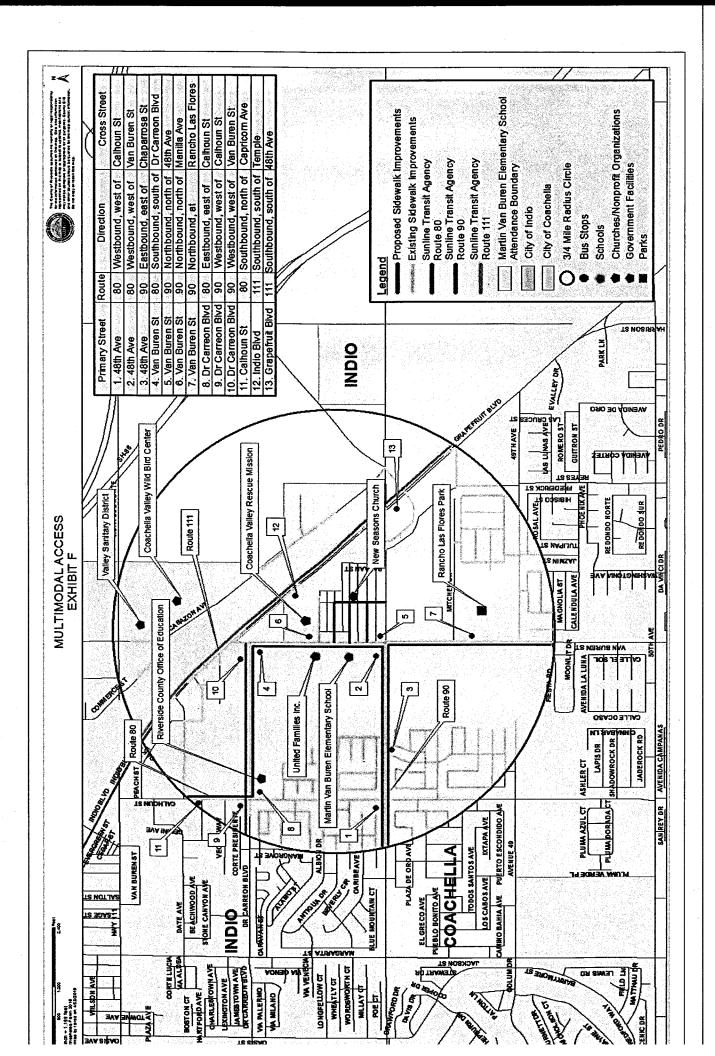


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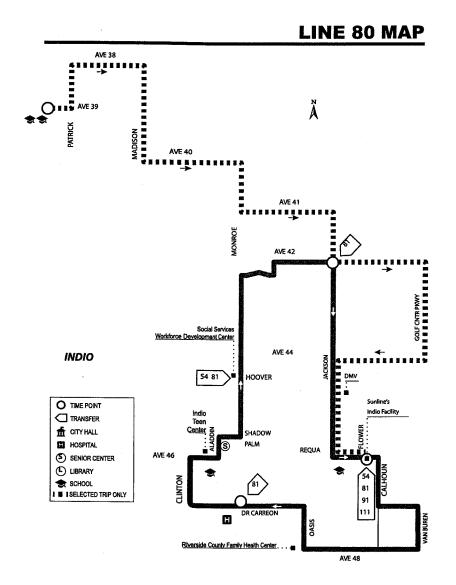
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STANDARD NO. 207



# **EXHIBIT G**



# **EXHIBIT G**

# **ROUTE 90** WEEKDAY / ENTRE SEMANA

(A.M. times are in PLAIN, P.M. times are in BOLD • Times are Approximate.)

# NORTHBOUND HACIA EL NORTE Coachella to Indio

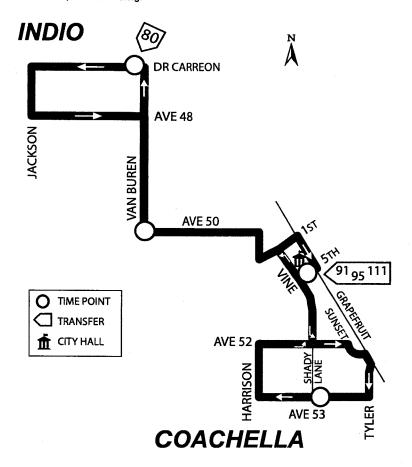
## SOUTHBOUND HACIA EL SUR Indio to Coachella

	5th & Vine	Ave 53 & Shady Lane	Van Buren & Ave 50	Dr Carreon & Van Buren
•	5:00	5:07	5:27	5:32
	6:00	6:07	6:27	6:32
	7:00	7:07	7:27	7:32
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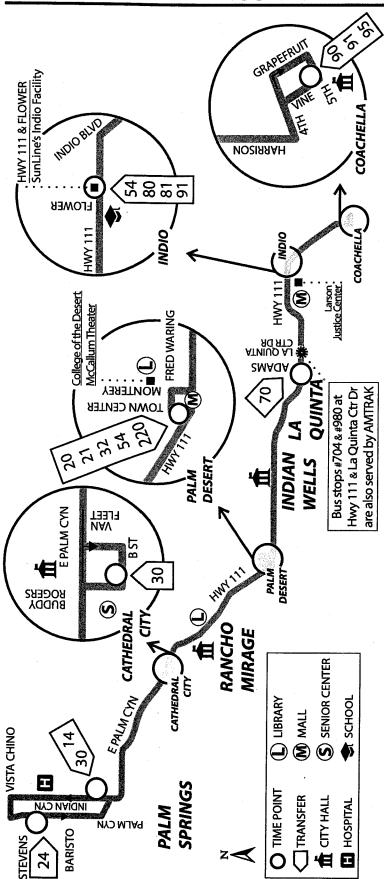
For a complete list of all the stops on this Route, please visit sunline.org.

Para obtener una lista completa de todas las paradas de autobús en esta Ruta, visite sunline.org.



# **EXHIBIT G**

# **ROUTE 111 MAP**



Effective January 6, 2019 · sunline.org · SunLine Transit Agency | 3/3

# **EXHIBIT H**



Juan C. Perez, P.E., T.E. Transportation and Land Management Agency Director

# **COUNTY OF RIVERSIDE**





Patricia Romo, P.E. Director of Transportation

# **Transportation Department**

April 25, 2019

Subject:

Funding Commitment for the FY19/20 SB821 Bicycle and Pedestrian Facilities Program – Carver Tract Sidewalk Safety Improvement Project – Leyte Avenue, Corregidor Avenue, Lingayen Avenue, &

**Luzon Street** 

Dear SB821 Evaluation Committee:

This letter provides confirmation that the Riverside County Transportation Department has funding available to commit to the local share match presented in this application for the Carver Tract Sidewalk Safety Improvement Project – Leyte Avenue, Corregidor Avenue, Lingayen Avenue, and Luzon Street. Each year, the Riverside County Transportation Department prepares an annual Transportation Improvement Program that is approved by the Board of Supervisors. This project will be included in our Transportation Improvement Program upon notification of funding availability from the SB821 Bicycle and Pedestrian Facilities Program.

Please do not hesitate to contact me at (951) 955-6747 should you have any questions about this funding commitment from the Riverside County Transportation Department.

Sincerely,

Patricia Romo

**Director of Transportation** 

PR:DA cc: File

# (PROGRAM POLICIES)

# RIVERSIDE COUNTY TRANSPORTATION COMMISSION TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 BICYCLE AND PEDESTRIAN FACILITIES PROGRAM ADOPTED POLICIES

# Transportation Development Act Policies

- 1. Up to 5% of Article 3 apportionment can be used to supplement other funding sources used for bicycle and safety education programs; the allocation cannot be used to fully fund the salary of a person working on these programs.
- 2. Article 3 money shall be allocated for the construction, including related engineering expenses, of the facilities, or for bicycle safety education programs.
- 3. Money may be allocated for the maintenance of bicycling trails, which are closed to motorized traffic.
- 4. Facilities provided for the use of bicycles may include projects that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors, secure bicycle parking at employment centers, park and ride lots, and transit terminals where other funds are available.
- 5. Within 30 days after receiving a request for a review from any city or county, the transportation-planning agency shall review its allocations.
- 6. Up to 20 percent of the amount available each year to a city or county may be allocated to restripe Class II bicycle lanes.
- 7. A portion of each city's allocation may also be used to develop comprehensive bicycle and pedestrian plans. Plans must emphasize bike/pedestrian facilities that support utilitarian bike/pedestrian travel rather than solely recreational activities; a maximum of one entire allocation per five years may be used for plan development.
- 8. Allowable maintenance activities for the local funds are limited to maintenance and repairs of Class I off-street bicycle facilities only.

# **RCTC Policies**

- 1. The SB 821 Call for Projects will occur on a biennial basis, with a release date of the first Monday of every other February and a close date of the last Thursday of every other April, beginning in 2015.
- 2. If a project cannot be fully funded, RCTC may recommend partial funding for award.
- 3. Agencies awarded funds will not be reimbursed for any project cost overruns.
- 4. Agencies being awarded an allocation will be reimbursed in arrears only upon submitting adequate proof of satisfactory project completion, including but not limited to the claim form for the fiscal year in which the project was awarded, copies of paid invoices, and photographs of the completed project.

- 5. The allocated amount represents the maximum amount eligible for reimbursement. For projects completed under the allocated amount, the agency will be reimbursed at the matching ratio in effect at the time of project selection and approval.
- 6. The Commission expects all projects to be ready for construction; therefore, an agency will have twenty-four (24) months from the time of the allocation to complete the project. There will be no time extensions granted unless the reason for the delay is due to unforeseen circumstances. Where substantial progress or a compelling reason for delay can be shown, the agency may be granted administrative extensions in twelve-month increments at the discretion of the Executive Director.
- 7. Any programmed and unused Article 3 Program funds will be forfeited unless that agency can a) utilize the unused funds to complete projects that are the same or similar in scope and/or are contiguous to the approved project or b) apply the funds to a project previously submitted under an Article 3 call for projects and approved by the Commission, subject to Executive Director approval.
- 8. Design and construction of facilities must conform to the general design criteria for non-motorized facilities as outlined in the Caltrans Highway Design Manual.
- 9. Temporary facilities, projects in the bid process, or projects that are under construction will not be funded.
- 10. The SB 821 evaluation committee will be comprised of a minimum of five evaluators representing a wide range of interests; such as: accessibility, bicycling, Coachella Valley, public transit, and the region. Staff, consultants, and other representatives from agencies submitting project proposals will not be eligible to participate on the evaluation committee that year.
- 11. Following each call, staff will monitor the equity of allocations to Coachella Valley versus Western Riverside County; the allocation should be relative to what the Coachella Valley's share would have been if distributed on a per capita basis (the percentage of funds applied for should also be taken into consideration). If the allocation is often found to be inequitable to the Coachella Valley, staff will recommend adoption of a new policy to correct the imbalance.
- 12. Certain costs at times associated with bicycle/pedestrian projects are not eligible when the benefit provided is not the exclusive use of bicyclists/pedestrians, such as: curb and gutter as part of roadway drainage system, driveway ramps installed across sidewalks, and where roadway design standards require a roadway shoulder width that is at least as wide as a standard bike lane.

(SCOPE OF WORK)

## **SCOPE OF WORK:**

The proposed Carver Track Sidewalk Improvement Project is located within the Indio area of unincorporated Riverside County. Sidewalks are proposed along the south side of Leyte Avenue, the north side of Corregidor Avenue, and the north side of Lingayen Avenue between Van Buren Street and Luzon Street, as well as the west side of Luzon Street between 48<sup>th</sup> Avenue and Leyte Avenue. Within the Carver Track residential development, Leyte Avenue, Corregidor Avenue, Lingayen Avenue and Luzon Street are all 2-lane residential roadways with an approximate pavement width of 34 feet with no curb, gutter or sidewalk improvements.

## **FUNDING:**

·	ARTICLE 3 AWARD	LOCAL MATCH	[ %*	TOTAL PROJECT COST
PROJECT TITLE: Carver Track Sidewalk Safety Improvement Project	\$575,000	\$575,000	50%	\$1,150,000

<sup>\*</sup>Local Match Source: Gas Tax

If Total Project Cost is lower than anticipated, Article 3 will be reimbursed at 40% of Total Project Cost.

BREAKDOWN OF TOTAL PROJECT COST	
Engineering/Administration	\$250,000
Right of Way	\$50,000
Construction	\$690,000
Other: Roadway Widening Improvements	\$160,000
Total Project Cost	\$1,150,000

**TIMETABLE:** Provide at a minimum the beginning and ending dates for each phase of work including major milestones within a phase.

<u>Phase</u>	Start	<u>End</u>
Engineering	10/1/2019	12/30/2020
Right of Way	3/1/2020	12/30/2020
Construction	5/1/2021	10/30/2021

(PAYMENT CLAIM FORM)

# TDA ARTICLE 3 BICYCLE AND PEDESTRIAN FACILITIES NON-TRANSIT CLAIM FORM FY 2019/20

IMANT: COUNTY: RIV		Y: RIVERSIDE
ADDRESS:	,	
CONTACT PERSON: TITLE:		
TELEPHONE NO.:		
I verify that the information on this Claim Form is true and accura	te to the best of my l	knowledge.
Signed:	Date:	
PROJECT NAME:		
START DATE (Mo/Yr):		
COMPLETED DATE (Mo/Yr):		
TDA ARTICLE 3 REVENUES AND EXPENSES OF CLAIMANT:		
Total Project Cost:	\$	(100%)
Local Match Spent:	\$	(Enter %)
SB 821 Funds Spent:	\$	(Enter %)
Breakdown of Total Project Cost:		
Administration (for local match only):	\$	
Engineering:	\$	
Right-of-Way (for local match only):	\$	
Construction: (Include final billing and back up for Construction Contract documentation)	\$	_
Other: (Specify) (for local match only)	\$	
Total Claim (must add up to "Total Project Cost" above):	\$	

# **ASSURANCE OF MAINTENANCE**

# **TDA ARTICLE 3 SB 821 BICYCLE AND PEDESTRIAN FACILITIES**

WHEREAS, THE RIVERSIDE COUNTY TRANSPORTATION COMMISSION HAS ALLOCATED	)
\$TO THE CITY/COUNTY OF SIDEWALK/BIKEWAY	
PROJECT PURSUANT TO AGREEMENT DATED, 2019; AND,	
WHEREAS, THIS INVESTMENT OF PUBLIC FUNDS CAN BE FULLY REALIZED IF THIS	
FACILITY IS MAINTAINED TO ADEQUATE OPERATING STANDARDS FOR USE BY COMMUTER A	ND
RECREATIONAL PEDESTRIAN/BICYCLISTS:	
THEREFORE, THE CITY/COUNTY OF ASSURES THAT THIS	
FACILITY WILL BE MAINTAINED AT ADEQUATE OPERATING STANDARDS AND RCTC SHALL HAV	VE
THE RIGHT TO ENFORCE COMPLIANCE WITH THIS MAINTENANCE ASSURANCE THROUGH	
APPROPRIATE AND LAWFUL MEANS.	
SIGNED:	
TITLE:	
DATE:	