

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.10  
(ID # 10650)

**MEETING DATE:**

Tuesday, October 22, 2019

**FROM:** ECONOMIC DEVELOPMENT AGENCY (EDA) AND RIVERSIDE COUNTY  
INFORMATION TECHNOLOGY:

**SUBJECT:** ECONOMIC DEVELOPMENT AGENCY (EDA) AND RIVERSIDE COUNTY  
INFORMATION TECHNOLOGY: Riverside County Information Technology Air  
Conditioning Maintenance Service Contract – Approval of Notice of Completion  
for ACCO Engineered Systems, Inc., Districts 1 and 2. [\$13,046 - Riverside  
County Information Technology Funds - 100%] (Clerk to Record Notice of  
Completion)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Riverside County Information Technology Air Conditioning Maintenance Service Contract (RCIT AC Maintenance) Project serviced by ACCO Engineered Systems, Inc., (ACCO) as complete and authorize the Chairman of the Board (Chairman) to execute and the Clerk of the Board to record the attached Notice of Completion; and
2. Authorize the release of undisputed retained funds in the amount of \$13,046 to ACCO in accordance with the contract terms and applicable law.

**ACTION:** Policy, CIP

Robert Field, Assistant County Executive Officer/ECD

9/24/2019

Jim Smith, Chief Technology Officer

10/3/2019

---

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: October 22, 2019  
xc: EDA

Kecia R. Harper  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 13,046	\$ 0	\$ 13,046	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Riverside County Information Technology Funds - 100% (Previously approved budget)			<b>Budget Adjustment:</b> No <b>For Fiscal Year:</b> 2019/20	

**C.E.O. RECOMMENDATION:** [CEO use]

**BACKGROUND:**

**Summary**

On February 27, 2018, Item 3.27, the Board of Supervisors (Board) approved the maintenance service contract between the County of Riverside (County) and ACCO through the use of the Easy Indefinite Quantity Construction (EZIQC) contract for the RCIT AC Maintenance Service Project in the amount of \$245,331. During maintenance servicing, two change orders were approved in the cumulative amount of \$15,591 increasing the contract value to \$260,922. The sum of the change orders did not exceed the 10% contingency allowance nor single change order dollar authority; therefore, no Board action was required.

ACCO has completed the work and the Project has been inspected and found to comply with the contract requirements. This Board action will release the undisputed contract retention funds in the amount of \$13,046 to ACCO after the Notice of Completion has been recorded and the 35 day lien period has expired per contract terms and applicable law.

**Impact on Residents and Businesses**

The contract provides preventative maintenance and critical emergency mechanical response repairs to maintain the County's three data center sites which serve various County departments as well as outlying customers. Managing one maintenance service contract that includes the three data center sites, helps to ensure the consistent functionality of units and proper temperature control for critical data equipment, improving reliability of electronic equipment associated with providing public services.

**Contract History for ACCO Engineered Systems, Inc.**

Commences on Page 3



PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

**2019-0429322**

10/24/2019 11:53 AM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



THIS SPACE FOR RECORDERS USE ONLY

6080

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Riverside County Information Technology Air Conditioning Maintenance Services Contract (FM05740008807)

**Date of Completion:** Date Hereof 10/22/19

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee


**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** ACCO Engineered Systems, Inc., 6265 San Fernando Rd., Glendale, CA 91201

**Street or legal description of site:** 3450 14<sup>th</sup> Street, Riverside, CA 92501; 1960 Chicago, Bldg. F, Riverside, CA 92507;  
and 4080 Lemon Street, 10<sup>th</sup> Floor, Riverside, CA 92501

**Dated:** October 22, 2019

**Owner:** County of Riverside  
(Name of Public Entity)

**By:**   
Kevin Jeffries, Chairman, Board of Supervisors

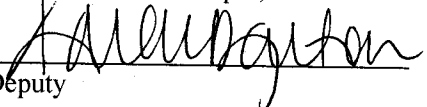
STATE OF CALIFORNIA )

COUNTY OF RIVERSIDE )

ss

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

By:   
Deputy

Executed at Riverside, California on 10/22/19

  
Kevin Jeffries, Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL  
BY   
KRISTINE BELL-VALDEZ DATE

10.22.19 3.10

Updated 5/2016



**PETER ALDANA**  
**COUNTY OF RIVERSIDE**  
**ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

Clarification of the Seal for the Riverside County Board of Supervisors  
(embossed on the document)



Date: 10-22-19

Signature: Karen Barton

Print Name: Karen Barton, Deputy Clerk of the Board