

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 2.6  
(ID # 11027)**

**MEETING DATE:**  
Tuesday, October 29, 2019

**FROM :** COUNTY COUNSEL:

**SUBJECT:** COUNTY COUNSEL: Approval of an Amendment to the Conflict of Interest Code for Jurupa Unified School District; District 2 [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Conflict of Interest Code of the Jurupa Unified School District; and
2. Direct the Clerk of the Board to notify the Jurupa Unified School District of the action taken.

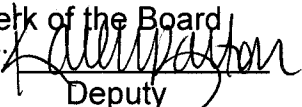
**ACTION: Consent**

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Spiegel, Washington and Perez  
**Nays:** None  
**Absent:** Hewitt  
**Date:** October 29, 2019  
**xc:** Co.Co., COB

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	N/A

**C.E.O. RECOMMENDATION:** [CEO use]

**BACKGROUND:**

**Summary**

The Political Reform Act prohibits a public official from using his or her position to influence a government decision in which he or she has a financial interest. Government Code section 87300 requires local government agencies to adopt and promulgate a Conflict of Interest Code identifying officials and employees required to file statements of economic interest based on the positions they hold. A local government agency, as defined by Government Code section 82041, includes the Jurupa Unified School District.

Each even-numbered year, Government Code section 87306.5 requires local government agencies to review their Conflict of Interest Code, make appropriate revisions, if necessary, and submit an amended Conflict of Interest Code to the code reviewing body. Government Code section 82011(b) identifies the Board of Supervisors for the County of Riverside as the code reviewing body for a local government agency within its county.

The Jurupa Unified School District amended its Conflict of Interest Code on December 10, 2018 to add or revise titles of existing positions that participate in making governmental decisions and add to a disclosure category. The Board of Education for Jurupa Unified School District has adopted Resolution No. 2019/25, amending its Conflict of Interest Code. The Jurupa Unified School District has submitted its amended Conflict of Interest Code for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the Conflict of Interest Code of the Jurupa Unified School District and has found that it complies with statutory requirements. A complete copy of the Conflict of Interest Code of the Jurupa Unified School District is attached.

It is recommended that the Board of Supervisors approve the Conflict of Interest Code of the Jurupa Unified School District, and direct the Clerk of the Board to notify the Jurupa Unified School District of the action taken.

**Impact on Residents and Businesses**

N/A

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**Additional Fiscal Information**

N/A

**Contract History and Price Reasonableness**

N/A

**ATTACHMENTS:**


**Attachment A:      Resolution No. 2019/25**

**Attachment B:      Conflict of Interest Code for Jurupa Unified School District**



Susana Garcia-Bocanegra, Principal Management Analyst

10/15/2019

  
Gregory L. Prietos, Director County Counsel

10/11/2019

**Jurupa Unified School District**

**AMENDING THE CONFLICT OF INTEREST CODE  
PURSUANT TO THE POLITICAL REFORM ACT OF 1974  
RESOLUTION NO. 2019/25**

**WHEREAS**, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Jurupa Unified School District (the "District") and requires all public agencies to adopt and promulgate a conflict of interest code; and

**WHEREAS**, the Board of Education adopted a Conflict of Interest Code (the "Code") which was amended on November 14, 2016, in compliance with the Act; and

**WHEREAS**, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the District's Code; and

**WHEREAS**, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

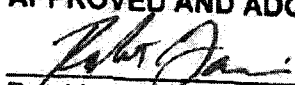
**WHEREAS**, notice of the time and place of a public meeting on, and of consideration by the Board of Education of, the proposed amended Code was provided each affected designated position and publicly posted for review at the offices of the District; and


**WHEREAS**, a public meeting was held upon the proposed amended Code at a regular meeting of the Board of Education on December 10, 2018, at which all present were given an opportunity to be heard on the proposed amended Code.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Jurupa Unified School District that the Board of Education does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Director of Administrative Services and available to the public for inspection and copying during regular business hours;

**BE IT FURTHER RESOLVED** that the said amended Code shall be submitted to the Board of Supervisors of the County of Riverside for approval and said Code shall become effective upon approval by the Board of Supervisors of the proposed amended Code as submitted.

**APPROVED AND ADOPTED** this 10th day of December, 2018.

  
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President, Board of Education  
Jurupa Unified School District

  
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Clerk, Board of Education  
Jurupa Unified School District

**CONFLICT OF INTEREST CODE FOR THE**  
**JURUPA UNIFIED SCHOOL DISTRICT**  
**(Amended December 10, 2018)**

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730, and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Jurupa Unified School District (the "District")**.

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **Director of Administrative Services** as the District's Filing Officer. The **Director of Administrative Services** shall make and retain a copy of all statements filed by Members of the Board of Education and the Superintendent, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Riverside. The **Director of Administrative Services** shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008)

**APPENDIX**  
**CONFLICT OF INTEREST CODE**  
**OF THE**  
**JURUPA UNIFIED SCHOOL DISTRICT**  
**(Amended December 10, 2018)**

**PART "A"**

**OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3, are NOT subject to the District's Code, but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>1</sup>:

Members of the Board of Education

Superintendent

Assistant Superintendent, Business Services

Director of Fiscal Services

Financial Consultants

<sup>1</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

**DESIGNATED POSITIONS**

**GOVERNED BY THE CONFLICT OF INTEREST CODE**

<b><u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u></b>	<b><u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u></b>
Assistant Director, Maintenance and Operations	5
Assistant Principal (ALL)	5
Assistant Superintendent, Education Services	5
Assistant Superintendent, Planning & Development	2, 3, 5
Buyer (ALL)	4
Coordinator of Child Welfare & Attendance	5
Coordinator of Early Childhood Education	5
Coordinator of Special Education	5
Deputy Superintendent	4
Director of Administrative Services	4
Director of Centralized Support Services	2, 3, 4
Director of Classified Personnel	5
Director of College and Career Readiness	5
Director of Communication & Public Relations	5
Director of Curriculum & Assessment	5
Director of Database Administration	5
Director of Education - Information Technology	5
Director of Educational Support Services	5

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Director of Elementary Education	5
Director of Food Services	5
Director of Funding and Program Accountability	5
Director of Language Services & Student Programs	5
Director of Maintenance & Operations	5
Director of Network Administration	5
Director of Parent Involvement and Community Outreach	5
Director of Personnel	5
Director of Planning & Development	2, 3, 5
Director of Risk Management, Facilities & Fleet Services	2, 3, 5
Director of Secondary Education	5
Director of Transportation	5
Early Childhood Specialist	5
Energy Education Manager	5
General Counsel	1, 2
Grounds Supervisor	5
Personnel Coordinator	5
Principal (ALL)	5
Risk Manager	5, 6
Supervisor of Accounting	4
Supervisor of Food Services	5



**DESIGNATED POSITIONS'**  
**TITLE OR FUNCTION**

**DISCLOSURE CATEGORIES**  
**ASSIGNED**

Supervisor of Maintenance & Operations

5

Consultants and New Positions<sup>2</sup>

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<sup>2</sup>

Individuals providing services as a Consultant defined in Regulation 18700.3 or in a new position created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734) The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code. (Gov. Code Sec. 81008)

## PART "B"

### DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.<sup>3</sup> "Investment" means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the District.

**Category 1:** All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the District.

**Category 2:** All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

**Category 3:** All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

**Category 4:** All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

**Category 5:** All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated positions' department, unit or division.

**Category 6:** All investments and business positions in business entities, and sources of income, including gifts, loan and travel payments, if such entities or sources have filed claims against the agency in the past 2 years, or have a claim pending before the agency.

<sup>3</sup>

This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)