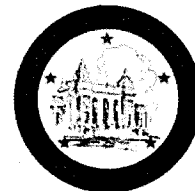


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.17
(ID # 8669)

MEETING DATE:

Tuesday, October 29, 2019

FROM: TLMA-PLANNING:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY-PLANNING
DEPARTMENT: Approve and Ratify Each Amendment No. 4 to the Planning Services Agreements between the County of Riverside Transportation and Land Management Agency and Moore Iacofano Goltsman, Inc. (MIG - Hogle - Ireland) and Michael Baker International, Inc. (MBI), respectively, extending contract period for each through June 30, 2022. All Districts. [Total Cost - \$5,050,000 Aggregate with up to \$505,000 in additional compensation - 80% Deposit Based and Development Fees and 20% Net County Cost]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and ratify each Amendment No. 4 to the Planning Services Agreements with Moore Iacofano Goltsman, Inc. (MIG - Hogle - Ireland) and Michael Baker International, Inc., (MBI), respectively, to extend each agreement period through June 30, 2022 for a total aggregate amount of \$5,050,000, and authorize the Chairman of the Board to sign each Amendment on behalf of the County; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved by County Counsel to sign amendments to the agreement including modifications of the statement of work that stay within the intent of the Agreement and sign amendments to the compensation provisions that do not exceed the sum total of ten percent (10%) of a \$5,050,000 aggregate cost.

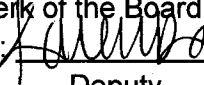
ACTION:Policy


Charissa Leach, Assistant TLMA Director 10/17/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington and Perez
Nays: None
Absent: Hewitt
Date: October 29, 2019
xc: Planning

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$1,400,000	\$1,320,000	\$4,040,000	N/A
NET COUNTY COST	\$350,000	\$330,000	\$1,010,000	N/A
SOURCE OF FUNDS: Deposit Based and Development Fee (80%), Net County Cost (20%)			Budget Adjustment: No	
			For Fiscal Year: 19/20 – 21/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Transportation and Land Management Agency (“TLMA”) Planning Department has been utilizing contract planner services to supplement its small core in-house staff. This continues to allow the department to better manage planning caseloads during shifting economic cycles.

In 2013, Purchasing and Fleet Services, on behalf of TLMA, issued a Request for Proposal (“RFP”) for Planner Services. RFP # TLARC 364 was issued to six (6) vendors and advertised on the purchasing website pursuant to County Purchasing procedures. Four (4) responses were received by County Purchasing and were reviewed by an evaluation team consisting of representatives from the TLMA Planning Department, ALUC, and a Planning Commissioner. Based on the evaluation of the initial proposals and subsequent vendor interviews, Moore Iacofano Goltsman, Inc. (“MIG”) and RBF Consulting (“RBF”) (Assignor to Michael Baker International Inc. (“MBI”)) were selected as the most responsive and responsible vendors. The County entered into an agreement with MIG effective January 7, 2014 (the “MIG Agreement”) and entered into an agreement with RBF effective January 7, 2014 (the “RBF Agreement”). On October 15, 2015 the County consented to the assignment of the RBF Agreement to MBI, and the RBF Agreement became the “MBI Agreement.”

Currently MIG’s contract Staff has filled the majority of the needed contract planning services for the TLMA Planning Department’s Current Planning projects. The TLMA Planning Department is also utilizing contract Planners for Community Planning projects who have expertise in Advance Planning within the Unincorporated County. In order to preserve the continuity of on-going projects, it is necessary to avoid an interruption in Planning Services to County citizens and businesses.

The TLMA Planning Department has also engaged MBI to review and/or complete CEQA documents processed by the Current Planning Team. The Contractor assists the Planners in coordinating compliance to the California Environmental Quality Act (CEQA) for current planning projects. Additionally, a CEQA Specialist allows for a consistent, quality assurance approach in the review of the documents. MBI has a number of current development projects currently under

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

review. MIG and MBI Planners are integral part of the Planning department's day-to-day operation.

Impact on Residents and Businesses

Planning, current and advance, are essential services for the County's residents and businesses. It is critical that these services be performed in the most efficient way possible; with professional guidance, oversight and quality assurance, in accordance with the County's Current and Advance Planning procedures.

Additional Fiscal Information

These contracts are funded 80% by Deposit Based Fees (DBF) paid by development community and 20% by Net County Cost. No dollar of work is guaranteed. The basis for work will be on an "as-needed" basis. The County has successfully used the contract model to supplement core staff in handling activity peaks, in areas that are susceptible to economic downturn.

The contract amount is anticipated to be divided as follows, with actual costs to depend on the timing of each specific project as it progresses and availability of funding.

	Annual Amount	FY 18/19	FY 19/20	FY 20/21	FY 21/22	Total Aggregate
MIG	\$1,350,000	\$0	\$1,350,000	\$1,350,000	\$1,350,000	\$4,050,000
MBI	\$300,000	\$100,000	\$300,000	\$300,000	\$300,000	\$1,000,000
	\$1,650,000	\$100,000	\$1,650,000	\$1,650,000	\$1,650,000	\$5,050,000

Contract History and Price Reasonableness

The MIG and the MBI Agreement expired on December 31, 2014 with the option to renew for four (4) additional years, to December 31, 2018. The MIG agreement was later amended to extend through June 30, 2019. Amendments to MBI and MIG were executed due to increased focus on General Plan Amendment, Community Planning and Planning Service needs. However, there was a discrepancy in the Period of Performance and this amendment will correct that oversight. The department has Cultural Resources and Biology service contracts in place with other vendors that are set to expire on June 30, 2022. The TLMA Planning Department would like to extend these two contracts through June 30, 2022, consistent with the other contracts. The TLMA Planning Department intends to start the RFP process for all of these services prior to their contract expiration and will have contract awarded to the most responsive and responsible vendors prior to June 30, 2022.

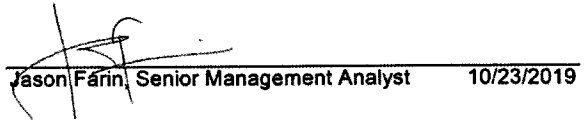
ATTACHMENTS

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

ATTACHMENT A Moore Iacofano Goltsman, Inc. (MIG - Hogle – Ireland)
 Amendment No. 4 AATF

ATTACHMENT B Michael Baker International, Inc. (MBI) Amendment No. 4
 AATF


Tina Grande, Assistant Purchasing Director 10/18/2019


Jason Farin, Senior Management Analyst 10/23/2019


Gregory V. Priamos, Director County Counsel 10/23/2019

COUNTY OF RIVERSIDE
AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICE AGREEMENT
WITH
CONTRACTOR MICHAEL BAKER INTERNATIONAL INC.

Original Contract Term:	January 1, 2015 through December 31, 2014
Contract Term Amended To:	June 30, 2022
Effective Date of Amendment:	January 1, 2019
Original Annual Maximum Contract Amount:	\$300,000
Amended Annual Maximum Contract Amount	\$300,000
Contract ID:	TLARC-92561-006-06/18

This AMENDMENT NO. 4 (the "Fourth Amendment") TO THE PROFESSIONAL SERVICE AGREEMENT FOR PLANNER SERVICES, dated January 7, 2014 (the "Original Agreement"), by and between the County of Riverside ("COUNTY"), a political subdivision of the State of California, and Michael Baker International, Inc., ("CONTRACTOR"), a Pennsylvania Corporation duly licensed to conduct business in California and successor in interest to RBF Consulting, sometimes collectively referred to as the "Parties".

RECITALS

WHEREAS, COUNTY and RBF Consulting entered into the Original Agreement for Planning Services and on October 30, 2015 County consented to the acquisition of RBF Consulting by Contractor; and

WHEREAS, the Original Agreement was amended by a first, second and third amendment (the Original Agreement as amended, the "Agreement"); and

WHEREAS, the parties now desire to amend Section 2 ("Period of Performance") of the Agreement to extend the Agreement for the period January 1, 2015 through June 30, 2022; and

WHEREAS, the parties now desire to amend Section 2 ("Period of Performance") of the Agreement to delete the following from the first sentence of Section 2 of the Agreement: "each year shall be renewable in one year increments by written amendment"; and

WHEREAS, the parties now desire to delete contract numbers TLARC-92561-002-12/14 & TLARC-92561-003-12/14 and replace them with contract number TLARC-92561-006-06/18; and

WHEREAS, the parties now desire to amend Section 3 ("Compensation") of the Agreement to include budget to the following fiscal year's, 19/20, 20/21 & 21/22, all in aggregate; and

WHEREAS, the parties now desire to amend Exhibit A ("Scope of Service") of the Agreement to add Services; and

WHEREAS, the parties now desire to amend Exhibit B-3, "Payment Provisions" of the Agreement, to increase the hourly rates for [all] each of the professions and include payment provisions other direct costs (ODC).

NOW THEREFORE, for good and valuable consideration the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference.

BOS 12/18/2013 3-39
Amend (1) 2/7/14
Amend (2) 2/10/15 3-17
Consent to Assign 10/15/2015
Amend (3) 12/14/2016
Form #116-311 Revision Date: 01/13/2016

COUNTY OF RIVERSIDE
AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICE AGREEMENT
WITH
CONTRACTOR MICHAEL BAKER INTERNATIONAL INC.

2. Exhibit A (“Scope of Service”), of the Agreement is hereby amended to include the following services:

DOCUMENTATION COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

The CONTRACTOR shall provide the COUNTY with staff assistance to coordinate documentation compliance with the California Environmental Quality Act (CEQA). The COUNTY has a number of projects currently under review due to the COUNTY cannabis program as well as other current development projects. The CONTRACTOR shall assist the COUNTY in coordinating compliance to the California Environmental Quality Act (CEQA) for these current planning projects. The CONTRACTOR shall provide the COUNTY with expert CEQA practitioners who shall provide CEQA technical support.

Task 1- In-House Environmental Document Support

The CONSULTATN shall provide the COUNTY one senior environmental planner on an as-needed basis to provide on-going environmental compliance support to the COUNTY. Key tasks will include:

- Reviewing development proposals to determine CEQA documentation requirements;
- Coordinating development of technical studies as needed for CEQA documents;
- Drafting Initial Study documents; Coordinating with the COUNTY Geologist, COUNTY Transportation Department, and COUNTY Cultural Resources staff to obtain technical information necessary to develop an Initial Study;
- Peer reviewing applicant-provided technical studies to ensure adequacy for CEQA analysis;
- Revising Initial Studies based on feedback from County Counsel;
- Conducting field visits as required for projects;
- Providing on-going updates on the CEQA process to project case planners; and,
- Availability to attend Planning Commission and Board of Supervisors hearings if requested.

Based on feedback from the COUNTY, the CONTRACTOR shall provide contract staffing services to the COUNTY full-time (40 hours per week) for a period of up to four months.

Task 2- As Needed Technical Support

In addition to services provided by the CONTRACTOR, the CONTRACTOR shall have key technical staff available to complete modeling, peer review, and other key technical requirements for CEQA documents. Technical specialists available to the CONTRACTOR shall include, but are not limited to:

- Air Quality/Greenhouse Gas Specialist
- Noise Specialist
- Biologists/Natural Resource Specialist

COUNTY OF RIVERSIDE
 AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICE AGREEMENT
 WITH
 CONTRACTOR MICHAEL BAKER INTERNATIONAL INC.

- Transportation Planner/Engineer

In the case that the COUNTY does not have technical staff available, and if the CONTRACTOR is directed by the COUNTY, the CONTRACTOR shall utilize key technical specialists to complete the required modeling and analysis necessary for the preparation of key technical sections of an initial study.

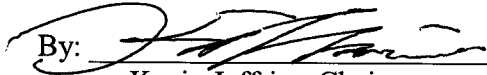
3. Section 2 (“Period of Performance”) is hereby amended as follows: The term of this Agreement shall be to for the period January 1, 2015 through June 30, 2022.
4. Section 2 (“Period of Performance”) is hereby amended to delete the following from the first sentence of Section 2 of the Agreement: “each year shall be renewable in one year increments by written amendment.”
5. Contract number’s TLARC-92561-002-12/14 (RBF Consulting) & TLARC-92561-003-12/14 (Pacific Municipal Consulting, Inc. are hereby deleted and replaced with contract number TLARC-92561-006-06/18 (Michael Baker International).
6. Section 3 (“Compensation”) is hereby amended to include budget to the following fiscal year’s, in aggregate.

FY 18/19	FY 19/20	FY 20/21	FY 21/22	Total
\$100,000	\$300,000	\$300,000	\$300,000	\$1,000,000

7. Exhibit B-3 of the Agreement is hereby deleted in its entirety and replaced with the attached Exhibit B-4.
8. The effective date of this amendment shall be upon signature by both parties
9. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

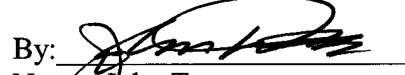
COUNTY OF RIVERSIDE
AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICE AGREEMENT
WITH
CONTRACTOR MICHAEL BAKER INTERNATIONAL INC.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By: 
Kevin Jeffries, Chairman,
Board of Supervisors

Dated: OCT 29 2019

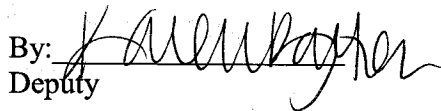
Michal Baker International Inc.
a California Corporation

By: 
Name: John Tanner
Title: Vice President, Office Manager

Dated: 10/22/19

ATTEST:

Kecia Harper
Clerk of the Board

By: 
Deputy

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: 
David M McCarthy,
Deputy County Counsel

COUNTY OF RIVERSIDE
 AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICE AGREEMENT
 WITH
 CONTRACTOR MICHAEL BAKER INTERNATIONAL INC.

Exhibit B-4

PAYMENT PROVISIONS
ALL INCLUSIVE HOURLY RATES

1. PRINCIPAL AT \$265.00 PER HOUR
2. TECHNICAL MANAGER AT \$230.00 PER HOUR
3. SR. PROJECT MANAGER AT \$210.00 PER HOUR
4. PROJECT MANAGER AT \$180.00 PER HOUR
5. ASSISTANT PROJECT MANAGER AT \$155.00 PER HOUR
6. PRINCIPAL ENVIRONMENTAL ANALYST/PLANNER AT \$200.00 PER HOUR
7. SENIOR ENVIRONMENTAL ANALYST/ PLANNER AT \$160.00 PER HOUR
8. ASSOCIATE ENVIRONMENTAL ANALYST/PLANNER AT \$130.00 PER HOUR
9. ASSISTANT ENVIRONMENTAL ANALYST/PLANNER AT \$110.00 PER HOUR
10. SENIOR GIS ANALYST AT \$140.00 PER HOUR
11. GIS ANALYST/GRAPHIC ARTIST AT \$110.00 PER HOUR
12. OFFICE ADMINISTRATION AT \$85.00 PER HOUR

Other Direct Costs (ODC)

Type of ODC	Unit Cost	Estimated Budget Amount
8.5x11 b/w	\$.04	\$ EA
8.5x11 color	\$.17	\$ EA
11x17 b/w	\$.18	\$ EA
11x17 color	\$.34	\$ EA
Full Size Plotting	\$ At cost	\$ Per SF
Outside Vendor Reprographics	\$ At Cost	
Mileage	\$ At Current Federal Rate	
Certified Mailing	\$ At Cost	

BOS 12/18/2013 3-39
 Amend (1) 2/7/14
 Amend (2) 2/10/15 3-17
 Consent to Assign 10/15/2015
 Amend (3) 12/14/2016
 Form #116-311 Revision Date: 01/13/2016

COUNTY OF RIVERSIDE
AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICE AGREEMENT
WITH

CONTRACTOR MOORE IACOFANO GOLTSMAN, INC. (MIG – HOGLE-IRELAND).

Original Contract Term:	January 7, 2014 through December 31, 2014
Contract Term Amended To:	June 30, 2022
Original Annual Maximum Contract Amount:	\$600,000
Amended Annual Maximum Contract Amount	\$1,350,000
Contract ID:	TLARC-92561-006-06/18

This AMENDMENT NO. 4 (the “Fourth Amendment”) TO THE PROFESSIONAL SERVICE AGREEMENT for PLANNER SERVICES, dated January 7, 2014 (the “Original Agreement”), by and between the County of Riverside (“COUNTY”), a political subdivision of the State of California, and Moore Iacofano Goltsman, Inc., (“CONTRACTOR”), a California Corporation, sometimes collectively referred to as the “Parties”.

RECITALS

WHEREAS, COUNTY and CONTRACTOR on January 7, 2014 entered into a Professional Service Agreement for Planner Services (the “Original Agreement”) for Planning Services; and

WHEREAS, the Original Agreement was amended by a first, second and third amendment (the Original Agreement as amended, the “Agreement”); and

WHEREAS, the parties now desire to amend Section 2 of the Agreement (“Period of Performance”) to extend the Agreement for the period July 1, 2015 through June 30, 2022; and

WHEREAS, the parties now desire to amend Section 2 of the Agreement (“Period of Performance”) to delete the following from the first sentence of Section 2 of the Agreement: “each year shall be renewable in one year increments by written amendment”; and

WHEREAS, the parties now desire to delete contract number TLARC-92561-003-12/14 and replace it with contract number TLARC-92561-001-06/18; and

WHEREAS, the parties now desire to amend Section 3 of the Agreement (“Compensation”) to include budget to the following fiscal year’s, 19/20, 20/21 & 21/22, all in aggregate.

WHEREAS, the parties now desire to amend Exhibit B-1, “Payment Provisions” of the Agreement, to increase the hourly rates for each of the professions.

NOW THEREFORE, for good and valuable consideration the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference.
2. Section 2 of the Agreement (“Period of Performance”) is hereby amended as follows: The term of this Agreement shall be to for the period July 1, 2015 through June 30, 2022.
3. Section 2 of the Agreement (“Period of Performance”) is hereby amended to delete the following from the first sentence of Section 2 of the Agreement: “each year shall be renewable in one year increments by written amendment”.

COUNTY OF RIVERSIDE
AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICE AGREEMENT
WITH
CONTRACTOR MOORE IACOFANO GOLTSMAN, INC. (MIG – HOGLE-IRELAND).

4. Contract number TLARC-92561-003-12/14 is hereby deleted and replaced with contract number TLARC-92561-001-06/18.
5. Section 3 of the Agreement (“Compensation”) is hereby amended to include budget to the following fiscal year’s, in aggregate.


FY 19/20	FY 20/21	FY 21/22	Total
\$1,350,000	\$1,350,000	\$1,350,000	\$4,050,000

6. Exhibit B-1 of the Agreement is hereby deleted in its entirety and replaced with the attached Exhibit B-2.
7. The effective date of this Fourth Amendment shall be upon signature by both parties.
8. All other terms and conditions of the Agreement not modified herein shall remain unchanged.
9. This Amendment may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

COUNTY OF RIVERSIDE
AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICE AGREEMENT
WITH
CONTRACTOR MOORE IACOFANO GOLTSMAN, INC. (MIG – HOGLE-IRELAND).

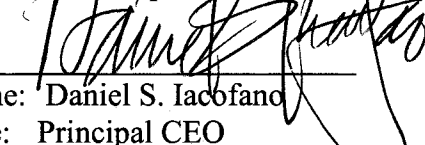
IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this First Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: 
Kevin Jeffries, Chairman,
Board of Supervisors

Dated: OCT 29 2019

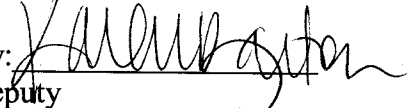
Moore Iacofano Goltsman, Inc., a California Corporation

By: 
Name: Daniel S. Iacofano
Title: Principal CEO

Dated: 10-16-19

ATTEST:

Kecia Harper
Clerk of the Board

By: 
Deputy

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: 
David M McCarthy,
Deputy County Counsel

COUNTY OF RIVERSIDE
AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICE AGREEMENT
WITH
CONTRACTOR MOORE IACOFANO GOLTSMAN, INC. (MIG – HOGLE-IRELAND).

EXHIBIT B-2

PAYMENT PROVISIONS

ALL INCLUSIVE HOURLY RATES

1. PRINCIPAL PLANNER AT \$150.00 PER HOUR
2. CULTURAL RESOURCES AT \$150.000 PER HOUR
3. ASSISTANT PLANNER I AT \$80.00 PER HOUR
4. ASSISTANT PLANNER II AT \$95.00 PER HOUR
5. ASSOCIATE PLANNER I AT \$115.00 PER HOUR
6. ASSOCIATE PLANNER II AT \$130.00 PER HOUR
7. SENIOR ASSOCIATE PLANNER AT \$140.00 PER HOUR