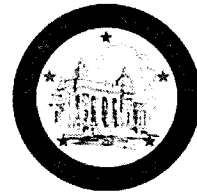


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.20
(ID # 10632)

MEETING DATE:

Tuesday, November 5, 2019

FROM: ECONOMIC DEVELOPMENT AGENCY (EDA) AND PURCHASING AND FLEET SERVICES:

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA) AND PURCHASING AND FLEET SERVICES: Moreno Valley Fleet Services Automotive Shop Building Project – California Environmental Quality Act Exempt, Approval of Plans and Specifications to Advertise for Bids, District 5. [\$0 - Fleet Services Department Unrestricted Net Assets - 100% (Previously approved budget)] (Clerk to Advertise for Bids)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that the Moreno Valley Fleet Services Automotive Shop Building (MV Fleet Auto Shop) Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303 (c), Class 3 New Construction or Conversion of Small Structures Exemption, and Section 15061 (b)(3) "Common Sense" Exemption;
2. Approve the plans and specifications for bidding and construction of the MV Fleet Auto Shop Project using the approved pre-qualified list of General County Facilities Level 1 Contractors and authorize the Clerk of the Board to advertise for bids;

(Continued on Page 2)

ACTION: Policy, CIP

Robert Piets, Assistant County Executive Officer/ECD

10/28/2019

Teresa Summers, Director of Purchasing

10/28/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: November 5, 2019
xc: EDA

Kecia R. Harper
Clerk of the Board

By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

3. Upon completion of the bid process, authorize the Assistant County Executive Officer/ECD to submit the contract for award of the bid to the lowest responsive and responsible bidder to the Chairman of the Board (Chairman), and authorize the Chairman to execute the agreement on behalf of the Board provided that, if any of the following occur, the award will be submitted to the Board for action: there is a bid protest, the lowest bid exceeds the estimated construction budget, the low bidder is disqualified, two or more bids are the same and are the lowest, or a bidder requests relief from its bid due to an error; and

4. Authorize the Assistant County Executive Officer/ECD to administer the contract for the awarded low bidder in accordance with applicable Board policies.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Fleet Services Department Unrestricted Net Assets – 100% (previously approved budget)			Budget Adjustment: No	
			For Fiscal Year: 2019/20	

C.E.O. RECOMMENDATION: [CEO use]

BACKGROUND:

Summary

On December 4, 2018, Item 3.25, the Board of Supervisors (Board) approved the MV Fleet Auto Shop Project in-principle and the project budget in the amount of \$941,593. The Project's scope of work includes, but is not limited to: enhanced ADA accessibility, new clarifier, and energy upgrades including the installation of new LED fixtures and skylights to provide a more efficient work environment to the existing building, and installation of a 3,600 square foot prefabricated metal building to allow for additional vehicle services and repairs. The original plan included adding onto the existing bay area however due to the set-back requirements of the property and costs associated with building onto an existing building, this was not feasible; the installation of a prefabricated building is a more cost-effective option.

On June 19, 2018, Item 3-9, the Board approved a pre-qualified list of architectural and engineering firms to be retained on an as-needed basis. The Economic Development Agency (EDA) selected STK Architecture, Inc. from the pre-qualified list to provide architectural and engineering design services for the MV Fleet Auto Shop Project. The design has been completed and reviewed by all permitting authorities.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

On June 4, 2019, Item 3.7, the Board approved the 2019 Pre-Qualified list of General Contractors for General County Facilities Level 1. EDA requests the Board approve the plans and specifications and authorize the Clerk of the Board to advertise the Notice Inviting Bids for the Project and solicit bids from the 2019 Pre-Qualified General County Facilities Level 1 contractors list.

Pursuant to CEQA, the MV Fleet Auto Shop Project was reviewed and determined to be categorically exempt under State CEQA Guidelines Sections 15303 (c) New Construction or Conversion of Small Structures Exemption; and Section 15061(b)(3), General Rule or "Common Sense" Exemption. The Project, as proposed, is limited to the construction of a new small structure that is located in an urban area and is less than 10,000 square feet. The structure would not have a significant amount of hazardous substances. It would not alter the function of the facility; would not substantially increase the capacity of the site; and would provide enhanced fleet services to the County. With certainty, there is no possibility that the activity in question may have a significant effect on the environment because it merely involves a new small pre-fabricated metal structure at an existing facility to provide necessary upgrades to allow for the enhanced provision of fleet services. A Notice of Exemption will be filed by EDA staff with the County Clerk within five days of Board approval.

Impact on Residents and Businesses

The MV Fleet Auto Shop Project will allow for increased efficiency for automotive repairs for County owned vehicles and meet ADA requirements.

Additional Fiscal Information


The project budget in the amount of \$941,593 was previously approved by the Board on December 4, 2018, (Item 3.25) and is 100% funded by Fleet Services Department Unrestricted Net Assets. There are no costs associated with this Board action.

Attachment:

- Specifications for the MV Fleet Auto Shop Project

RF:HM:VC:SP:RM:ES;mg FM08730009506 10632-14012
S:\Project Management Office\FORM 11'S\Form 11's_In Process\10632 - 14012_D4 - 009506 - MV Fleet Svcs Auto Shop Bldg Proj
- Approval of Plans & Specs to Adv for Bids_110519.doc


Alex Gann 10/29/2019


Gregory H. Priamos, Director County Counsel 10/28/2019



OFFICE OF THE
CLERK OF THE BOARD OF SUPERVISORS
1st FLOOR, COUNTY ADMINISTRATIVE CENTER
P.O. BOX 1147, 4080 LEMON STREET
RIVERSIDE, CA 92502-1147
PHONE: (951) 955-1060 FAX: (951) 955-1071

KECIA R. HARPER
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR
Assistant Clerk of the Board

November 6, 2019

THE PRESS ENTERPRISE
ATTN: LEGALS
PO BOX 792
RIVERSIDE, CA 92501

TEL: (951) 368-9225
E-MAIL: legals@pe.com

RE: NOTICE INVITING BIDS: MORENO VALLEY FLEET SERVICES

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **TWO (2) TIMES:**

TUESDAY – NOVEMBER 12, 2019
TUESDAY – NOVEMBER 19, 2019

We require your affidavit of publication immediately upon completion of the last publication.

Your invoice must be submitted to this office, WITH TWO CLIPPINGS OF THE PUBLICATION.

NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.

Thank you in advance for your assistance and expertise.

Sincerely,

Karen Barton

Deputy Clerk of the Board to:
KECIA R. HARPER, CLERK OF THE BOARD

NOTICE INVITING BIDS

NOTICE IS HEREBY GIVEN that the County of Riverside ("County") invites sealed Bids for the construction of the following project ("Work"):

MORENO VALLEY FLEET SERVICES AUTOMOTIVE SHOP REMODEL/BUILDING PROJECT

Bids shall be prepared in conformance with the Instructions to Bidders and other Bidding Documents. Bids must be received, by hand delivery or mail, by the Clerk of the Board located on the 1st floor of the County Administrative Center, 4080 Lemon Street, Riverside, CA 92501, no later than the Bid Closing Deadline of **2:00 P.M.** on **12 / 11 / 2019**, to be thereafter on said date and at said location publicly opened and read aloud. The Bidder assumes sole responsibility for timely receipt of its Bid.

On and after 11 / 08 / 2019, and up to forty-eight (48) hours prior to the Bid Closing Deadline, copies of Bidding Documents will be available to Bidders for pick-up by Bidder at, or for mailing to Bidder upon written request by Bidder submitted to, Mission Reprographics, 2050 East La Cadena Dr. Suite L, Riverside, CA 92507. At the time of such pick-up or request for mailing, a non-refundable fee of One Hundred Twenty-Five dollars (\$125) for each hard copy set or Twenty-Five dollars (\$25) for a digital download of the Bidding Documents shall be paid by Bidder by cash or by check or money order made payable to Mission Reprographics. The Bidding Documents may also be viewed in person between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday (except Holidays) at EDA, 3403 10th Street, Suite 400, Riverside, CA 92501.

Pursuant to Labor Code section 1771.1, any contractor bidding, or subcontractor to be listed on a bid proposal subject to Public Contract Code section 4104, shall not be qualified to bid after March 1, 2015, unless currently registered and qualified to perform public works pursuant to Labor Code section 1725.5. No Contractor or subcontractor may enter into a contract (after April 1, 2015) without proof of current registration to perform public works.

Bids will only be accepted from bidders who have previously pre-qualified with the County of Riverside, established and approved by the Board of Supervisors on 6/4/19, item number 3-7, General County Facilities Level I.

A mandatory Pre-Bid Conference will be conducted on **11 / 25 /2019**, commencing promptly at **10:00 a.m.**, at 25241 Cottonwood Avenue, Moreno Valley, CA 92553. **Attendance at the mandatory Pre-Bid Conference is required as a condition of bidding.** Sign language services are available for the Pre-Bid Conference upon written request received by **Erik Sydow at esydow@rivco.org**, at least three (3) business days prior to the Pre-Bid Conference.

The Bidder receiving the Award by the County is required:

(1) to furnish a Performance Bond and Payment Bond as provided in the Instructions to Bidders and other Bidding Documents;

(2) both at the time Bidder submits its Bid and other Bid Submittals and at the time of Award, to: (a) hold a contracting license, active and in good standing, issued by the Contractors State License Board for the State of California for the following license classification(s): "B" General Contractor with the appropriate "C" Class specialty subcontractors license classification(s); and (b) hold, or designate a Subcontractor that holds, the certification(s) required by Applicable Laws to perform the following work: Concrete C8, Earthwork and Paving Contractors C12, Roofing C39, Structural Steel C51, Mechanical C20, Building Plumbing C36, Electrical C10, Fire Protection C16; and

(3) to comply with the provisions of the California Labor Code, including, without limitation, Sections 1771.4, 1773.1, 1774, 1775 and 1776 of the California Labor Code and including, without limitation, the obligations to pay the general prevailing rates of wages in the locality in which the Work is to be performed and comply with Section 1777.5 of the California Labor Code governing employment of apprentices. Copies of the prevailing rates of per diem wages are on file at California State Department of Industrial Relations, 464 West Fourth St., Suite 348, San Bernardino, CA 92401, and are available to any interested party on request.

THIS IS A PUBLIC WORKS PROJECT AND SUBJECT TO COMPLIANCE MONITORING AND ENFORCEMENT BY THE DEPARTMENT OF INDUSTRIAL RELATIONS. The awarded prime contractor shall

post job site notices as prescribed by regulation starting January 1, 2015. Contractor or subcontractor shall furnish records specified in Labor Code section 1776 to the Labor Commissioner.

Substitution of securities for any moneys withheld by County shall be permitted as provided for by Section 22300 of the California Public Contract Code.

Capitalized terms used herein shall have the meanings assigned to them in the Bidding Documents. For information contact: Economic Development Agency, 3403 10th St., Riverside, CA 92501.

Alternative formats available upon request to individuals with disabilities.

Dated: November 6, 2019

Kecia R. Harper, Clerk of the Board

By: Karen Barton, Deputy Clerk of the Board



CALL (951) 368-9222
EMAIL legal@pe.com

THE PRESS-ENTERPRISE

DATE	ORDER NUMBER	PONumber	PRODUCT	SIZE	Amount
11/12/19	0011333622		PE Riverside	4 x 98 Li	509.60
11/19/19	0011333622		PE Riverside	4 x 98 Li	470.40

Invoice text: Moreno Valley Fleet Shop

EDA
11/5/19 3.20

Placed by: Karen Lynn Barton

Legal Advertising Memo Invoice

BALANCE DUE

980.00

SALES/CONTACT INFORMATION	ADVERTISER INFORMATION			
Nick Eller 951-368-9229	BILLING DATE	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT NUMBER	ADVERTISER/CLIENT NAME
	11/19/2019	5209148	5209148	BOARD OF SUPERVISORS



THE PRESS-ENTERPRISE

Legal Advertising Memo Invoice

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE

ADVERTISER/CLIENT NAME		
BOARD OF SUPERVISORS		
BILLING DATE	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT NUMBER
11/19/2019	5209148	5209148
BALANCE DUE	ORDER NUMBER	TERMS OF PAYMENT
980.00	0011333622	DUE UPON RECEIPT

BILLING ACCOUNT NAME AND ADDRESS

REMITTANCE ADDRESS

BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE
'PO BOX 1147'
RIVERSIDE, CA 92502

CALIFORNIA NEWSPAPER PARTNERSHIP
dba The Press-Enterprise
PO Box 65210
Colorado Springs, CO 80962-5210

THE PRESS-ENTERPRISE

1825 Chicago Ave, Suite 100
Riverside, CA 92507
951-684-1200
951-368-9018 FAX

**PROOF OF PUBLICATION
(2010, 2015.5 C.C.P)**

Publication(s): The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc.: Moreno Valley Fleet Shop /

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

11/12, 11/19/2019

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: November 19, 2019

At: Riverside, California



Legal Advertising Representative, The Press-Enterprise

BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE
PO BOX 1147
RIVERSIDE, CA 92502

Ad Number: 0011333622-01

P.O. Number:

Ad Copy:

NOTICE INVITING BIDS

NOTICE IS HEREBY GIVEN that the County of Riverside ("County") invites sealed Bids for the construction of the following project ("Work"):

**MORENO VALLEY FLEET SERVICES AUTOMOTIVE SHOP
REMODEL/BUILDING PROJECT**

Bids shall be prepared in conformance with the Instructions to Bidders and other Bidding Documents. Bids must be received, by hand delivery or mail, by the Clerk of the Board located on the 1st floor of the County Administrative Center, 4080 Lemon Street, Riverside, CA 92501, no later than the Bid Closing Deadline of 2:00 P.M. on 12 / 11 / 2019, to be thereafter on said date and at said location publicly opened and read aloud. The Bidder assumes sole responsibility for timely receipt of its Bid.

On and after 11 / 08 / 2019, and up to forty-eight (48) hours prior to the Bid Closing Deadline, copies of Bidding Documents will be available to Bidders for pick-up by Bidder at, or for mailing to Bidder upon written request by Bidder submitted to, Mission Reprographics, 2050 East La Cadena Dr. Suite L, Riverside, CA 92507. At the time of such pick-up or request for mailing, a non-refundable fee of One Hundred Twenty-Five dollars (\$125) for each hard copy set or Twenty-Five dollars (\$25) for a digital download of the Bidding Documents shall be paid by Bidder by cash or by check or money order made payable to Mission Reprographics. The Bidding Documents may also be viewed in person between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday (except Holidays) at EDA, 3403 10th Street, Suite 400, Riverside, CA 92501.

Pursuant to Labor Code section 1771.1, any contractor bidding, or subcontractor to be listed on a bid proposal subject to Public Contract Code section 4104, shall not be qualified to bid after March 1, 2015, unless currently registered and qualified to perform public works pursuant to Labor Code section 1725.5. No Contractor or subcontractor may enter into a contract (after April 1, 2015) without proof of current registration to perform public works.

Bids will only be accepted from bidders who have previously pre-qualified with the County of Riverside, established and approved by the Board of Supervisors on 6/4/19, Item number 3-7, General County Facilities Level 1.

A mandatory Pre-Bid Conference will be conducted on 11 / 25 / 2019, commencing promptly at 10:00 a.m., at 25241 Cottonwood Avenue, Moreno Valley, CA 92553. Attendance at the mandatory Pre-Bid Conference is required as a condition of bidding. Sign language services are available for the Pre-Bid Conference upon written request received by Erik Sydow at esydow@rivco.org, at least three (3) business days prior to the Pre-Bid Conference.

The Bidder receiving the Award by the County is required:

(1) to furnish a Performance Bond and Payment Bond as provided in the Instructions to Bidders and other Bidding Documents;

(2) both at the time Bidder submits its Bid and other Bid Submittals and at the time of Award, to: (a) hold a contracting license, active and in good standing, issued by the Contractors State License Board for the State of California for the following license classification(s): "B" General Contractor with the appropriate "C" Class specialty subcontractors license classification(s); and (b) hold, or designate a Subcontractor that holds, the certification(s) required by Applicable Laws to perform the following work: Concrete C8, Earthwork and Paving Contractors C12, Roofing C39, Structural Steel C51, Mechanical C20, Building Plumbing C36, Electrical C10, Fire Protection C16; and

(3) to comply with the provisions of the California Labor Code, including, without limitation, Sections 1771.4, 1773.1, 1774, 1775 and 1776 of the California Labor Code and including, without limitation, the obligations to pay the general prevailing rates of wages in the locality in which the Work is to be performed and comply with Section 1777.5 of the California Labor Code governing employment of apprentices. Copies of the prevailing rates of per diem wages are on file at California State Department of Industrial Relations, 464 West Fourth St., Suite 348, San Bernardino, CA 92401, and are available to any interested party on request.

THIS IS A PUBLIC WORKS PROJECT AND SUBJECT TO COMPLIANCE MONITORING AND ENFORCEMENT BY THE DEPARTMENT OF INDUSTRIAL RELATIONS. The awarded prime contractor shall post job site notices as prescribed by regulation starting January 1, 2015. Contractor or subcontractor shall furnish records specified in Labor Code section 1776 to the Labor Commissioner.

Substitution of securities for any moneys withheld by County shall be permitted as provided for by Section 22300 of the California Public Contract Code.

Capitalized terms used herein shall have the meanings assigned to them in the Bidding Documents. For information contact: Economic Development Agency, 3403 10th St., Riverside, CA 92501.

Alternative formats available upon request to individuals with disabilities.

Dated: November 6, 2019

Kecia R. Harper, Clerk of the Board
By: Karen Barton, Deputy Clerk of the Board

11/12, 11/19

**ADDITIONAL ITEMS FILED
WITH
THE CLERK OF THE
BOARD**