

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.25
(ID # 11239)

MEETING DATE:
Tuesday, November 5, 2019

FROM : HUMAN RESOURCES:

SUBJECT: HUMAN RESOURCES: Board Policy Manual Update – Revisions to B-2, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve revisions to Board Policy B-2 Lawsuits Against County Employees and Officials.

ACTION: Policy



Brenda Diederichs, Assistant CEO / Human Resources Director 10/29/2019

MINUTES OF THE BOARD OF SUPERVISORS



On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: November 5, 2019
xc: HR, COB

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	19/20

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Board Policy Manual is a guide for departments on matters that are not otherwise addressed in state codes, county ordinances, and resolutions by the Board of Supervisors. Amendments are submitted as necessary. Policy B-2 is being updated to add two members to the Risk Management Steering Committee (RMSC). The proposed additions would be appointed by the Executive Office.

A complete policy is attached showing the changes.

The Risk Management Steering Committee has approved the change.

Previous agenda item: 3-4 5/22/2018 (MT# 6914)

SUPPLEMENTAL:

ATTACHMENTS:

- Board Policy B-2 Redline
- Board Policy B-2 Final



Jason Farin, Senior Management Analyst 10/30/2019



Gregory V. Priaplos, Director County Counsel 10/29/2019

COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY

<u>Subject:</u>	<u>Page</u> <u>Number</u>	<u>Page</u>
RISK MANAGEMENT STEERING COMMITTEE; SUITS AGAINST COUNTY EMPLOYEES AND OFFICIALS	B-2	1 of 1

Policy:

- I. Formation of Risk Management Steering Committee
 - A. The Risk Management Steering Committee (RMSC) will consist of the Chief Financial Officer, Human Resources Director or designee and County Counsel or designee and two members to be appointed by the Executive Office.
 - B. The RMSC will have the following responsibilities:
 1. Analyze Risk Management trends across County
 2. Meet with Department Heads regarding efforts to reduce risk.
These meetings will take place at regular intervals as determined by the RMSC. These meetings may discuss both specific incidents of risk and overall trends occurring within the Department.
 3. The RMSC will meet weekly, or at an interval as otherwise determined, to discuss areas of significant risk within the County and strategies to reduce such risk. This will include risk trends and specific instances of risk. The RMSC will also discuss other issues related to County Risk Management.
 4. Recommend policy revisions/changes to Departments regarding reduction of risk based on analysis of trends and best practices. RMSC will meet with Departments regularly to discuss policy review and amendments to reduce risk to the County.
 5. Other assignments related to risk Management as directed by the Board of Supervisors, CEO or COO.
 6. Report to Board of Supervisors biannually or as needed to report on issues and progress.
 7. Report to Board of Supervisors and County Executive Office regarding areas or issues of immediate risk or liability.

- II. In cases where a claim or suit is brought against an employee or officer of the County of Riverside which may be subject to county liability, and the employee or officer makes a timely written request to be defended, County Counsel will, unless other provisions are made for such defense, provide such defense, subject to the condition that in cases where there is or may be doubt as to whether the injury complained of occurred within the scope of employment, such defense shall be provided under an agreement with the employee or officer reserving the rights of the county not to pay a judgment, or settlement to which the county has agreed, until it has established that the injury complained of arose out of an act or omission occurring within the scope of employment and until it is established that the act or omission was not caused by actual fraud, corruption or actual malice; provided, that the authority and duty extended shall be subject to further appropriate order of the Board of Supervisors in any particular case.

Reference:

Minute Order dated 10/21/63
Minute Order 3.3 of 04/10/07
Minute Order 3.4 of 05/22/18
Minute Order xx of xx/xx/xx

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