

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.11
(ID # 11214)

MEETING DATE:

Tuesday, November 19, 2019

FROM : RIVERSIDE COUNTY INFORMATION TECHNOLOGY:

SUBJECT: RIVERSIDE COUNTY INFORMATION TECHNOLOGY (RCIT): Authorization to the Assistant County Executive Officer/Chief Information Officer (CIO) to sign RivCoTV Use Agreements and Budget Adjustment for RivCoTV FY 2019/2020, All Districts. [\$396,496 – Franchise Fee Revenue – 100%], 4/5 vote.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Assistant County Executive Officer/CIO to sign Use Agreements with governmental entities, in substantially the same form as the template approved by the Board on October 2, 2018, and as approved by County Counsel;
2. Approve and direct the Auditor-Controller to make the budget adjustments, as shown on the attached Schedule A; and
3. Direct the Auditor-Controller to deactivate fund 11187 Board of Supervisors-PEG.

ACTION: 4/5 Vote Required, Policy

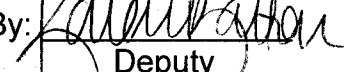

Dave Rogers, Assistant County Executive Officer / CIO 11/4/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: November 19, 2019
xc: RCIT, Auditor

Kecia R. Harper
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Revenue: | Ongoing Cost |
|--|-----------------------------|--------------------------|-------------------------------|---------------------|
| REVENUE | \$ 396,496 | \$ 0 | \$ 396,496 | \$ 0 |
| NET COUNTY COST | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| SOURCE OF FUNDS: Franchise Fee Revenue – 100% | | | Budget Adjustment: Yes | |
| | | | For Fiscal Year: 19/20 | |

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On October 2, 2018, the Board of Supervisors approved Minute Order 3.8 approving the Riverside County Public, Educational, and Governmental (PEG) Channel Plan and template of the Use Agreement for Riverside County's PEG Channel (RivCoTV). Until recently, the Clerk of the Board oversaw RivCoTV and staff.

In order to align with the County's effort to have information technology services managed by Riverside County Information Technology (RCIT) department, RivCoTV dedicated staff have been transferred to RCIT. The staff have now been integrated into RCIT operations. The transfer allows for efficient utilization of the County's technology resources.

With RivCoTV now managed by RCIT, the department requests authorization be granted to the Assistant County Executive Officer/CIO to sign future Use Agreements with governmental entities who desire to broadcast government-related programming on RivCoTV that is consistent with the Peg Channel Plan. The Use Agreement, as approved by the Board of Supervisor on October 2, 2018, will provide the terms and conditions that will govern (1) the broadcast on RivCoTV of content submitted to the County by such government entities, and (2) any production services provided by the County at the request of such government entities. The costs and expenses incurred by the County for these items would be paid for by the government entities under the Use Agreement.

Along with the transfer of staff, current and future RivCoTV revenue and expenses will also be transferred to RCIT. The department requests that the Auditor-Controller make the budget adjustments as reflected in the Schedule A and deactivate fund 11187 Board of Supervisors-PEG.

Impact on Residents and Businesses

There is no negative impact to residents of the County of Riverside.

ATTACHMENTS:

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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SCHEDULE A. BUDGET ADJUSTMENT

Schedule A

Decrease Appropriations:

| | | |
|-------------------------|--------------------------------|----------------|
| 10000-1000300000-523230 | Miscellaneous Expense | \$ 10,000 |
| 10000-1000300000-523640 | Computer Equip-Non Fixed Asset | 50,000 |
| 10000-1000300000-523660 | Computer Supplies | 15,000 |
| 10000-1000300000-525440 | Professional Services | 25,000 |
| 10000-1000300000-546080 | Equipment-Computer | 100,000 |
| 10000-1000300000-546180 | Equipment-Photography | <u>100,000</u> |
| | Total | \$300,000 |

Increase Appropriations:

| | | |
|-------------------------|-----------------------------|-----------|
| 10000-1000300000-551100 | Contribution To Other Funds | \$ 96,496 |
|-------------------------|-----------------------------|-----------|

Decrease Estimated Revenues:

| | | |
|-------------------------|--------------|-----------|
| 10000-1000300000-726080 | License-CATV | \$300,000 |
|-------------------------|--------------|-----------|

Anticipated Use of Committed Fund Balance

| | | |
|-------------------------|------------------------|-----------|
| 11187-1000300000-330100 | Committed Fund Balance | \$ 96,496 |
|-------------------------|------------------------|-----------|

Increase Appropriations:

| | | |
|-------------------------|--------------------------------|----------------|
| 22750-7400800000-523230 | Miscellaneous Expense | \$ 10,000 |
| 22750-7400800000-523640 | Computer Equip-Non Fixed Asset | 50,000 |
| 22750-7400800000-523660 | Computer Supplies | 15,000 |
| 22750-7400800000-525440 | Professional Services | 25,000 |
| 22750-7400800000-546080 | Equipment-Computer | 100,000 |
| 22750-7400800000-546180 | Equipment-Photography | <u>100,000</u> |
| | Total | \$300,000 |

Increase Estimated Revenues:

| | | |
|-------------------------|-------------------------------|---------------|
| 22750-7400800000-726080 | License-CATV | \$300,000 |
| 22750-7400800000-790600 | Contrib Fr Other County Funds | <u>96,496</u> |
| | Total | \$396,496 |

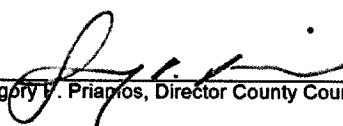
Anticipated Increase of Committed Fund Balance:

| | | |
|-------------------------|------------------------|-----------|
| 22750-7400800000-330100 | Committed Fund Balance | \$ 96,496 |
|-------------------------|------------------------|-----------|

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Misley Wang, Supervising Accountant 11/5/2019


Venus Brambila 11/13/2019


Gregory V. Priapros, Director County Counsel 11/6/2019