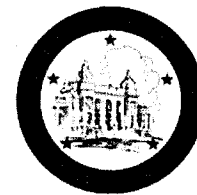


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.17
(ID # 9867)

MEETING DATE:

Tuesday, December 17, 2019

FROM: ECONOMIC DEVELOPMENT AGENCY (EDA):

SUBJECT: ECONOMIC DEVELOPMENT AGENCY (EDA) / WORKFORCE DEVELOPMENT
DIVISION: Approve and Execute Amendment No. 1 to the Memorandum of Understanding for the Inland Empire Regional Planning Unit Workforce Innovation and Opportunity Act Subgrants; All Districts. [\$459,400 - 100% Workforce Innovation and Opportunity Act (WIOA) Funds]; CEQA Exempt

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that the project is exempt from California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);
2. Approve the attached Amendment No. 1 to the Memorandum of Understanding for the Inland Empire Regional Planning Unit Workforce Innovation and Opportunity Act Subgrants (Amendment No. 1) and authorize the Chair of the Board to execute Amendment No. 1 on behalf of the County; and
3. Authorize the Assistant County Executive Officer/ECD, or designee, to take all necessary steps to implement Amendment No. 1 and corresponding Service Agreements, including, but not limited to, signing subsequent necessary documents, subject to County Counsel approval.

ACTION:Policy

Robert Field, Assistant County Executive Officer/ECD 11/27/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: December 17, 2019
xc: EDA

Kecia R. Harper
Clerk of the Board

By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$229,700	\$229,700	\$459,400	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Federal Workforce Innovation and Opportunity Act (WIOA) Funds			Budget Adjustment:	No
			For Fiscal Year:	2019-2021

C.E.O. RECOMMENDATION: [CEO Use]

BACKGROUND:

Summary

Labor markets function on regional levels that often cross city and county boundaries. To address this issue, the California Workforce Development Board (CWDB) has embarked on an initiative to align workforce activities within regions and to formalize partnerships. In our region, this requires planning and coordination between the Riverside County Workforce Development Board and the San Bernardino County Workforce Board. The attached Memorandum of Understanding (MOU) formalizes this partnership and facilitates the use of regional funds awarded by the State. The CWDB designated Regional Planning Units made up of Local Workforce Development Boards for the purpose of implementing regional activities under the Workforce Innovation and Opportunity Act (WIOA). The Inland Empire Regional Planning Unit (IERPU) includes the San Bernardino County Workforce Development Board (SBCWDB) and the Riverside County Workforce Development Board (RCWDB).

In an effort to maximize efficiencies and operate in a fiscally responsible manner, the executed IERPU MOU was created to serve as an umbrella agreement for regional funds including current funding within the region and other WIOA funding for regional plan activities to coincide with the Regional Plan. The MOU was approved by the Board of Supervisors on March 27, 2018 as Minute Order 3.15 (Minute Order 3.15).

The MOU allows sharing of current funds within the IERPU, regardless of the designated administrative lead, and provides a mechanism by which future funds for regional initiatives can be shared between the counties. All funding covered in this MOU is provided by the State through WIOA subgrant. The Economic Development Agency (EDA), with the advice of the RCWDB, may submit annual MOU updates to the Board of Supervisors, along with amendments that may include updated grant allotments.

This Amendment No. 1 includes additional grants that have been awarded for Regional Organization (RO), Regional Training Coordination (RTC), Regional Training, and Regional Planning Implementation (RPI) as follows:

Lead Subgrantee	Grant Code	Description	Grant Start Date	Grant End Date	Total Grant Allotment	Service Agreement Amount

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Riverside	1144	RO/RTC/Training	04/01/2019	09/30/2020	\$159,400	\$43,784
San Bernardino	1145	RPI 2.0	04/1/2019	09/30/2020	\$300,000	\$143,043

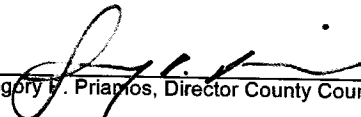
Each grant received under the IERPU for regional planning implementation and coordination is subject to a Service Agreement between the two Counties. The Service Agreements provide a mechanism by which the lead agency can share funds received by the CWDB with the other party and will designate a scope of work and responsibility for each grant. The form of the Service Agreement was set forth in the MOU and was approved in Minute Order 3.15.

Staff recommends that the Board approve and authorize the Chair to execute the proposed Amendment No. 1, attached hereto and approved as to form by County Counsel, which memorializes the additional grant awards. Staff further recommends that the Board authorize the Assistant County Executive Officer/ECD to sign corresponding Service Agreements, subject to County Counsel approval.

Pursuant to the California Environmental Quality Act (CEQA), the Service Agreement and MOU were reviewed and determined to be categorically exempt from CEQA under State CEQA Guidelines Section 15061(b)(3), General Rule or "Common Sense" exemption. The Project includes the following: (i) the MOU which allows for the sharing of current funds within the IERPU for regional plan activities, and (ii) the Service Agreements which provide a mechanism by which the lead agency can share funds received by the CWDB with the other party and will designate a scope of work and responsibility for each grant, and it can be seen with certainty that there is no possibility that the Project may have a significant effect on the environment, as the aforementioned sharing of grant funds will have purely financial and social-welfare benefits and will not lead to any direct or reasonably indirect physical environmental impacts. A Notice of Exemption will be filed by staff with the County Clerk within five (5) days of the approval of the MOU and Service Agreement template.

ATTACHMENT:

- Executed MOU for the IERPU with form of approved Service Agreement
- Amendment No. 1 to IERPU MOU



 Gregory F. Priamos, Director County Counsel 12/3/2019

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

SAP Number

Workforce Development Department

WHEN DOCUMENT IS FULLY EXECUTED RETURN TO

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

Department Contract Representative	<u>Reg Javier</u>
Telephone Number	<u>(909) 387-4460</u>
Contractor	<u>Riverside County Economic Development Agency, Workforce Development Division</u>
Contractor Representative	<u>Carrie Harmon</u>
Telephone Number	<u>951-955-0464</u>
Contract Term	<u>April 3, 2018 to June 30, 2021</u>
Original Contract Amount	<u>\$920,555</u>
Amendment Amount	<u>\$459,400</u>
Total Contract Amount	<u>\$459,400</u>
Cost Center	<u></u>

IT IS HEREBY AGREED AS FOLLOWS:

**AMENDMENT NO. 1
TO MEMORANDUM OF UNDERSTANDING
FOR THE
INLAND EMPIRE REGIONAL PLANNING UNIT
WORKFORCE INNOVATION AND OPPORTUNITY ACT SUBGRANTS**

This First Amendment to the Memorandum of Understanding for the Inland Empire Regional Planning Unit Workforce Innovation and Opportunity Act Subgrants ("Amendment No. 1"), is entered into this 19th day of November, 2019, by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Economic Development Agency, Workforce Development Division ("Riverside") and the County of San Bernardino, a political subdivision of the State of California, through its Economic Development Department ("San Bernardino"), hereinafter individually and collectively referred to as the "Party or the "Parties".

WITNESSETH:

WHEREAS, the Parties entered into that certain Memorandum of Understanding for the Inland Empire Regional Planning Unit Workforce Innovation and Opportunity Act Subgrants (the "MOU") on April 3, 2018, for the purpose of implementing regional activities and subgrants under the Workforce Innovation and Opportunity Act (WIOA); and

WHEREAS, Exhibit A of the MOU detailed seven (7) regional subgrants from the California Workforce Development Board ("CWDB") for WIOA regional planning, plan implementation, staff and workforce board training, and expansion of the Inland Empire SlingShot Initiative; and

WHEREAS, the Parties have received two (2) additional regional subgrants from the CWDB; and

WHEREAS, Section 1.3.1 of the MOU provides that any increase to an existing Total Grant Allotment set forth in Exhibit A in excess of \$100,000 requires approved of each Party's Board of Supervisors; and

WHEREAS, Section 3.15 of the MOU provides that the MOU may be amended, in writing, from time to time by the Parties acting through their respective Board of Supervisors; and

WHEREAS, the Parties now desire to amend the MOU's Exhibit A to reflect the addition of the two regional subgrants from the CWDB; and

NOW, THEREFORE, in consideration of the foregoing recitals, which are specifically incorporated into the body of this Amendment No. 1 and the mutual covenants, terms and conditions contained herein, the Parties agree as follows:

1. The recitals set forth above are true and correct and incorporated herein by this reference.
2. Exhibit A of the MOU has been amended to include two (2) additional CWDB grants as follows:

Subgrant Number	Description	Grant Administrative Lead	Grant Term	Total Grant Allotment
K9110050	Regional Planning Implementation 2.0	San Bernardino County	4/01/2019 – 9/30/2020	\$300,000
K9110042	Regional Organizing, Regional Training & Regional Training Coordination	Riverside County	4/01/2019 – 9/30/2020	\$159,400

1. The provisions of this Amendment No. 1 shall prevail over any inconsistency or conflicting provision of the MOU, and shall supplement the remaining provisions thereof.
2. The Effective Date of this Amendment No. 1 shall be the date the Parties execute this Amendment No. 1. If the Parties execute this First Amendment on more than one date, then the last date this Amendment No. 1 is executed by a Party shall be the "Effective Date".
3. Amendment No. 1 and the MOU set forth and contain the entire understanding and agreement of the Parties hereto. There are no oral or written representations understandings or ancillary covenants, undertaking or agreement, which are not contained or expressly referred to within this Amendment No. 1 and the MOU.
4. The Parties agree to execute such other documents and to take such other actions as may be reasonably necessary to further the purpose of this Amendment No. 1.
5. Except as otherwise expressly modified herein, all other terms and conditions of the MOU remain unchanged and in full force and effect.
6. Amendment No. 1 may be signed by the Parties hereto in counterparts with the same effect as if the signatures to each counterpart were upon a single instrument. All counterparts shall be deemed an original of this Amendment No. 1.

IN WITNESS WHEREOF, the Parties have each caused this Amendment No. 1 to be subscribed by their respective duly authorized officers, on their behalves.

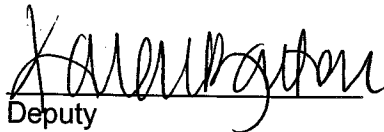
COUNTY OF RIVERSIDE, a political
subdivision of the State of California

Date: DEC 17 2019




Kevin Jeffries, Chair
BOARD OF SUPERVISORS

ATTEST:
Kecia R. Harper
Clerk of the Board of Supervisors



Deputy

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: 

Amrit P. Dhillon
Deputy County Counsel

(Signatures Continued on Following Page)

COUNTY OF SAN BERNARDINO



Curt Hagman, Chairman, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

FOR COUNTY USE ONLY

Approved as to Legal Form

Reviewed for Contract Compliance

Reviewed/Approved by Department

▶ _____
Sophie A. Akins, Deputy County Counsel

▶ _____
Molly Wiltshire, Assistant Director

▶ _____
Reg Javier, Deputy Executive Officer

Date _____

Date _____

Date _____