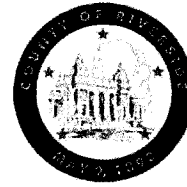


SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.24
(ID # 11404)

MEETING DATE:
Tuesday, December 17, 2019

FROM : HUMAN RESOURCES AND RIVERSIDE UNIVERSITY HEALTH SYSTEM :

SUBJECT: HUMAN RESOURCES: Approve the addition of the Correctional Healthcare Administrator to Appendix II of Ordinance No. 440; and amend Ordinance No. 440 pursuant to Resolution No. 440-9133 submitted herewith, All Districts. [Total Cost - \$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the recommendation to add the Correctional Healthcare Administrator classification to Appendix II of Ordinance No. 440.
2. Amend Ordinance No. 440 pursuant to Resolution No. 440-9133.

ACTION: Policy

Brenda Diederichs
Brenda Diederichs, Assistant CEO / Human Resources Director

12/4/2019

Jennifer Cruikshank
Jennifer Cruikshank, Chief Executive Officer - Health System

12/4/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and Resolution No. 440-9133 is adopted as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: December 17, 2019
xc: HR

Kecia R. Harper
Clerk of the Board
By: *[Signature]*
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
NET COUNTY COST	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SOURCE OF FUNDS: n/a			Budget Adjustment:	No
			For Fiscal Year:	19/20

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The mission of Riverside University Health System Correctional Health Services (RUHS-CHS) is to provide effective, efficient, and professional healthcare to adults and juveniles incarcerated in Riverside County. Correctional Health Services reports to the administration of the Medical Center and provides medical and dental services in five county jails and three county juvenile halls. The department is responsible for providing all non-acute medical services to individuals admitted to the jails and juvenile halls.

The Human Resources Classification and Compensation Division received a request from the Riverside University Health System to designate their Correctional Healthcare Administrator job classification At-Will. The Correctional Healthcare Administrator is the top administrator for Correctional Health and reports directly to the RUHS Chief Operating Officer. This position has oversight of healthcare operations in the five adult and three juvenile facilities in the County, which will expand to include the John J. Benoit Detention Center currently scheduled to be completed in 2020. The Correctional Healthcare Administrator must also maintain an effective and collaborative relationship with the Sheriff's Department. This position is also critical in helping the County maintain adherence with the remedial plan (Gray vs. County of Riverside), which looks to improve intake screening, timely access to care, medication administration, policies and procedures to ensure confidentiality, and provide adequate staffing levels. Given the oversight and responsibility of this position as a crucial component of the Riverside University Health System's Executive Leadership, the At-Will designation is supported.

AT-WILL DESIGNATION:

Correctional Healthcare Administrator (74093) - It is recommended to designate this classification At-Will. There is no immediate financial impact associated with this request as no salary adjustment is being recommended with this action.

Impact on Residents and Businesses

There is no immediate impact to residents and businesses.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

ATTACHMENT A: Resolution No. 440-9133

RESOLUTION NO. 440-9133


BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on December 17, 2019, that pursuant to Section 3(c)(ii) of Ordinance No. 440, the Assistant County Executive Officer/Human Resources Director is authorized to add the following classification to Appendix II, operative the beginning of the pay period following approval, as follows:

<u>Job Code</u>	<u>+/-</u>	<u>Class Title</u>
74093	+	Correctional Healthcare Administrator

ROLL CALL:

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

Kecia R. Harper, Clerk of said Board
By: 
Deputy