

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.35
(ID # 11358)

MEETING DATE:
Tuesday, March 10, 2020

FROM : TLMA-TRANSPORTATION:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION
DEPARTMENT: Approval of Amendment No. 1 to the On-Call Services Agreement for Roadway/Highway Design between the County of Riverside and NCM Engineering Corporation; All Districts. [\$500,000 Current FY, \$1,500,000 Total Cost - Local Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 1 to the On-Call Services Agreement for Roadway/Highway Design Between the County of Riverside and NCM Engineering Corporation, for a budget increase to Contract No. 19-07-003 for FY 19/20, 20/21, 21/22, 22/23, and 23/24 in the amount of \$250,000 per fiscal year; and
2. Authorize the Chairman of the Board to execute the amendment to the contract on behalf of the County.

ACTION:Policy

Patricia Romo, Director of Transportation 12/31/2019

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: March 10, 2020
xc: Transp.

Kecia R. Harper
Clerk of the Board
By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 500,000	\$ 500,000	\$ 1,500,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Transportation Funds (100%). There are no General Funds used for this project.			Budget Adjustment: No	
			For Fiscal Year: 19/20, 20/21, and 21/22.	

C.E.O. RECOMMENDATION:

BACKGROUND:

Summary

The Transportation Department requires outside roadway engineering services to deliver many of the road improvement projects identified and funded in the Transportation Improvement Program (TIP).

By Minute Order dated August 27, 2019 (Agenda Item 3-41), the Board of Supervisors approved an On-Call Services Agreement with NCM Engineering Corporation for a Contract period of three years with a maximum annual capacity of \$250,000 and granted the Director of Transportation authority to sign two optional 1 year extensions.

Due to the larger than expected workload, the annual maximum capacity of \$250,000 for this On-Call Services Agreement has nearly been encumbered for FY 2019/2020, limiting the number of tasks that can be further assigned. The current work assignments for NCM Engineering Corporation includes the Pauba Road Widening Project, the Gilman Springs Safety Project, and assisting the County with updates to Ordinance 461. In order to deliver these projects in a timely manner and in preparation for the increased demand for engineering services over the next several years, an additional annual capacity of \$250,000 is needed for the current fiscal year and for future fiscal years.

In an effort to avoid delays in the delivery of SB-1 funded TIP projects as well as other locally funded projects, the Transportation Department is requesting an increase in the maximum annual capacity of the On-Call Services Agreement with NCM Engineering Corporation. Amendment No.1 to the On-Call Services Agreement for Roadway/Highway Design between the County of Riverside and NCM Engineering Corporation increases the annual contract amount from \$250,000 to \$500,000 for FY 19/20, 20/21, and 21/22, and for the two optional one year extensions for FY 22/23 and 23/24.

On-Call Services Agreements with other consulting firms providing on-call engineering services to the Transportation Department are also approaching the maximum annual capacity and contract amendments for those contracts will be brought forth as separate board agenda items.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Impact on Residents and Businesses

The increased On-Call contract authority will allow the Transportation Department the ability to deliver TIP projects to our residents timely and efficiently.

Additional Fiscal Information

The roadway/highway On-Call Engineering Services costs will be funded by various transportation funding sources, depending on the specific project and as defined in the Department TIP.

Agreement Term	Original Contract Amount	Amendment No. 1 Revised Contract Amount
FY 19/20	\$250,000	\$500,000
FY 20/21	\$250,000	\$500,000
FY 21/22	\$250,000	\$500,000
FY 22/23	\$250,000	\$500,000 (optional year requires approval by Director of Transportation)
FY 23/24	\$250,000	\$500,000 (optional year requires approval by Director of Transportation)

There are no County General Funds used for this contract.

Contract History and Price Reasonableness

The County negotiated with NCM Engineering Corporation for staff billing rates. The billing rates are within the range of acceptable industry practice for engineering services.

ATTACHMENTS:

Amendment No.1 Contract No. 19-07-003



Jason Farin, Senior Management Analyst

2/5/2020



Gregory H. Priarios, Director County Counsel

1/20/2020

AMENDMENT No. 1

AMENDMENT TO ON-CALL SERVICES AGREEMENT

FOR ROADWAY/HIGHWAY DESIGN

BETWEEN

THE COUNTY OF RIVERSIDE AND NCM ENGINEERING CORPORATION

This AMENDMENT No. 1, hereinafter referred to as "AMENDEMENT", to an agreement is made and entered into this 10th day of March, 2020, by and between COUNTY OF RIVERSIDE, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and NCM ENGINEERING CORPORATION hereinafter referred to as "CONSULTANT".

RECITALS

- A. COUNTY and CONSULTANT have entered into an agreement entitled "ON-CALL SERVICES AGREEMENT for ROADWAY/HIGHWAY DESIGN between County of Riverside • Transportation Department and NCM ENGINEERING CORPORATION," that is dated August 27, 2019, hereinafter referred to as "AGREEMENT"
- B. The AGREEMENT provides the terms and conditions, scope of work, schedule, and budget for the professional and technical services necessary to perform Roadway/Highway Design work.
- C. In an effort to deliver various locally funded roadway improvement projects identified in the Transportation Improvement Program (TIP), additional budget capacity is needed.
- D. The parties desire to amend the AGREEMENT to modify the annual budget allocations.

AGREEMENT

Now, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

- 1. The authority to complete work assignments under this contract is hereby increase for FY 19/20, FY 20/21, FY 21/22, FY 22/23, and FY 23/24 by the amount of \$250,000 per fiscal year for a total a of \$500,000 per fiscal year, modifying Article V Allowable Costs and Payments subsection N and Appendix C Article CV • Cost Proposal.
- 2. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the parties hereto.

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IN WITNESS HEREOF, the parties hereto have caused this AMENDMENT to the AGREEMENT to be duly executed this day and year first written above.

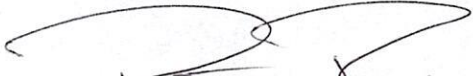
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SIGNATURE PAGE FOLLOWS

1 **ARTICLE XXXIV • APPROVALS**

2 **COUNTY** Approvals

3 RECOMMENDED FOR APPROVAL:


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6 _____

7 PATRICIA ROMO

8 Director of Transportation

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10 APPROVED AS TO FORM:

11 GREGORY P. PRIAMOS, County Counsel

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13 _____

14 By Deputy

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16 APPROVAL BY THE BOARD OF SUPERVISORS

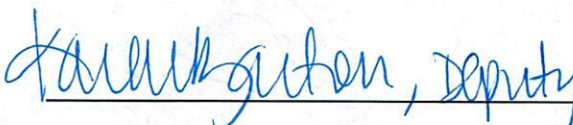
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20 **V. MANUEL PEREZ**

PRINTED NAME

21 Chairman, Riverside County Board of Supervisors

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23 ATTEST:

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26 _____

27 KECIA HARPER

28 Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT:



MOHAN CHAR

PRINTED NAME

CEO

TITLE

CONSULTANT:

PRINTED NAME

TITLE