

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.42  
(ID # 11731)

**MEETING DATE:**  
Tuesday, March 10, 2020

**FROM :** TLMA-TRANSPORTATION:

**SUBJECT:** TRANSPORTATION AND LAND MANAGEMENT AGENCY/ TRANSPORTATION DEPARTMENT: Approval of Amendment No. 1 to the On-Call Engineering Services Agreement for Traffic Engineering between the County of Riverside Transportation Department and Albert A. Webb Associates; All Districts. [\$500,000 Current FY, \$1,500,000 Total Cost - 100% Local Funds]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Amendment No. 1 to On-Call Engineering Services Agreement for Traffic Engineering Between County of Riverside – Transportation Department and Albert A. Webb Associates, for budget increase to Contract No. 19-07-006 in the amount of up to \$500,000 for FY 19/20, 20/21, and 21/22 for a contract total cost of \$1,500,000; and
2. Authorize the Chairman of the Board to execute the amended contract on behalf of the County of Riverside.

**ACTION:**Policy

Patricia Romo, Director of Transportation 1/27/2020

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: March 10, 2020  
xc: Transp.

Kecia R. Harper  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 500,000	\$ 500,000	\$ 1,500,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Transportation Funds (100%). There are no General Funds used for this project.			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 19/20, 20/21, and 21/22	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Transportation Department requires outside Traffic Engineering support services to deliver many traffic safety and road improvement projects identified and funded in the Transportation Improvement Program (TIP) and to meet the demands of the community.

By Minute Order dated August 27, 2019 (Agenda Item 3-44), the Board of Supervisors approved an On-Call Traffic Engineering Services Agreement with Albert A. Webb Associates for a Contract period of three years with a maximum annual capacity of \$250,000 and granted the Director of Transportation authority to sign two optional 1 year extensions.

Due to a larger than expected workload, the annual maximum capacity of \$250,000 for this On-Call Services Agreement will be 94% encumbered for FY 2019/2020 with the current and planned contract work limiting the number of tasks that can be further assigned. Current workload for Albert A. Webb Associates includes the El Nido Avenue Sidewalk Project, review of Department Operations, Polies and Procedures, review Department practices regarding Eminent Domain, assessment of ADA upgrades related to road maintenance activities, the Local Roadway Safety Plan (LRSP) which will help the County obtain federally funded safety grants, and assist with the preparation of competitive Local, State, and Federal grant applications. In order to deliver these projects in a timely manner and in preparation for the increased demand for Traffic Engineering services over the next several years, an additional \$250,000 of capacity is needed for the current fiscal year and for future fiscal years.

In an effort to avoid delays in the delivery of SB-1 funded TIP projects as well as other locally funded traffic safety projects, the Transportation Department is requesting an increase in the maximum annual capacity of the On-Call Services Agreement with Albert A. Webb Associates from \$250,000 to \$500,000 for FY 19/20, 20/21, and 21/22. Amendment No.1 to the On-Call Services Agreement for Traffic Engineering services between the County of Riverside and Albert. A Webb Associates increases the annual contract amount from \$250,000 annually to \$500,000 annually, for 3 years. The new total contract cost would be increased to \$1,500,000.

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On-Call Services Agreements with other consulting firms providing on-call Traffic Engineering services to the Transportation Department are also approaching the maximum annual capacity and contract amendments for those contracts will be brought forth as separate board items.

**Impact on Residents and Businesses**

The increased On-Call contract authority will allow the Transportation Department the ability to deliver TIP projects to our residents timely and efficiently.

**Additional Fiscal Information**

The amendment to the On-Call Engineering Services Agreement will increase the maximum annual capacity of the contract to \$500,000 for FY19/20, 20/21, 21/22, and FY 22/23, and 23/24 as optional.

<b>Agreement Term</b>	<b>Original Contract Amount</b>	<b>Amendment No. 1 Revised Contract Amount</b>
FY 19/20	\$250,000	\$500,000
FY 20/21	\$250,000	\$500,000
FY 21/22	\$250,000	\$500,000
FY 22/23	\$250,000	\$500,000 (requires approval by Director of Transportation)
FY 23/24	\$250,000	\$500,000 (requires approval by Director of Transportation)
Total revised contract amount		\$1,500,000

There are no County General Funds used for this contract.

**Contract History and Price Reasonableness**

The County negotiated with Albert A. Webb Associates for staff billing rates. The billing rates are within the range of acceptable industry practice for engineering services.

**ATTACHMENTS:**

Amendment No. 1 Contract No. 19-07-006

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Jason Farin, Senior Management Analyst

3/4/2020



Gregory L. Priarios, Director County Counsel

2/24/2020



Kristine Bell-Valdez, Supervising Deputy County Counsel

2/20/2020

AMENDMENT No. 1

AMENDMENT TO ON-CALL SERVICES AGREEMENT

FOR TRAFFIC ENGINEERING

BETWEEN

THE COUNTY OF RIVERSIDE AND ALBERT A. WEBB ASSOCIATES

This AMENDMENT No. 1, hereinafter referred to as "AMENDEMENT", to an agreement is made and entered into this 10th day of March, 2020, by and between COUNTY OF RIVERSIDE, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and ALBERT A. WEBB ASSOCIATES hereinafter referred to as "CONSULTANT".

RECITALS

- A. COUNTY and CONSULTANT have entered into an agreement entitled "ON-CALL SERVICES AGREEMENT for TRAFFIC ENGINEERING between County of Riverside • Transportation Department and ALBERT A. WEBB ASSOCIATES," that is dated August 27, 2019, hereinafter referred to as "AGREEMENT"
- B. The AGREEMENT provides the terms and conditions, scope of work, schedule, and budget for the professional and technical services necessary to perform TRAFFIC ENGINEERING work.
- C. In an effort to deliver various locally funded traffic engineering safety projects, additional budget capacity is needed.
- D. The parties desire to amend the AGREEMENT to modify the annual budget allocations.

AGREEMENT

Now, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

- 1. The authority to complete work assignments under this contract is hereby increase for FY 19/20, FY 20/21, FY 21/22, FY 22/23, and FY 23/24 by the amount of \$250,000 per fiscal year for a total of \$500,000 per fiscal year, modifying Article V Allowable Costs and Payments subsection N and Appendix C Article CV • Cost Proposal.
- 2. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the parties hereto.

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IN WITNESS HEREOF, the parties hereto have caused this AMENDMENT to the AGREEMENT to be duly executed this day and year first written above.

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SIGNATURE PAGE FOLLOWS

ARTICLE XXXIV • APPROVALS

COUNTY Approvals

RECOMMENDED FOR APPROVAL:


  
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PATRICIA ROMO

Director of Transportation

APPROVED AS TO FORM:

GREGORY P. PRIAMOS, County Counsel

  
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K. Bell Valdez  
By Deputy

APPROVAL BY THE BOARD OF SUPERVISORS

  
\_\_\_\_\_

PRINTED NAME

SUPERVISOR V. MANUAL PEREZ, CHAIRMAN

ATTEST:

  
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KECIA R. HARPER

Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT: Albert A. Webb Associates

  
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Dilesh Sheth

PRINTED NAME

Vice President

TITLE

CONSULTANT:

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PRINTED NAME

TITLE