

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.43
(ID # 11733)**

MEETING DATE:
Tuesday, March 10, 2020

FROM : TLMA-TRANSPORTATION:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/ TRANSPORTATION DEPARTMENT: Approval of Amendment No. 1 to the On-Call Services Agreement for Traffic Engineering between the County of Riverside and ADVANTEC Consulting Engineers, Inc.; All Districts. [\$500,000 Current FY, \$1,500,000 Total Cost - 100% Local Funds]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 1 to the On-Call Services Agreement for Traffic Engineering Between the County of Riverside and ADVANTEC Consulting Engineers, Inc., for a budget increase to Contract No. 19-07-004 in the amount of \$500,000 for FY 19/20, 20/21, 21/22, a contract total cost of \$1,500,000; and
2. Authorize the Chairman of the Board to execute the amendment to the contract on behalf of the County.


ACTION:Policy


Patricia Romo, Director of Transportation 2/11/2020

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: March 10, 2020
xc: Transp.

Kecia R. Harper
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 500,000	\$500,000	\$1,500,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: Transportation Funds (100%). There are no General Funds used for this project.			Budget Adjustment: No	
			For Fiscal Year: 19/20, 20/21, and 21/22.	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Transportation Department requires outside Traffic Engineering support services to deliver many traffic safety and road improvement projects identified and funded in the Transportation Improvement Program (TIP) and to meet the needs of the community.

By Minute Order dated August 27, 2019 (Agenda Item 3-42), the Board of Supervisors approved an On-Call Traffic Engineering Services Agreement with ADVANTEC Consulting Engineers, Inc. for a Contract period of three years with a maximum annual capacity of \$250,000 and granted the Director of Transportation authority to sign two optional 1 year extensions.

Due to the larger than expected workload, the annual maximum capacity of \$250,000 for this On-Call Services Agreement is already 85% encumbered for FY 2019/2020, limiting the number of tasks that can be further assigned. The current contract work assignments for ADVANTEC Consulting Engineers, Inc. includes the Broadway Street Railroad Pedestrian Crossing Safety Project and Staff Augmentation Services. Additional projects to be assigned to Advantec Consulting Engineers include the ongoing Traffic Signal Timing Update Project and assistance with preparation of competitive Local, State, and Federal grant applications. In order to deliver these projects in a timely manner and in preparation for the increased demand for Traffic Engineering services over the next several years, an additional annual capacity of \$250,000 is needed for the current fiscal year and for future fiscal years.

In an effort to avoid delays in the delivery of SB-1 funded TIP projects as well as other locally funded traffic safety projects, the Transportation Department is requesting an increase in the maximum annual capacity of the On-Call Services Agreement for Traffic Engineering with ADVANTEC Consulting Engineers, Inc. Amendment No.1 to the On-Call Services Agreement for Traffic Engineering services between the County of Riverside and ADVANTEC Consulting Engineers, Inc. increases the annual contract amount from \$250,000 to \$500,000 for FY 19/20, 20/21, and 21/22. The new total contract cost would be increased to \$1,500,000.

On-Call Services Agreements with other consulting firms providing on-call Traffic Engineering services to the Transportation Department are also approaching the maximum annual capacity

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and contract amendments for those contracts will be brought forth as separate board agenda items.

Impact on Residents and Businesses

The increased On-Call contract authority will allow the Transportation Department the ability to deliver TIP projects to our residents timely and efficiently.

Additional Fiscal Information

The Traffic Engineering On-Call Engineering Services costs will be funded by various transportation funding sources, depending on the specific project and as defined in the Department TIP.

Agreement Term	Original Contract Amount	Amendment No. 1 Revised Contract Amount
FY19/20	\$250,000	\$500,000
FY 20/21	\$250,000	\$500,000
FY 21/22	\$250,000	\$500,000
FY 22/23	\$250,000	\$500,000 (requires approval by Director of Transportation)
FY 23/24	\$250,000	\$500,000 (requires approval by Director of Transportation)

There are no County General Funds used for this contract.

Contract History and Price Reasonableness

The County negotiated with ADVANTEC Consulting Engineers, Inc. for staff billing rates. The billing rates are within the range of acceptable industry practice for engineering services.

ATTACHMENTS:

Amendment No. 1 Contract No. 19-07-004

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Jason Farin, Senior Management Analyst

3/4/2020



Gregory V. Prietos, Director County Counsel

2/24/2020



Kristine Bell-Valdez, Supervising Deputy County Counsel

2/20/2020

AMENDMENT No. 1

AMENDMENT TO ON-CALL SERVICES AGREEMENT

FOR TRAFFIC ENGINEERING

BETWEEN

THE COUNTY OF RIVERSIDE AND ADVANTEC CONSULTING ENGINEERS, INC.

This AMENDMENT No. 1, hereinafter referred to as "AMENDEMENT", to an agreement is made and entered into this 10th day of March, 2020, by and between COUNTY OF RIVERSIDE, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and ADVANTEC CONSULTING ENGINEERS, INC. hereinafter referred to as "CONSULTANT".

RECITALS

- A. COUNTY and CONSULTANT have entered into an agreement entitled "ON-CALL SERVICES AGREEMENT for TRAFFIC ENGINEERING between County of Riverside • Transportation Department and ADVANTEC CONSULTING ENGINEERS, INC.," that is dated August 27, 2019, hereinafter referred to as "AGREEMENT"
- B. The AGREEMENT provides the terms and conditions, scope of work, schedule, and budget for the professional and technical services necessary to perform TRAFFIC ENGINEERING work.
- C. In an effort to deliver various locally funded traffic engineering safety projects, additional budget capacity is needed.
- D. The parties desire to amend the AGREEMENT to modify the annual budget allocations.

AGREEMENT

Now, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

- 1. The authority to complete work assignments under this contract is hereby increase for FY 19/20, FY 20/21, FY 21/22, FY 22/23, and FY 23/24 by the amount of \$250,000 per fiscal year for a total of \$500,000 per fiscal year, modifying Article V Allowable Costs and Payments subsection N and Appendix C Article CV • Cost Proposal.
- 2. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the parties hereto.

MAR 10 2020 3.43

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IN WITNESS HEREOF, the parties hereto have caused this AMENDMENT to the AGREEMENT to be duly executed this day and year first written above.


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SIGNATURE PAGE FOLLOWS

ARTICLE XXXIV • APPROVALS

COUNTY Approvals

RECOMMENDED FOR APPROVAL:




PATRICIA ROMO

Director of Transportation

APPROVED AS TO FORM:

GREGORY P. PRIAMOS, County Counsel



By Deputy
K. Bell Valdez

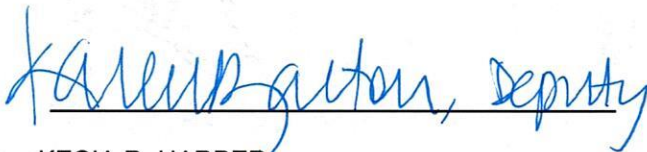
APPROVAL BY THE BOARD OF SUPERVISORS



PRINTED NAME

SUPERVISOR V. MANUEL PEREZ, CHAIRMAN

ATTEST:



KECIA R. HARPER

Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT:



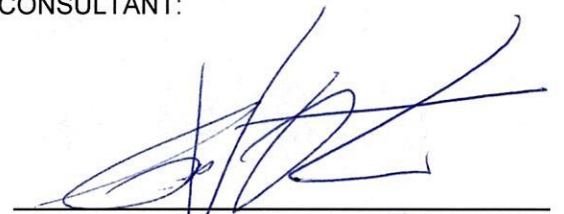
Leo Lee

PRINTED NAME

CEO

TITLE

CONSULTANT:



Carlos Ortiz

PRINTED NAME

COO

TITLE