

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 12.2
(ID # 11386)

MEETING DATE:

Tuesday, April 07, 2020

FROM : DEPARTMENT OF WASTE RESOURCES:

SUBJECT: DEPARTMENT OF WASTE RESOURCES: Authorize the use of Clean Energy Credit Cards and Palo Verde Valley Transit Agency "Prokees" for Purchase of CNG Fuel without seeking competitive bids for five (5) years. All Districts. [Up to \$150,000 Annually - Waste Resources Enterprise Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the use of Clean Energy Credit Cards and Palo Verde Valley Transit Agency "Prokees" for purchase of fuel from locations that do not accept the awarded fleet fuel cards;
2. Exempt the use of Clean Energy Credit Cards and Palo Verde Valley Transit Agency Prokees from the requirement in Board Policy A-62 to update the Board annually on the use of these credit devices; and
3. Authorize the Purchasing Agent to issue Purchase Orders to Clean Energy and Palo Verde Valley Transit Agency for the Purchase of CNG Fuel without seeking competitive bids for five (5) years through June 30, 2025.

ACTION:Policy

Hans Keenkamp, General Manager - Chief Engineer 3/5/2020

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: April 7, 2020
xc: Waste

Kecia R. Harper
Clerk of the Board

By:
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 150,000	\$ 150,000	\$ 750,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Waste Resources Enterprise Funds 100%			Budget Adjustment:	No
			For Fiscal Year:	19/20-24/25

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Due to South Coast Air Quality Management District (SCAQMD) Rule 1196 for public fleet vehicles, the Riverside County Department of Waste Resources (RCDWR) is required to purchase alternative fuel trucks such as Liquid or Compressed Natural Gas (L/CNG). RCDWR has eight (8) CNG trucks with two (2) additional CNG trucks on order. The CNG vehicles include service trucks used by heavy equipment mechanic staff who travel between landfills in Moreno Valley, Beaumont, and Blythe, water tanker trucks used in landfill operations, and roll-off trucks used by waste recycling staff to deliver reclaimed waste materials to recycling centers throughout and outside the County.

RCDWR's CNG vehicles do not have fuel capacity to support round trip travel to Blythe or recycling centers located outside of Riverside County, necessitating the need to fuel prior to the return trip. Palo Verde Valley Transit Agency (PVVTA) is the only CNG fueling station in Blythe. As an alternative to credit/procurement cards, PVVTA offers "Prokees", fuel management system access control devices, at no extra cost to agencies requesting monthly billing of CNG fuel purchases. The Use of PVVTA Prokees are restricted for use at only the PVVTA facility, and recorded transaction data allows for mileage/fuel usage tracking and reconciliation.

Prev. Agn. Ref.: M.O. 12.3 of 12/9/14

Impact on Residents and Businesses

No impact on citizens or businesses is anticipated.

Additional Fiscal Information

In 2014 the Board approved Agenda No. 12-3, dated December 9, 2014 authorizing the use of Clean Energy Credit Cards for the Purchase of CNG Fuel used in Department owned vehicles. This request is to extend that approval, include authorization for use over \$50,000 annually, and add use of the Palo Verde Valley Transit Prokees.

For price reasonableness, please see attached Single Source Procurement Request.

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Attachments

Attachment A. Single Source Procurement Request



Jason Farin, Senior Management Analyst

4/1/2020

(Format on Department Letterhead)

Date: February 27, 2020

From: Hans W. Kernkamp, General Manager-Chief Engineer

To: Board of Supervisors/Purchasing Agent

Via: Precious Carter, Procurement Contract Specialist

Subject: Single Source Procurement; Request for Purchase of Compressed Natural Gas

The below information is provided in support of my Department requesting approval for a single source.

1. **Supplier being requested:** Clean Energy Fuels Corp. and Palo Verde Valley Transit

2. **Vendor ID:** 0000009539 and 0000042044

3. **Single Source** **Sole Source**

4. **Have you previously requested and received approval for a sole or single source request for this vendor for your department?**

Yes **No**

SSJ# _____

4a. **Was the request approved for a different project?**

Yes **No**

5. **Supply/Service being requested:** Compressed Natural Gas (CNG) for Department owned heavy duty trucks used in support of landfill operations. CNG powered vehicles are stationed at landfill facilities and are used by Fleet and Operations staff in the performance of heavy equipment vehicle service and/or waste hauling from the residential pad to the active face, and for transport of recyclable materials collected at landfill facilities to recyclers located throughout Southern California.

6. **Unique features of the supply/service being requested from this supplier:** Clean Energy operates the only heavy truck accessible CNG station in Moreno Valley and is conveniently located around the corner from our headquarters facility. Clean Energy also has three (3) stations located along the I-10 corridor and more than 25 other stations located throughout Southern California. Palo Verde Valley Transit operates the only CNG fueling station available in Blythe.

7. **Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:** Due to limited fuel capacity of CNG powered heavy trucks, frequent stops to refuel are necessary when traveling to the Department's remote facilities and to recycling facilities. Clean Energy and Palo Verde Valley Transit stations are conveniently located and are easily accessible thereby reducing travel time, mileage, and wear and tear on the vehicles.

Department Head Signature
(or designee)

Print Name

Date

The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Condition/s:

Not to exceed:

One-time \$ _____

Annual Amount \$ _____ / per fiscal year through _____ (date)
(If Annual Amount Varies each FY)

FY _____ : \$ _____
FY _____ : \$ _____
FY _____ : \$ _____
FY _____ : \$ _____
FY _____ : \$ _____

Purchasing Agent

Date

Approval Number
(Reference on Purchasing Documents)