

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.6
(ID # 11892)

MEETING DATE:
Tuesday, May 12, 2020

FROM : SHERIFF-CORONER-PA:

SUBJECT: SHERIFF-CORONER-PA: Approve the use of Training Instructors with the State Commission on Peace Officers Standards and Training (POST) Certification and/or Standards and Training for Corrections (STC) without seeking competitive bids for Five Years, All Districts. [Total cost: \$1,500,000]; 70% Sheriff's Budget and 30% Tuition Fees.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Sheriff's Department to utilize POST certified instructors at the Ben Clark Public Safety Training Center (BCTC) from a prequalified list without seeking competitive bids for an aggregate amount of \$1,500,000 for five years through June 30, 2025; and,
2. Exempt the Purchasing Agent from sole source reporting requirements for POST/STC certified instructors through June 30, 2025, provided the aggregate cost does not exceed \$1,500,000.

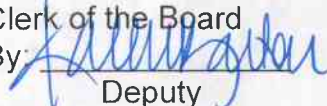
ACTION:Policy


Raul Vergara 4/30/2020

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: May 12, 2020
xc: Sheriff

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 300,000	\$ 300,000	\$ 1,500,000	\$ 0
NET COUNTY COST	\$ 210,000	\$ 210,000	\$ 1,050,000	\$ 0
SOURCE OF FUNDS: 70% Sheriff's Budget and 30% Tuition Fees			Budget Adjustment: No	
			For Fiscal Year: 20/21-24/25	

C.E.O. RECOMMENDATION: Approve

BR# 20-059

BACKGROUND:

Summary

On January 27, 2015 (Agenda #3-17) the Board approved the Sheriff's use of POST certified instructors at BCTC at a cost not to exceed an aggregate amount of \$275,000 annually. The Board also exempted the County Purchasing Agent from annual sole source reporting for POST certified instructors through FY 19/20.

Currently, Riverside Community College District (RCCD) sponsors approximately 30% of the Center's law enforcement training classes. This results in BCTC sponsoring the remaining 70% of the training center's costs for instructors. RCCD will continue to be the County's education partner by sponsoring the Sworn, Correctional and Dispatch academies. BCTC is required by the State to present a law enforcement course curriculum which is approved and certified by POST. The Sheriff's Department maintains a list of qualified, POST certified instructors to use when necessary to meet the State's curriculum requirements. The instructors on this list have been evaluated by the Sheriff's Department and determined to be qualified to present the required POST curriculum. RCCD has agreed to abide by the same requirement. The Sheriff's Department requests that the Board continue to exempt the County Purchasing Agent from sole source reporting requirements for POST certified instructors through FY 24/25, provided the aggregate amount for the service does not exceed \$1,500,000.

Impact on Residents and Businesses

The Sheriff Department's proactive approach in finding subject matter experts to become POST and/or STC certified to provide law enforcement training ensures that staff are properly trained to maintain safety in the community.

Contract History and Price Reasonableness

In 2014, RCCD paid POST certified instructors prevailing wage of \$49.23 to \$58.94 per hour of laboratory instruction and from \$63.90 to \$73.85 per hour of lecture. Currently, RCCD pays \$61.49 to \$73.65 per hour of laboratory instruction and \$79.83 to \$92.21 per

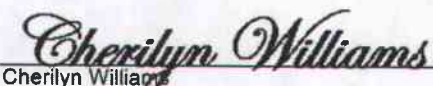

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

hour of lecture, an increase approximately 5% annually since 2014. As well, for a number of instructors, which POST has certified at an advanced level as subject matter experts, the Department continues a practice of potentially exceeding the prevailing part-time faculty hourly rates.

Attachment:

Sole Source Justification


Teresa Summers, Director of Purchasing 4/10/2020

 
Cherilyn Williams 5/6/2020 Jeff Van Wageningen, Assistant CEO / Public Safety 5/6/2020



Riverside County Sheriff's Department

Chad Bianco, Sheriff-Coroner

4095 Lemon Street • Riverside • California • 92501
www.riversidesheriff.org

Date: January 30, 2020
From: Will Taylor, Chief Deputy Director of Administration
To: Board of Supervisors
Via: Ariana Guynes, Ben Clark Training Center, 951-486-2755
Subject: Sole Source Procurement; Request for Instructor Services to provide law enforcement training at Ben Clark Training Center (BCTC)

1. **Supplier being requested:** Various instructors approved by the Peace Officers Standards and Training Division (POST) and/or Standards and Training for Corrections (STC).

2. **Vendor ID:** Various

3. **Single Source** **Sole Source**

4. **Have you previously requested and received approval for a sole or single source request for this vendor for your department?**

Yes **No**
SSJ# 15-368

4a. **Was the request approved for a different project?**

Yes **No**

5. **Supply/Service being requested:**

Request for instructors to provide law enforcement training, that is Peace Officers Standards and Training Division (POST) and/or Standards and Training for Corrections (STC) approved, at Ben Clark Training Center (BCTC).

6. **Unique features of the supply/service being requested from this supplier.**

On January 27, 2015 (Agenda #3-17) the Board approved the Sheriff's use of POST certified instructors at BCTC at a cost not to exceed an aggregate amount of \$275,000 annually. BCTC is required by the State to present a Law Enforcement course curriculum which is approved and certified by POST/STC. All course instructors are required to include their resume along with the identified subject matter block of instruction for POST/STC. Instructors must demonstrate the required certification or subject matter expertise on the submitted resume to be approved by POST/STC.

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:

Currently, Riverside Community College District (RCCD) sponsors approximately 30% of the Center's law enforcement training classes. This results in BCTC sponsoring the remaining 70% of the training center's costs for instructors. To meet the State's education requirements, the Sheriff's Department must utilize POST/STC certified instructors. The instructors are identified by Course Coordinators who reach out to other Law Enforcement Agencies to find subject matter experts to complete a POST/STC resume for POST/STC approval. BCTC is not obligated to use any one instructor, but continually works to recruit POST/STC approved/certified instructors to maintain a sufficient pool of qualified instructors to support the training program at BCTC.

8. Period of Performance: From: 07/01/2020 to 06/30/2025

Is this an annually renewable contract? No Yes
 Is this a fixed-term agreement: No Yes

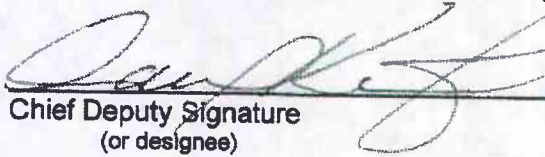
9. Identify all costs for this requested purchase. In addition, please include any single or sole source amounts previously approved and related to this project and vendor in the section designated below for current and future fiscal years. You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained.

Description:	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	Total
One-time Costs:						
Ongoing Costs:						
Approved POST/STC instructors to provide law enforcement training at BCTC.	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Previous SSJ#15-368: \$275,000 Annually						
Total Costs:	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000

10. Price Reasonableness:

The County's education partner, Riverside Community College District (RCCD) pays the POST/STC certified instructors according to the RCCD Faculty Hourly Salary Schedule. The current prevailing part-time college faculty rates range from \$61.49 to \$73.65 per hour of laboratory instruction and \$79.83 to \$92.21 per hour of lecture. Generally, the Sheriff's Department also pays its course instructors at this rate. However, for a number of instructors, which POST has certified at an advanced level as subject matter experts, the Department continues a practice of potentially exceeding the prevailing part-time faculty hourly rates.

11. Projected Board of Supervisor Date (if applicable): April 7, 2020


D. KONRAT
3/17/20

Chief Deputy Signature (or designee)
 Print Name
Date

Assistant Sheriff Signature (or designee)
 Print Name
Date


DENNIS VROOMAN
3/17/2020

Department Head Signature (or designee)
 Print Name
Date

The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Condition/s:

Requires Board of Supervisors approval


Not to exceed:

One-time \$ _____

Annual Amount \$ 300,000 / per fiscal year through 6/30/25 (date)

(If Annual Amount Varies each FY)

FY _____ : \$ _____
 FY _____ : \$ _____
 FY _____ : \$ _____
 FY _____ : \$ _____
 FY _____ : \$ _____


3/26/20
20-107

Purchasing Agent
 Date
Approval Number

(Reference on Purchasing Documents)