

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.5
(ID # 12119)

MEETING DATE:
Tuesday, June 02, 2020

FROM : EXECUTIVE OFFICE:

SUBJECT: EXECUTIVE OFFICE: Ratification of the Agreement with Riverside County Superintendent of Schools for Census 2020 Support Services and Authorize the Chairman of the Board of Supervisors to Execute the Agreement on Behalf of the County. All Districts. [\$150,000 Total - State Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve the Agreement with the Riverside County Superintendent of Schools for Census 2020 Support Services, effective January 8, 2020 through October 31, 2020, and authorize the Chairman of the Board to execute the Agreement on behalf of the County.

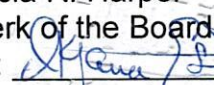
ACTION: Policy


Lisa D Brandl 5/27/2020

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Siegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: June 2, 2020
xc: EO

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 150,000	\$ 0	\$ 150,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: State Funds 100%			Budget Adjustment:	No
			For Fiscal Year:	19/20

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On November 9, 2018, the State of California (State) released a funding allocation opportunity to support counties in the 2020 Census. Riverside County received a letter indicating a potential award in the amount of \$1.2 million for the County, in which the amount awarded is based on meeting several State established criteria.

For over a year and a half, Riverside County has been collaborating with the various regional partners including, but not limited to, the County of San Bernardino, University of California's Center for Social Innovation (UCR-CSI), the State's Complete Count Regional Program Manager, U.S. Census Bureau representatives, and State-contracted partners including the Riverside County Office of Education/Superintendent of Schools (RCOE) to develop a collaborative approach toward identifying and communicating with the region's Hard-to-Count (HTC) populations and communities.

In August of 2019, the Executive Office and RCOE started to discuss the 2020 Census campaign and ways to collaborate on our various efforts, including, but not limited to, implementation of U.S. Census Bureau curriculum in class rooms, engagement of families and staff, information distribution, and deployment of Questionnaire Assistance Centers (QACs) throughout the County. QACs are staffed, physical locations where the public can get information about the Census in their native language. These locations also provide online and/or phone access to complete the questionnaire and can be established at a public venue such as a library, school, or post office. QACs rely on staff or volunteers to answer questions related to completing the Census Questionnaire.

Through various discussions and deliberation sessions with RCOE and the State, the Executive Office determined that RCOE would be one of our strategic partners that would host QACs effectively though out the County. As a result, the Executive Office has allocated \$150,000 through this funding agreement, which will be used directly to supplement RCOE's QAC efforts.

RCOE has a unique ability to engage our HTC communities and populations through their diverse network of students and staff as they are designated as the region's lead for Title III

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support. Title III programs ensure that English learners, including immigrant children and youth, attain English proficiency and meet the same challenging academic achievement standards that other students are expected to meet. Through this network, RCOE has the ability to reach and engage a high percentage of households that are considered HTC.

The QACs were originally anticipated to run from March 12, 2020, through April 30, 2020. However, due to the Novel Coronavirus (COVID-19) pandemic and the subsequent school closures, RCOE had to suspend the deployment of the QACs. In April of 2020, the U.S. Census Bureau revised the 2020 Census operational timeline, which extended the self-response period through October 31, 2020. With the revised Census timeline, RCOE will be able to provide QACs during the school enrollment period beginning in September 2020 through October 31, 2020, when the self-response period ends.

The Executive Office is recommending the approval of this funding agreement to assist the County in achieving the highest count possible for the 2020 Census. The cross-sectoral collaboration and partnership with RCOE will help to ensure a robust QAC effort and will be critical to the County's success.

Impact on Residents and Businesses

The 2020 Census will have a direct impact on the residents and businesses of Riverside County, as the results provide the basis for the reapportioning of congressional seats, redistricting of the County's supervisorial boundaries, and distributing more than \$76 billion in federal funds to support California's vital programs which include housing, education, transportation, employment, health care, and public safety.

Previous Agenda References

Agenda Item 2.5 on 12/11/18 (MT 8505)
Agenda Item 3.8 on 1/15/19 (MT 8735)
Agenda Item 3.3 on 1/29/19 (MT 8670)
Agenda Item 3.8 on 4/2/19 (MT 9418)
Agenda Item 2.3 on 10/29/19 (MT 11085)
Agenda Item 3.57 on 2/28/20 (MT 11773)
Agenda Item 3.5 on 3/17/20 (MT12118)

ATTACHMENT:

2020 Census Superintendent of Schools Funding Agreement (IN50442)

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA



Gregory V. Priamos, Director County Counsel 5/22/2020

RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS

3939 Thirteenth Street
Riverside, California 92501

AGREEMENT FOR CENSUS 2020 SUPPORT SERVICES
Leadership, Innovation and Outreach

This Agreement is entered into by and between the **Riverside County Superintendent of Schools**, hereinafter referred to as "SUPERINTENDENT," and the **County of Riverside**, hereinafter referred to as "COUNTY", each being a "Party" and collectively the "Parties."

AGREEMENTS

1. **TERM:** The term of this Agreement shall be from January 8, 2020 through October 31, 2020.
2. **SERVICES:**
 - A. SUPERINTENDENT agrees to provide services for COUNTY as described on **Attachment A, Detailed Listing of Services**, which is made part of this Agreement by this reference.
3. **PAYMENT:**
 - A. COUNTY agrees to pay SUPERINTENDENT the amount of **\$150,000.00**, said amount being not less than the cost of providing said services, and payable within 45 days from receipt of an invoice(s).
 - B. In no event shall the total amount of this Agreement exceed the amount of **\$150,000.00**, without the written modification and approval of COUNTY.
4. **NON-DISCRIMINATION:** COUNTY shall not illegally discriminate against any individual, including, without limitation, with respect to the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of race, color, national or ethnic origin, ancestry, age, religion or religious creed, disability or handicap, sex or gender (including sexual orientation, gender identity, gender expression, pregnancy, childbirth, breastfeeding, and pregnancy-related medical conditions), political belief or affiliation (not union related), military or veteran status, genetic information, or any other characteristic protected under applicable federal, state, or local laws. Harassment, retaliation, intimidation and bullying is also prohibited. COUNTY shall comply with any and all applicable state, federal and other laws that prohibit discrimination, including, without limitation, Title IV, Title VI and Title VII of the Civil Rights Act, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination in Employment Act.
5. **TERMINATION:** Either Party may terminate this Agreement, in whole or in part, and without need for cause, by giving 30 day written notice stating the extent and effective date of termination.

Upon any termination pursuant to this Paragraph taking effect, SUPERINTENDENT shall cease all work and services to the extent specified in the termination notice, and COUNTY shall pay SUPERINTENDENT, in accordance with this Agreement, for all work and services performed prior to termination.
6. **INDEPENDENT CONTRACTOR:** SUPERINTENDENT, while engaged in the performance of this Agreement, is an independent contractor, and is not an officer, agent or employee of COUNTY.

- 7. **WORKERS' COMPENSATION:** SUPERINTENDENT is aware of the laws of State of California requiring employers to be insured against liability for Workers' Compensation and shall comply with such laws during the term of this Agreement.
- 8. **OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA):** SUPERINTENDENT is aware of the Occupational Safety and Health Administration (OSHA) standards and codes as set forth by the U.S. Department of Labor, and the derivative Cal/OSHA standards, laws and regulations relating thereto, and verifies that all performance under this Agreement shall be in compliance therewith.
- 9. **ASSIGNMENT:** Neither this Agreement nor any duties or obligations under this Agreement may be assigned without the prior written consent of both Parties to this Agreement. Any assignment or purported assignment of this Agreement without prior written consent of the other Party will be deemed void and of no force or effect.
- 10. **HOLD HARMLESS:** SUPERINTENDENT shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives (individually and collectively hereinafter referred to as Indemnitees) from any liability, action, claim or damage whatsoever, based or asserted upon any services of SUPERINTENDENT, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature. SUPERINTENDENT shall defend the Indemnitees at its sole expense including all costs and fees (including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards) in any claim or action based upon such acts, omissions or services.
- 11. **AMENDMENT:** This Agreement may only be amended in writing by the mutual consent of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first above written.

Riverside County Superintendent of Schools
3939 Thirteenth Street
Riverside, CA 92501

County of Riverside
4080 Lemon Street, 4th floor
Riverside, CA 92501

Signed [Signature]
Authorized Signature

Signed [Signature]
Authorized Signature **V. MANUEL PEREZ**

Reggie Thompkins, Ed.D., Associate Superintendent
Printed Name and Title

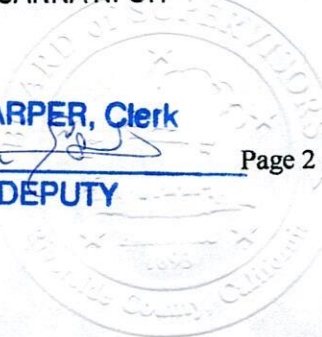
CHAIRMAN, BOARD OF SUPERVISORS
Printed Name and Title

Date May 19, 2020

Date JUN 02 2020

FORM APPROVED COUNTY COUNSEL
BY: [Signature] 5/29/2020
SUSANNA N. OH DATE

ATTEST:
KECIA R. HARPER, Clerk
By [Signature]
DEPUTY




- 7. **WORKERS' COMPENSATION:** SUPERINTENDENT is aware of the laws of State of California requiring employers to be insured against liability for Workers' Compensation and shall comply with such laws during the term of this Agreement.
- 8. **OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA):** SUPERINTENDENT is aware of the Occupational Safety and Health Administration (OSHA) standards and codes as set forth by the U.S. Department of Labor, and the derivative Cal/OSHA standards, laws and regulations relating thereto, and verifies that all performance under this Agreement shall be in compliance therewith.
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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first above written.

Riverside County Superintendent of Schools
3939 Thirteenth Street
Riverside, CA 92501

County of Riverside
4080 Lemon Street, 4th floor
Riverside, CA 92501

Signed 

Authorized Signature

Signed _____
Authorized Signature

Reggie Thompkins, Ed.D., Associate Superintendent

Printed Name and Title

Printed Name and Title

Date **May 19, 2020**

Date _____

ATTACHMENT A
 Detailed Listing of Services

- A. SUPERINTENDENT will train up to 100 representatives throughout Riverside County to operate and establish Questionnaire Assistance Centers (QAC) for the purpose of creating access points to complete the Census 2020 questionnaire
- B. SUPERINTENDENT will see to it that representatives in participating Local Education Agencies (LEA) will participate in the following:
 - 1. One of two Saturday training events (Jan 18th or Jan 25th, 2020)
 - 2. A minimum of two online courses taught in collaboration with UCR and SUPERINTENDENT as specified on Attachment B.
 - 3. QAC training conducted by SUPERINTENDENT in collaboration with US Census Bureau
- C. From this work, each participating LEA will establish an action plan to include outreach efforts and plans for establishing QAC's.
- D. SUPERINTENDENT will review plans and work in conjunction with US Census bureau to provide devices for QAC's and US Census will provide volunteers, workers, etc.
- E. SUPERINTENDENT will deploy mobile devices to be used by LEA's to operate QAC's. Each LEA representative will be trained by SUPERINTENDENT staff on how to operate mobile devices
- F. SUPERINTENDENT will drop off and pick up all devices used to operate QAC's.
- G. SUPERINTENDENT shall procure the following equipment, asset tag items costing \$500.00 and over, inventory all procured equipment and prepare for deployment to QAC for use in Census 2020 activities.
- H. Per the COUNTY's current agreement with the State of California, hereinafter referred to as "STATE," the SUPERINTENDENT may be required to return the devices to the STATE no later than 60 days after the conclusion of the 2020 Census efforts, which is currently scheduled to end 10/31/2020, in which devices would need to be delivered back to the STATE no later than 12/30/2020.

Chromebooks	Distribution carts	MIFI Devices	Networks	LEA locations various
120	4	4	ATT & Verizon	78

ATTACHMENT B



Educating Teachers to Promote 2020 Census Participation and Voter Registration

Join us for an opportunity to make sure every student in Riverside County counts! Ten years ago, Riverside County residents were severely undercounted in the Census. In 2020, we are in danger of being undercounted again. In collaboration with our schools and educators, we hope to protect the resources that Riverside County students deserve. To do so, the UC Riverside Civic Education Research Group and the Riverside County Office of Education are collaborating on learning experiences for teachers to promote Census participation and voting in 2020. Participating educators will earn at least \$1,500 for their work on Census and voting mobilization in Riverside County. Participants are expected to complete the following:

1. **Attendance at one of two Saturday kickoff events** from 8:30am-3:30pm on either January 11th (in Riverside) or January 25th (in Palm Desert). In the afternoon, attendees will participate in two workshops where they learn about different strategies for civic education that will inform a project you will develop.
2. **Participation in two online modules** through UC Riverside Extension to collaborate with other teachers and an RCOE or UC Riverside representative about the development of a project to increase Census and/or Voting participation in your school's community. These projects will be designed to support students within the classroom to become informed and thoughtful participants in US Democracy more generally. Each meeting will be 90 minutes in length and require 3-4 hours of preparation. Costs of four units for participation will be covered by the grant.
3. **The execution of the proposed project** in the educator's school, classroom, and/or community.
4. **A follow-up report** on the estimated number of people the project successfully registered in the Census or for voting and a reflection on the outreach experience.
5. **Continued participation in countywide efforts** to promote an accurate Census count and register voters in Riverside County.

The Workshops

In the afternoon of the Kickoff Event, educators and students will select two of five possible workshops to attend. The workshops will each focus on a specific outreach strategy to enhance registration in the Census and/or voting in Riverside County.

1. Promote Knowledge and Participation via digital media

Educators will learn how online media can be utilized to conduct community outreach towards enhancing knowledge about and participation in the 2020 Census and Election. They will learn how students can be supported to engage in digital spaces to educate and broaden participation from their communities. Social media sites, web pages, and online

videos will be assessed for their potential misinformation as well as their effectiveness as tools for informed political engagement.

2. Work with one or more student groups to promote civic leadership related to the 2020 Census and the 2020 Election

Educators will learn how to prepare students to take leadership roles in community outreach and education. They will consider launching a student group or leveraging existing student groups on campus to address these priorities. They will study existing models of student leadership related to civic engagement to think about how strategies can be applied in their school and community contexts.

3. Forge Partnerships with Community Organizations

Participants will learn about existing community groups conducting Census and voting outreach and education in the Inland Empire. They will be informed about the potential avenues of collaboration with these groups. We plan to have a few representatives from these groups attend the workshop to talk to workshop attendees.

4. Mobilize Your Colleagues: Curricular Sharing

Participants will study existing curricula tied to the upcoming Census and elections. They will learn about pedagogies that can successfully teach students about the census and upcoming elections and about ways students can educate and promote the engagement of others. They will think about how to modify that curricula or develop their own so it meets the needs of the students in their school and how to encourage their colleagues to implement them as well.

5. Create Awareness Campaigns: Parent, Family and Community Engagement

Participants will learn about outreach strategies to engage and inform parents and family members in community efforts tied to the upcoming census and elections. They will learn from expert practitioners and consider how their insights might apply in their school context and how engaging parents can encourage community members to register to vote and participate in the 2020 Census.

Online Experience

Each teacher will develop a project that aligns with what they learned in one of the workshops they attended at the Kickoff Event. In February, they will attend online support modules that guide them through the project development process. Participants will choose online modules that offer support in the development of a project to increase census or voting participation.

Online meeting #1 (Week of February 3rd, 1.5 hours)

Before the meeting, participants will explore how community mobilization and census/voting outreach aligns with the standards and expectations of their course curricula or academic position at the school site. They will explore a curated set of freely available resources for ideas and approaches for civic education and engagement that they might integrate into their plans for the Census and voting. Participants will prepare a pitch about a project they will complete to enhance census/voting knowledge and participation in their school community. At the meeting, they will share their outline and proposal and receive feedback

from participants. Each participant will have about ten to twenty minutes to share a project outline with the group and how they align with the course standards.

Online meeting #2 (Week of February 17th, 1.5 hours)

Participants will develop the final draft of plans. Participants share their final drafts of plans with the class. Colleagues and instructor offer feedback.

Plan Execution and Census/Voting projects/curriculum in Riverside County

Projects will be implemented between March and April. Educators who implement their plans will also be a point person for other county outreach events for the Census and Voter Registration through the month of April. At the end of the school year, all participants will be invited to a celebration commemorating the efforts to increase civic engagement in Riverside County.

An Opportunity to Earn Units via UCR Extension - At no cost to the participant,

Participants will have the opportunity to earn 4 units as a result of their participation at one of the two kick-off events, engagement in the two online modules, and implementation of their project. In addition, participants who earn units will submit their final project plan and write a final reflection about their project. The 4 units cost a total of \$260 and count as graduate level units. In order to earn 4 units, participants will need to notify the instructor and submit the UCR Extension paperwork by the signup deadline. They will be expected to submit final project plans and a written reflection upon completion of their project.