

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.10  
(ID # 12088)

MEETING DATE:

Tuesday, June 09, 2020

**FROM:** FACILITIES MANAGEMENT AND RIVERSIDE COUNTY LIBRARY SYSTEM:

**SUBJECT:** FACILITIES MANAGEMENT- REAL ESTATE (FM-RE) AND RIVERSIDE COUNTY LIBRARY SYSTEM: Approval of Third Amendment to the Joint Use Agreement with Corona-Norco Unified School District for the Operation of the El Cerrito Middle School, Corona, Three Year Lease Extension, CEQA Exempt, District 2, [\$41,444] County Library Fund 100% (Clerk to file Notice of Exemption)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Existing Facilities exemption and Section 15061(b)(3), "Common Sense" exemption;
2. Approve the attached Third Amendment to the Joint Use Agreement with Corona-Norco Unified School District, and authorize the Chairman of the Board to execute the same on behalf of the County; and
3. Direct the Clerk of the Board to file the Notice of Exemption with the County Clerk upon approval by the Board.

**ACTION:** Policy

  
Rose Salgado, Director of Facilities Management 4/7/2020

  
Suzanne Holland, Director of EDA 4/28/2020

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: June 9, 2020  
xc: FM

Kecia R. Harper  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$13,542	\$ 13,813	\$ 41,444	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> County Library Fund 100%			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	2020/21- 2022/23

**C.E.O. RECOMMENDATION:** Approve.

**BACKGROUND:**

**Summary**

The Corona-Norco Unified School District (District) owns an existing library facility (Library) at El Cerrito Middle School located at 7610 El Cerrito Road, Corona, California. The purpose of this submittal is to request the approval of the attached Third Amendment to the Joint-Use Agreement (Third Amendment) between the District and the County of Riverside (County) which operates the Library. The Third Amendment will allow for the continued provision of Library services that will serve the needs of the students during school hours and the general public during non-school hours. This Library continues to meet the needs and requirements of the County and through the attached Third Amendment the term will be extended for an additional three years through June 30, 2023.

Pursuant to the California Environmental Quality Act (CEQA), the Third Amendment was reviewed and determined to be categorically exempt from CEQA under CEQA Guidelines 15301, Class 1 – Existing Facilities exemption, and Section 15061(b)(3), Common Sense exemption. The proposed project, the approval of the Third Amendment, is the letting of property involving existing facilities and no expansion of an existing use will occur.

The attached Third Amendment is summarized below:

Lessor:	Corona-Norco Unified School District 2820 Clark Avenue Canyon Lake, California 92587	
Location:	7610 El Cerrito Road Corona, California 92881	
Size:	5,000 Square Feet	
Rent:	Current \$ 1,054.49 per month \$12,653.88 per year	New \$ 1,075.58 per month \$12,906.96 per year



**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

Term:	Three (3) years; commencing July 1, 2020
Rent Adjustment:	Two (2%) percent annual increase
Utilities:	Lessor
Custodial Services:	Lessor
Maintenance:	Lessor

The attached Third Amendment has been approved as to form by County Counsel.

**Impact on Residents and Businesses**

The Library's presence at the Middle School continues to provide an important public benefit to the community by providing Library services to our residents.

**Additional Fiscal Information**

See attached Exhibits A, B, and C. All associated costs for this Third Amendment will be budgeted in FY20/21-FY22/23 by the Riverside County Library System (RCLS). RCLS will reimburse the Department of Facilities Management- Real Estate Division for all associated costs on an annual basis.

**Contract History and Price Reasonableness**

This is a three-year extension of the original Joint Use Agreement and the use rate is deemed below the current market rate.

The Joint Use Agreement has been amended two times previously to extend the term and modify the monthly costs associated with the agreement.

<u>Amendment</u>	<u>Date and M.O.</u>
Joint Use Agreement	November 8, 2011 (M.O. 3-8)
First Amendment	June 16, 2014
Second Amendment	July 25, 2017 (M.O. 3-24)

**Attachments:**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

- Exhibit A, B, & C
- Third Amendment to Joint Use Agreement with Corona-Norco Unified School District
- Notice of Exemption
- Aerial

CD:dr/052620/CR033/30.093

  
Steven Atkeson 5/31/2020

  
Gregory V. Priamos, Director County Counsel 5/21/2020



County of Riverside  
Facilities Management  
3403 10<sup>th</sup> Street, Riverside, CA

FOR COUNTY CLERK USE ONLY

## NOTICE OF EXEMPTION

March 10, 2020

**Project Name:** Third Amendment to the Joint Use Agreement with Corona-Norco Unified School District for the Operation of the El Cerrito Middle School Library, Corona

**Project Number:** FM042166003300

**Project Location:** 7610 El Cerrito Road, east of I-15, Corona, California; APN 277-210-005

**Description of Project:** The Corona-Norco Unified School District (District) owns an existing 5,000 square-foot library facility (Library) at El Cerrito Middle School, 7610 El Cerrito Road, Corona, California. The purpose of this submittal is to approve the Third Amendment to the Joint-Use Agreement (Agreement) between the District and the County of Riverside (County) which operates the Library. The Agreement provides that the Library will serve the needs of the students during school hours and the general public during non-school hours. This Library continues to meet the needs and requirements of the County, and through the Lease Agreement, the term will be extended for an additional three years through June 30, 2023. The Third Amendment to Lease is defined as the proposed project under the California Environmental Quality Act (CEQA). The project is the letting of property involving existing facilities; no expansion of the existing facility will occur. The operation of the facility will continue to provide library services. No additional direct or indirect physical environmental impacts are anticipated.

**Name of Public Agency Approving Project:** Riverside County

**Name of Person or Agency Carrying Out Project:** Riverside County Facilities Management

**Exempt Status:** State CEQA Guidelines Section 15301, Class 1, Existing Facilities Exemption; Section 15061(b) (3), General Rule or "Common Sense" Exemption. Codified under California Code of Regulations Title 14, Article 5, Section 15061.

**Reasons Why Project is Exempt:** The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project involve unusual circumstances that could potentially have a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the Third Amendment to the Lease.

Original Negative Declaration/Notice of  
Determination was routed to County  
Clerks for posting on.

6/15/20  
Date

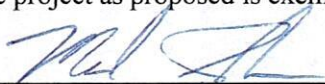
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- **Section 15301 – Class 1 Existing Facilities Exemption:** This categorical exemption includes the operation, repair, maintenance, leasing, or minor alteration of existing public or private structures or facilities, provided the exemption only involves negligible or no expansion of the previous site's use. The project, as proposed, is limited to an extension of an existing lease for joint use of the existing library. The Third Amendment to Lease will not require physical modifications to the existing building which would increase or expand the use of the site, and is limited to the continued use of the site in a similar capacity; therefore, the project is exempt as the project meets the scope and intent of the Class 1 Exemption identified in Section 15301, Article 19, Categorical Exemptions of the CEQA Guidelines.
- **Section 15061 (b) (3) – “Common Sense” Exemption:** In accordance with CEQA, the use of the Common Sense Exemption is based on the “general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.” State CEQA Guidelines, Section 15061(b) (3). The use of this exemption is appropriate if “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” *Ibid*. This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See *No Oil, Inc. v. City of Los Angeles* (1974) 13 Cal. 3d 68. The ruling in this case stated that if a project falls within a category exempt by administrative regulation or 'it can be seen with certainty that the activity in question will not have a significant effect on the environment', no further agency evaluation is required. With certainty, there is no possibility that the project may have a significant effect on the environment. The proposed Third Amendment to the Lease will not result in any direct or indirect physical environmental impacts. The use and operation of the facility will be substantially similar to the existing use and will not create any new environmental impacts to the surrounding area. No impacts beyond the ongoing, existing use of the site would occur. Therefore, in no way, would the project as proposed have the potential to cause a significant environmental impact and the project is exempt from further CEQA analysis.

Therefore, the County of Riverside Facilities Management hereby concludes that no physical environmental impacts are anticipated to occur and the project as proposed is exempt under CEQA. No further environmental analysis is warranted.

Signed: \_\_\_\_\_



Date: \_\_\_\_\_

3/10/20

Mike Sullivan, Senior Environmental Planner  
County of Riverside, Facilities Management

**RIVERSIDE COUNTY CLERK & RECORDER**

**AUTHORIZATION  
TO BILL  
BY JOURNAL VOUCHER**

**Project Name:** **Third Amendment to the Joint Use Agreement with Corona-Norco Unified School District for the Operation of the El Cerrito Middle School Library, Corona**

**Accounting String:** **524830-47220-7200400000 - FM042166003300**

**DATE:** March 10, 2020

**AGENCY:** Riverside County Facilities Management

THIS AUTHORIZES THE COUNTY CLERK & RECORDER TO BILL FOR FILING AND HANDLING FEES FOR THE ACCOMPANYING DOCUMENT(S).

NUMBER OF DOCUMENTS INCLUDED: One (1)

**AUTHORIZED BY:** **Mike Sullivan, Senior Environmental Planner, Facilities Management**

Signature: 

**PRESENTED BY:** **Candice Diaz, Real Property Agent, Facilities Management**

**-TO BE FILLED IN BY COUNTY CLERK-**

**ACCEPTED BY:**                     

**DATE:**                     

**RECEIPT # (S)**



County of Riverside  
Facilities Management  
3403 10<sup>th</sup> Street, Riverside, CA 92501

Date: March 10, 2020

To: Kiyomi Moore/Josefina Castillo, Office of the County Clerk

From: Mike Sullivan, Senior Environmental Planner, Facilities Management

**Subject: County of Riverside Facilities Management Project # FM042166003300**  
Third Amendment to the Joint Use Agreement with Corona-Norco Unified School District for the Operation of the El Cerrito Middle School Library, Corona

The Riverside County's Facilities Management's Project Management Office is requesting that you post the attached Notice of Exemption. Attached you will find an authorization to bill by journal voucher for your posting fee.

**After posting, please return the document to:**

**Mail Stop #1330**

**Attention: Mike Sullivan, Senior Environmental Planner,**

**Facilities Management,**

**3403 10<sup>th</sup> Street, Suite 400, Riverside, CA 92501**

**If you have any questions, please contact Mike Sullivan at 955-8009 or email at [msullivan@rivco.org](mailto:msullivan@rivco.org).**

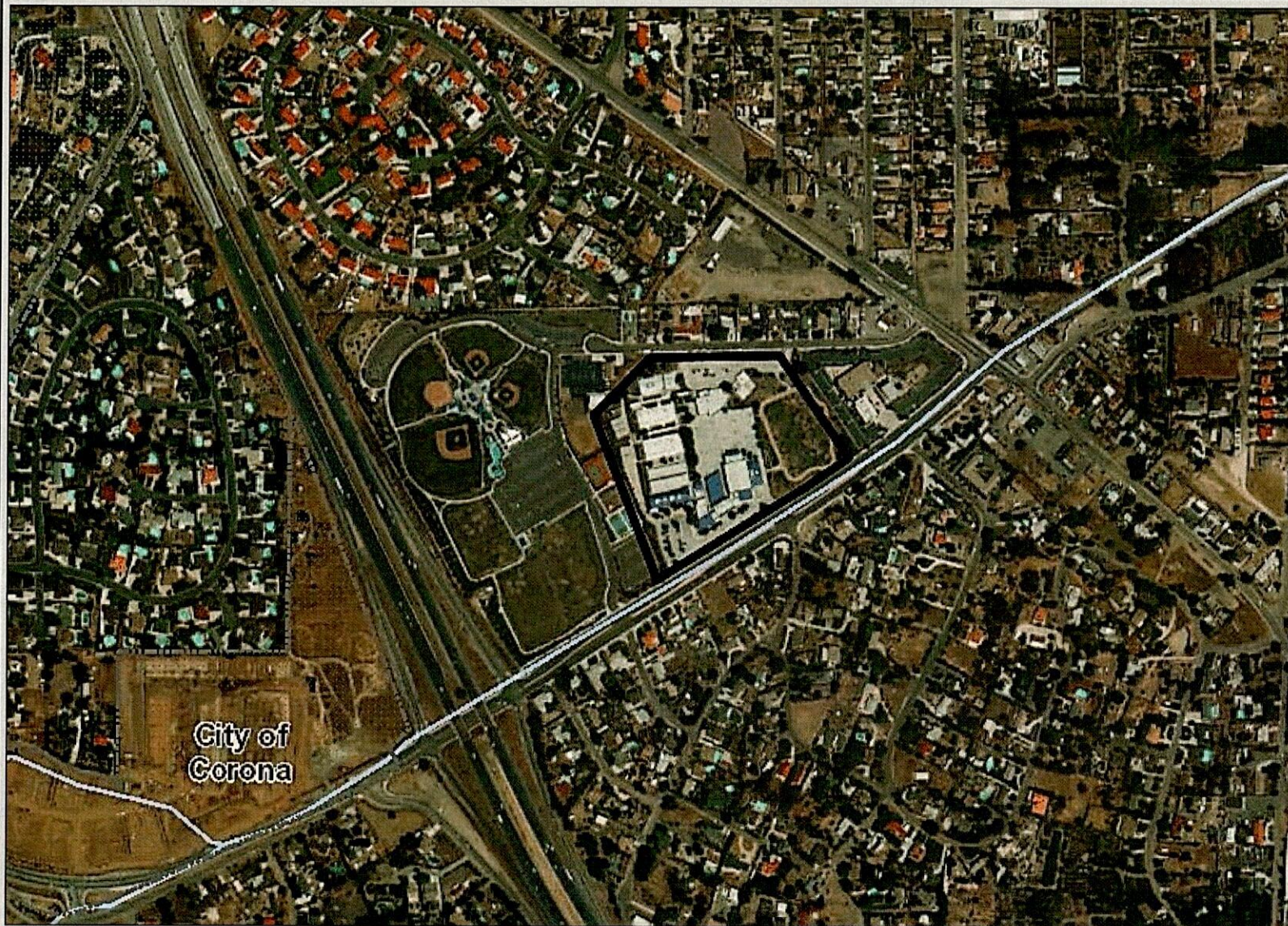
Attachment

cc: file



# 7610 El Cerrito Road, Corona

## Third Amendment to Joint Use Agreement



### Legend

- Blueline Streams
- City Areas



**\*IMPORTANT\*** Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party), accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.

0 752 1,505 Feet

REPORT PRINTED ON... 3/4/2020 11:30:00 AM

© Riverside County GIS

### Notes

District 2



# Exhibit A

**FY 2020/21**  
**Riverside County Library System**  
**7610 El Cerrito Road, Corona**

***ESTIMATED AMOUNTS***

**Total Square Footage to be Leased:**

Current Office:	5,000 SQFT	
Approximate Cost per SQFT (Jul-Jun)	\$ 0.22	
Lease Cost per Month (Jul-Jun)	\$ 1,075.58	
Total Lease Cost (Jul-Jun)		\$ 12,906.96
<b>Total Estimated Lease Cost for FY 2020/21</b>		<b>\$ 12,906.96</b>
EDA Lease Management Fee as of 07/01/2020	4.92%	\$ 635.02
<b>TOTAL ESTIMATED COST FOR FY 2020/21</b>		<b>\$ 13,541.98</b>
<b>TOTAL COUNTY COST</b>	<b>0%</b>	<b>\$ -</b>



# Exhibit B

**FY 2021/22**  
**Riverside County Library System**  
**7610 El Cerrito Road, Corona**

***ESTIMATED AMOUNTS***

**Total Square Footage to be Leased:**

Current Office:	5,000	SQFT	
Approximate Cost per SQFT (Jul-Jun)	\$ 0.22		
Lease Cost per Month (Jul-Jun)	\$ 1,097.09		
Total Lease Cost (Jul-Jun)			\$ 13,165.08
<b>Total Estimated Lease Cost for FY 2021/22</b>			<b>\$ 13,165.08</b>
EDA Lease Management Fee as of 07/01/2020	4.92%		\$ 647.72
<b>TOTAL ESTIMATED COST FOR FY 2021/22</b>			<b>\$ 13,812.80</b>
<b>TOTAL COUNTY COST</b>	<b>0%</b>		<b>\$ -</b>

# Exhibit C

**FY2022-23**  
**Riverside County Library System**  
**7610 El Cerrito Road, Corona**

***ESTIMATED AMOUNTS***

**Total Square Footage to be Leased:**

Current Office:		5,000	
Approximate Cost per SQFT (Jul-Jun)	\$	0.22	
Lease Cost per Month (Jul-Jun)			\$ 1,119.03
Total Lease Cost (July- June)			<u>\$ 13,428.36</u>
<b>Total Estimated Lease Cost for FY2022-23</b>			<b><u>\$ 13,428.36</u></b>
EDA Lease Management Fee as of 07/01/2020	4.92%		\$ 660.68
<b>TOTAL ESTIMATED COST FOR FY2022-23</b>			<b><u><u>\$ 14,089.04</u></u></b>
<b>F11 Total Cost</b>			<b>\$ 41,443.82</b>
<b>F11 Total County Cost</b>	<b>0%</b>		<b>\$ -</b>



1     **Third Amendment to the Joint Use Agreement between the County of Riverside**  
2     **and the Corona-Norco Unified School District for Joint Use of Facilities Located**  
3             **At El Cerrito Middle School**  
4

5             This **THIRD AMENDMENT TO JOINT USE AGREEMENT** ("Third  
6 Amendment"), dated as of JUN 09 2020, 2020, is entered by and between the  
7 **COUNTY OF RIVERSIDE**, a political subdivision of the State of California ("County"),  
8 as Lessee, and the **CORONA-NORCO UNIFIED SCHOOL DISTRICT**, a California  
9 public school district ("District"), as Lessor, hereinafter collectively referred to as the  
10 "Parties" or individually as a "Party."

11                     **RECITALS.**

12             a.     County and District entered into that certain Agreement dated  
13 November 8, 2011, ("Original Agreement") pursuant to which County leased a portion  
14 of that certain building located at 7610 El Cerrito Road, Corona, California (the  
15 "School"), as more particularly described in the Original Agreement.

16             b.     The Original Agreement has been amended as follow:

17                     1.     The First Amendment to Joint Use Agreement ("First  
18 Amendment") dated June 16, 2014, by and between County and Corona-Norco Unified  
19 School District, whereby County and District agreed to extend the term and modified  
20 the use fee.

21                     2.     The Second Amendment to Joint Use Agreement ("Second  
22 Amendment") dated July 25, 2017, by and between County and Corona-Norco Unified  
23 School District, whereby County and District agreed to extend the term and modified  
24 the use fee.

25             c.     The Original Agreement, together with the Amendments, are  
26 collectively referred to hereinafter as the "Agreement."

27             d.     The Parties now desire to enter in this Third Amendment to extend  
28 the term of the Agreement and modify the use fee for the District Library Facility.

1       **NOW THEREFORE**, for good and valuable consideration, the receipt and  
2 adequacy of which is hereby acknowledged, the County and District agree as follows:

3       1.     **TERM OF AGREEMENT.**

4             a. Section 4.2 of the Agreement shall be amended as follows:

5       The term of the Agreement shall be extended three (3) years commencing on  
6 July 1, 2020 and terminating on June 30, 2023, unless sooner terminated by  
7 agreement of both Parties hereto or pursuant to the terms of the Agreement.

8       2.     **USE FEE, OPERATION EXPENSE, MAINTENANCE, AND REPAIR.**

9             a. Section 4.8.1 is amended by the following:

10       Commencing July 1, 2020, the County agrees to pay one thousand seventy-five dollars  
11 and fifty-eight cents (\$1,075.58) per month for the use of the District Library Facility,  
12 including custodial service and utilities. The use fee shall be increased by two percent  
13 (2%) annually, starting July 1, 2021.

14       3.     **THIRD AMENDMENT TO PREVAIL.** The provisions of this Third  
15 Amendment shall prevail over any inconsistent or conflicting provisions of the  
16 Agreement. Any capitalized terms shall have the meaning defined in the Agreement,  
17 unless defined herein or the context requires otherwise.

18       4.     **MISCELLANEOUS.** Except as amended or modified herein, all terms of  
19 the Agreement shall remain in full force and effect. Time is of the essence in this Third  
20 Amendment and the Agreement and each and all their respective provisions. Subject  
21 to the provisions of the Agreement as to assignment, the agreements, conditions and  
22 provisions herein contained shall apply to and bind the heirs, executors, administrators,  
23 successors and assigns of the parties hereto. If any provisions of this Third  
24 Amendment shall be determined to be illegal or unenforceable, such determination  
25 shall not affect any other provision of the Agreement. The language in all parts of the  
26 Agreement shall be construed according to its normal and usual meaning and not  
27 strictly for or against either District or County. Neither this Third Amendment nor the  
28 Agreement shall be recorded by the County.



5. **EFFECTIVE DATE.** This Third Amendment shall not be binding or consummated until its approval by the Riverside County Board of Supervisors and fully executed by the Parties.

(Signatures on the following Page)

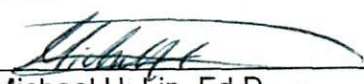
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IN WITNESS WHEREOF, the Parties have executed this Third Amendment as of the date first written above.

Lessee:  
COUNTY OF RIVERSIDE

By:   
V. Manuel Perez, Chairman  
Board of Supervisors

Lessor:  
CORONA- NORCO UNIFIED SCHOOL DISTRICT

By:   
Michael H. Lin, Ed.D.  
Superintendent

ATTEST:  
Kecia R. Harper  
Clerk of the Board

By:   
Deputy

APPROVED AS TO FORM:  
Gregory P. Priamos  
County Counsel

By:   
Thomas Oh  
Deputy County Counsel

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IN WITNESS WHEREOF, the Parties have executed this Third Amendment as of the date first written above.

Lessee:  
COUNTY OF RIVERSIDE

Lessor:  
CORONA- NORCO UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
V. Manuel Perez, Chairman  
Board of Supervisors

By:  \_\_\_\_\_  
Michael H. Lin, Ed.D.  
Superintendent

ATTEST:  
Kecia R. Harper  
Clerk of the Board

By: \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:  
Gregory P. Priamos  
County Counsel

By: \_\_\_\_\_  
Thomas Oh  
Deputy County Counsel

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