

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 2.9  
(ID # 12533)

MEETING DATE:  
Tuesday, June 16, 2020

FROM : COUNTY COUNSEL:

SUBJECT: COUNTY COUNSEL: Approval of the Conflict of Interest Code for the Mission Vista Academy; District 5 ;[\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Conflict of Interest Code of the Mission Vista Academy; and
2. Direct the Clerk of the Board to notify the Mission Vista Academy of the action taken.

ACTION: Consent

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MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: June 16, 2020  
xc: Council

Kecia R. Harper  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

| <b>FINANCIAL DATA</b>       | <b>Current Fiscal Year:</b> | <b>Next Fiscal Year:</b> | <b>Total Cost:</b>        | <b>Ongoing Cost</b> |
|-----------------------------|-----------------------------|--------------------------|---------------------------|---------------------|
| <b>COST</b>                 | \$ 0                        | \$ 0                     | \$ 0                      | \$ 0                |
| <b>NET COUNTY COST</b>      | \$ 0                        | \$ 0                     | \$ 0                      | \$ 0                |
| <b>SOURCE OF FUNDS: N/A</b> |                             |                          | <b>Budget Adjustment:</b> | No                  |
|                             |                             |                          | <b>For Fiscal Year:</b>   | N/A                 |

**C.E.O. RECOMMENDATION:** [CEO use]

**BACKGROUND:**

**Summary**

The Political Reform Act prohibits a public official from using his or her position to influence a government decision in which he or she has a financial interest. Government Code section 87300 requires local government agencies to adopt and promulgate a Conflict of Interest Code identifying officials and employees required to file statements of economic interest based on the positions they hold. A local government agency, as defined by Government Code section 82041, includes the Mission Vista Academy.

Government Code sections 87300 and 87303 require newly created local government agencies to create and adopt a Conflict of Interest Code and submit a Conflict of Interest Code to the code reviewing body. Government Code section 82011(b) identifies the Board of Supervisors for the County of Riverside as the code reviewing body for a local government agency within its county.

The Mission Vista Academy was created in February, 2019 and recently adopted its Conflict of Interest Code during its regularly scheduled Board of Directors meeting on January 22, 2020. The Mission Vista Academy has submitted its Conflict of Interest Code for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the Conflict of Interest Code of the Mission Vista Academy and has found that it complies with statutory requirements. A complete copy of the Conflict of Interest Code of the Mission Vista Academy is attached.

It is recommended that the Board of Supervisors approve the Conflict of Interest Code of the Mission Vista Academy, and direct the Clerk of the Board to notify the Mission Vista Academy of the action taken.

**Impact on Residents and Businesses**

N/A

**Additional Fiscal Information**

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

N/A


**Contract History and Price Reasonableness**

N/A

**ATTACHMENTS:**

**ATTACHMENT A:**

**ATTACHMENT B. Mission Vista Academy Conflict of Interest Code**

  
Gregory L. Priamos, Director County Counsel 6/3/2020





**MISSION VISTA ACADEMY**

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 \* Fax (951) 395-8941

Dated: March 24, 2020

Clerk of the County Board of Supervisors  
4080 Lemon Street, 1st. Floor  
Riverside, CA 92501

Dear Clerk of the County Board of Supervisors,

Mission Vista Academy is a nonprofit public benefit corporation that operates a public charter school, authorized by Beaumont Unified. After providing notice and an opportunity for public comment, the Mission Vista Academy board has adopted the enclosed proposed Conflict of Interest Code pursuant to the Political Reform Act and requests approval of that code by the County Board of Supervisors.

Sincerely,

Amy Davis  
Principal – Mission Vista Academy

[Enclosures]



**MISSION VISTA ACADEMY**  
**CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 California Code of Regulations §18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby adopted and incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code for Mission Vista Academy. This code shall take effect when approved by the Riverside County Board of Supervisors, and shall thereupon supersede any and all prior such codes adopted by Mission Vista Academy, but shall supplement any conflict of interest policies adopted in compliance with the laws governing nonprofit corporations.

Individuals holding designated positions shall file statements of economic interests with the Secretary of Mission Vista Academy. Upon receipt of the statements of the members of the Board of Directors, the Secretary shall make and retain copies and forward the originals of these statements to the Clerk of the Riverside County Board of Supervisors. Original statements for all other designated employees shall be retained by the Secretary. All retained statements shall be available for public inspection and reproduction. (Government Code § 81008.)

FORM APPROVED COUNTY COUNSEL

BY Kristine Bell-Valdez 5/11/2020  
KRISTINE BELL-VALDEZ DATE

## APPENDIX A

| <u>Designated Positions</u>             | <u>Disclosure Category</u> |
|---|----------------------------|
| Members of the Governing Board          | 1, 2                       |
| President/CEO                           | 1, 2                       |
| Principal/Superintendent                | 1,2                        |
| Assistant Director(s)                   | 3                          |
| Verification Specialists                | 3                          |
| Teachers                                | 3                          |
| Regional Coordinators                   | 3                          |
| Senior Director of Special Education    | 3                          |
| Regional Director of Special Education  | 3                          |
| Assistant Director of Special Education | 3                          |

The Principal or designee may determine in writing that a particular consultant or newly created position as set forth in 2 Cal. Code Regs. § 18219, that makes or participates in the making of decisions that may foreseeably have a material effect on any financial interest is hired to perform a range of duties that is limited in scope and thus the broadest disclosure is not necessary. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Principal or designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Government Code § 81008).



## APPENDIX B

### Disclosure Categories

#### Category 1 Reporting:

Designated positions assigned to this category must report:

Interests in real property located in whole or in part within two (2) miles of any facility owned or leased by Mission Vista Academy.

#### Category 2 Reporting:

Designated positions assigned to this category must report:

Investments and business positions in business entities or sources of income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent, or distribute school supplies, books, materials, school furnishings, or equipment of the type to be utilized by Mission Vista Academy.

#### Category 3 Reporting:

Designated positions assigned to this category must report:

Investments and business positions in business entities or sources of income (including receipt of gifts, loans, and travel payments) from sources that are engaged in the performance of work or services, or sources that manufacture, sell, repair, rent, or distribute school supplies, books, materials, school furnishings, or equipment of the type to be utilized by the designated person's department, including, for example, vendors providing such goods and services to be utilized in the instruction of students.

**DECLARATION OF THE PRINCIPAL  
REGARDING APPROVAL OF  
THE PROPOSED CONFLICT OF INTEREST CODE**

I, Amy Davis, hereby declare:

I am the Principal of Mission Vista Academy, a public charter school operated by Mission Vista Academy, a California public benefit corporation (the "Charter School"), pursuant to a charter authorized by Beaumont Unified in Riverside County.

On November 20, 2019, the Board of Directors ("Board") of the Charter School tentatively adopted a proposed Conflict of Interest Code ("Code") at a public meeting. The Code designates the officers, employees, and consultants who make or participate in making governmental decisions at the Charter School.

Following the Board meeting, the Charter School posted a Notice of Intention to Adopt a Conflict of Interest Code ("Notice") on the Charter School's public website establishing a 45-day public comment period, and the Charter School notified each individual affected by the Code by either providing a copy of the Notice or by posting the Notice on the Charter School's employee bulletin board or the Charter School's intranet site.

The Charter School did not receive any comments or requests for a public hearing regarding the Code. After the expiration of the public comment period, final approval of the Code by the Board took place at a public meeting on January 22, 2020.

The Board has directed the Principal to submit the Code to the County Board of Supervisors for approval.

Dated: March 24, 2020

  
\_\_\_\_\_  
Amy Davis, Principal



**NOTICE OF INTENTION TO ADOPT  
A CONFLICT OF INTEREST CODE  
FOR MISSION VISTA ACADEMY**

**NOTICE IS HEREBY GIVEN** that Mission Vista Academy (the "School"), a California nonprofit public benefit corporation operating a charter school with the same name, tentatively approved a Conflict of Interest Code ("Code") pursuant to Government Code section 87300 at its meeting on November 20, 2019, and intends to finally adopt the Code. This Code supersedes all prior drafts previously presented to the School's governing board. Pursuant to Government Code Sections 87200 and 87302, the Code will designate public officials, employees, and consultants of the School who make governmental decisions and who, therefore, must disclose certain investments, interests in real property, sources of income, and business positions, and may disqualify themselves from making or participating in the making of governmental decisions affecting those interests.

A public comment period has been established commencing on December 2, 2019, and terminating on (a 45-day period). Any interested person may present written comments concerning the proposed Code no later than the last day of the public comment period, January 16, 2020, to the School's representative at the address listed below. No public hearing on this matter will be held unless any interested person or his or her representative requests a public hearing no later than 15 days prior to the close of the written comment period.

Copies of the proposed Code are available for inspection and copying by interested persons by contacting the School's representative at the address listed below. Any general inquiries concerning the proposed Code should be directed to the School's representative listed below.

Amy Davis, Principal  
Mission Vista Academy

Address: 1440 Beaumont Avenue, Suite A2 #412  
Beaumont, CA 92223  
Phone: 951-533-7429  
Email: amy@inspireschools.org



**MISSION VISTA ACADEMY**

43517 Ridge Park Drive #100, Temecula, California 92590

Phone (951) 395-8940 \* Fax (951) 395-8941

Regular Scheduled Board Meeting - Mission Vista Academy

January 22, 2020 – 5:30 pm

350 W. Brookside, Beaumont, CA 92223

Attendance: Eric Eckstrom, Henry Cairus, Joshua Cobb, Lauren Clark

Absent: Jamie Huang

Also Present: Amy Davis, Erika Vanderspek, Carmen Ordonez

**Call to Order:**

Henry Cairus called the meeting to order at 5:42 pm.

**Approval of the Agenda:**

Henry Cairus motioned to approve the agenda. Lauren Clark seconded.

-Unanimous.

**Public Comments:**

None.

**Brown Act Training:**

Brown Act training was provided to the Board of Directors.

**Closed Session – Potential Litigation:**

Eric Eckstrom motioned to enter into closed session at 6:27 pm. Lauren Clark seconded.

-Unanimous.

Eric Eckstrom motioned to exit closed session at 7:52 pm. Lauren Clark seconded.

-Unanimous.

No action was taken.

**The Board of Directors took a break from 7:52 pm – 8:00 pm.**

**Principal's Report**

The Principal updated the board members on the following:

- LCAP Update
- January PD Meeting
- Directors and Officers Insurance Deductible
- Form 700s
- SB 126.



**Discussion and Potential Action on the November Board Meeting Minutes:**

Lauren Clark motioned to approve the November Board Meeting Minutes. Joshua Cobb seconded.

-Unanimous.

**Discussion and Potential Action on November – December Financials:**

Eric Eckstrom motioned to table action on November – December Financials. Joshua Cobb seconded.

-Unanimous.

**Review of Credit Card Purchases by the Principal:**

The Credit Card Purchases by the Principal were reviewed.

**Discussion and Potential Action on the Conflict of Interest Code:**

Henry Cairus motioned to approve the Conflict of Interest Code. Lauren Clark seconded.

-Unanimous.

**Discussion and Potential Action on the Anti-Harassment / Discrimination / Intimidation / Bullying / Retaliation Policy:**

Joshua Cobb motioned to approve the Anti-Harassment / Discrimination / Intimidation / Bullying / Retaliation Policy. Lauren Clark seconded.

-Unanimous.

**Discussion and Potential Action on the Residency Policy:**

Joshua Cobb motioned to approve the Residency Policy. Eric Eckstrom seconded.

-Unanimous.

**Discussion and Potential Action on the Kindergarten and Transitional Kindergarten Policy:**

Henry Cairus motioned to approve the Kindergarten and Transitional Kindergarten Policy.

Joshua Cobb seconded.

-Unanimous.

**Discussion and Potential Action on the Foster Youth Policy:**

Lauren Clark motioned to approve the Foster Youth Policy. Joshua Cobb seconded.

-Unanimous.

**Discussion and Potential Action on the Transgender and Gender Nonconforming Students Policy:**

Joshua Cobb motioned to approve the Transgender and Gender Nonconforming Students Policy. Lauren Clark seconded.

-Unanimous.

**Discussion and Potential Action on the Induction Policy:**

Eric Eckstrom motioned to approve the Induction Policy. Joshua Cobb seconded.  
-Unanimous.

**Discussion and Potential Action on the School Closure Policy:**

Joshua Cobb motioned to approve the School Closure Policy. Henry Cairus seconded.  
-Unanimous.

**Discussion and Potential Action on the Educational Materials and Restitution Policy:**

The Educational Materials and Restitution Policy was tabled to a future meeting.

**Discussion and Potential Action on the Healthy Youth Act Curriculum:**

Joshua Cobb motioned to approve the Healthy Youth Act Curriculum. Henry Cairus seconded.  
-Unanimous.

**Discussion and Potential Action on the Master Agreement:**

Eric Eckstrom motioned to approve the Master Agreement. Henry Cairus seconded.  
-Unanimous.

**Discussion and Potential Action on the Board Meeting Calendar:**

Eric Eckstrom motioned to approve the Board Meeting Calendar with the changes of cancelling the February 19<sup>th</sup> and March 25<sup>th</sup> meetings and reschedule for February 27<sup>th</sup>. Joshua Cobb seconded.  
-Unanimous.

**Announcement of Next Regular Scheduled Board Meeting:**


The next regular scheduled board meeting is February 27, 2020.

**Adjournment:**

Henry Cairus motioned to adjourn the meeting at 9:15 pm. Eric Eckstrom seconded.  
-Unanimous.

Prepared by:  
Bryanna Brossman

Noted by: Eric Eckstrom

  
Board Secretary