

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.14  
(ID # 12937)

**MEETING DATE:**

Tuesday, July 07, 2020

**FROM:** HOUSING, HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS:

**SUBJECT:** HOUSING, HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS/COMMUNITY ACTION PARTNERSHIP (HHPWS/CAP): Adopt Resolution No. 2020-166, Resolution of the Board of Supervisors of the County of Riverside Authorizing the Director of the Department of Housing, Homelessness Prevention and Workforce Solutions/Community Action Partnership to Apply for, Accept, and Administer Low-Income Home Energy Assistance Program Grants and Department of Energy Weatherization Assistance Program Grants Received from the State of California Department of Community Services and Development; All Districts [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2020-166, Resolution of the Board of Supervisors of the County of Riverside Authorizing the Director of the Department of Housing, Homelessness Prevention and Workforce Solutions/Community Action Partnership to Apply for, Accept, and Administer Low-Income Home Energy Assistance Program Grants and Department of Energy Weatherization Assistance Program Grants Received from the State of California Department of Community Services and Development.

**ACTION: Consent**


  
Heidi Marshall, Director 6/26/2020

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: July 07, 2020  
xc: HHPWS

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	2020/21

**C.E.O. RECOMMENDATION:** [CEO use]

**BACKGROUND:**

**Summary**

The Riverside County Department of HHPWS/CAP is requesting approval of Resolution No. 2020-166 delegating authority to the Director of the Department of Housing, Homelessness Prevention and Workforce Solutions, by and through its Community Action Partnership, to apply for, accept and administer the Low-Income Home Energy Assistance Program (LIHEAP) and the Department of Energy Weatherization Assistance Program (DOE WAP) Grants received from the State of California Department of Community Services and Development (CSD). These programs were formerly administered by Riverside County Department of Public Health.

The LIHEAP and DOE WAP funding is administered by CSD, and CSD has accountability and monitoring responsibility for these local contracts. CSD distributes LIHEAP and DOE WAP contracts annually to the County of Riverside Community Action Partnership, which previously was part of the Riverside County Department of Public Health, yet now is a part of the Riverside County Department of Housing, Homelessness Prevention and Workforce Solutions. The grant agreements seldom vary significantly from year to year.

Staff recommend adoption of Resolution 2020-166 and County Counsel has approved the resolution as to form.

**Impact on Residents and Businesses**

LIHEAP and DOE WAP funds are distributed to the community through Utility Assistance and Weatherization Programs, which offsets or pays for the cost of utilities in homes, and contributes to the overall improvement of energy efficiency, and reduce energy costs for low-income Riverside County residents.

**Additional Fiscal Information**

No County General Funds will be required.

**ATTACHMENTS:**

- Resolution No. 2020-166

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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*Marcus Maltese*  
\_\_\_\_\_  
Marcus Maltese

6/30/2020

*Gregory F. Priamos*  
\_\_\_\_\_  
Gregory F. Priamos, Director County Counsel

6/30/2020

1 **BOARD OF SUPERVISORS**

**COUNTY OF RIVERSIDE**

2  
3 RESOLUTION NO. 2020-166

4 RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE

5 AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF HOUSING,

6 HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS/COMMUNITY

7 ACTION PARTNERSHIP, TO APPLY FOR, ACCEPT, AND ADMINISTER THE LOW-

8 INCOME HOME ENERGY ASSISTANCE PROGRAM GRANTS AND THE DEPARTMENT

9 OF ENERGY WEATHERIZATION ASSISTANCE PROGRAM GRANTS RECEIVED FROM

10 THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND

11 DEVELOPMENT

12  
13  
14 **WHEREAS**, the Board of Supervisors of the County of Riverside desires to give the  
15 Department of Housing, Homelessness Prevention and Workforce Solutions ("HHPWS"), by and  
16 through its Community Action Partnership ("CAP"), responsibility for management and  
17 administration of funds and programs related to The Low-Income Home Energy Assistance  
18 Program ("LIHEAP") and The Department of Energy Weatherization Assistance Program  
19 ("DOE WAP") from the State of California Department of Community Services and  
20 Development ("CSD"); and

21 **WHEREAS**, CSD annually has provided CAP with significant grant funds that must be  
22 spent promptly and strictly in accordance with CSD requirements; and

23 **WHEREAS**, LIHEAP and DOE WAP Programs assist low income residents of the  
24 County of Riverside with weatherizing and updating their home to reduce energy costs and to  
25 reduce carbon emissions; and

26 **WHEREAS**, in order to facilitate award and acceptance of CSD grants and assure that  
27 maximum funds are available for the benefit of County residents.  
28

07.07.2020 3.14

FORM APPROVED COUNTY COUNSEL  
BY:  AMRIT P. DHILLON  
DATE: 6/50/2020

1           **NOW THEREFORE, BE IT RESOLVED, FOUND, DETERMINED AND**  
2 **ORDERED** by the Board of Supervisors of the County of Riverside, State of California,  
3 ("Board"), in regular session assembled on Tuesday, July 07, 2020, at 9:30 a.m., in the meeting  
4 room of the Board of Supervisors located on the 1<sup>st</sup> floor of the County Administrative Center,  
5 4080 Lemon Street, Riverside, California, as follows:

6           1.     The Director of HHPWS/CAP, or designee, is authorized to apply for and accept  
7 Low-Income Home Energy Assistance Program ("LIHEAP") and Department of Energy  
8 Weatherization Assistance Program ("DOE WAP") funds on behalf of the County of Riverside.  
9 This authority shall include signature of necessary grant acceptance documents, agreements,  
10 amendments (that increase or otherwise modify the grant) and related documents required to  
11 secure and continue the grant for the County. Agreements and amendments shall be approved as  
12 to form by County Counsel.

13           2.     The Director of HHPWS/CAP, or designee, shall administer LIHEAP and DOE  
14 WAP funds and its related programs and sign all certifications, assurances, exhibits, reports or  
15 similar documents made or required under the LIHEAP and DOE WAP.

16           3.     The Director of HHPWS/CAP, or designee, shall promptly report to the Board all  
17 grants received and grant funding changes for budget and Auditor-Controller purposes. The  
18 Director of HHPWS/CAP, or designee, shall also promptly report any material changes or  
19 significant new developments related to the LIHEAP and DOE WAP grants.

20           4.     This Resolution shall take effect immediately upon its adoption.

21           //  
22           ROLL CALL:

23           //  
24           Ayes:           Jeffries, Spiegel, Washington, Perez and Hewitt  
25           Nays:           None  
26           Absent:         None  
27           //

28           //           The foregoing is certified to be a true copy of a resolution duly  
adopted by said Board of Supervisors on the date therein set forth.  
//

Kecia R. Harper, Clerk of said Board

By Priscilla Passo  
Deputy