

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.9  
(ID # 12759)

**MEETING DATE:**  
Tuesday, July 14, 2020

**FROM :** HOUSING, HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS:

**SUBJECT:** HOUSING, HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS  
(HHPWS): Adoption of Resolution No. 2020-155, Designating the Certifying  
Officers for the County of Riverside U.S. Department of Housing and Urban  
Development Programs in Accordance with 24 C.F.R. Part 58; All Districts [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2020-155, Designating the Certifying Officers for the County of  
Riverside U.S. Housing and Urban Development Programs in Accordance with 24  
C.F.R. Part 58, to comply with the obligations of the National Environmental Protection  
Act (NEPA).

**ACTION:**Policy

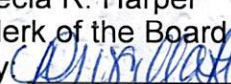
  
Heidi Marshall, Director 6/18/2020

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Spiegel and duly carried  
by unanimous vote, IT WAS ORDERED that the above matter is approved as  
recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: July 14, 2020  
xc: HHPWS

Kecia R. Harper  
Clerk of the Board  
By   
Deputy

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STATE OF CALIFORNIA**

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> NA			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	2020-21

**C.E.O. RECOMMENDATION:** [CEO use]

**BACKGROUND:**

**Summary**

In order to comply with U.S. Department of Housing and Urban Development (HUD) regulations and qualify to receive HUD funding, County of Riverside must designate a Certifying Officer to comply with the obligations of the National Environmental Protection Act under 24 CFR Part 58 (NEPA). Currently the Chair of the Board of Supervisors by default is the designated Certifying Officer. On December 10, 2019 the Board delegated this authority to the Economic Development Agency's (EDA) Assistant County Executive Officer/ECD and Managing Director, or designee. With the reorganization of EDA and the creation of the department of Housing, Homelessness Prevention and Workforce Solutions (HHPWS), the new department is now managing the HUD funded programs that EDA once managed, and staff is requesting the same delegation of authority to HHPWS Director and Assistant Director.

Prior to obligating federal funds, staff must prepare an Environmental Assessment in accordance with NEPA that the Certifying Officer must approve.

Staff is recommending a delegation of authority to the Director of Housing, Homelessness Prevention and Workforce Solutions (HHPWS) and the Assistant Director of HHPWS, or their designee, as Certifying Officers, who are authorized to approve Environmental Assessments that are Exempt or Categorically Excluded under NEPA. Delegating the authority for these types of activities will help with expediting standard administrative matters and activities such as down payment assistance and minor rehabilitation projects.

Staff recommends that the Board approve Resolution No. 2020-155. County Counsel has reviewed and approved as to form the attached Resolution No. 2020-155.

**Impact on Residents and Businesses**

Approving this item will help expedite administrative matters and projects determined to be Exempt or Categorically Excluded in accordance with HUD regulations implementing NEPA.

**SUPPLEMENTAL:**


SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

**Additional Fiscal Information**

No impact upon the County's General Fund.

**Attachments:**

- Resolution No. 2020-155

  
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Marcus Maltese

7/7/2020

  
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Gregory T. Priamos, Director County Counsel

7/1/2020



**BOARD OF SUPERVISORS**

**COUNTY OF RIVERSIDE**

**RESOLUTION 2020-155  
DESIGNATING THE CERTIFYING OFFICERS FOR THE COUNTY OF RIVERSIDE  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PROGRAMS  
IN ACCORDANCE WITH 24 C.F.R. PART 58**

**WHEREAS**, the County of Riverside, a political subdivision of the State of California ("County"), is the recipient of funds from the U.S. Department of Housing and Urban Development ("HUD");

**WHEREAS**, in order to qualify for receipt of HUD funds, the County, as a Responsible Entity, must comply with HUD regulations;

**WHEREAS**, before HUD funding may be committed to a project, an environmental review must be performed under the National Environmental Policy Act ("NEPA") and 24 C.F.R. Part 58;

**WHEREAS**, HUD regulations require that a Certifying Officer be designated to accept the responsibilities for environmental review, decision-making and actions assumed and carried out by the County and to accept the jurisdiction of the Federal Courts;

**WHEREAS**, HUD regulations require that a Certifying Officer of the County be designated and authorized to submit and execute the applications and assurances contained therein and to provide HUD with additional information as may be required; and

**WHEREAS**, the Certifying Officer is responsible for all the requirements of Section 102 of NEPA and the related provisions in 40 C.F.R. Parts 1500 through 1508, and 24 C.F.R. Part 58, including the related Federal authorities listed in 24 C.F.R. Part 58.5.

**NOW THEREFORE, BE IT RESOLVED, FOUND, DETERMINED AND ORDERED** by the Board of Supervisors of the County of Riverside ("Board"), in regular session assembled on July 14, 2020, in the meeting room of the Board located on the 1st floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, as follows:

- 1) That the Board of Supervisors hereby designates Heidi Marshall, Director of the
- 07.14.2020 3.9



FORM APPROVED COUNTY COUNSEL  
BY AMR B. DHILLON DATE 6/24/2020

1 Department of Housing, Homelessness Prevention and Workforce Solutions, or  
2 designee, as the Certifying Officer for County of Riverside's HUD programs to make  
3 determinations that a project is Exempt, Categorically Excluded (Not Subject to 58.5),  
4 or Categorically Excluded (Subject to 58.5), and to execute Environmental Assessments,  
5 and the documents associated with said Environmental Assessments; and

- 6 2) The Board of Supervisors hereby designates Carrie Harmon, Assistant Director of  
7 Department of Housing, Homelessness Prevention and Workforce Solutions, or  
8 designee, as an additional Certifying Officer for County of Riverside's HUD programs  
9 to make determinations that a project is Exempt, Categorically Excluded (Not Subject to  
10 58.5), or Categorically Excluded (Subject to 58.5), and to executed Environmental  
11 Assessments, and the documents associated with said Environmental Assessments.

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13 // ROLL CALL:

14 // Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt

15 // Nays: None

16 // Absent: None

17 //

18 // The foregoing is certified to be a true copy of a resolution duly  
19 adopted by said Board of Supervisors on the date therein set forth.

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21 // Kecia R. Harper, Clerk of said Board

22 // By Disella Rizzo

23 // Deputy

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