

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 13.1
(ID # 12781)**

MEETING DATE:
Tuesday, July 14, 2020

FROM: Regional Parks and Open Space District:

SUBJECT: REGIONAL PARK & OPEN-SPACE DISTRICT: Adopt Resolution No. 2020-07 Authorizing Designation of Applicant's Agent for Submitting Applications for FEMA Grant Funds for the Riverside County Regional Park and Open-Space District; All Districts; [\$0]

RECOMMENDED MOTION: That the Board of Directors:

1. Adopt Resolution No. 2020-07 Authorizing Designation of Applicant's Agent to execute an application for the purpose of obtaining certain federal financial assistance for emergency services and disasters.

ACTION: Consent

Kyla R. Brown, General Manager

6/25/2020

MINUTES OF THE BOARD OF DIRECTORS

On motion of Supervisor Jeffries, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: July 14, 2020
xc: PARKS

Kecia R. Harper
Clerk of the Board

By:
Deputy

3 RESOLUTION NO. 2020-07

4 A RESOLUTION OF THE BOARD OF DIRECTORS OF
5 THE RIVERSIDE COUNTY REGIONAL PARK AND OPEN-SPACE DISTRICT AUTHORIZING
6 DESIGNATION OF APPLICANT'S AGENT

8 BE IT RESOLVED BY THE BOARD OF DIRECTORS
9 (Governing Body)
10 OF THE RIVERSIDE COUNTY REGIONAL PARK AND OPEN-SPACE DISTRICT
11 (Name of Applicant)

12 THAT THE GENERAL MANAGER, OR
13 (Title of Authorized Agent)

14 ASSISTANT PARKS DIRECTOR, OR
15 (Title of Authorized Agent)

16 SUPERVISING ACCOUNTANT
17 (Title of Authorized Agent)

18
19 is hereby authorized to execute for and on behalf of RIVERSIDE COUNTY REGIONAL PARK AND
20 OPEN- SPACE DISTRICT, a public entity established under the laws of the State of California, this
21 application and to file it with the California Governor's Office of Emergency Services for the purpose of
22 obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford
23 Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California
24 Disaster Assistance Act.

25
26 THAT the RIVERSIDE COUNTY REGIONAL PARK AND OPEN- SPACE DISTRICT, a public entity
27 established under the laws of the State of California, hereby authorizes its agent(s) to provide to the
28

FORM APPROVED COUNTY COUNSEL
BY: *[Signature]*
DATE: *[Signature]*
BY: *[Signature]*
DATE: *[Signature]*

1 Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the
2 assurances and agreements required.

3 **Please check the appropriate box below:**

4
5 This is a universal resolution and is effective for all open and future disasters up to three (3) years
6 following the date of approval below.
7

8 This is a disaster specific resolution and is effective for only disaster
9 number(s) _____
10

11 Passed and approved this 14th day of July, 2020

12 Chuck Washington, Chairman, Board of Directors
13 (Name and Title of Governing Body Representative)

14 _____
(Name and Title of Governing Body Representative)

15 _____
(Name and Title of Governing Body Representative)

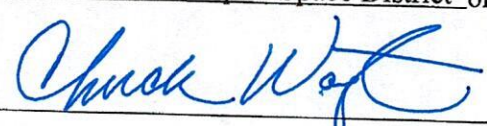
16
17 **CERTIFICATION**

18
19 I, Chuck Washington, duly appointed and Chairman of the Board of Directors of the
20 (Name) (Title)

21 Riverside County Regional Park and Open-Space District, do hereby certify that the above is a true and
(Name of Applicant)

22 correct copy of a Resolution passed and approved by the Board of Directors of the Riverside County
(Governing Body) (Name of Applicant)

23 Regional Park and Open-Space District on the 14th day of July, 2020.

24 
25 _____ Chairman, Board of Directors
(Signature) (Title)

26 Cal OES 130 (Rev.9/13)
27 STATE OF CALIFORNIA
28 GOVERNOR'S OFFICE OF EMERGENCY SERVICES

2 Cal OES Form 130 Instructions

3 **A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to**
4 **receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years**
5 **from the last date of approval, is invalid or has not been submitted.**

6 When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

7 Resolution Section:

8 **Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.
9 Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

10 **Name of Applicant:** The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

11 **Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal
12 Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

- 13 1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not
14 their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position
15 and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document
16 must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can
17 be completed by any authorized person within the agency and does not require the Governing Body's
18 signature.
- 19 2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be
20 listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the
21 position listed on the document or their title changes.

22 **Governing Body Representative:** These are the names and titles of the approving Board Members.
23 Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the
24 designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

25 Certification Section:

26 **Name and Title:** This is the individual that was in attendance and recorded the Resolution creation and approval.
27 Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of
28 the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager
and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding
the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self
Certification."

1 **BOARD OF DIRECTORS**

**RIVERSIDE COUNTY REGIONAL
PARK AND OPEN-SPACE DISTRICT**

2 **RESOLUTION NO. 2020 - 07**

3 **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVERSIDE COUNTY PARK &
4 OPEN-SPACE DISTRICT AUTHORIZING DESIGNATION OF APPLICANT'S AGENT FOR
5 SUBMITTING APPLICATIONS FOR FEMA GRANT FUNDS FOR THE RIVERSIDE COUNTY
6 REGIONAL PARK AND OPEN-SPACE DISTRICT**

7 ADOPTED by Riverside County Board of Supervisors on July 14, 2020.

8 **ROLL CALL:**

9 **Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt**
10 **Nays: None**
11 **Absent: None**

12
13
14 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of
Supervisors on the date therein set forth.

15 **KECIA R. HARPER, Clerk of said Board**

16
17 By: 
Deputy

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