

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.11
(ID # 13127)**

MEETING DATE:

Tuesday, September 29, 2020

FROM: FACILITIES MANAGEMENT AND DEPARTMENT OF PUBLIC SOCIAL SERVICES:

SUBJECT: FACILITIES MANAGEMENT (FM) AND DEPARTMENT OF PUBLIC SOCIAL SERVICES: Department of Public Social Services Kidd Street Client Services Elevator Upgrade Project – California Environmental Quality Act Exempt, Approval of In-Principle and Preliminary Project Budget, District 1. [\$440,550 – Federal-57%, Realignment-23%, State-17%, General Fund-3%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the County of Riverside Department of Public Social Services Kidd Street Client Services Elevator Upgrade (DPSS Kidd Street Elevator) Project for inclusion in the Capital Improvement Program (CIP);
2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 Existing Facilities Exemption, Section 15302 Class 2 Replacement or Reconstruction Exemption, and Section 15061 (b)(3) "Common Sense" Exemption;

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ACTION: Policy, CIP

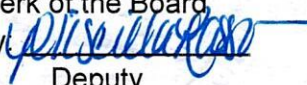

Rose Salgado, Director of Facilities Management 8/18/2020


Mariana Sarmiento, Assistant Director DPSS 9/14/2020

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: September 29, 2020
xc: FM, DPSS

Kecia R. Harper
Clerk of the Board
By 
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

3. Approve in-principle the DPSS Kidd Street Elevator Project located in Riverside, California; to upgrade and refurbish the two existing elevators;
4. Approve the preliminary project budget in the amount not to exceed \$440,550 for the Project;
5. Authorize use of Federal, Realignment, State and General Fund not to exceed \$440,550, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of Facilities Management in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and are within the approved project budget; and
7. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements not to exceed \$100,000, per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for this project, and the sum of all project contracts shall not exceed \$440,550.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 146,850	\$ 146,850	\$ 440,550	\$ 0
NET COUNTY COST	\$ 4,406	\$ 4,406	\$ 13,217	\$ 0
SOURCE OF FUNDS: Federal - 57%, Realignment – 23%, State - 17%, General Fund - 3%			Budget Adjustment: No	
			For Fiscal Year: 20/21 - 22/23	

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The DPSS Kidd Street facility was constructed in 1987. The facility's two staff elevators have long outlived their mechanical life and need to be replaced or modernized. On numerous occasions the elevators have broken down or have been trapped between floors with staff or visitors inside.

FM requests the Board approve the DPSS Kidd Street Elevator Project and the preliminary project budget of \$440,550. FM will procure a design firm to provide plans and specifications for

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the upgrade and refurbishment of the elevators and then determine the best cost-effective delivery method for the project.

With certainty, there is no possibility that the DPSS Kidd Street Elevator Project may have a significant effect on the environment. The Project, as proposed, is limited to the design, procurement, and refurbishment of two elevators at the DPSS Kidd Street Client Services building. The refurbishment would not alter the use of the facility, would not require any expansion of service or facilities, and would not result in an increase in capacity or intensity of use beyond what was previously found to be exempt.

The Project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. It will not cause an impact to an environmental resource of hazardous or critical concern nor would the Project include unusual circumstances which could have a potential significant effect on the environment.

BACKGROUND:

Summary (Continued)

The Project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. Therefore, the DPSS Kidd Street Elevator Project is exempt as the project meets the scope and intent of the Common Sense Exemption identified in Section 15061 (b)(3) and Class 1 Categorical Exemption identified in Section 15301. A Notice of Exemption will be filed by FM staff within five days of Board approval.

Impact on Residents and Businesses

The DPSS Kidd Street Elevator Project will modernize the elevators to improve the safety of the staff, program clientele, and the community.

Additional Fiscal Information

The approximate allocation of the preliminary project budget is as follows:

PROJECT BUDGET LINE ITEMS	CATEGORY	PROJECT BUDGET AMOUNT
Architectural Design	1	57,000
Construction Management	2	0
Construction Contract	3	307,680
Offsite Construction	4	0
Project Management	5	22,320
Fixtures, Furnishings, Equipment	6	0


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Other Soft Costs / Specialty Consultants	7	13,500
Project Contingency	8	40,050
Preliminary Project Budget		\$ 440,550

All costs associated with this Board action will be funded through 57% Federal, 23% Realignment, 17% State and 3% General Fund. DPSS is required to claim expenses back to State over three fiscal years; therefore, expenditures for FY 2020/21 are estimated at \$146,850; expenditures for FY 2021/22 are estimated at \$146,850; and expenditures for FY 2022/23 are estimated at \$146,850.

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Teresa Summers, Director of Purchasing 8/12/2020


Steven Atkeson 9/21/2020


Gregory L. Priamos, Director County Counsel 9/17/2020