

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.15
(ID # 13796)

MEETING DATE:
Tuesday, October 27, 2020

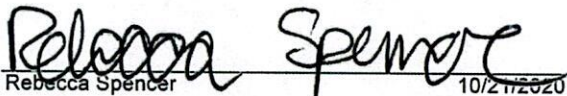
FROM : REGISTRAR OF VOTERS:

SUBJECT: REGISTRAR OF VOTERS: Approval of Revised Board Policy C-29 Use of County Employees as Election Officers; All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve revisions to Board Policy C-29: Use of County Employees as Election Officers.

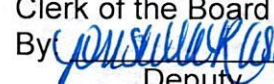
ACTION: Policy


Rebecca Spencer 10/27/2020

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: October 27, 2020
xc: ROV

Kecia R. Harper
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	2020/21

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The current Board Policy only makes provisions for County Employees to serve as Election Officers on Election Day. The Governor has issued an Executive Order that requires the Voter Assistance Centers to be open for four days due to the COVID-19 pandemic. The revised Board Policy allows for County Employees to serve as Election Officers for all four days.

ATTACHMENTS:

Board Policy C-29 Final

COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY

<u>Subject:</u>	<u>Policy Number</u>	<u>Page</u>
USE OF COUNTY EMPLOYEES AS ELECTION OFFICERS	C-29	1 of 1

Policy:

The Board of Supervisors recognizes that the foundation of democracy is dependent upon ensuring the integrity and accuracy of the electoral process through the volunteer services of knowledgeable, capable individuals who staff hundreds of voting locations throughout Riverside County on election day and during the early voting period. County employees are a natural resource to serve in this capacity through their public service experience and ability to effectively communicate state laws and regulations to the public. For these reasons, the Board of Supervisors encourages county employees to serve in this important role as an "alternate duty assignment" on election day and during the early voting period, and for county management to make this accommodation, to the extent possible, as a priority commitment.

PROCEDURE:

1. County employees who desire to volunteer their service as election officers will apply through the Riverside County Registrar of Voters and coordinate their intent to serve through their respective agency/department head or designee.
2. County employees will not use their accumulated leave balances, but will be paid their normal salary/benefits as if they were reporting for a regular workday. Such duty will be alternately served in the elections process. In addition, the county employee will receive the same stipend as other community volunteer election officers in lieu of any overtime for hours worked.
3. Any additional equipment or supplies necessary to carry out their election officer duties will be provided by the Registrar of Voters.
4. State law requires that election officers attend a training session prior to each election. This approximate 2-3 hour training will be conducted by the Registrar of Voters and scheduled at a time which will not impact the employee's regular work assignments.
5. The Registrar of Voters will keep affected agency/department heads informed of employees who volunteer for service on Election Day or during the early voting period in terms of their attendance.
6. County employees will receive their Election stipend at the same time as it is processed for other community volunteers (generally within 6 weeks after Election Day).

Reference:

Minute Order 3.37 of 01/15/02
Minute Order 3.3 of 04/10/07

**COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY**

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