

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.11
(ID # 13567)

MEETING DATE:
Tuesday, November 03, 2020

FROM : RUHS-PUBLIC HEALTH:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM-PUBLIC HEALTH: Ratify and Approve the Active Transportation Project (ATP) for the City of Corona (Project Number ATPSB1NI-5956(276)) with the State of California Department of Transportation for a Performance Period of June 25, 2020 through June 30, 2022; District 2. [\$580,000 – 56% State Funds, 44% Department of Public Health Funds]

RECOMMENDED MOTION: That the Board of Supervisors:

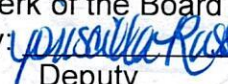
1. Ratify and Approve the Active Transportation Project (ATP) for the City of Corona Program Supplement No. V19 to the Administering Agency-State Agreement for State Funded Projects No. 00010S for Project Number ATPSB1NI-5956(276) ("Program Supplement") in the amount of \$580,000 for a period of performance from June 25, 2020 through June 30, 2022;
2. Authorize the Chair of the Board to execute the Program Supplement on behalf of the County of Riverside; and
3. Authorize the Director of Public Health, or designee, to sign all certifications, assurances, reports, or other documents related to the Program Supplement from the State of California Department of Transportation.

ACTION:A-30, Policy

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: November 3, 2020
xc: RUHS-PH

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$290,000	\$290,000	\$580,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 56% State Funds, 44% Department of Public Health Funds			Budget Adjustment: No	
			For Fiscal Year: 20/21-21/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The County of Riverside Department of Public Health – Injury Prevention Services (IPS) received funding from the State of California Department of Transportation (“Caltrans”) to implement a comprehensive Safe Routes to School Program in the City of Corona from June 25, 2020 through June 30, 2022. The program aims to promote walking and biking to schools within the Corona-Norco Unified School District. The funding also covers education, enforcement, engineering, environmental, and evaluation activities. In order to assure sustainability of program efforts, interested youth and adults will be recruited as Active Transportation Ambassadors to become advocates for safe walking and biking in their community. These ambassadors will assist with all aspects of the program including peer to peer campaigns, pedestrian/bike education, and walk audits to improve the walkability and bike-ability of the school environment.

Impact on Residents and Businesses

The program will benefit County residents by ensuring that children have a safe and secure environment where they can walk and bike to and from school.

SUPPLEMENTAL:

Additional Fiscal Information

The total cost of the program is in the amount of \$580,000, including the matching County dollars required by this project. These in-kind funds will be used to cover the cost of activities such as fiscal, administrative support staff and Branch Chief oversight, whose support is not covered by the grant itself. The annual distribution will be as follows:

Year	Amount
2020/2021	\$290,000
2021/2022	\$290,000
Total	\$580,000

Contract History and Price Reasonableness

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

In accordance with Ordinance 459, this Agreement is exempt from the purchasing practice of bidding and awarding under the approval of the Purchasing Agent.

Injury Prevention Services (IPS) has received funding from the California Transportation Commission (CTC) and Caltrans' Active Transportation Program (ATP) for over six years. This funding is made available through a competitive annual grant process that seeks innovative evidence-based education programs aimed to increase the proportion of trips accomplished by biking and walking, increase safety and mobility for non-motorized users, advance efforts to achieve Greenhouse Gas (GHG) reduction, enhance public health, and ensure that disadvantaged communities fully share in the benefits of the program. IPS has been successful in developing comprehensive educational-based programs and effectively built a respectable rapport with ATP.

ATTACHMENT:

- Program Supplement No. V19 to Administering Agency-State Agreement for State Funded Projects No. 00010S for Project Number ATPSB1NI-5956(276)


Brianna Lentajo, Management Analyst 10/28/2020

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on Tuesday, November 3, 2020, that V. Manuel Perez, the Chairman is authorized and directed to execute on behalf of said County the Standard Agreement No. ATPSB1NI-5956(276), between Riverside County and State of California Department of Transportation providing: State Funded Projects Services.

Roll Call:

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA R. HARPER, Clerk of said Board

By: _____

V. Manuel Perez
Deputy

3.11

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

PROGRAM SUPPLEMENT NO. V19
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR STATE FUNDED PROJECTS NO 00010S

Adv Project ID **Date:** August 31, 2020
0820000103 **Location:** 08-RIV-0-CR
Project Number: ATPSB1NI-5956(276
E.A. Number:
Locode: 5956

This Program Supplement, effective 06/25/2020, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00010S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 02/06/07 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. ID #13567 approved by the ADMINISTERING AGENCY on 11/03/2020 (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

PROJECT LOCATION: Throughout the City of Corona

TYPE OF WORK: Pedestrian/bicycle safety events, encouragement campaigns, and workshops

Estimated Cost	State Funds		Matching Funds	
	SB1 funds		LOCAL	OTHER
\$580,000.00	\$325,000.00		\$255,000.00	\$0.00

COUNTY OF RIVERSIDE

By *V. M. Lopez*
Title CHAIRMAN, BOARD OF SUPERVISORS
Date NOV 03 2020
Attest *Rosemarie Passer*

STATE OF CALIFORNIA
Department of Transportation

By *Foro Foro*
For **Chief, Office of Project Implementation**
Division of Local Assistance
Date 2/4/2021

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer Jessamine Pelos

Date 8/31/2020 \$325,000.00

FORM APPROVED COUNTY COUNSEL

BY: *APD* 10/26/2020 Program Supplement 00-010S-V19- SERIAL
AMRIT P. DHILLON DATE

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

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to
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COUNTY OF RIVERSIDE

By *V. M. Lopez*
Title CHAIRMAN, BOARD OF SUPERVISORS
Date NOV 03 2020
Attest *[Signature]*

STATE OF CALIFORNIA

Department of Transportation

By _____
Chief, Office of Project Implementation
Division of Local Assistance

Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer Jessamine Pelos

Date 8/31/2020 \$325,000.00

FORM APPROVED COUNTY COUNSEL

BY *[Signature]* 10/26/2020 Program Supplement 00-010S-V19- SERIAL
AMRIT P. DHILLON DATE

NOV 03 2020 3.11

SPECIAL COVENANTS OR REMARKS

1. A. This PROJECT will be administered in accordance with the applicable CTC STIP guidelines and the Active Transportation Program guidelines as adopted or amended, the Local Assistance Procedures Manual (LAPM), the Local Assistance Program Guidelines (LAPG), and this PROGRAM SUPPLEMENT.

B. This PROJECT is programmed to receive State funds from the Active Transportation Program (ATP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. Unless otherwise determined, the effective date of the component specific allocation will constitute the start of reimbursable expenditures.

C. STATE and ADMINISTERING AGENCY agree that any additional funds made available by future allocations will be encumbered on this PROJECT by use of a STATE-approved Allocation Letter and STATE Finance Letter. ADMINISTERING AGENCY agrees that STATE funds available for reimbursement will be limited to the amount allocated by the California Transportation Commission (CTC) and/or the STATE.

D. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. Funds transferred between allocated project components retain their original timely use of funds deadlines, but an approved time extension will revise the timely use of funds criteria for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof. Documentation will consist of a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

E. This PROJECT is subject to the timely use of funds provisions enacted by the Active Transportation Program guidelines, as adopted or amended, and by approved CTC and State procedures as outlined below.

Funds allocated for the environmental & permits (E&P), plan specifications & estimate (PS&E), and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and to complete and accept the construction within 36 months of award.

F. Award information shall be submitted by the ADMINISTERING AGENCY to the District

SPECIAL COVENANTS OR REMARKS

Local Assistance Engineer immediately after project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract. Failure to do so will cause a delay in the State processing of invoices for the construction phase.

G. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits (E&P), plans specifications & estimate (PS&E), and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion or contract acceptance to make the final payment to the contractor prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.

H. ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current LAPM and the Active Transportation Program (ATP) Guidelines.

I. ADMINISTERING AGENCY indirect costs, as defined in 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards, to be claimed must be allocated in accordance with an Indirect Cost Allocation Plan (ICAP), submitted, reviewed, and approved in accordance with Caltrans Audits and Investigations requirements which may be accessed at: www.dot.ca.gov/hq/audits/.

ADMINISTERING AGENCY agrees to comply with, and require all sub-recipients and project sponsors to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards, and all applicable Federal and State laws and regulations.

ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., and all applicable Federal and State laws and regulations, shall be used to determine the allowability of individual PROJECT cost items.

Any Fund expenditures for costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, or 48 CFR, Chapter 1, Part 3, are subject to repayment by ADMINISTERING AGENCY to STATE. Should ADMINISTERING AGENCY fail to reimburse Funds due STATE within 30 days of demand, or within such other period as may be agreed in writing between the Parties hereto, STATE is authorized to intercept and withhold future payments due ADMINISTERING AGENCY from STATE or any third-party source, including, but not limited to, the State Treasurer, the State Controller, and the California Transportation Commission.

SPECIAL COVENANTS OR REMARKS

J. By executing this PROGRAM SUPPLEMENT, ADMINISTERING AGENCY agrees to comply with all reporting requirements in accordance with the Active Transportation Program guidelines, as adopted or amended.

K. This PROJECT has received funds from Active Transportation Program (ATP). The ADMINISTERING AGENCY agrees to administer the project in accordance with the CTC Adopted SB1 Accountability and Transparency Guidelines.

2. The ADMINISTERING AGENCY shall construct the PROJECT in accordance with the scope of work presented in the application and approved by the California Transportation Commission. Any changes to the approved PROJECT scope without the prior expressed approval of the California Transportation Commission are ineligible for reimbursement and may result in the entire PROJECT becoming ineligible for reimbursement.

DEPARTMENT OF TRANSPORTATION

Division of Local Assistance
 1120 N STREET
 P.O. BOX 942874, MS# 1
 Sacramento, CA 94274-0001
 TTY 711



July 14, 2020

08-RIV-0-CR
 ATPSB1NI-5956(277)
 Adv Id: 0820000104
 PPNO: 08-1263
 Request No: 1

Ms. Marsie Gutierrez
 Public Health Program Coordinator II
 Riverside County
 4065 County Circle Drive, P.O. Box 7600
 Riverside, CA 92503

Dear Ms. Gutierrez:

Your letter received on March 24, 2020, requested a fund allocation from the Active Transportation Program for the Riverside County Pedestrian/bicycle safety events, encouragement campaigns, and workshops - Throughout the City of Desert Hot Springs. This project is programmed in the Active Transportation Program (ATP), as amended.

At their June 25, 2020, meeting, the California Transportation Commission (CTC) allocated funding in the amount(s) shown below.

The State hereby makes the following allocation on June 25, 2020, effective June 25, 2020.

Allocation No. 2020-271	ATP		FUND ALLOCATION	
	Amount Programmed	Fiscal Year Programmed	Amount Previously Allocated	This Request
Senate District No. : 28 Assembly District No. : 56				
Const	\$500,000	2021	\$0	\$500,000
Federal Funds				\$0
State Funds				\$500,000
Total Amount	\$500,000		\$0	\$500,000

This allocation makes available \$0 of federal funds* and \$500,000 of State (or State-only) funds for a total of \$500,000.

* A separate request for authorization to proceed (E-76) is required prior to the start of reimbursable work for projects receiving Federal funds.

The effective date of allocation serves as the authorization to proceed and establishes the date for the start of reimbursable work for State-only funded projects.

For This Allocation :

Funds allocated for project E & P are available for expenditure until: **Not Applicable.**

Funds allocated for project PS & E are available for expenditure until: **Not Applicable.**

Funds allocated for project RW are available for expenditure until: **Not Applicable.**

Funds allocated for construction -- Agency has 6 month(s) after the date of allocation to award a contract.

After award of the contract, the Agency has up to 36 months to complete the construction or vehicle purchase contract.

The Commission may grant a one-time extension of up to 20 months to each of the deadlines specified above, if it finds that an unforeseen and extraordinary circumstance beyond the control of the responsible agency has occurred that justifies the extension. Please refer to the Local Assistance website at www.dot.ca.gov/hq/LocalPrograms/ for additional guidance.

The project's award information should be submitted to the District Local Assistance Engineer (DLAE) immediately after award of the construction contract. A copy of the project's award package also needs to be included with the submittal of the Administering Agency's first invoice to the Local Programs Accounting Branch. Please refer to Local Programs Procedures (LPP) LPP 01-06 for guidance regarding the contents of the project award package.

This allocation is not a commitment on the part of the State to make reimbursements until a project-specific program supplement is executed between the Agency and the State.

Your attention is directed to the Local Assistance Procedures Manual, LPPs and the current CTC guidelines for detailed instructions and information.

Sincerely,



for HEIDI BORDERS, Acting Chief
Office of Project Implementation - South
Division of Local Assistance

c: RCTC

Attachment: CTC Vote Box

bc: LPA
DLA AE Project Files
District 08 Acting DLAE - Alberto Vergel de Dios

TCEP Allocations

Tab	Item Description	Ref#	Presenter	Status
135	Request of \$80,386,000 for four State-Administered TCEP projects, on the State Highway System. Resolution TCEP-A-1920-11 <i>(Related Items under Ref. 2.1s.(3), 2.1s.(4) and 2.5b.(1))</i> <i>(June 24, 2020 – Part 3 of 3 – 01:17:46)</i>	2.5s.(6)	Hannah Walter Bruce De Terra	Approved. <i>(Commissioner Inman recus)</i>

ATP Allocations

Tab	Item Description	Ref#	Presenter	Status
136	Request of \$19,475,000 for 20 ATP projects. Resolution FATP-1920-19 <i>(Related Items under Ref. 2.2c.(4), 2.2c.(6) and 2.2c.(7))</i> <i>(Yellow Revised Item)</i> <i>(June 24, 2020 – Part 3 of 3 – 01:19:17)</i>	2.5w.(1)	Laurie Waters Dee Lam	Approved.
137	Request of \$3,425,290 for the 2020 Active Transportation Program for the California Conservation Corps. Resolution FATP-1920-21 <i>(Related Items under Ref. 2.2c.(4), 2.2c.(6) and 2.2c.(7))</i> <i>(June 24, 2020 – Part 3 of 3 – 01:19:17)</i>	2.5w.(3)	Laurie Waters	Approved.

Advance – ATP Allocations

Tab	Item Description	Ref#	Presenter	Status
138	Request of \$825,000 for two ATP projects, programmed FY 2020-21. Resolution FATP-1920-20 <i>(June 24, 2020 – Part 3 of 3 – 01:19:17)</i>	2.5w.(2)	Laurie Waters Dee Lam	Approved.



2.5 Highway Financial Matters

Project # Allocation Amount Recipient <u>RTPA/CTC</u> District-County	Project Title Location Project Description	PPNO Program/Year Phase Prgm'd Amount Project ID Adv. Phase	Budget Year Item # Fund Type Program Code	Amount by Fund Type
2.5w.(2b) Active Transportation Program Projects (Advancements FY 20-21 - SB 1 Augmentation)		Resolution FATP-1920-20		
1 \$325,000 Riverside County <u>RCTC</u> 08-Riverside	Riverside County Safe Routes to School Program, Corona. Implementation of a comprehensive Safe Routes to School Program at five schools in Corona, including pedestrian/bicycle safety events, encouragement campaigns, and walkability workshops. (Non-Infrastructure) MPO <u>Outcome/Outputs:</u> The project will educate and encourage students to walk and bicycle safely to school. (CEQA - CE, 1/20/2020) (SB 1 Augmentation)	08-1260 ATP/20-21 CONST \$325,000 0820000103	2018-19 108-3290 RMRA 20.30.720.100	\$325,000
2 \$500,000 Riverside County <u>RCTC</u> 08-Riverside	Riverside County Safe Routes to School Program, Desert Hot Springs. Implementation of a comprehensive SRTS Program at eight Desert Hot Springs schools including pedestrian/bicycle safety events, encouragement campaigns, and walkability workshops. (Non-Infrastructure) MPO <u>Outcome/Outputs:</u> The project will educate and encourage students to walk and bicycle safely to school. (CEQA - CE, 1/30/2020) (SB 1 Augmentation)	08-1263 ATP/20-21 CONST \$500,000 0820000104	2018-19 108-3290 RMRA 20.30.720.100	\$500,000

Riverside County Safe Routes to School Program, Desert Hot Springs

Overarching Goal: Encourage walking and biking in a safe environment at 8 schools in Desert Hot Springs

ACTIVITY	DESCRIPTION	TARGET AUDIENCE	RESPONSIBLE PARTY	DELIVERABLES	TIMELINE
TASK A - Education					
Active Transportation Ambassador Program Train 12 Ambassadors (4 per year)	Ambassadors are recruited from various agencies and programs to become advocates for Active Transportation. Each ambassador is trained to facilitate at least one group activity. <ul style="list-style-type: none"> - PedBikeIT -Guide children through Ped/Bike Safety City - Bike Skills and Maintenance - Assist with <i>Earn a Bike</i> program - Walkability Workshops– Co-lead a walk audit 	MS/HS students, school clubs, cadets, explorers, youth groups, CCC or CALCC	Public Health, school administration, youth group leaders, site coordinators	Sign in sheet from training, photos, training certificates, social media posts	
Pedestrian and Bicycle Safety Education Instructor Training (PedBikeIT) 3 training events (one per year)	Youth and adults are trained to provide elementary school age children with the knowledge and skills needed to walk and bike safely in traffic <ul style="list-style-type: none"> - Use of Ped/Bike Safety City obstacle course - Learn how to guide children through Safety City, including set up and break down - Earn certificate 	MS/HS students, school clubs, cadets, explorers, youth groups, CCC, after school program staff, parent champions	Public Health, school administration, youth group leaders, site coordinators	Flyers, sign in sheet from training, photos, training certificates, social media posts	
Ped/Bike Safety City Education Events 6 events (two per year)	Educate elementary school students to become safe pedestrians and bicyclists: <ul style="list-style-type: none"> - Newly trained instructors assist - Community events or after school programs - Use of Ped/Bike Safety City 	Elementary and Middle school students and families	Public Health, School administration, law enforcement, newly trained Ambassadors	Photos, flyers, social media posts	

Riverside County Safe Routes to School Program, Desert Hot Springs

Overarching Goal: Encourage walking and biking in a safe environment at 8 schools in Desert Hot Springs

ACTIVITY	DESCRIPTION	TARGET AUDIENCE	RESPONSIBLE PARTY	DELIVERABLES	TIMELINE
	<ul style="list-style-type: none"> - Includes bike rodeos using traffic cones 				
Walking on Sunshine Summer Youth Program (8 events)	Ped/bike safety education and encouragement for children attending summer school or summer day camp <ul style="list-style-type: none"> - Includes physical activity portion, reading enrichment, and fun interactive games - Learning during summer months keeps kids connected - Community contacts are maintained through summer 	Elementary: During summer school / Summer camp programs	Public Health, Community site coordinator	Flyers, photos, Poster board project, social media posts	
TASK B – Encouragement					
Theme-based Walk to School Days (35 weeks at 5 elementary schools)	Organize walking school buses with parents and guardians to walk with children to school <ul style="list-style-type: none"> - Weekly themes designated for Walk to School days such as Pajama Day, St. Patrick’s Day or Red Ribbon week - Walk to School dates along with their theme sent out at the beginning of the year so students and their families can prepare - Flyer distributed each week instructing students to wear a certain outfit, commemorate a 	Elementary School students	Public Health, School Principal, Parent Champions	Photos, flyers, meeting agenda, meeting minutes, List of weekly themes, weekly educational handout, social media posts	

Riverside County Safe Routes to School Program, Desert Hot Springs

Overarching Goal: Encourage walking and biking in a safe environment at 8 schools in Desert Hot Springs

ACTIVITY	DESCRIPTION	TARGET AUDIENCE	RESPONSIBLE PARTY	DELIVERABLES	TIMELINE
	<p>holiday or raise awareness on a health topic</p>				
<p>Ped/Bike/Skateboard Safety Campaign on Campus 3 campaigns (one campaign at each middle and high school)</p>	<p>Guide secondary students to develop peer to peer campaigns of their choice:</p> <ul style="list-style-type: none"> - <i>Go Human Campaign</i> - <i>Clean Air- No Idling Campaign</i> - <i>Bike Helmet Use</i> <p>Inspire and educate using poster, video and essay contests, scavenger hunts, etc. Use of Social Media, other media outlets to promote.</p>	<p>MS/HS students (ASB, leadership clubs, AVID, etc.)</p>	<p>Public Health, High and middle school administration and students</p>	<p>Flyers, press coverage, campaign materials, photos, videos, social media</p>	
<p>International Walk to School Day Challenge (iW2SD) 3 events (one per year)</p>	<p>Recruit, incentivize, encourage schools to organize walking school buses</p> <ul style="list-style-type: none"> - Work with schools to challenge other schools to not only walk or bike on iW2SD but continue their efforts throughout the year. - Students encourage or “challenge” their peers to use active transportation. - Challenges are made in the form of videos on social media. Gimmicks can be used such as reciting a challenge cheer, wearing glow in the dark shoelaces, or dressing up like Wally the Walking School Bus. - Use of <i>Go Human</i> messaging, social media, and other forms of media 	<p>All students and partnering agencies</p>	<p>Public Health, school administration</p>	<p>Photos, flyers, bilingual press coverage, social media posts</p>	

Riverside County Safe Routes to School Program, Desert Hot Springs

Overarching Goal: Encourage walking and biking in a safe environment at 8 schools in Desert Hot Springs

ACTIVITY	DESCRIPTION	TARGET AUDIENCE	RESPONSIBLE PARTY	DELIVERABLES	TIMELINE
Earn a Bike Program 3 events (one per year)	Work with agencies that conduct bike giveaways to have winners go through an "Earn a Bike" session <ul style="list-style-type: none"> - Learn proper helmet fitting - Bike maintenance including changing a tire - Ride bike through Ped/Bike Safety City to learn rules of the road - Coordinate with Bike Month activities (May) 	All students especially Middle School, students who participate in bike activities	Public Health, school administration, CBO, League of American Bicyclists	Photos, flyers, bilingual press coverage, social media posts	
TASK C – Engineering and Environment					
Walkability Workshops (Walk Audits) 8 events (one per school)	Coordinate walk audits at target schools; Work with school principals, parent groups, students, law enforcement and public works to get community input for future projects. <p>1) Not Just Parents</p> <ul style="list-style-type: none"> - Elementary school students conduct walk audits around their school as part of a class project - Scout troops conduct walk audits around their neighborhood to earn a patch or badge for participation - Faith-based groups and youth ministries conduct walk audits around their church to implement Safe Routes to Church. 	Parents, students, student groups, scout troops, faith-based groups	Public Health, school administration, scout leaders, youth ministry leaders	Flyers, sign-in sheets, PowerPoint, photos, action plans	

Riverside County Safe Routes to School Program, Desert Hot Springs

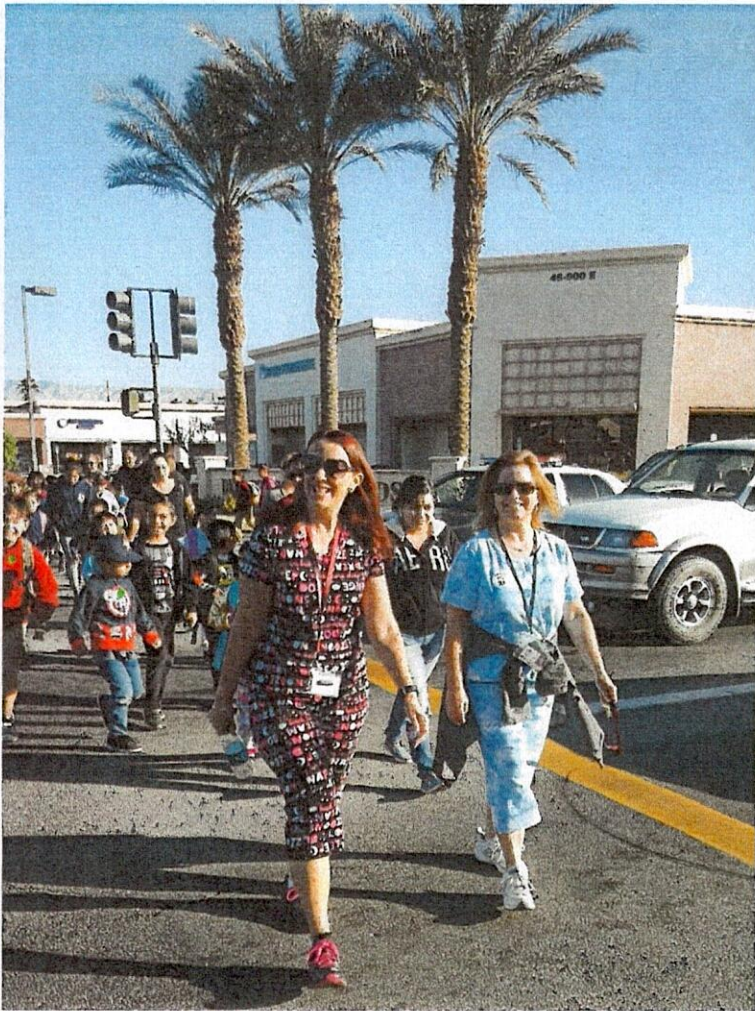
Overarching Goal: Encourage walking and biking in a safe environment at 8 schools in Desert Hot Springs

ACTIVITY	DESCRIPTION	TARGET AUDIENCE	RESPONSIBLE PARTY	DELIVERABLES	TIMELINE
	<p>2) Flag it!</p> <ul style="list-style-type: none"> - Walk Audit participants, such as students use Go Human lawn signs and flags to mark locations for improvement. - Photos are taken of students with the sign to promote the desired change. 				
<p>Land Use Planning Awareness (LUPA) Project 3 events (one per year)</p>	<p>Engage the community members especially youth to learn about the intersection of planning and public health.</p> <ul style="list-style-type: none"> - Community members will have an opportunity to assess the built environment through organized community walk events. 	Community members	Public Health, DHS Planning Department/ Commission	Photos, flyers, social media posts,	
<p>Active Transportation Network (ATN) 12 events (four per year)</p>	<p>Partnerships to leverage ATP activities</p> <ul style="list-style-type: none"> - Quarterly meetings - Videoconference for wide attendance - Sub-groups including SRTS 	Public Works departments within Riverside County	RivCo PUBLIC HEALTH, WRCOG, RCTC, SCAG, CVAG	Flyers, PowerPoints, Sign-in sheets, photos, minutes	
TASK D - Enforcement					
<p>Targeted Enforcement Approximately 10 citations per year</p>	<ul style="list-style-type: none"> - Contract with local police department - Distribute warnings and citations at identified schools during arrival and dismissal times - To improve driver behavior and ped/bike safety 	Drivers, students	Public Health, City Law Enforcement/ Sheriff's Department	Law Enforcement Contract, quarterly reports	

Riverside County Safe Routes to School Program, Desert Hot Springs

Overarching Goal: Encourage walking and biking in a safe environment at 8 schools in Desert Hot Springs

ACTIVITY	DESCRIPTION	TARGET AUDIENCE	RESPONSIBLE PARTY	DELIVERABLES	TIMELINE
Good Ticket Program Implement program at 5 target area schools	<ul style="list-style-type: none"> - Utilize positive peer pressure and reinforcement to encourage safe ped/bike behavior - Train school personnel to become "Enforcers" who distribute Good Tickets to students for crossing at crosswalks and wearing their bike helmets - Tickets turned in for a chance to win prizes donated by parent groups 	All students	Public Health, School administration, law enforcement	Sign in sheet from training, photos, materials such as tickets	
TASK E - Evaluation					
Evaluation of Program Pre/post evaluations at 8 schools	Utilize various survey tools to evaluate program effectiveness <ul style="list-style-type: none"> - Measure changes in readiness and perception of safety - Assess transportation mode shift over time - Gather ideas for program improvements 	Students, parents, community partners	Public Health, Epidemiology and Program Evaluation (EPE)	Bilingual pre/post Parent, student and community partner surveys and links, survey results, analysis of data, reports	



Active Transportation Program – Cycle 4

SCOPE OF WORK

OVERARCHING GOAL: ENCOURAGE WALKING AND BIKING IN A SAFE ENVIRONMENT IN THE CITY OF CORONA



EDUCATION



Active Transportation

Ambassadors: Interested youth and adults are recruited from various agencies and programs to become advocates for Active Transportation. Each Ambassador is trained to facilitate at least one ATP group activity.



TASK A

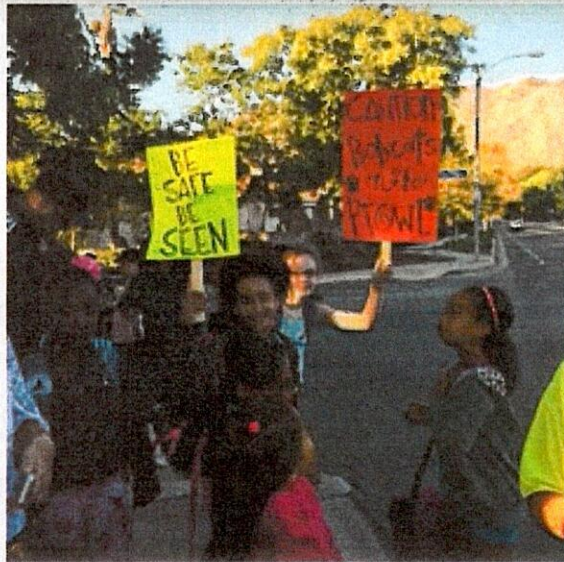
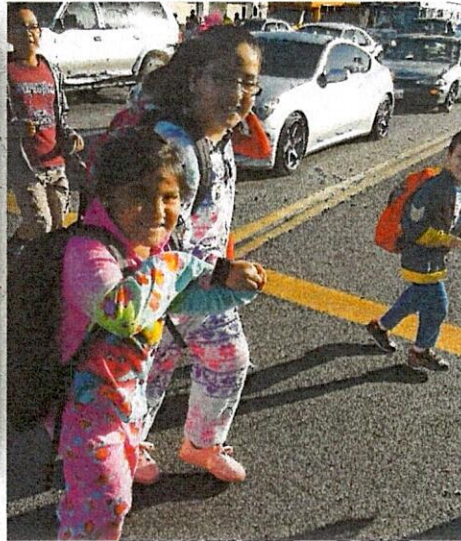
Walking on Sunshine: Pedestrian and Bicycle safety education and encouragement for children attending summer school or summer day camp including physical activity, reading enrichment, and fun interactive activities.

PedBikeIT: Youth and adults are trained to provide elementary school age children with the knowledge and skills needed to walk and bike safely in traffic, utilizing the Pedestrian Safety City and Bike Rodeo obstacle course.

Ped/Bike Safety Education: Guide newly trained instructors to conduct Pedestrian Safety City/Bike Rodeos at community events.

Earn a Bike Program: Work with agencies that conduct bike giveaways to have winners go through an “Earn a Bike” session where they learn proper helmet fitting, bike maintenance, and skill building.

ENCOURAGEMENT



TASK B

Theme-based Walk to School Days

To inspire students and their families to walk to school, Public Health will create a theme each week for Walk to School day such as Pajama Day, St. Patrick's Day or Red Ribbon week.

Ped/Bike Safety Campaign on Campus

Guide secondary students to develop peer to peer campaigns of their choice:

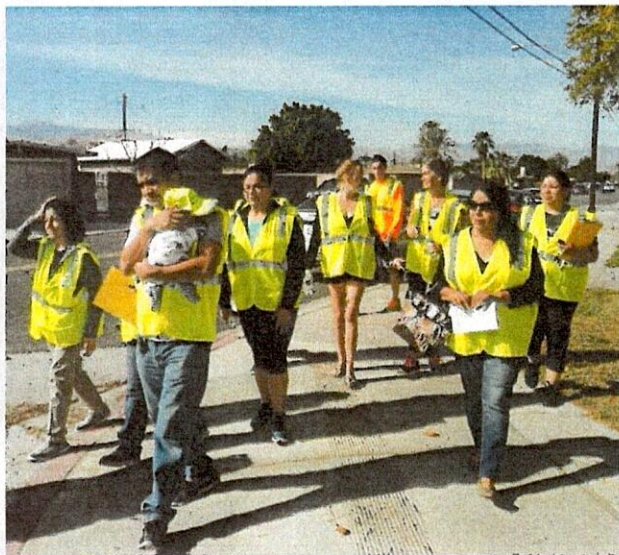
- Go Human Campaign
- Clean Air: No Idling Campaign

International Walk to School Day - iW2SD Challenge

Recruit, incentivize, encourage schools to sign up for iW2SD. Organize walking school buses, assist with mapping routes, recruit champions.

ENGINEERING AND ENVIRONMENT

TASK C



Walkability Workshops:

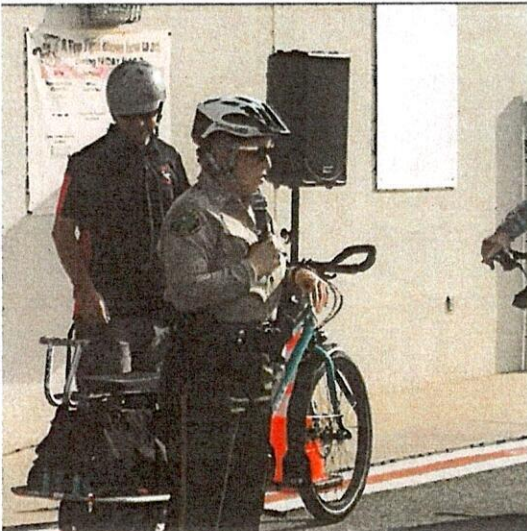
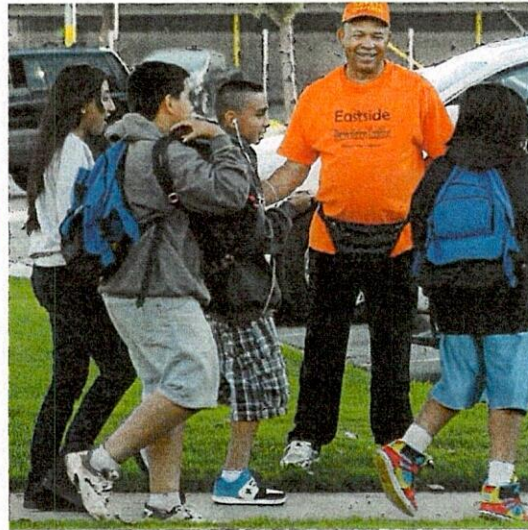
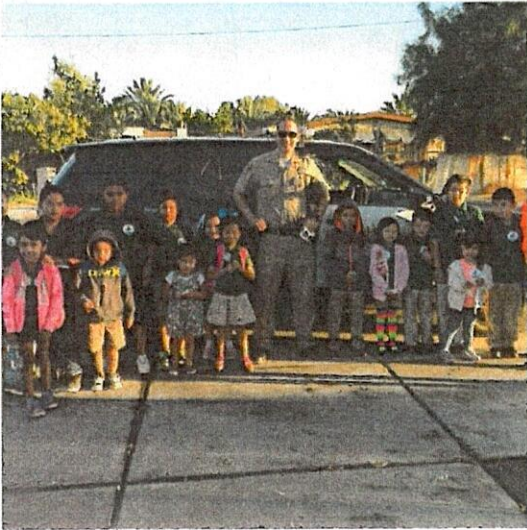
Coordinate walk audits at target schools; Work with school principals, parent groups, law enforcement and public works to get community input. Use input to inform Action Plan to be used for future projects. Work with scouts, faith-based and youth groups to conduct walk audits in their neighborhoods.



Active Transportation Network (ATN):

Quarterly meetings with stakeholders to leverage ATP activities.

ENFORCEMENT



TASK D

Targeted Enforcement: Contract with law enforcement to give out warnings and citations at identified schools to improve driver behavior and ped/bike safety.

Good Ticket Program: Utilizing positive peer pressure and reinforcement to encourage students to cross at crosswalks and wear helmets when riding their bikes. School staff will distribute tickets for safe traffic behavior which can be turned in for a chance to win prizes.

EVALUATION



TASK E

Evaluation of Program:

Utilize various pre/post survey tools to evaluate pedestrian/bicyclist/driver behavior change, transportation mode shifts and use of newly built facilities.

Measure changes in perception of safety and gather ideas for future improvements.

Methods will include:

- Parent Focus Groups
- Cohort Studies over time
- Training Evaluations
- Program participation studies
- Bike rack and helmet observations