

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.28
(ID # 13622)**

MEETING DATE:
Tuesday, November 10, 2020

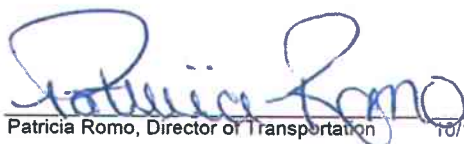
FROM: TLMA-TRANSPORTATION:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION DEPARTMENT: Approval of the Specifications and Authorization to Advertise for Bid for the Roof Restoration and Repair, County Staff Office and Materials Laboratory Building in the City of Riverside, CEQA Exempt. All Districts. [\$180,025 Total - Local Funds 100%] (Clerk to Advertise)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that the Roof Restoration and Repair Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines, Section 15301 (d) – Existing Facilities;
2. Approve the Specifications for Roof Restoration and Repair, County Staff Office and Materials Laboratory Building in the City of Riverside;
3. Authorize the Clerk of the Board to advertise for bids to be received by the office of the Director of Transportation and Land Management at the Transportation Annex located at 3525 14th Street, Riverside, California 92501. All bids must be received up to the hour of 2:00 p.m., Wednesday, December 2, 2020 at which time bids will be opened; and
4. Direct the Clerk of the Board of Supervisors to file the Notice of Exemption with the County Clerk for posting within five (5) working days.

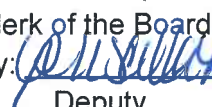
ACTION: Policy, Clerk to Advertise


Patricia Romo, Director of Transportation 10/14/2020

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffies, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: November 10, 2020
xc: Transp.

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 180,025	\$ 0	\$ 180,025	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Gas Tax (100%) There are no General Funds used in this project.			Budget Adjustment: No	
			For Fiscal Year: 20/21	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Transportation Department proposes to restore and repair the roof on its County Staff Office and Materials Laboratory Building located at 2950 Washington Street, Riverside, California 92504. The roof work generally includes repairing and restoring deteriorated areas by installing and applying an acrylic roof restoration coating system over an existing low-slope roof as well as the flat roof areas. The existing roof is beginning to show signs of collapse in certain areas and leaks during heavy storm events. The roof is in need of immediate repair.

The existing waterproofing on the County Staff Office and Materials Laboratory Building's roof is approximately 50 years old. There are several locations on the existing plywood roof deck that need replacement due to past water damage. It is anticipated that once the plywood decking is removed for replacement, that several rafters may show dry rot, which will also require removal and replacement. It is also anticipated that the rafter end replacements at the roof's four-foot overhang will also involve stucco replacement at the bottom of the existing rafters, which is observed to be failing at several locations as well. This roof work will also involve some minor painting to help blend the repair areas with the existing portions of the building that are not being repaired.

The submitted plans and specifications have been approved as to form by County Counsel.

The bid documents include one bid schedule of work.

The Transportation Department will select the contractor based upon the lowest responsive and responsible bid of the sum of all bid schedules.

The Specifications and Contract Documents, including exhibits, for this roof repair work have been approved as to legal form by County Counsel.

Project No. ZTR1230

Environmental Findings

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

The roof repair on the existing Transportation Department's Staff Office and Materials Laboratory Building is exempt from CEQA under Section 15301 (d) – Existing Facilities restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety.

Impact on Citizens and Businesses

The proposed work will be conducted in a manner as to not disrupt the ability of staff to conduct day to day work for the residents of the County. Restoration of the roof will prevent the possibility of a future collapse, which has the potential to disrupt operations.

The work is anticipated to begin in January 2021 and will take approximately one month to complete.

SUPPLEMENTAL:

Additional Fiscal Information

The construction contract is estimated to cost approximately \$180,025 and improvements will be funded with Gas Tax funds.

There are no General Funds used in this project.

Contract History and Price Reasonableness

N/A

ATTACHMENTS:

- Vicinity Map
- Notice to Bidders
- Notice of Exemption and Journal Voucher
- Specifications and Contract Documents Cover Page



Jason Farin, Principal Management Analyst 11/3/2020



Gregory L. Priamos, Director County Counsel 10/26/2020



Cynthia M. Guarez, Chief Deputy County Counsel 10/26/2020



Patricia Romo, P.E.
Director of Transportation

COUNTY OF RIVERSIDE TRANSPORTATION AND LAND MANAGEMENT AGENCY

Transportation Department

NOTICE OF EXEMPTION

Mojahed Salama, P.E.
Deputy for Transportation/Capital Projects
Richard Lantis, P.L.S.
Deputy for Transportation/Planning and
Development

September 30, 2020

PROJECT TITLE: Roof Restoration and Repair, County Staff Office and Materials Laboratory Building in the City of Riverside
Work Order# ZTR1230 Task Code #Z1530

PROJECT SPONSOR: Riverside County Transportation Department

PROJECT LOCATION: 2950 Washington Street, Riverside, CA

SUPERVISORIAL DISTRICT: District 2

PROJECT DESCRIPTION: The Riverside County Transportation Department is proposing Roof Restoration and Repair on its County Staff Office and Materials Laboratory Building located at 2950 Washington Street, Riverside, CA 92504. The project will include the following:

- Remove roof
- Repair deteriorated roof
- Install and apply acrylic roof restoration coating system
- Associated work as required

ENVIRONMENTAL ANALYSIS:

The project limits are within the footprint of the existing building.

The Riverside County Transportation Department has found that the above-described project is exempt from the provisions of the California Environmental Quality Act (CEQA), based on the following:

Section 15301 (d) – Existing Facilities – The project proposes roof restoration and repair on its County Staff Office and Materials Laboratory Building located at 2950 Washington Street, Riverside, CA 92504. The restoration and repair of the deteriorated structure, is consistent with Section 15301(d) Restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety.

By: John Cylwik, Assistant Transportation Planner

Signed: Mary Zambon
Mary Zambon, Environmental Project Manager

Original Negative Declaration/Notice of Determination was routed to County Clerks for posting on. 11/18/20 Date YPR Initial



Patricia Romo, P.E.
Director of Transportation

COUNTY OF RIVERSIDE

TRANSPORTATION AND LAND MANAGEMENT AGENCY

Transportation Department

Mojahed Salama, P.E.
Deputy for Transportation/Capital Projects
Richard Lantis, P.L.S.
*Deputy for Transportation/Planning and
Development*

DATE: September 30, 2020

TO: Josefina Castillo-Avila, ACR Technician III

FROM: MZ
Mary Zambon, Environmental Project Manager

RE: **Roof Restoration and Repair, County Staff Office and Materials Laboratory
Building in the City of Riverside**
Work Order# ZTR1230 Task Code #Z1530

The Riverside County Transportation Department is requesting that you post the attached Notice of Exemption per County Implementing Resolution No. 82-213, Division 11, Section 205C. Attached you will find an authorization to bill by journal voucher in the amount of \$50.00 for your posting fee.

After posting, please return the document to Mail Stop #2136, Attention: John Cylwik. If you have any questions, please contact John at jcylwik@rivco.org.

Attachment

cc: file

RIVERSIDE COUNTY CLERK & RECORDER

**AUTHORIZATION
TO BILL
BY JOURNAL VOUCHER**

-TO BE FILLED IN BY SUBMITTING AGENCY-
537280-20000-3130500000 ZTR1230C Z1530

AUTHORIZATION NUMBER: W.O.#ZTR1230C, Task Code Z1530

AMOUNT: \$50.00

DATE: September 30, 2020

AGENCY: Riverside County Transportation Department

THIS AUTHORIZES THE COUNTY CLERK & RECORDER TO ISSUE A VOUCHER FOR PAYMENT OF ALL FILING AND HANDLING FEES FOR THE ACCOMPANYING DOCUMENT(S).

NUMBER OF DOCUMENTS INCLUDED: One (1)

AUTHORIZED BY: Mary Zambon, Environmental Project Manager

Signature: *Mary Zambon*

PRESENTED BY: John Cylwik, Assistant Transportation Planner

-TO BE FILLED IN BY COUNTY CLERK-

ACCEPTED BY: -

DATE: -

RECEIPT # (S) -

APNS 230-340-003

0 260 520 1,040 Feet

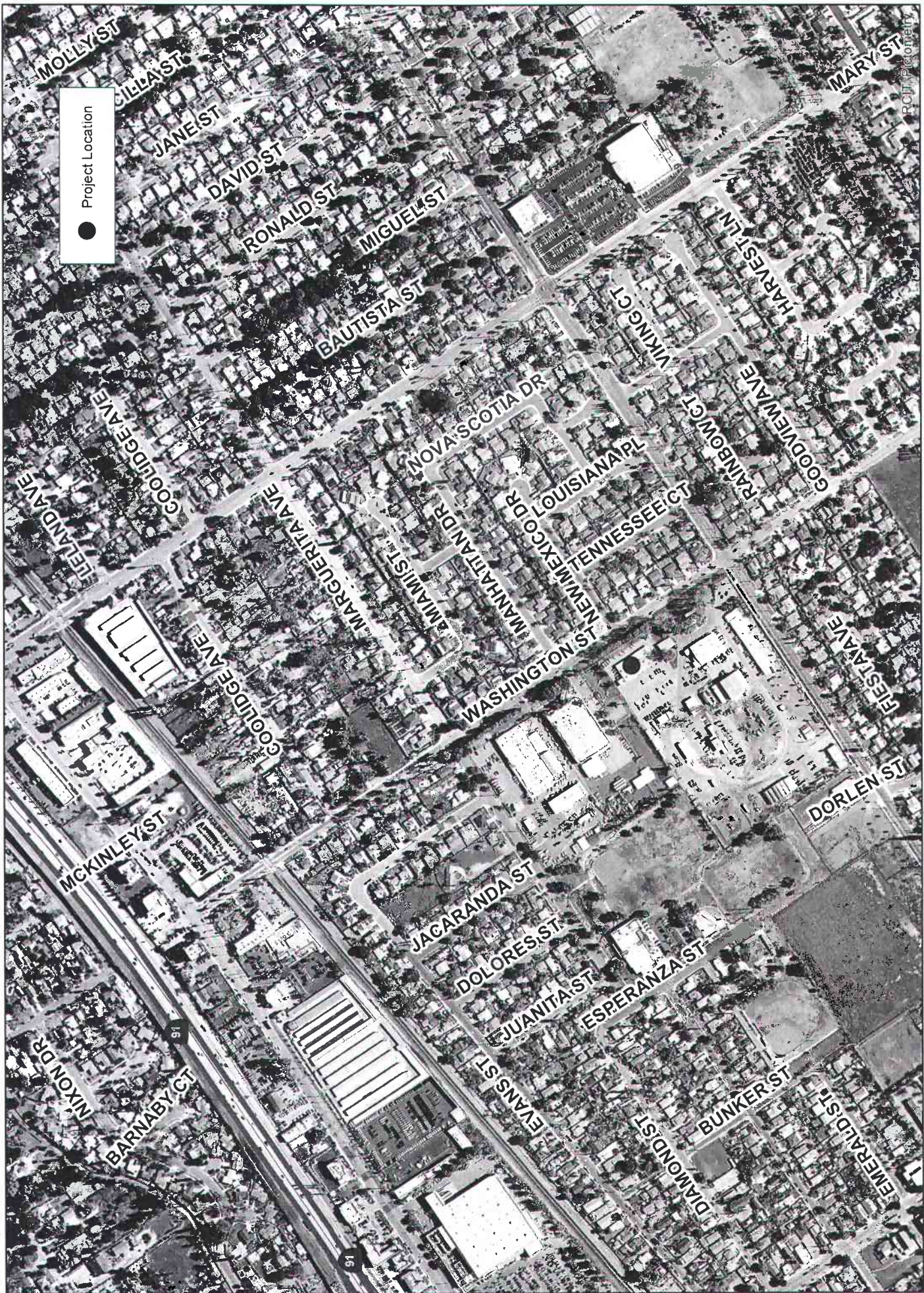
Orthophotos Flown 2016
Printed by J3/WJK on 9/30/2020



The County of Riverside assumes no warranty or legal responsibility for the information contained on this map. Data and information represented on this map is subject to updates, modification and may not be complete or appropriate for all purposes. County GIS and other sources should be queried for the most current information. Do not copy or reuse this map.



● Project Location



RCIT Photography

SPECIFICATIONS and CONTRACT DOCUMENTS

for

Roof Restoration and Repair

County Staff Office and Materials Laboratory Building

2950 Washington Street, Riverside, CA 92504

Project No. ZTR1230



TRANSPORTATION DEPARTMENT

9:58

Riverside County Board of Supervisors Request to Speak

Submit request to Clerk of Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Bobby DUNCAN

Address: 35212 Avenue C

City: YUCAIPA Zip: 92399

Phone #: 213-324-6057

Date: 11-10-2020 Agenda # 3.28

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

 Support Oppose Neutral

Note: If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

 Support Oppose Neutral

I give my 3 minutes to: _____

THE PRESS-ENTERPRISE

1825 Chicago Ave, Suite 100
Riverside, CA 92507
951-684-1200
951-368-9018 FAX

PROOF OF PUBLICATION (2010, 2015.5 C.C.P)

Publication(s): The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc.: NOH - Roof Restoration and Repair Project /

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

**11/11, 11/12, 11/13, 11/14, 11/15, 11/16, 11/17, 11/18, 11/19,
11/20/2020**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: November 20, 2020
At: Riverside, California



Legal Advertising Representative, The Press-Enterprise

BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE
PO BOX 1147
RIVERSIDE, CA 92502

Ad Number: 0011423247-01

P.O. Number:

Ad Copy:

TLMA / Transportation
Department
Item 3.28 of 11/10/20

Notice to Bidders

County of Riverside, herein called Owner, invites sealed proposals for:

**Roof Restoration and Repair
County Staff Office and Materials Laboratory Building
2950 Washington Street, Riverside, CA 92504
Project No. ZTR1230**

Bid shall be delivered to the County of Riverside Transportation Department, 14th Street Annex, 3525 14th Street, Riverside, California 92501, telephone (951) 955-6780 not later than 2:00 p.m., on Wednesday, **December 2, 2020** to be promptly opened in public at said address. Each bid shall be in accordance with plans, specifications and other contract documents, dated **September 2020**, and prepared by County of Riverside, whose address is same as the above, from whom they may be obtained upon request of free digital set of bidding documents (email request to Bids-Contracts@rivco.org and reference this project) or deposit of **\$5.00** per set, plus mailing costs. No refund. Prospective bidders may preview the plans, specifications and other contract documents at no charge prior to purchase at the above noted location.

Pursuant to Labor Code section 1771.1, any Contractor bidding, or subcontractor to be listed on a bid proposal subject to Public Contract Code section 4104, shall not be qualified to bid after March 1, 2015, unless currently registered and qualified to perform public works pursuant to Labor Code section 1725.5. No Contractor or subcontractor may be awarded a contract or perform work on any contract for public work, after April 1, 2015, without proof of current registration with the Department of Industrial Relations pursuant to Labor Code section 1725.5 to perform public works.

The County of Riverside, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 C.F.R., Part 8) and related statutes, issued pursuant to such Act, hereby notifies all bidders that minority businesses will be afforded full opportunity to submit bids, and it will affirmatively insure that the contract entered into pursuant to this advertisement will be awarded to the lowest responsible bidder without discrimination on the grounds of race, color, sex, national origin, religion, age, or disability.

A **mandatory pre-bid meeting**, at the project site, is scheduled for 10:00 am on Tuesday, November 17, 2020. This meeting is to inform bidders of project requirements and site conditions. Bidders attendance at this meeting is **mandatory**. Bidders (subcontractors and suppliers are also welcomed) are to meet at the site location 2950 Washington Street, Riverside, CA 92504.

The Contractor is required to have a Class "A" or **C39 (Roofing)** license at the time of bid submission.

Engineering Estimate:	\$ 160,000 - \$ 190,000	(Base Bid)
Bid Bond	10 %	
Performance Bond	100 %	
Payment Bond	100 %	
Working Days	25	
Website:	http://rctlma.org/trans/Contractors-Corner/Notices-Inviting-Bids	

Alternative formats available upon request to individuals with disabilities.

Dated: November 05, 2020 **KECIA R. HARPER**
Clerk of the Board of Supervisors
By: Hannah Lumanauw, Board Assistant
Press-Enterprise: 11/11 - 11/20



OFFICE OF THE
CLERK OF THE BOARD OF SUPERVISORS
1st FLOOR, COUNTY ADMINISTRATIVE CENTER
P.O. BOX 1147, 4080 LEMON STREET
RIVERSIDE, CA 92502-1147
PHONE: (951) 955-1060 FAX: (951) 955-1071

KECIA R. HARPER
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR
Assistant Clerk of the Board

November 05, 2020

THE PRESS ENTERPRISE
ATTN: LEGALS
PO BOX 792
RIVERSIDE, CA 92501

TEL: (951) 368-9268
E-MAIL: legals@pe.com

RE: NOTICE INVITING BIDS: Roof Restoration and Repair Project

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **TEN (10) TIMES:**

Wednesday	- November 11, 2020	Monday	- November 16, 2020
Thursday	- November 12, 2020	Tuesday	- November 17, 2020
Friday	- November 13, 2020	Wednesday	- November 18, 2020
Saturday	- November 14, 2020	Thursday	- November 19, 2020
Sunday	- November 15, 2020	Friday	- November 20, 2020

We require your affidavit of publication immediately upon completion of the last publication.

Your invoice must be submitted to this office, WITH TWO CLIPPINGS OF THE PUBLICATION.

NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.

Thank you in advance for your assistance and expertise.

Sincerely,

Hannah Lumanauw

Board Assistant to:
KECIA R. HARPER, CLERK OF THE BOARD

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By: Hannah Lumanauw, Board Assistant