

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.3  
(ID # 12666)

**MEETING DATE:**  
Tuesday, November 17, 2020

**FROM :** EXECUTIVE OFFICE:

**SUBJECT:** EXECUTIVE OFFICE: Adoption of Resolution 2020-253 Establishing the 2021 Advisory Redistricting Commission and Approval of the 2021 Redistricting Work Plan. All Districts. [\$0 Total]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve Resolution 2020-253 establishing the 2021 Advisory Redistricting Commission; and
2. Receive and File the 2021 Redistricting Work Plan.

**ACTION:**Policy

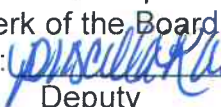
  
Lisa D Brandl 11/12/2020

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: November 17, 2020  
xc: EO

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	20/21 – 21/22

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

Redistricting is the process by which Supervisorial District boundaries are drawn every 10 years to ensure each district has an equal number of residents. On February 25, 2020, the Executive Office brought an item to the Board with a recommendation regarding the County's redistricting efforts following the 2020 Census.

Through further discussion with County leadership and upon further review of recent applicable legislation, the Executive Office is bringing forward a revised recommendation for consideration by the Board for the 2021 Advisory Redistricting Commission structure.

Under state law, the Board of Supervisors may establish, by resolution, ordinance or charter amendment, an independent redistricting commission, a hybrid redistricting commission, or an advisory redistricting commission composed of residents of the County to change the Board's district boundaries, in the case of an independent or hybrid redistricting commission, or to recommend to the Board changes to those district boundaries, in the case of an advisory commission. See Elections Code section 23001. As set forth in the attached resolution, staff recommends establishing an Advisory Redistricting Commission.

Elections Code 23002 applies to Advisory Redistricting Commissions. It states in relevant part, "(b) Notwithstanding any other law, the local jurisdiction may prescribe the manner in which members are appointed to the commission; (c) A person who is an elected official of the local jurisdiction, or a family member, staff member, or paid campaign staff of an elected official of the local jurisdiction shall not be appointed to serve on the commission; (d) A local jurisdiction may impose additional requirements or restrictions on the commission, members of the commission, or applicants to the commission in excess of those prescribed by this section."

The recommendation for the composition of the Advisory Redistricting Commission is the existing Planning Commission for the County of Riverside, which is a Brown Act body of five members selected by the Board of Supervisors. Each of the Planning Commissioners are residents of the County with one Planning Commissioner from each Supervisorial District. The Planning Commission receives support through the County of Riverside Planning Department and meets on Wednesdays within the county.

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The 2021 Advisory Redistricting Commission will receive direct support through a Technical Committee established by the Executive Office, which will be comprised by the five Chiefs of Staff for each Supervisorial District, as well as staff from County Counsel, the Executive Office, Riverside County Information Technology Department, Registrar of Voters, and the Transportation Land Management Agency, among others.

The attached 2021 Redistricting Work Plan identifies the appropriate steps and timelines in order to complete the redistricting process no earlier than December 15, 2021. Per recently amended Elections Code section 21501(a)(2), the supervisorial district boundaries must be adopted no later than 174 days before the June 7, 2022 primary election.

Below are the redistricting timelines:

- **Apportionment Counts to the President of the United States:**  
December 31, 2020
  
- **Redistricting Numbers to the States:**  
March 31, 2021
  
- **Deadline to Adopt Supervisorial Boundaries:**  
December 15, 2021

Approval of this agenda item will allow the Executive Office to proceed with the 2021 Redistricting Work Plan and will establish the 2021 Advisory Redistricting Commission as described in Resolution No. 2020-253. Adoption of Resolution No. 2020-253 will also rescind the Board's earlier action of February 25, 2020 (item 3.2).

**Impact on Residents and Businesses**

Redistricting efforts after the 2020 Census will have a direct impact on the residents and businesses of Riverside County as the results determine representation at the federal, state, and local level and to maintain a proportionate number of voters between Supervisorial Districts. This item is in reference to redistricting of the County of Riverside Supervisorial Districts only and is not representative of any city-level or state-level redistricting.

**Previous Agenda Reference**

Item 3.30 of 10/22/19

Item 3.2 of 2/25/20

**ATTACHMENTS**

- A. Resolution 2020-253 Establishing the 2021 Advisory Redistricting Commission
- B. 2021 Redistricting Work Plan

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\_\_\_\_\_  
Gregory V. Priarios, Director County Counsel 11/12/2020

2  
3 RESOLUTION NO. 2020-253

4  
5 A RESOLUTION OF THE BOARD OF SUPERVISORS OF  
6 THE COUNTY OF RIVERSIDE ESTABLISHING THE ADVISORY REDISTRICTING  
7 COMMISSION, APPOINTING MEMBERS, AND ADOPTING RULES AND PROCEDURES  
8


9 WHEREAS, following each decennial census, and using that census as a basis, the Board of  
10 Supervisors must adjust supervisorial district boundaries of the County so that the supervisorial districts  
11 shall be substantially equal in population as required by the United States Constitution; and,

12 WHEREAS, in adopting the supervisorial district boundaries, the Board shall use the criteria set  
13 forth in the California Elections Code section 21500 et seq., including as recently amended through  
14 Assembly Bills 849 and 1276, and Senate Bill 1108, and such boundaries shall comply with the United  
15 States Constitution, the California Constitution and the Federal Voting Rights Act of 1965; and,

16 WHEREAS, under Elections Code section 23001, the County may establish by resolution an  
17 advisory redistricting commission composed of residents of the County to recommend to the legislative  
18 body changes to the supervisorial district boundaries; and,

19 WHEREAS, Elections Code section 23002 further states the County may determine the manner  
20 in which members are appointed to the advisory redistricting commission but that "a person who is an  
21 elected official of the [County], or a family member, staff member, or paid campaign staff of an elected  
22 official of the [County], shall not be appointed to serve on the commission;" and,

23 WHEREAS, an advisory redistricting commission composed of the five members of the  
24 Riverside County Planning Commission will satisfy the provisions of Election Code sections 23001 and  
25 23002 and may be established to make recommendations concerning such redistricting to the Board of  
26 Supervisors with such recommendations to be acted upon no later than December 15, 2021; now,  
27 therefore,

FORM APPROVED COUNTY COUNSEL  
BY:  TIFANY N. NORTH  
DATE: 11/5/2020

1 BE IT RESOLVED AND ORDERED, that the Board of Supervisors of the County of Riverside,  
2 State of California, in regular session assembled on \_\_\_\_\_, 2020, hereby establishes  
3 the Riverside County Advisory Redistricting Commission with the duty of recommending to this Board  
4 of Supervisors its findings for the need to change supervisorial district boundaries based on the 2020  
5 Federal Decennial Census, with such recommendation to be acted upon by the Board of Supervisors  
6 after public hearings no later than December 15, 2021; and,

7 BE IT FURTHER RESOLVED AND ORDERED, that the Board of Supervisors appoints the  
8 Riverside County Planning Commission to serve as the Riverside County Advisory Redistricting  
9 Commission; and,

10 BE IT FURTHER RESOLVED AND ORDERED, that the rules and procedures for advisory  
11 committees, boards, and commission of the County of Riverside, set forth in Resolution 2005-148  
12 through Board of Supervisors Policy No. A-21, shall apply to the Riverside County Advisory  
13 Redistricting Commission, including the establishment of an order fixing the times and place of the  
14 Commission's regular meetings; and,

15 BE IT FURTHER RESOLVED AND ORDERED that the Riverside County Advisory  
16 Redistricting Commission shall dissolve automatically after the Board of Supervisors takes final action  
17 on the supervisorial district boundaries no later than December 15, 2021 with such dissolution having  
18 no impact on the continued terms and operation of the Riverside County Planning Commission; and,

19 BE IT FURTHER RESOLVED AND ORDERED, the establishment of the Riverside County  
20 Advisory Redistricting Commission by this resolution supersedes the previous recommendation  
21 approved by the Board of Supervisors in agenda item 3.2 on February 25, 2020.

22 ROLL CALL:

23 Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
24 Nays: None  
25 Absent: None

26  
27 The foregoing is certified to be a true copy of a  
28 resolution duly adopted by said Board of Super-  
visors on the date therein set forth.

KECIA R. HARPER - Clerk of said Board  
By  Deputy



## 2021 Redistricting Work Plan

### October 2020 - December 2020

- The Executive Office will meet with the Board of Supervisors to discuss the desired 2021 Advisory Redistricting Commission framework.
- The Executive Office will form a Redistricting Technical Group comprised of internal support staff from:
  - County Counsel;
  - Executive Office;
  - Information Technology (RCIT);
  - Transportation and Land Management Agency (TLMA);
  - Board of Supervisors' Chiefs of Staff; and
  - Other departments as needed.
- The Board of Supervisors will approve the composition of the 2021 Advisory Redistricting Commission through Board Resolution.
- The Advisory Redistricting Commission will be comprised of the five members of the Riverside County Planning Commission.
- The Redistricting Technical Group will meet and draft operational recommendations and a tentative schedule to propose to the 2021 Advisory Redistricting Commission.
- The Executive Office will coordinate the first meeting of the Advisory Redistricting Commission. The agenda for the first meeting will include finalizing a schedule and work plan.

### January 2021 - March 2021

- The Redistricting Technical Working Group will gather information and present recommendations on redistricting software and consultation needs to the Advisory Redistricting Commission. If necessary, the Executive Office will return to the Board of Supervisors for approval of contracts.
- RCIT will develop and/or acquire the appropriate redistricting software, test the redistricting software, and train support staff on the redistricting software.
- The Executive Office, in consultation with the Advisory Redistricting Commission, will continue to provide status reports to the Board of Supervisors.

### March 2021

- The Executive Office, in consultation with the Advisory Redistricting Commission, will schedule and arrange staff to conduct at least one public hearing for the purpose of educating the public on the redistricting process and how to submit appropriate proposals for consideration.
- The U.S. Census Bureau will release official data from the 2020 Census to the states. Staff will obtain the data and upload it in a Geographic Information System (GIS) format.

### **April 2021 - July 2021**

- The Advisory Redistricting Commission will begin to develop proposed redistricting plans and accept recommendations from the public.
- Once plans are developed and accepted, the Advisory Redistricting Commission will begin to evaluate all legitimate plans.
- The Executive Office, in consultation with the Advisory Redistricting Commission, will continue to provide status reports to the Board of Supervisors.

### **July 2021 – December 15, 2021**

- Preferred Redistricting Plan(s) will be selected by the Advisory Redistricting Commission.
- The Executive Office, with appropriate input from the Advisory Redistricting Commission, will prepare a Form-11 with recommendation(s) and backup material to the Board of Supervisors.
- Once the maps are drawn, the Board of Supervisors will hold at least three public hearings to consider any proposal to adjust the boundaries of a supervisorial district. One of the public hearings must be on a Saturday, Sunday, or after 6pm Monday through Friday.
- At the last public hearing, the Board of Supervisors will be asked to:
  - Approve the preferred redistricting plan;
  - Direct TLMA-Survey to create the appropriate legal description; and
  - Adopt the appropriate ordinance.
- TLMA-Survey, in coordination with RCIT-GIS, will create the legal description.
- RCIT-GIS staff will provide the revised supervisorial district boundary information to the Registrar of Voters.
- The Board of Supervisors must adopt the revised supervisorial district boundaries no later than December 15, 2021.

### **PLEASE NOTE:**

- Due to the COVID-19 pandemic, the official timeline regarding the apportionment counts to the White House and redistricting data to the states has yet to be determined, thus the timeline of the work plan is subject to change.