

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.21
(ID # 13943)

MEETING DATE:
Tuesday, January 12, 2021

FROM: FACILITIES MANAGEMENT AND SHERIFF'S DEPARTMENT:

SUBJECT: FACILITIES MANAGEMENT (FM) AND SHERIFF'S DEPARTMENT: Criminal Justice Building Air Handling & Duct Cleaning Project – Approval of Change Order No. 1 and Notice of Completion for Vincor Construction, Inc., District 2. [\$119,072 - Sheriff's Department Funds to be Reimbursed by CARES Act - 100% (Previously approved budget)] (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve Change Order No. 1 for Vincor Construction, Inc. (Vincor) of Brea, California, in the amount \$91,981 for the Criminal Justice Building Air Handling & Duct Cleaning (CJB Air Handler & Duct Cleaning) Project to replace building components and finishes; find that the work was integral to the Project and competitive bidding would not produce an advantage and is impractical for the work;
2. Authorize the Chairman of the Board (Chairman) to execute Change Order No. 1 for Vincor on behalf of the County;
3. Accept the CJB Air Handler & Duct Cleaning Project constructed by Vincor as complete, and authorize the Chairman to execute the Notice of Completion;

Continued on Page 2

ACTION: Policy, CIP

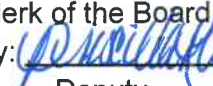

Rose Salgado, Director of Facilities Management 12/29/2020


Robert Gunzel, Assistant Sheriff 12/29/2020

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: January 12, 2021
xc: FM, Sheriff, Recorder

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

4. Direct the Clerk of the Board record the attached Notice of Completion; and
5. Authorize the release of the undisputed retained funds in the amount of \$27,091 to Vincor in accordance with the contract terms and applicable law, per the General Conditions of the contract.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 119,072	\$ 0	\$ 119,072	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Sheriff's Department Funds to be Reimbursed by CARES Act – 100% (Previously approved budget)			Budget Adjustment: No	
			For Fiscal Year: 2020/21	

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

On October 20, 2020, Item 3.12, the Board of Supervisors (Board) approved in-principle and project budget of \$572,451 for the CJB Air Handler & Duct Cleaning Project. In the same Board action, the Board approved the construction contract between the County of Riverside (County) and Vincor through the Easy Indefinite Quantity Construction (EZIQC) contract in the amount of \$449,840. The original scope of work for the project included: cleaning, sanitizing, replacing as needed and coating of the mechanical ductwork for the existing air handler units. A single change order in the amount of \$91,981 was administered to replace damaged ceiling tiles, registers, fixtures, window covering and other finishes. Change Order No. 1 exceeds the 10% delegated authority; therefore, Facilities Management is seeking Board approval for the change order to compensate Vincor in the not to exceed amount of \$91,981 for a new contract value from \$449,840 to \$541,821.

Vincor has completed the work. This Board action will release the undisputed contract retention funds in the amount of \$27,091 to Vincor, after the Notice of Completion has been recorded and the 35-day lien period has expired per contract terms and applicable law.

Impact on Residents and Businesses

The CJB Air Handler & Duct Cleaning Project enhances safety and reduces the spread of COVID-19. Construction was completed with minimal impact to the daily operations of the facility.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Additional Fiscal Information

Additional Fiscal Information

All costs associated with this Board action were previously approved on October 20, 2020 (Item 3.12) in the amount of \$572,451 and are 100% funded through the Sheriff's Department Funds to be reimbursed by CARES Act. Change Order No. 1 in the amount of \$91,981 and the retention amount of \$27,091 are covered within the approved project budget; therefore, no adjustment to the budget is required with this Board action. Monies will be expended in FY 2020/21.

Attachment:

- Change Order No. 1 for Vincor Construction, Inc.
- Notice of Completion for Vincor Construction, Inc.

RS:VC:SP:JA:FG:sc;tv;to FM08250010708 MT #13943
G:\Project Management Office\FORM 11'S\In Process\13943_D5 - 010708 - Sheriff_CJB Air Handler & Duct Cleaning
Proj - NOC for Vincor_011221.doc


Steven Arkeson 1/4/2021


Gregory E. Priamos, Director County Counsel 12/30/2020

COUNTY OF RIVERSIDE FACILITIES MANAGEMENT

CHANGE ORDER NO. 1

Date: 12/11/2020

Project Name: CJB AHU's and Duct Cleaning

To Contractor:

PeopleSoft Project No: FM 8250010708

Vincor Construction, Inc.
2651 Saturn Street
Brea, CA 92821

Distribution:

- | | |
|---------------------|--------------------------|
| (1) Project Manager | (4) Construction Manager |
| (2) Contractor | (5) Inspector |
| (3) Fiscal | (6) Architect/Engineer |

You are directed to make the following changes. Changes shall include labor, material and equipment; each item to include all charges or indirect arising out of this work:

DESCRIPTION OF CHANGE	REASON FOR CHANGE ORDER	COR#	TYPE	AMOUNT
1) Remove & replace damaged/stained ceiling tiles	Department Driven		ADD	\$91,980.68
2) Remove & replace damaged/stained registers	Department Driven		ADD	
3) Remove & replace (22) damaged/stained light fixtures	Department Driven		ADD	
4) Remove & replace damaged window coverings	Department Driven		ADD	
5) Remove & reinstall ceiling speakers	Department Driven		ADD	
6) Patch & paint rooms	Department Driven		ADD	
7) Remove & replace (3) VAV's and plumbing, test & bal	Department Driven		ADD	
8) Move/reinstall existing furniture	Department Driven		ADD	
9) Protect existing floor covering & FLS	Department Driven		ADD	
10) Provide (4) temp. portable spot coolers	Department Driven		ADD	
TOTAL				\$91,980.68

The specifications, where pertinent, shall apply to these changes.

This Change Order provides for a time extension of

Original Contract Duration (calendar days):	<u>0</u>	calendar days
Prior Authorized Time Extension (calendar days):	<u>28</u>	
Revised Construction Duration (calendar days):	<u>0</u>	
Original Contract Completion Date:	<u>12/23/2020</u>	
Revised Contract Completion Date:	<u>12/23/2020</u>	

NOTE: This change order is not effective until ALL signatures below are obtained, and if applicable, signature authority approval by Form 11 as indicated per Change Order Guidelines.

The undersigned contractor has given careful consideration to the change proposed, including its effect on other work already contracted for, and hereby agrees, if this change order is approved, that he will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment for all costs related in any way thereto the prices shown above. Contractor expressly waives any contract right to pursue any further claim related to this change order work.

1) [Signature] 12/14/2020
 Contractor (Signature) Date

John Kang, Vincor Construction, Inc.

Contractor's Printed Name

2) Karen S. Spiegel
 Select Job Title of Mgmt Signing C.O. 1/1/21
 (Signature) KAREN SPIEGEL
Chair, Board of Supervisors

Select Name of Mgmt Signing Change Order

Select Job Title of Mgmt Signing C.O.

Printed Name

Original Contract	\$	<u>449,839.65</u>
Prior Authorized <input type="checkbox"/> ADD <input type="checkbox"/> DEDUCT	\$	<u>0.00</u>
Total Contract Prior to this Change	\$	<u>449,839.65</u>

Authorized Changes on this Change Order: \$ 91,980.68

Amount of Contract Authorized Including this Change Order \$ 541,820.33

3) _____
 Architect (Signature) Date

Pursuant to: Board Policy B-11
 M.O. and Date M.O. 3.12 of 10/202020

Architect's Printed Name

4) [Signature] 12/16/2020
 Project Manager (Signature) Date

Project Manager's Printed Name

FORM APPROVED COUNTY COUNSEL
 BY KRISTINE BELL-VALDIEZ DATE _____

ATTEST:
 KECIA R. HARPER, Clerk
 By [Signature]
 DEPUTY

COUNTY OF RIVERSIDE FACILITIES MANAGEMENT

CHANGE ORDER NO. 1

Date: 12/11/2020

Project Name: CJB AHU's and Duct Cleaning

To Contractor:
Vincor Construction, Inc.
2651 Saturn Street
Brea, CA 92821

PeopleSoft Project No: FM 8250010708

Distribution:
 (1) Project Manager (4) Construction Manager
 (2) Contractor (5) Inspector
 (3) Fiscal (6) Architect/Engineer

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2) Remove & replace damaged/stained registers	Department Driven		ADD	
3) fixtures	Department Driven		ADD	
4) Remove & replace damaged window coverings	Department Driven		ADD	
5) Remove & reinstall ceiling speakers	Department Driven		ADD	
6) Patch & paint rooms	Department Driven		ADD	
7) bal	Department Driven		ADD	
8) Move/reinstall existing furniture	Department Driven		ADD	
9) Protect existing floor covering & FLS	Department Driven		ADD	
10) Provide (4) temp. portable spot coolers	Department Driven		ADD	
TOTAL				\$91,980.68


The specifications, where pertinent, shall apply to these changes.

This Change Order provides for a time extension of

Original Contract Duration (calendar days):	0	calendar days
Prior Authorized Time Extension (calendar days):	28	
Revised Construction Duration (calendar days):	0	
Original Contract Completion Date:	12/23/2020	
Revised Contract Completion Date:	12/23/2020	

NOTE: This change order is not effective until ALL signatures below are obtained, and if applicable, signature authority approval by Form 11 as indicated per Change Order Guidelines.

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 12/14/2020
 Contractor (Signature) Date

John Kang, Vincor Construction, Inc.
 Contractor's Printed Name

Original Contract	\$	449,839.65
Prior Authorized <input type="checkbox"/> ADD <input type="checkbox"/> DEDUCT	\$	0.00
Total Contract Prior to this Change	\$	449,839.65

2) _____
 Select Job Title of Mgmt Signing C.O. Date
 (Signature)

Authorized Changes on this Change Order: \$ 91,980.68

 Select Name of Mgmt Signing Change Order
 Select Job Title of Mgmt Signing C.O.
 Printed Name

Amount of Contract Authorized Including this Change Order \$ 541,820.33

3) _____
 Architect (Signature) Date

Pursuant to: Board Policy B-11
 M.O. and Date M.O. 3.12 of 10/202020

 Architect's Printed Name

4)  12/16/2020
 Project Manager (Signature) Date

FRANK J. GRANT
 Project Manager's Printed Name

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 - RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 - RIVERSIDE, CA 92502

2021-0049524

01/26/2021 10:14 AM Fee: \$ 0.00

Page 1 of 1

Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



1628

THIS SPACE FOR RECORDERS USE ONLY

NOTICE OF COMPLETION

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Criminal Justice Building Air Handling & Duct Cleaning Project
(FM08250010708)

Date of Completion: Date Hereof **JAN 12 2021**

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: Vincor Construction, Inc., 2651 Saturn Street, Brea, CA 92821

Street or legal description of site: 4095 Lemon Street, Riverside, CA 92501

Dated: JAN 12 2021

Owner: County of Riverside
(Name of Public Entity)

By: Karen S. Spiegel
Karen S. Spiegel, Chair, Board of Supervisors

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

By: [Signature]
Deputy

Executed at Riverside, California on JAN 12 2021

Karen S. Spiegel
Karen S. Spiegel, Chair, Board of Supervisors

FORM APPROVED COUNTY COUNSEL
BY: [Signature] 12/3/2020
KRISTINE BELL-VALDEZ DATE

JAN 12 2021 3.21