

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.7
(ID # 14372)**

MEETING DATE:

Tuesday, January 26, 2021

FROM: FACILITIES MANAGEMENT AND ASSESSOR-COUNTY CLERK-RECORDER:

SUBJECT: FACILITIES MANAGEMENT (FM) AND ASSESSOR-COUNTY CLERK-RECORDER: Assessor County Clerk Recorder Various Sites - Automatic Door Openers Project - California Environmental Quality Act Exempt, Approval of In-Principle and Preliminary Project Budget, Districts 1 and 4. [\$123,982 - Assessor-County Clerk-Recorder Department Funds - 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Assessor County Clerk Recorder Various Sites - Automatic Door Openers (ACR Automatic Door Openers) Project for inclusion in the Capital Improvement Program (CIP);
2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 Existing Facilities Exemption and Section 15061 (b)(3) "Common Sense" Exemption;
3. Approve in-principle the ACR Automatic Door Openers Project located at three ACR facilities within Districts 1 and 4; to install automatic door openers to aid in avoiding contact with surfaces for health and safety concerns;
4. Approve a preliminary project budget in the amount not to exceed \$123,982 for the Project;

Continued on Page 2

ACTION: Policy, CIP

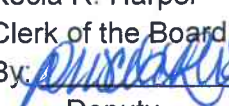

Rose Salgado, Director of Facilities Management 1/15/2021


Douglas Cady, CHIEF DEPT ASSESSOR/COUNTY CLERK-REC 1/19/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: January 26, 2021
xc: FM, ACR

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

5. Authorize the use of Assessor-County Clerk-Recorder Department Funds not to exceed \$123,982, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of Facilities Management in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and are within the approved project budget; and
7. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements not to exceed \$100,000, per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for this project, and the sum of all project contracts shall not exceed \$123,982.

Continued on Page 3

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 123,982	\$ 0	\$ 123,982	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Assessor-County Clerk-Recorder Department Funds – 100%			Budget Adjustment: No	
			For Fiscal Year: 2020/21	

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The Assessor County Clerk Recorder's Office has requested the installation of automatic door openers to aid in avoiding contact with surfaces for health and safety concerns and to comply with new business norms. A trial installation was made at 270 N. Broadway Avenue in the City of Blythe and was found to be acceptable. As result, it is herein requested to also include the automatic door openers at 6221 Box Springs Boulevard and 2724 Gateway Drive in the City of Riverside. The scope of work includes but is not limited to: installation of nine low energy door openers at existing door locations that meet Americans with Disabilities Act (ADA) regulations; minor electrical improvements, patching and paint.

Facilities Management (FM) recommends the Board of Supervisors (Board) approve the ACR Automatic Door Openers Project and preliminary project budget in the not to exceed amount of \$123,982, to begin the construction phase of the Project. FM will pursue either Job Order Contracting or other acceptable procurement methods in accordance with applicable Board policies.

With certainty, there is no possibility that the ACR Automatic Door Openers Project may have a significant effect on the environment. The Project, as proposed, is limited to entrance modifications at three ACR facilities, as described above. The use of the facilities would continue to provide public services and would not result in a significant increase in capacity or intensity of use. Therefore, the Project is exempt as the project meets the scope and intent of the Common Sense Exemption identified in Section 15061 (b)(3) and Class 1 Categorical Exemption identified in Section 15301. A Notice of Exemption will be filed by FM staff with the County Clerk within five days of Board approval.

Impact on Residents and Businesses

The ACR Automatic Door Openers Project will have no negative impact on residents or businesses and will not interfere with business operations during construction. The Project will help in improving a healthy and safe environment for personnel occupying the building and comply with the new business norms.

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STATE OF CALIFORNIA**


Additional Fiscal Information

The approximate allocation of the preliminary project budget is as follows:

PROJECT BUDGET LINE ITEMS	CATEGORY	PROJECT BUDGET AMOUNT
Architectural Design	1	5,000
Construction Management	2	0
Construction Contracts	3	90,829
Offsite Construction	4	0
Project Management	5	10,000
Fixtures, Furnishings, Equipment	6	0
Permitting, Audit	7	6,882
Project Contingency	8	11,271
Minor Construction	9	0
Preliminary Project Budget		\$ 123,982

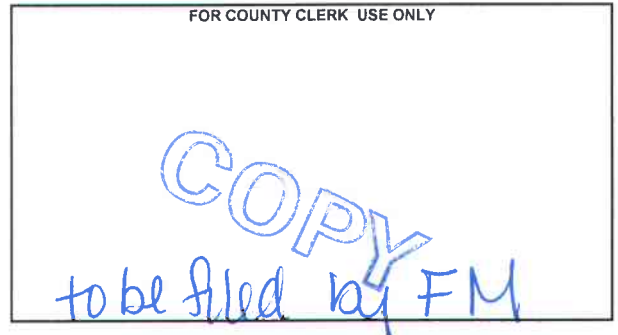
All costs associated with this Board action will be expended in FY 2020/21 and are 100% funded through Assessor-County Clerk-Recorder Department Funds.

RS:VC:SP:JA:BL;mg FM08120010760 MT #14372
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Steven Atkeson 1/20/2021


Gregory V. Priantos, Director County Counsel 1/20/2021

Riverside County
Facilities Management
3133 Mission Inn Avenue, Riverside, CA 92507



NOTICE OF EXEMPTION

September 24, 2020

Project Name: Assessor Clerk Recorder Automated Doors Project

Project Number: FM08120010760

Project Locations:

2724 Gateway Drive, east of Valley Springs Parkway, Riverside, California; Assessor's Parcel Number (APN): 291-450-065;

270 North Broadway, south of East Bernard Street, Riverside, APN: 845-141-003,

6221 Box Springs Road, east of Sycamore Canyon Boulevard, Riverside, APN 291-070-035,

Description of Project: The Assessor County Clerk Recorder's Office has requested the installation of automatic door openers at various sites in Riverside County to aid in avoiding contact with surfaces for health and safety concerns and to comply with new business norms. The scope of work includes, but is not limited to: installation of low energy door openers at existing door locations that meet Americans with Disabilities Act (ADA) regulations; minor electrical improvements, patching and paint. The implementation of automated doors at the ACR facilities is identified as the proposed project under the California Environmental Quality Act (CEQA). The operation of the facility will continue to provide public services and will not result in a change or expansion of existing use. No additional direct or indirect physical environmental impacts are anticipated.

Name of Public Agency Approving Project: Riverside County Facilities Management

Name of Person or Agency Carrying Out Project: Riverside County Facilities Management

Exempt Status: State California Environmental Quality Act (CEQA) Guidelines, Section 15301 Existing Facilities Exemption; 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061, and 15301.

Reasons Why Project is Exempt: The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the implementation of automated doors at the ACR facilities.

JAN 26 2021 37

- Section 15301 (b)–Existing Facilities:** This Class 1 categorical exemption includes the operation, repair, maintenance, leasing, or minor alteration of existing public or private structures or facilities, provided the exemption only involves negligible or no expansion of the previous site’s use. The project, as proposed, is limited implementation of automated doors at the ACR facilities, including minor electrical improvements, patching and paint to accommodate the doors. The use of the facilities would continue to provide public services and would not result in a significant increase in capacity or intensity of use. Therefore, the project is exempt as it meets the scope and intent of the Categorical Exemption identified in Section 15301, Article 19, Categorical Exemptions of the CEQA Guidelines.
- Section 15061 (b) (3) – “Common Sense” Exemption:** In accordance with CEQA, the use of the Common Sense Exemption is based on the “general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.” State CEQA Guidelines, Section 15061(b) (3). The use of this exemption is appropriate if “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” *Ibid*. This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See *No Oil, Inc. v. City of Los Angeles* (1974) 13 Cal. 3d 68. The ruling in this case stated that if a project falls within a category exempt by administrative regulation or 'it can be seen with certainty that the activity in question will not have a significant effect on the environment', no further agency evaluation is required. With certainty, there is no possibility that the project may have a significant effect on the environment. The proposed implementation of automated doors at the ACR facilities will not result in any direct or indirect physical environmental impacts. The improvements would occur within existing buildings, would not alter the footprints and are being completed to bring the buildings up to current code requirements and to create more efficient access. The use of the facilities would remain unchanged. Therefore, in no way, would the project as proposed have the potential to cause a significant environmental impact and the project is exempt from further CEQA analysis.

Based upon the identified exemptions above, the County of Riverside, Facilities Management hereby concludes that no physical environmental impacts are anticipated to occur and the project as proposed is exempt under CEQA. No further environmental analysis is warranted.

Signed:  Date: 9-24-2020

Mike Sullivan, Senior Environmental Planner
County of Riverside, Facilities Management