

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.20
(ID # 14187)**

MEETING DATE:
Tuesday, January 26, 2021

FROM: PURCHASING AND FLEET SERVICES:

SUBJECT: PURCHASING: Approve Amendment No. 3 to the Service Agreement with Rise Interpreting, Inc. for Sign Language and Video Remote Interpretation (VRI) Services without seeking competition through June 30, 2021. (All Districts); [Total Cost \$115,876 from February 1, 2021 – June 30, 2021; up to \$11,588 in additional compensation.] 100% Departmental Funds.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 3 to the Service Agreement for Sign Language and Video Remote Interpreting (VRI) Services with Rise Interpreting, Inc. to extend the period of performance through June 30, 2021 for an amount of \$115,876 without seeking competition, and authorize the Chairman of the Board to sign said Amendment No. 3 on behalf of the County;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based upon the availability of funding and as approved by County Counsel to a) sign amendments that exercise the options of the agreement, including modifications to the statement of work that stay within the intent of the agreement; b) sign amend to the compensation provisions that do not exceed the sum total of ten percent (10%) of the total annual cost of the contract.

ACTION: Policy


Tina Grande, Director of Purchasing 1/6/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: January 26, 2021
xc: Purchasing

Kecia R. Harper
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 115,876	\$	\$ 115,876	\$
NET COUNTY COST	\$	\$	\$	\$
SOURCE OF FUNDS: 100% Various County Departmental Funds			Budget Adjustment: No	
			For Fiscal Year: 20/21	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On January 27, 2015 (Item 3-12), the Board of Supervisors approved the county-wide professional service agreements with Language Link, RISE Interpreting, Inc., Dale McIntosh Center and Western Interpreting Network to provide sign language and remote video interpretation (VRI) services for the hearing impaired for County agencies via the competitive bid process.

The Federal law requires that public entities provide equal effective communications to people with disabilities. Sign language and remote video interpretation services for the hearing impaired is required for employees and clients of county departments and agencies. Entering into contracts for these services ensures that necessary care and attention is received via applicable sign language and remote video interpretation services.

The county currently has services being provided by RISE Interpreting Inc. Purchasing, on behalf of county departments, is requesting a six-month extension. The extension of the agreement through June 30, 2021 will ensure uninterrupted services and allow time to establish new contracts for sign language as well as interpreting services, which was previously extended through June 30, 2021 (Item 3.25 12/18/2020). This will be done via the competitive bid process.

Impact on Residents and Businesses

These services will enhance the county's communication to its constituents and provide a positive impact on citizens or businesses in the County of Riverside.

Additional Fiscal Information

The annual aggregate amount for this contract remains at \$231,751, prorated for six months at \$115,876.

1. RUHS Behavioral Health 63%
2. Department of Public Social Services 26%
3. Various other departments: 11%

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Contract History and Price Reasonableness

On January 27, 2015 (Item 3-12), the Board of Supervisors approved the county-wide professional service agreements with Language Link, RISE Interpreting, Inc., Dale McIntosh Center and Western Interpreting Network to provide sign language and remote video interpretation (VRI) services for the hearing impaired for County agencies. The awards were made to the vendors as a result of a competitive bid process (RFP#: PUARC-1338).

- Amendment No. 1 to RISE Interpreting Services, Inc. went into effect December 18, 2016 for an administrative change to the contract provisions.
- Amendment No. 2 was approved by the Board on January 28, 2020 (Item 3.27) for an extension of the period of performance as well as an increase of the annual contract amount to \$231,751.
- Amendment No. 3 extends the period of performance to June 30, 2021 with a prorated amount of \$115,876. The amendment has been approved as to form by County Counsel.


Douglas Cordonez Jr.


1/19/2021


Gregory H. Priarios, Director County Counsel 1/11/2021

COUNTY OF RIVERSIDE
AMENDMENT NO. 3 TO THE AGREEMENT
WITH
RISE INTERPRETING, INC.

Original Contract Term:	03/05/2015 through 01/31/2021
Contract Term Extended To:	06/30/2021
Effective Date of Amendment:	02/01/2021
Original Annual Maximum Contract Amount:	\$231,751
Amended Annual Maximum Contract Amount:	\$115,876 for February 1, 2021 through June 30, 2021
Contract ID:	RIVCO-96167-009-12/15

This Amendment No. 3 (the "Amendment No. 3") to the Service Agreement for Sign Language and Video Remote Interpretation (VRI) Services is entered into by and between the County of Riverside (the "COUNTY") and Rise Interpreting, Inc. ("CONTRACTOR"), effective February 1, 2021.

WHEREAS, COUNTY and CONTRACTOR entered into that certain Service Agreement for Sign Language and Video Remote Interpretation (VRI) Services, effective March 5, 2015 (the "Agreement"); and

WHEREAS, COUNTY and CONTRACTOR now desire to amend the Agreement for the third time to revise the period of performance as well as the payment provisions.

NOW, THEREFORE, for good and valuable consideration the receipt and adequacy of which is hereby acknowledged, the parties agree to amend the Agreement as follows:

1. The above recitals are true and correct and are incorporated herein by reference.
2. The period of performance of the Agreement is hereby extended until June 30, 2021.
3. Exhibit A, Section 2 a) is deleted in its entirety and replaced with the following: "CONTRACTOR Interpreter Minimum Qualifications: The minimum qualification required is RID, NAD, ACCI certification at Level III or higher, or EIPA at Level IV or higher."
4. The second sentence of Section 3.1 Compensation is deleted in its entirety and replaced with the following: "Maximum payments by COUNTY to CONTRACTOR shall not exceed \$115,876 for the time period of January 1, 2021 through June 30, 2021, including all expenses."
5. Exhibit B (Payment Provision) of the Agreement is hereby deleted in its entirety and replaced with Exhibit B-1, which is attached hereto and incorporated herein by this reference.
6. All other terms and conditions of the Agreement not modified herein shall remain unchanged.
7. This Amendment No. 3 shall be effective January 1, 2021.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment No. 3.

[Signature page to follow.]

COUNTY OF RIVERSIDE
AMENDMENT NO. 3 TO THE AGREEMENT
WITH
RISE INTERPRETING, INC.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

RISE INTERPRETING, INC.,
a California corporation

By: Karen S. Spiegel
Name: Karen Spiegel
Title: Chairwoman, Board of Supervisors

By: Phil James Carmona
Name: Phil James Carmona
Title: CEO

Dated: 01/26/2001

Dated: 12/30/2020

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: Synthia M. Gorzel, Chief Deputy
for Susanna Oh
Deputy County Counsel

ATTEST:

KECIA R. HARPER, Clerk

By: [Signature]
DEPUTY

COUNTY OF RIVERSIDE
 AMENDMENT NO. 3 TO THE AGREEMENT
 WITH
 RISE INTERPRETING, INC.

EXHIBIT B-1 - PAYMENT PROVISION
CERTIFIED INTERPRETER(S)

Zone #1 Western County
 Zone #2 Mid & Southwest County
 Zone #3 Desert & Eastern County

On-Site PLANNED NEEDS: 72+ Hours' Notice:	<u>Minimum</u>	<u>All Zones</u>
BUSINESS HOURS:		
7:30AM to 5:00PM Monday through Friday	2 hours	\$70.00 hr.
Same hours: Saturday, Sunday & Holidays	2 hours	\$70.00 hr.
AFTER HOURS:		
5:00PM to 7:30AM Monday through Friday	2 hours	\$70.00 hr.
Same hours: Saturday, Sunday & Holidays	2 hours	\$70.00 hr.
Video Remote Interpreting PLANNED NEEDS: 72+ Hours' Notice:	15 Minutes	\$2.50 min.
On-Site PLANNED NEEDS: Less than 72 Hours but more than 24 Hours' notice:		
BUSINESS HOURS:		
7:30AM to 5:00PM Monday through Friday	2 hours	\$75.00 hr.
Same hours: Saturday, Sunday & Holidays	2 hours	\$75.00 hr.
AFTER HOURS:		
5:00PM to 7:30AM Monday through Friday	2 hours	\$75.00 hr.
Same hours: Saturday, Sunday & Holidays	2 hours	\$75.00 hr.
Video Remote Interpreting PLANNED NEEDS: Less than 72 Hours but more than 24 Hours' notice:	15 Minutes	\$2.50 min
On-Site EMERGENCY NEEDS: Less than 24 Hours		
BUSINESS HOURS:		
7:30AM to 5:00PM Monday through Friday	2 hours	\$85.00 hr.
Same hours: Saturday, Sunday and Monday	2 hours	\$85.00 hr.
AFTER HOURS:		
5:00PM to 7:30AM Monday through Friday	2 hours	\$85.00 hr.
Same hours: Saturday, Sunday and Monday	2 hours	\$85.00 hr.
Video Remote Interpreting EMERGENCY NEEDS: Less than 24 Hours' notice	15 Minutes	\$3.50 min.



Use this form to submit a single or sole source requisition for review by your Buyer and/or Procurement Contract Specialist. All procurements valued **\$5,000 or more** must seek competitive bids from a minimum of three suppliers, or the expectation that three or more suppliers will respond, or be justified by a Single/Sole Source. All purchases exceeding **\$50,000** require a formal public bid. Procurement's may not be artificially segregated to lesser dollar amounts for the purpose of bypassing this requirement.

Sole/Single Source service requests that are greater than **\$50,000** require additional Board of Supervisors approval.

Supplier Details

Vendor RISE Interpreting Inc
Fulfillment Address SCorp - Services/Legal: (preferred)
 6887 Magnolia Ave
 Riverside, CA 92506 US
Vendor Phone +1 951-565-4422 ext. 1

Distribution
 The system will distribute purchase orders using the method(s) indicated below:
 Check this box to customize order distribution information.

Contract RIVCO-96167-009-12/15 (AMERICAN SIGN LANGUAGE)

Background Information

Please indicate if this is a single or sole source below

Single Source

Have you previously requested and received approval for a sole/single source request for this vendor for your department?

No

If selected "yes", please provide the approved SSJ# below

SSJ#

If selected "yes", was the request approved for a different project?

Purchase Details

1. Supply/Service being requested:

Sign Language and Video Remote Interpretation (VRI) Services for the Hearing Impaired through June 30, 2021

2. Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

These services were initially awarded to Language Link, RISE Interpreting, Inc., Dale McIntosh Center and Western Interpreting Network. RISE Interpreting, Inc. is the vendor that was predominantly used by the county departments and which contract was therefore extended for an additional year in Amendment No. 2.

3. Reasons why my department requires these

Current Year Cost

6. Identify all costs for this requested purchase.

You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained.

Describe all current fiscal year costs associated with this procurement in the box below. Insert all one time costs associated with this project in the table below.

unique features and what benefit will accrue to the county:

Riverside County requires the use of sign language and remote video interpretation services for the County agencies such as Riverside University Health Systems, Department of Public Social Services as well as numerous other County departments. The services are needed by County agencies to enhance the County's communication with its hearing and/or speech impaired constituents and to ensure that they are receiving the necessary care and attention via applicable sign language and remote video interpretation services.

4. Period of Performance 02/01/2021
From:

Period of Performance To: 06/30/2021

Is this an annually renewable contract or is it fixed term?

Fixed Term

5. Price Reasonableness:

The vendor agreed to hold their current pricing that was established via a competitive bid process (RFP#: PUARC-1338).

Projected Board of Supervisor Date (if applicable): 1/12/2021

Commodity Code 96167

The annual aggregate amount for this contracts is \$231,751.
 Total \$115,876 from February 1, 2021 – June 30, 2021

Insert all current fiscal year costs in the table below. Label the 'description' as the item that is being purchased.

Current FY Costs

Description	Price
Expected cost for the time period of January 1, 2021 - June 30, 2021	

Enter all additional FY costs in the table below . Only enter one fiscal year cost per line and identify the fiscal year that it pertains to. Fiscal year is from 7/1/00 to 6/30/00.. Example : FY 18/19 \$200

FY

FY

FY

FY

FY

Additional FY Cost

Describe all additional costs associated with this procurement in the box below. Include the dollar amounts for subsequent fiscal years if it differs from above.

Current Year Cost Total: 0.00

Supporting Documentation

If this request is for professional services, attach the service agreement to this sole source request. The Purchasing Agent, or designee, is the signing authority for agreements unless the service is exempted by Ordinance 459, Board delegated authority or by State law.

Additional supporting documentation includes:

- Previously approved SSJ's
- other

For all other requests, attach the vendor's cost proposal

Internal Attachments

Purchasing Approval

Approved by

Date Approved

Approval

This section to be filled out by Purchasing Management only upon approval. Suzanna Hinckley

1/5/2021

Total 0.00