

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.13  
(ID # 14280)

**MEETING DATE:**  
Tuesday, February 02, 2021

**FROM :** PURCHASING AND FLEET SERVICES:

**SUBJECT:** PURCHASING AND FLEET SERVICES: Approval of FY 21/22 Supply Services ISF Rates, All Districts [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the FY21/22 proposed rates for Supply Services (Attachment A).

**ACTION:** Policy

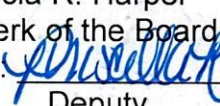
  
Tina Grande, Director of Purchasing 1/4/2021

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MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt  
Nays: None  
Absent: None  
Date: February 2, 2021  
xc: Purchasing

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>NET COUNTY COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>SOURCE OF FUNDS:</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	21/22

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary:**

The Supply Services division runs the county surplus operations. The rates reflect a staff of one and are calculated on P.O. count for goods for FY 2020 actuals. The rate remains flat from FY 20/21.

Supply Services is not submitting a five-year capital asset plan.

**Impact on Citizens and Businesses**

N/A

**Additional Fiscal Information**

N/A

**Contract History and Price Reasonableness**

N/A

**ATTACHMENTS:**

**Attachment A – Proposed FY 2021/22 Rates for Supply Services**

**Attachment B – Customer Charges per Department**

  
Douglas Cordonez Jr.



  
1/26/2021

**Attachment A  
Supply Services Rate Structure**

**Supply Services Rates:**

	<b>Fiscal Year 21/22</b>	<b>Fiscal Year 20/21</b>
Pickup and Delivery Service per Hour	\$ -	\$ -
Surplus Fee per Purchase Order	\$ 6.81	\$ 6.81





County of Riverside  
Purchasing  
FY 2019/2020 actual  
For Use in FY 2021/2022  
Supply Services  
Attachment B - Estimated Costs per Department

Annual Delivery:

Dept	Dept Name	FY 20/21 Webstore Pass Thru	FY20/21 Delivery Charge	FY20/21 PO Fee Surplus	Prior FY 20/21 Total Charges	FY 21/22 Webstore Pass Thru	FY21/22 Delivery Charge	FY 21/22 PO Fee Surplus	Proposed FY 21/22 Total Charge	Net \$ Change	Net % Change
54001	VETERANS SERVICES			27	27	-	-	-	-	(27)	-100.00%
63001	COOPERATIVE EXT.			20	20	-	-	82	82	61	300.12%
72001	FACILITIES MANAGEMENT 72001			18,802	18,802	-	-	18,910	18,910	108	0.57%
72003	FACILITIES MANAGEMENT 72003				-	-	-	-	-	-	100.00%
72004	FACILITIES MANAGEMENT 72004				-	-	-	-	-	-	100.00%
72005	FACILITIES MANAGEMENT 72005				-	-	-	-	-	-	100.00%
73001	PURCHASING 1			9,677	9,677	-	-	6,499	6,499	(3,178)	-32.84%
73005	FLEET SERVICES				-	-	-	-	-	-	100.00%
73006	Central Mail Services				-	-	-	-	-	-	100.00%
74001	INFORMATION TECHNOLOGY 1			1,049	1,049	-	-	490	490	(558)	-53.23%
74006	RCIT Support Services			402	402	-	-	7	7	(395)	-98.30%
915202	CSA- ADMIN			1,376	1,376	-	-	422	422	(953)	-69.30%
931104	Regional Parks & Open Space Dist.				-	-	-	-	-	-	100.00%
931119	PARKS DISTRICT 3 - INTERPRETIVE SITES				-	-	-	-	-	-	100.00%
931150	Parks - MSHCP - RCA RESERVE MANAGEMENT				-	-	-	-	-	-	100.00%
931170	PARK DISTRICT - HABITAT & OPEN SPACE MGMT				-	-	-	-	-	-	100.00%
931186	Regional Parks - JURUPA SPORTS COMPLEX				-	-	-	-	-	-	100.00%
931235	Regional Parks - BUSINESS OPERATIONS			1,805	1,805	-	-	1,580	1,580	(224)	-12.43%
931240	Regional Parks - FINANCE				-	-	-	-	-	-	100.00%
931400	REGIONAL PARKS DISTRICT 4				-	-	-	-	-	-	100.00%
931401	PARKS DISTRICT - WEDDINGS & EVENTS				-	-	-	-	-	-	100.00%
931710	PARKS DISTRICT - HIDDEN VALLEY NATURE CENT				-	-	-	-	-	-	100.00%
935001	Habitat Conservation Agency				-	-	-	-	-	-	100.00%
935201	WRC-Regional Conservation				-	-	-	-	-	-	100.00%
935320	WDC-RCA				-	-	-	-	-	-	100.00%
938002	FIRST FIVE - RCCFC-Admin			436	436	-	-	61	61	(375)	-85.93%
947200	FLOOD CONTROL 3			3,473	3,473	-	-	3,229	3,229	(244)	-7.03%
985101	PUBLIC AUTHORITY ADMIN			116	116	-	-	34	34	(82)	-70.58%
194	CANYON LAKE P.O.A.				-	-	-	-	-	-	100.00%
240	CITY OF INDIO 1				-	-	-	-	-	-	100.00%
317	VALLEY-WIDE REC & PARK DIST.				-	-	-	-	-	-	100.00%
472	Housing Authority				-	-	-	-	-	-	100.00%
638	SHERIFF'S STATION				-	-	-	-	-	-	100.00%
780	Western Riverside Council of Gov'ts 2				-	-	-	-	-	-	100.00%
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 195,869</b>	<b>\$ 195,869</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,215</b>	<b>\$ 180,215</b>	<b>\$ (15,655)</b>	<b>-7.99%</b>