

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.4  
(ID # 14718)

MEETING DATE:  
Tuesday, March 23, 2021

FROM : AGRICULTURAL COMMISSIONER:

SUBJECT: AGRICULTURAL COMMISSIONER: AGRICULTURAL COMMISSIONER: Ratify and Approve Amendment No. 1 to Cooperative Agreement No. 19-0737-035-SF with California Department of Food and Agriculture for the Asian Citrus Psyllid (ACP) Bulk Citrus Regulatory Program effective January 27, 2021, All Districts [\$116,992.98 - 100% State Funds].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve Amendment No. 1 to Cooperative Agreement No. 19-0737-035-SF with California Department of Food and Agriculture for the Asian Citrus Psyllid (ACP) Bulk Citrus Regulatory Program, effective January 27, 2021, to increase the amount of the agreement by \$116,992.98 for a new contract amount of \$677,263.30; and
2. Authorize the Chair of the Board of Supervisors to sign the amendment on behalf of the County.

ACTION: Policy

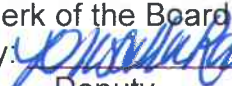
  
Delia Cioc, Assistant Agricultural Commissioner. 3/4/2021

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MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt  
Nays: None  
Absent: None  
Date: March 23, 2021  
xc: Agric. Comm., COB

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 116,992.98	\$ 0	\$ 116,992.98	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> California Department of Food and Agriculture (100%)			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2020/2021	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The department enters into an agreement annually with the California Department of Food and Agriculture to perform and provide quarantine response and regulatory enforcement services for California Department of Food and Agriculture (CDFA). Revenue from this source was included in the Agricultural Commissioner's FY 2020-2021 budget request. This program is 100% state funded.

This Amendment No. 1 to Cooperative Agreement No. 19-0737-035-SF increases the maximum contract amount by \$116,992.98 for a new contract amount of \$677,263.30 to cover additional expenses and enforcement activities.

This agreement was approved as to form by County Counsel.

**Impact on Residents and Businesses**

Businesses will be positively impacted in that they will be able to continue to ship citrus stock, preventing the spread within the County and state of ACP.

**Contract History and Price Reasonableness**

This agreement has been entered into each year since its inception in FY 2016 - 17, and the dollar amount covers all related costs.

**ATTACHMENTS:**

**Attachment A:**      **Amendment No. 1 to Cooperative Agreement No. 19-0737-035-SF**

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

  
\_\_\_\_\_  
Gregory V. Priamos, Director County Counsel 3/11/2021

# RESOLUTION

**BE IT RESOLVED** by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on Tuesday, March 9, 2021, that the Chair is authorized and directed to execute on behalf of said County the Amendment 1 to Standard Agreement No. 19-0737-035-SF between Riverside County and California Department of Food and Agriculture.

## Roll Call:

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA R. HARPER, Clerk of said Board

By: 

Deputy

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010  
Post Office Box 1147, Riverside, Ca 92502-1147  
Thank you.

AMENDED COOPERATIVE AGREEMENT  
SIGNATURE PAGE

AGREEMENT NUMBER 19-0737-035-SF

AMENDMENT NUMBER 1

1. This Agreement is entered into between the State Agency and the Recipient named below

STATE AGENCY'S NAME

DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME

COUNTY OF RIVERSIDE

2. The term of this Agreement is: July 1, 2020 through June 30, 2021

3. The maximum amount of this Agreement is: \$677,263.30

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Paragraph three (3) of the Agreement is hereby amended to increase the Agreement by \$116,992.98 for a new total not to exceed \$677,263.30.

A revised Budget the increased amount is attached (3 Pages), which replaces the Budget in the original Agreement, and is incorporated into the Agreement effective January 27, 2021.

The increase in funds is required to ensure that the program can conduct the necessary quarantine activities to protect citrus groves throughout the state.

All other terms and conditions of this Agreement shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (Organization's Name)

COUNTY OF RIVERSIDE

BY (Authorized Signature)

Karen S. Spiegel

DATE SIGNED (Do not type)

03.23.2021

PRINTED NAME AND TITLE OF PERSON SIGNING

KAREN SPIEGEL CHAIR, BOARD OF SUPERVISORS

ADDRESS

Post Office Box 1089, Riverside, CA 92502-1089

STATE OF CALIFORNIA

AGENCY NAME

DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (Authorized Signature)

Crystal Myers

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

CRYSTAL MYERS, BRANCH CHIEF, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120  
SACRAMENTO, CA 95814

ATTEST  
KECIA R. HARPER, Clerk  
BY: DANIELLE D. MALAND  
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY: DANIELLE D. MALAND

CJ

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Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)

Personnel Cost Work Sheet FY 2020/2021

July 1, 2020 through June 30, 2021



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

County: RIVERSIDE

Agreement Manager: Daniel Delgado

Date: 01/27/2021 AMENDED

Title	Hourly Wage	Hourly Benefit Amount	Total Hourly Rate	Estimated Hours to be Worked	Total Cost
Seasonal Inspectors	\$20.30	\$0.00	\$20.30	0	\$0.00
ASI	\$35.09	\$15.12	\$50.21	8985	\$451,136.85
SASI	\$40.05	\$17.26	\$57.31	780	\$44,701.80
OA III	\$23.61	\$10.18	\$33.79	100	\$3,379.00
Deputy Ag. Commissioner	\$50.00	\$21.55	\$71.55	400	\$28,620.00
Title 6	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 7	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 8	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 9	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 10	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 11	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 12	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 13	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 14	\$0.00	\$0.00	\$0.00	0	\$0.00
Title 15	\$0.00	\$0.00	\$0.00	0	\$0.00
			*Total:	10265	\$527,837.65

\*Total "Estimated Hours to Be Worked" MUST match the "Total Hours" on the Work Plan.



Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)  
Work Plan FY 2020/2021  
July 1, 2020 through June 30, 2021

County: RIVERSIDE  
Agreement Manager: Daniel Delgado  
Date: 01/27/2021 AMENDED



	# of Facilities Requiring Activities	Estimated Visits/Year/Facility	Estimated Hours per Visit	Total Estimated Hours
<b>I. Personnel</b>				
<b>A(1) Citrus Growers</b>				
a. Compliance Agreement Issuance	50	1	1	50
b. Regulatory and Records Inspections	210	1	1	210
<b>A(2) Citrus Transporters</b>				
a. Compliance Agreement Issuance	100	1	1	100
b. Regulatory and Records Inspections	640	14	1	8960
<b>A(3) Citrus Packers/Juice Plants/Other Processors</b>				
a. Compliance Agreement Issuance	0	0	0	0
b. Regulatory and Records Inspections	10	6	2	120
<b>A(4) Citrus Fruit Sellers</b>				
a. Compliance Agreement Issuance	150	1	1	150
b. Regulatory and Records Inspections	200	1	1	200
<b>A(5) Dump and Disposal</b>				
Dump and Disposal of Confiscated Quarantine Material			20	20
<b>A(6) Regulatory Trace-Back and Trace-Forward</b>				
Trace-Back and Trace-Forward Activities	1	1	30	30
<b>B. Other Activities</b>				
1. Conference Calls				25
2. Meetings				25
3. Administrative Support				295
4. Reporting				80
			<b>*Total Hours:</b>	<b>10265</b>

<b>Personnel</b>	
**Personnel Costs:	\$527,837.65
Overhead (Indirect Costs) ---- Enter county overhead percentage, do not to exceed 25%	15%
<b>Total Personnel Costs (Personnel Costs + Overhead):</b>	
	\$607,013.30

<b>II. Non-Personnel - Operating Expenses</b>	
A. Dump and Disposal	\$2,000.00
B. Supplies	\$2,000.00
C. Equipment	\$3,000.00
<b>Total Operating Expenses:</b>	
	\$7,000.00
<b>Vehicle Mileage</b>	
Vehicle Mileage	
Enter Estimated Miles:	110000
Rate Per Mile:	\$0.575
	\$63,250.00

<b>TOTAL COST:</b>	<b>\$677,263.30</b>
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The Cost Per Hour Worksheet must be submitted with the Workplan.

Asian Citrus Psyllid Program, Citrus Commodities (Regulatory)  
 Work Plan Summary FY 2020/2021  
 July 1, 2020 through June 30, 2021

County: RIVERSIDE  
 Agreement Manager: Daniel Delgado  
 Date: 01/27/2021 AMENDED



Expenses	Description	Total
Personnel Costs for Regulatory Activities	Compliance Agreement Issuance, Regulatory Inspections, Trace-Back/Trace-Forward Activities, Data Entry, and Attend Meetings.	Total Activity Hours: 10,265 \$527,837.65
Overhead Costs	Indirect Costs (Not to exceed 25% of Total Personnel Costs)	Overhead Percentage: 15% \$79,175.65
Miscellaneous Costs	All supply/equipment costs exceeding \$5,000.00 must be accompanied by an itemized list of items to be purchased.	Itemized Supply List Required (Y/N): N \$7,000.00
Vehicles Mileage	Mileage rate must be \$0.575, or current federal rate ( <a href="http://www.irs.gov">http://www.irs.gov</a> ).	Estimated Miles: 110000
		Rate Per Mile: 0.575 \$63,250.00
TOTAL COST:		\$677,263.30