

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 2.6
(ID # 14606)**

MEETING DATE:

Tuesday, March 30, 2021

FROM: HUMAN RESOURCES:

SUBJECT: HUMAN RESOURCES: County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan Annual Audit Report for the years ended June 30, 2017; June 30, 2018; and June 30, 2019. Internal Control Report June 30, 2019; Financial Reporting Standards; Statement on Auditing Standard 114 Letter (SAS 114); and Management Letter dated February 26, 2021, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Receive and file the Independent Auditors Report: County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan Annual Financial Report as of June 30, 2017 (Attachment A); June 30, 2018 (Attachment E); and June 30, 2019 (Attachment I); and
2. Receive and file the Statement on Auditing Standard 114 Letter (SAS 114) dated June 30, 2017 (Attachment C); June 30, 2018 (Attachment G); and June 30, 2019 (Attachment K); and
3. Receive and file the Internal Control Report over Financial Reporting and other matters on the County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan Management Letter as of June 30, 2017 (Attachment B); June 30, 2018 (Attachment F); and June 30, 2019 (Attachment J); and
4. Receive and file the Management Representation Letter for June 30, 2017 (Attachment D); June 30, 2018 (Attachment H); and June 30, 2019 (Attachment L).

ACTION: Consent



Brenda Diederichs, Assistant CEO / Human Resources Director 3/31/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is received and filed as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: March 30, 2021
xc: HR

Kecia R. Harper
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment: No	
			For Fiscal Year: 16/17-18/19	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The County’s Part-Time and Temporary Employees’ Retirement Plan (the Plan) was audited by Brown Armstrong, a certified public accounting firm. The audit consisted of auditing the financial statements for the Plan for three (3) fiscal years ending June 30, 2017, June 30, 2018, and June 30, 2019. Brown Armstrong issued their finalized reports on February 23, 2021. The Plan audit provides assurance that the financial statements are presented fairly, in all material respects, and the fiduciary net position of the Plan as of June 30, 2017, June 30, 2018, and June 30, 2019 is reflected.

The external auditors also report through the management letter on internal control over financial reporting, compliance and other matters, and the Plan’s response to findings.

Finally, the external auditors must communicate, with those charged with governance, matters related to the financial statement audit that in the auditor’s opinion are significant and relevant. The SAS 114 report is attached and delineates these items.

Impact on Residents and Businesses

There is no impact on the residents or businesses of the County.

Attachments:

- Attachment A - 2017 Financial Statements Final
- Attachment B - 2017 Internal Control Report Final
- Attachment C - 2017 SAS 114 Report Final
- Attachment D - 2017 Management Representation Letter
- Attachment E - 2018 Financial Statements Final
- Attachment F - 2018 Internal Control Report Final
- Attachment G - 2018 SAS 114 Report Final
- Attachment H - 2018 Management Representation Letter
- Attachment I - 2019 Financial Statements Final
- Attachment J - 2019 Internal Control Report Final

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Attachment K - 2019 SAS 114 Report Final

Attachment L - 2019 Management Representation Letter


Douglas G. G. Jr. 3/22/2021

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES'
401(a) RETIREMENT PLAN**

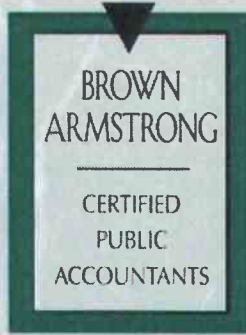
FINANCIAL STATEMENTS

JUNE 30, 2017

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES'
401(a) RETIREMENT PLAN
JUNE 30, 2017**

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Supervisors
County of Riverside, California

Report on the Financial Statements

We have audited the accompanying Statement of Fiduciary Net Position of the County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan) as of June 30, 2017, the related Statement of Changes in Fiduciary Net Position for the year then ended, and the related notes to the financial statements, which collectively comprise the Plan's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Plan's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Plan's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the fiduciary net position of the Plan as of June 30, 2017, and the changes in its fiduciary net position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 19, 2021, on our consideration of the Plan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Plan's internal control over financial reporting and compliance.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
February 19, 2021

BASIC FINANCIAL STATEMENTS

COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
STATEMENT OF FIDUCIARY NET POSITION
AS OF JUNE 30, 2017

	2017
<u>Assets</u>	
Cash and Cash Equivalents	\$ 773,849
Contributions Receivable	212,591
Investments, at Fair Value	
Mutual Funds	36,566,917
Total Assets	\$ 37,553,357
<u>Liabilities</u>	
Accounts Payable	100,000
Total Liabilities	100,000
Fiduciary Net Position Restricted for Pension Benefits	\$ 37,453,357

The accompanying notes are an integral part of these financial statements.

COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2017

	2017
<u>Additions</u>	
Contributions	
Employer's Contributions	\$ 1,341,340
Members' Contributions	1,674,410
Total Contributions	3,015,750
Net Investment Income	
Net Appreciation in	
Fair Value of Investments	2,924,742
Realized Gain	626,070
Interest and Dividends	737,177
Net Investment Income	4,287,989
Total Additions	7,303,739
<u>Deductions</u>	
Benefit Payments	1,757,166
Administrative and Other Expenses	
General Administrative Expenses	100,000
Trust Fees	127,063
Total Administrative and Other Expenses	227,063
Total Deductions	1,984,229
Changes in Fiduciary Net Position	5,319,510
Fiduciary Net Position Restricted for Pension Benefits	
Beginning of Year	32,133,847
End of Year	\$ 37,453,357

The accompanying notes are an integral part of these financial statements.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017**

NOTE 1 – DEFINED BENEFIT PENSION PLAN DESCRIPTION

Plan Description

The County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan) is the public employee retirement system established by the County of Riverside (County) to provide retirement benefits to eligible employees as a substitute for benefits under social security. The Plan is an Internal Revenue Service (IRS) Section 401(a) defined benefit plan. This Plan is self-funded and self-administered. Effective July 20, 2010, the County Board of Supervisors appointed U.S. Bank (the Trustee) as the Plan's investment consultant, investment manager, and trustee. The County also developed the County of Riverside Deferred Compensation Advisory Committee (the Committee) to oversee the Plan and the Trustee. Contributions made to the Plan are deposited with U.S. Bank, who maintains the responsibility of investing contributions in a diversified portfolio and reporting at fair value.

Benefits Provided

Retirement benefits are determined as 2% of the employee's compensation and payable as a single life annuity. The eligible retirement age is 65. Participants are immediately 100% vested in the Plan upon enrollment. Benefits are payable for the life of the employee only. The normal retirement benefit is accrued to the date of termination. A lump sum distribution is paid if the actuarial equivalent benefit is less than \$5,000. Actuarial Equivalence for this purpose is based on the greater of the factor produced under the UP1984 unisex mortality table at 6% or the applicable mortality table and interest rate under 417(e).

Membership Summary

At June 30, 2017, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	250
Inactive employees entitled to but not yet receiving benefits	6,860
Active employees	2,019
 Total	 9,129

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The Plan's financial statements are presented on the accrual basis of accounting. Employer and employee contributions that should have been made in the fiscal year based on the actuarially determined contribution rates or amounts are recognized as revenues of that fiscal year. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan.

Reporting Entity

The Plan, governed by the County Board of Supervisors and considered an independent entity, is a blended component unit of the County in accordance with Statement No. 14, as amended by Statement No. 39 and amended further by Statement No. 61, of the Governmental Accounting Standards Board (GASB). The Plan's annual financial statements are included in the County's financial reports as a pension trust fund.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash Equivalents

The Plan's cash and short-term investments are managed by U.S. Bank.

Method Used to Value Investments

Investments are carried at fair value. Fair values for investments are derived by various methods as indicated in the following table:

<u>Investments</u>	<u>Source</u>
Publicly traded mutual funds with equity and fixed income strategies	Most recent sales price as of the fiscal year-end. International securities reflect currency exchange rates in effect at June 30, 2017.

Securities Transactions and Related Investment Income

Securities transactions are accounted for on a trade date basis. Interest income is recognized when earned and dividend income is recognized on the ex-dividend date. Stock dividends or stock splits are recorded as memo items and do not affect the total value of the securities.

Realized gains and losses, along with unrealized gains and losses on investments, are reported as "net appreciation/(depreciation) in fair value of investments."

The realized gain/(loss) on the sale of securities was computed as the difference between the proceeds of sale in 2017 and the carrying cost of the securities at June 30, 2017, or the original cost of the securities when acquired. The calculation of realized gains/(losses) is independent of the calculation of net appreciation/(depreciation) in fair value of investments. Unrealized gain/(loss) on investments sold in the current year that had been held for more than one year were included in the net appreciation/(depreciation) reported in prior years and the current year.

Contributions Receivable

County and member contributions made in the following year for the current year were accrued in accordance with accounting principles generally accepted in the United States of America.

Implementation of Current Accounting Standards

GASB Statement No. 74 – In June of 2015, GASB issued Statement No. 74, *Financial Reporting for Postemployment Benefit Plans other than Pension Plans*. The objective of this statement is to improve the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. GASB Statement No. 74 is effective for periods beginning after June 15, 2016. There was no effect on the implementation of this statement on the Plan's financial statements.

GASB Statement No. 77 – In August of 2015, GASB issued Statement No. 77, *Tax Abatement Disclosures*. The objective of this statement is to assure financial statements prepared by state and local governments in conformity with accounting principles generally accepted in the United States of America provide citizens and taxpayers, legislative and oversight bodies, municipal bond analysts, and others with information they need to evaluate the financial health of governments, make decisions, and assess accountability. GASB Statement No. 77 is effective for periods beginning after December 15, 2015. There was no effect on the implementation of this statement on the Plan's financial statements.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Implementation of Current Accounting Standards (Continued)

GASB Statement No. 78 – *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*. The requirements of this statement are effective for reporting periods beginning after December 15, 2015. There was no effect on the implementation of this statement on the Plan's financial statements.

GASB Statement No. 79 – *Certain External Investment Pools and Pool Participants*. The requirements of this statement are effective for reporting periods beginning after June 15, 2015, except for the provisions in paragraphs 18, 19, 23-26, and 40, which are effective for reporting periods beginning after December 15, 2015. There was no effect on the implementation of this statement on the Plan's financial statements.

GASB Statement No. 80 – *Blending Requirements for Certain Component Units – an Amendment of GASB Statement No. 14*. The requirements of this statement are effective for reporting periods beginning after June 15, 2016. There was no effect on the implementation of this statement on the Plan's financial statements.

GASB Statement No. 82 – *Pension Issues – an Amendment of GASB Statements No. 67, No. 68, and No. 73*. The requirements of this statement are effective for reporting periods beginning after June 15, 2016, except for the requirements of paragraph 7 in a circumstance in which an employer's pension liability is measured as of a date other than the employer's most recent fiscal year-end. In that circumstance, the requirements of paragraph 7 are effective for that employer in the first reporting period in which the measurement date of the pension liability is on or after June 15, 2017. There was no effect on the implementation of this statement on the Plan's financial statements.

Future Accounting Standards

GASB Statement No. 75 – In June of 2015, GASB issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. The primary objective of this statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. GASB Statement No. 75 is effective for periods beginning after June 15, 2017. The Plan has elected not to early implement this statement.

GASB Statement No. 81 – *Irrevocable Split-Interest Agreements*. The requirements of this statement are effective for periods beginning after December 15, 2016. The Plan has elected not to early implement this statement.

GASB Statement No. 83 – *Certain Asset Retirement Obligations*. The requirements of this statement are effective for reporting periods beginning after June 15, 2019. The Plan has elected not to early implement this statement.

GASB Statement No. 84 – *Fiduciary Activities*. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. The Plan has elected not to early implement this statement.

GASB Statement No. 85 – *Omnibus 2017*. The requirements of this statement are effective for reporting periods beginning after June 15, 2017. The Plan has elected not to early implement this statement.

GASB Statement No. 86 – *Certain Debt Extinguishment Issues*. The requirements of this statement are effective for reporting periods beginning after June 15, 2017. The Plan has elected not to early implement this statement.

GASB Statement No. 87 – *Leases*. The requirements of this statement are effective for reporting periods beginning after December 15, 2021. The Plan has elected not to early implement this statement.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Future Accounting Standards (Continued)

GASB Statement No. 88 – *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2019. The Plan has elected not to early implement this statement.

GASB Statement No. 89 – *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The requirements of this statement are effective for reporting periods beginning after December 15, 2020. The Plan has elected not to early implement this statement.

GASB Statement No. 90 – *Majority Equity Interests – an Amendment of GASB Statements No. 14 and No. 61*. The requirements of this statement are effective for reporting periods beginning after December 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 91 – *Conduit Debt Obligations*. The requirements of this statement are effective for reporting periods beginning after December 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 92 – *Omnibus 2020*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 93 – *Replacement of Interbank Offered Rates*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2022. The Plan has elected not to early implement this statement.

GASB Statement No. 95 – *Postponement of the Effective Dates of Certain Authoritative Guidance*. The requirements of this statement are effective immediately in fiscal year 2020. The Plan has elected not to early implement this statement.

GASB Statement No. 96 – *Subscription-Based Information Technology Arrangements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2022. The Plan has elected not to early implement this statement.

GASB Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – An Amendment of GASB Statements No. 14 and No. 84, and a Supersession of GASB Statement No. 32*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Plan has elected not to early implement this statement.

NOTE 3 – CASH AND CASH EQUIVALENTS

The carrying value of cash and cash equivalents at June 30, 2017, consists of the following:

	2017 Amount
Cash	\$ 120,087
Money Market Fund	653,762
Total Cash and Cash Equivalents	<u>\$ 773,849</u>

NOTE 4 – INVESTMENTS

The Plan owned the following investments at June 30, 2017:

	<u>2017 Fair Value</u>
<u>Investments-Categorized</u>	
Mutual Funds	
Equity	\$ 25,304,635
Fixed Income	<u>11,262,282</u>
 Total Investments-Categorized	 <u>\$ 36,566,917</u>

GASB Statement No. 40, *Deposits and Investments Risk Disclosures*, establishes and modifies disclosure requirements related to the following:

- Credit risk
- Custodial credit risk
- Concentration of credit risk
- Interest rate risk
- Foreign currency risk

Credit Risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Plan is limited to credit risk due to the nature of the investments in mutual funds.

Custodial Credit Risk – The custodial credit risk represents the risk that, in the event of the failure of the counterparty of a transaction, the Plan will not be able to recover the value of deposits and investments or collateral securities that are in the possession of an outside party. Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the Plan’s name, and held by the counterparty. The Plan’s investment securities are not exposed to custodial credit risk because all securities are held by the Plan’s custodial bank in the Plan’s name, or by other qualified third party administrator trust accounts.

Concentration of Credit Risk – This risk represents the potential loss attributable to the magnitude of the Plan’s investments in a single issuer. As of June 30, 2017, the Plan did not hold any investments in any one issuer that would represent five percent (5%) or more of total investments.

Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Duration is a measure of the price sensitivity of a fixed income portfolio to changes in interest rates. It is calculated as the weighted average time to receive a bond’s coupon and principal payments. The longer the duration of a portfolio, the greater its price sensitivity to changes in interest rates. The Plan is not subject to interest rate risk as the Plan is not invested directly in any fixed income portfolios.

Foreign Currency Risk – Foreign currency risk is the risk that changes in exchange rates may adversely affect the fair value of an investment. The Plan may invest in global mutual funds but they are still traded on the U.S. stock market in U.S. dollars in accordance with their investment guidelines pertaining to these types of investments.

Summary of Investment Policy

The Committee established an Investment Policy in accordance with applicable local, State, and Federal laws. The Committee exercises authority and control over the management of the Plan’s assets by setting policy which the Trustee executes either internally or through the use of external prudent experts. The Committee oversees and guides the Plan subject to the following basic fiduciary responsibilities:

Maintain an appropriate asset allocation based on a total return policy that is compatible with the County’s policies, while still having the potential to produce positive real returns.

NOTE 4 – INVESTMENTS (Continued)

Fair Value Measurements

The Plan categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. These principles recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Investments reflect prices quoted in active markets;
- Level 2: Investments reflect prices that are based on a similar observable asset either directly or indirectly, which may include inputs in markets that are not considered to be active; and
- Level 3: Investments reflect prices based upon unobservable sources.

The Plan has the following recurring fair value measurements as of June 30, 2017:

Investments by Fair Value Level	June 30, 2017	Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Mutual Funds-Equity	\$ 25,304,635	\$ 25,304,635	\$ -	\$ -
Mutual Funds-Fixed Income	11,262,282	11,262,282	-	-
	<u>36,566,917</u>	<u>36,566,917</u>	<u>-</u>	<u>-</u>
Total Investments Measured at Fair Value	<u>\$ 36,566,917</u>	<u>\$ 36,566,917</u>	<u>\$ -</u>	<u>\$ -</u>

NOTE 5 – CONTRIBUTIONS REQUIRED AND CONTRIBUTIONS MADE

The funding objective of the Plan is to establish contribution rates that, over time, are likely to remain as a level percentage of payroll unless Plan benefit provisions are changed. Actuarial valuations involve estimates and make assumptions about the probability of events far into the future, therefore actuarially determined rates are subject to continual revision as results are compared to past expectations and new estimates are made about the future.

Contribution rates are calculated by the actuary using the Entry Age Normal Funding Method (Cost Method) and the Market Value of Assets Valuation Method. The required contribution rates are expressed as a percentage of covered payroll. The 2017 contribution rates were determined using the actuarial valuation performed as of July 1, 2016.

Participants in the Plan are required to contribute 3.75% of their compensation to the Plan. According to the July 1, 2016 valuation, the County's current required contribution rate is 0.5%, however, the County elected to contribute 3.00% of payroll in order to obtain a 90% target funded ratio within 5 years. The Plan's current funded ratio is 82.26%. The Plan's actuary annually calculates the minimum recommended employer contribution rate through preparation of an actuarial valuation report and the County determines the contribution rates. Administrative costs of the Plan are paid by the Trustee from Plan assets.

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS

Net Pension Liability

The Plan is a single-employer pension plan with a reporting date of June 30, 2017. Measurements as of the reporting date are based on the fair value of assets as of June 30, 2017, and the Total Pension Liability as of the valuation date, July 1, 2016, updated to June 30, 2017. There were no significant events between the valuation date and the measurement date so the updated procedures only include the addition of service cost and interest cost offset by benefit payments. Beginning of the year measurements are also based on the actuarial valuation as of July 1, 2016. Because the beginning and ending values are based on the same actuarial valuation and there were no significant events, no liability gains or losses due to experience are reported this year.

The net pension liability (i.e., the pension plan's liability determined in accordance with GASB Statement No. 67 less the fiduciary net position) is shown below:

Plan	Change in Net Pension Liability		
	Total Pension Liability (a)	Increase (Decrease) Pension Plan Fiduciary Net Position (b)	Net Pension Liability (a-b)
Balance at June 30, 2016	\$ 38,789,928	\$ 32,133,847	\$ 6,656,081
Changes for the Year:			
Service cost	1,913,998	-	1,913,998
Interest	2,358,408	-	2,358,408
Changes of benefits	-	-	-
Changes of assumptions	(746,218)	-	(746,218)
Differences between expected and actual experience	1,456,980	-	1,456,980
Contributions - employer	-	1,341,340	(1,341,340)
Contributions - employee	-	1,674,410	(1,674,410)
Net investment income	-	4,288,900	(4,288,900)
Benefit payments, including refunds of employee contributions	(1,757,166)	(1,757,166)	-
Administrative expenses	-	(127,973)	127,973
Net Changes	3,226,002	5,419,511	(2,193,509)
Balance at June 30, 2017	\$ 42,015,930	\$ 37,553,358	\$ 4,462,572

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS (Continued)

Actuarial Methods and Significant Assumptions

The Plan retains an independent actuarial firm to conduct actuarial valuations of the pension plan to monitor the Plan's funding status and to establish the contribution rate requirements for the pension plan. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events into the future. Examples include Plan experience differing from that anticipated by the economic or demographic assumptions, changes in economic or demographic assumptions, increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the Plan's funded status), and changes in Plan provisions or applicable law. Actuarially determined amounts are subject to continual review or modification as actual results are compared with past expectations and new estimates are made about the future. Projections of benefits for financial reporting purposes are based on the substantive plan (the Plan as understood by the employer and Plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The total pension liability was determined by an actuarial valuation as of July 1, 2016, using the following actuarial assumptions applied to all prior periods included in the measurement in accordance with the requirements of GASB Statement No. 67.

The total pension liability for the Plan was determined by an actuarial valuation as of July 1, 2016, and accepted actuarial procedures were applied to roll-forward the total pension liability to June 30, 2017. Key methods and assumptions used in the latest actuarial valuations as of July 1, 2016, are presented below:

Valuation Date	July 1, 2016
Measurement Date	June 30, 2017
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level-Dollar Projected Payroll
Remaining Amortization Period	20-year Amortization of Unfunded Liability, plus Normal Cost with interest and administrative expense, less expected Employee Contributions
Asset Valuation Method	Smoothed asset value, with differences between actual and expected earnings recognized over a 5 year period, subject to an 80% - 120% corridor around market value

Actuarial Assumptions:

Discount Rate	6.00% (net of administrative expense)
Projected Salary Increases	3.00%
Salary Growth	3.00%
Mortality	<i>Actives</i> RP-2006 combined annuitant/non-annuitant mortality table with generational future improvement from 2006 using scale MP-2017. <i>Full-Time Actives (no longer accruing benefits)</i> Mortality rates are based on the most recent CalPERS mortality table developed in the 1997-2011 CalPERS Experience Study, with generational future improvements from 2008 using scale MP-2017.

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS (Continued)

Changes in Assumptions and Methods Since the Prior Valuation

- 1) Update to GASB Statement No. 67 discount rate from 5.92% as of 7/1/2016 to 6.00% as of 7/1/2017 to reflect revised project of assets and municipal bond index as of 7/1/2017.
- 2) Update to assumed mortality improvement scale from MP-2016 to MP-2017.

Asset Allocation Policy and Expected Long-Term Rate of Return by Asset Class

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Arithmetic Long-Term Expected Real Rate of Return</u>
U.S. Equities	67.74%	8.50%
International Developed Equity	0.00%	9.00%
Emerging Market Equity	0.00%	10.80%
U.S. Core Fixed Income	30.15%	4.00%
Real Estate	0.00%	8.00%
Cash	2.11%	0.00%
Total	<u>100.00%</u>	

Discount Rate

The discount rate used to measure the total pension liability was 6.0%. The projected cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and the County contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rates. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS (Continued)Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Plan as of June 30, 2017, calculated using the discount rate of 6.0%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.0%) or one percentage point higher (7.0%) than the current rate:

	<u>1% Decrease (5.0%)</u>	<u>Current Discount Rate (6.0%)</u>	<u>1% Increase (7.0%)</u>
Total Pension Liability	\$ 48,750,655	\$ 42,015,930	\$ 36,366,264
Pension Plan Fiduciary Net Position	<u>37,553,358</u>	<u>37,553,358</u>	<u>37,553,358</u>
Net Pension Liability Asset	<u>\$ 11,197,297</u>	<u>\$ 4,462,572</u>	<u>\$ (1,187,094)</u>
Fiduciary Net Position as a Percentage of the Total Pension Liability	77.0%	89.4%	103.3%

Money-Weighted Rate of Return

For the year ended June 30, 2017, the annual money-weighted rate of return on investments, net of investment expense, was -0.36%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

NOTE 7 – SUBSEQUENT EVENTS

The Plan has evaluated subsequent events through February 19, 2021, the date on which the financial statements were available to be issued. There are no pending subsequent events noted.

REQUIRED SUPPLEMENTARY INFORMATION

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
SCHEDULES OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED JUNE 30, 2017**

Measurement Period	June 30, 2017*	June 30, 2016*	June 30, 2015*	June 30, 2014*
Total Pension Liability				
Service cost	\$ 1,913,998	\$ 1,717,422	\$ 1,511,755	\$ 1,556,594
Interest (includes interest on service cost)	2,358,408	2,186,254	1,983,322	1,800,053
Differences between expected and actual experience	1,456,980	1,524,469	795,023	1,146,168
Changes of assumptions	(746,218)	(594,082)	2,939,020	-
Benefit payments, including refunds of employee contributions	<u>(1,757,166)</u>	<u>(1,506,614)</u>	<u>(1,511,284)</u>	<u>(1,761,676)</u>
Net Change in Total Pension Liability	3,226,002	3,327,449	5,717,836	2,741,139
Total Pension Liability - Beginning	<u>38,789,928</u>	<u>35,462,479</u>	<u>29,744,643</u>	<u>27,003,504</u>
Total Pension Liability - Ending (a)	<u><u>\$ 42,015,930</u></u>	<u><u>\$ 38,789,928</u></u>	<u><u>\$ 35,462,479</u></u>	<u><u>\$ 29,744,643</u></u>
Fiduciary Net Position				
Contributions - employer	\$ 1,341,340	\$ 667,952	\$ 606,694	\$ 955,554
Contributions - employee	1,674,410	1,399,254	1,266,962	1,394,450
Net investment income (loss)	4,288,900	(116,967)	131,206	4,437,066
Benefit payments, including refunds of employee contributions	(1,757,166)	(1,506,614)	(1,511,284)	(1,761,676)
Administrative expenses	<u>(127,973)</u>	<u>(188,656)</u>	<u>(217,041)</u>	<u>(227,581)</u>
Net Change in Fiduciary Net Position	5,419,511	254,969	276,537	4,797,813
Fiduciary Net Position - Beginning	<u>32,133,847</u>	<u>31,878,878</u>	<u>31,602,341</u>	<u>26,804,528</u>
Fiduciary Net Position - Ending (b)	<u><u>\$ 37,553,358</u></u>	<u><u>\$ 32,133,847</u></u>	<u><u>\$ 31,878,878</u></u>	<u><u>\$ 31,602,341</u></u>
Net Pension Liability (Asset) (a)-(b)	<u><u>\$ 4,462,572</u></u>	<u><u>\$ 6,656,081</u></u>	<u><u>\$ 3,583,601</u></u>	<u><u>\$ (1,857,698)</u></u>
Fiduciary Net Position as a Percentage of the Total Pension Liability	89.38%	82.84%	89.89%	106.25%
Covered Payroll	\$ 34,610,720	\$ 33,058,770	\$ 23,120,653	\$ 29,516,733
Net Pension Liability (Asset) as a Percentage of Covered Payroll	12.89%	20.13%	15.50%	-6.29%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
SCHEDULES OF CONTRIBUTIONS
FOR THE YEAR ENDED JUNE 30, 2017**

Measurement Period	<u>2017*</u>	<u>2016*</u>	<u>2015*</u>	<u>2014*</u>
Actuarially Determined Contributions	\$ 727,119	\$ 122,127	\$ 252,273	\$ 334,728
Contributions in Relation to the Actuarially Determined Contributions	<u>1,341,340</u>	<u>667,952</u>	<u>606,694</u>	<u>955,554</u>
Contribution Deficiency / (Excess)	<u>\$ (614,221)</u>	<u>\$ (545,825)</u>	<u>\$ (354,421)</u>	<u>\$ (620,826)</u>
Covered Payroll	\$ 44,650,933	\$ 41,747,000	\$ 37,918,375	\$ 29,516,733
Contributions as a Percentage of Covered Payroll	3.00%	1.60%	1.60%	3.24%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
SCHEDULES OF INVESTMENT RETURNS
FOR THE YEAR ENDED JUNE 30, 2017**

	<u>June 30, 2018*</u>	<u>June 30, 2017*</u>	<u>June 30, 2016*</u>	<u>June 30, 2015*</u>
Annual Money-Weighted Rate of Return, Net of Investment Expense	13.12%	-0.36%	0.41%	16.50%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested. It is calculated by finding the rate of return that will set the present values of all cash flows and terminal values equal to the value of the initial investment. The money-weighted rate of return is equivalent to the internal rate of return (IRR).

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2017**

NOTE 1 – KEY METHODS AND ASSUMPTIONS USED TO DETERMINE CONTRIBUTION RATES

The following actuarial methods and assumptions were used to determine contribution rates in the Schedule of Contributions:

Valuation Date	July 1, 2016
Measurement Date	June 30, 2017
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level-Dollar Projected Payroll
Remaining Amortization Period	20-year Amortization of Unfunded Liability, plus Normal Cost with interest and administrative expense, less expected Employee Contributions
Asset Valuation Method	Smoothed asset value, with differences between actual and expected earnings recognized over a 5 year period, subject to an 80% - 120% corridor around market value

Actuarial Assumptions:

Discount Rate	6.00% (net of administrative expense)
Projected Salary Increases	3.00%
Salary Growth	3.00%
Mortality	<i>Actives</i> RP-2006 combined annuitant/non-annuitant mortality table with generational future improvement from 2006 using scale MP-2017. <i>Full-Time Actives (no longer accruing benefits)</i> Mortality rates are based on the most recent CalPERS mortality table developed in the 1997-2011 CalPERS Experience Study, with generational future improvements from 2008 using scale MP-2017.

A complete description of the methods and assumptions used to determine contribution rates for the year ending June 30, 2017, can be found in the July 1, 2016 actuarial valuation report.

NOTE 2 – CHANGES OF ASSUMPTIONS

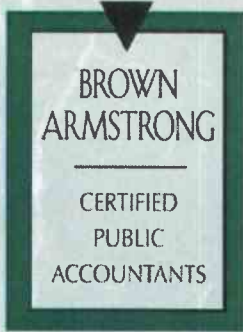
Changes in Assumptions and Methods Since the Prior Valuation

- 1) Update to GASB Statement No. 67 discount rate from 5.92% as of 7/1/2016 to 6.00% as of 7/1/2017 to reflect revised project of assets and municipal bond index as of 7/1/2017.
- 2) Update to assumed mortality improvement scale from MP-2016 to MP-2017.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES'
401(a) RETIREMENT PLAN**

INTERNAL CONTROL REPORT

JUNE 30, 2017



BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Board of Supervisors
County of Riverside, California

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We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the County of Riverside (the County) Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Plan's basic financial statements and have issued our report thereon dated February 19, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Plan's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we do not express an opinion on the effectiveness of the Plan's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Plan's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Plan's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Plan's Current Year Status to Prior Year Findings

The Plan's current year status to the prior year findings identified in our June 30, 2016 audit is described in the accompanying schedule of findings and questioned costs. We are providing the disposition of the prior year comments. The Plan's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Plan's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Plan's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Restriction on Use

This communication is intended solely for the information and use of management, the Board of Supervisors, and others within the Plan, and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
February 19, 2021

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2017**

No findings or questioned cost noted during June 30, 2017 audit.

STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

Finding 2016-001 Active Member Finding

Condition:

For 1 of the 60 active members tested, the required identification documents were not on file. The member was missing proof of date of birth, government-issued ID, basic demographic data, etc. These documents are used to verify the identity of the member being enrolled in the Plan, and therefore, we were unable to verify if the information for the date of birth and demographic data was correct in the Plan's pension system, Relius.

Criteria:

Retirement Plan Bylaws state that the date of birth needs to be verified as it affects the contributions and eventually the monthly benefit and date of when benefits commence.

Cause of Condition:

Lack of controls over reviewing and ensuring required documentation is submitted by the member and contained in the files.

Effect of Condition:

The potential effect is that, if we are unable to verify that the birth date and other demographic information is correct, when the member retires, the incorrect date could be used in determining their eligibility for a monthly benefit, and it could also affect the eligible earnings used in the calculation of their monthly benefit.

Recommendation:

We recommend that management implement a review system or checklist to ensure all required documents are in the member's file.

Management Response:

As a result of the initial findings from the audit ending June 30, 2015, management modified internal processes by creating a 401(a) Part-Time Temporary Retirement Plan - Lump Sum Distribution Checklist form and requires that an official identification card/document (e.g., driver's license, passport, birth certificate, etc.) issued by a governmental agency (e.g., DMV, Homeland Security, County/City Clerk Recorder Office) is on file to validate the date of birth and age of each member, prior to authorizing a distribution from the Plan.

Additionally, the County of Riverside (the County) started processing distributions on a bi-weekly basis versus an annual basis. Changing the processing period reduced the number of records to be reviewed at a time, which provides the retirement representative more time to review each request for improved data accuracy. After all distributions are finalized, the records are reviewed a second time for accuracy by a different retirement representative prior to having payments issued.

Current Year Status:

Implemented.

Finding 2016-002 Terminated Member Finding

Condition:

For 1 of the 40 deferred and terminated members tested in the Plan, we noted the member was listed as terminated per our population (from US Bank) but did not have a termination date entered in Relius. Upon further inquiry, it was found that someone had wrongly entered the SSN for the member resulting in the termination date not showing up. This was corrected by management after we mentioned it to them.

Criteria:

The termination date should be the same in the custodian reports as well as Relius.

Cause of Condition:

The termination date was not in Relius because of a lack of management oversight over employees who enter sensitive information.

Effect of Condition:

This could potentially create an issue over system records of termination or payment. If there is no termination date, a reviewer cannot verify that the member is properly paid out and/or terminated.

Recommendation:

We recommend that management implement a review system to ensure data is entered correctly.

Management Response:

All terminations with an effective date prior to June 2001 shall have the termination effective date compared in Alpha and Relius systems to ensure both systems reflect the same termination effective date for the participant.

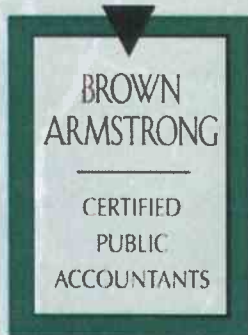
All terminations with an effective date after June 2001 shall have the termination effective date compared in PeopleSoft and Relius to ensure both systems reflect the same termination effective date for the participant.

If a discrepancy in the termination effective date is discovered, the County retirement representative is required to research the discrepancy and determine the correct termination effective date by reviewing the member's personnel documents on file with the County Human Resources Department. Once the County retirement representative has validated the termination effective date, the retirement representative must immediately have Alpha or PeopleSoft and Relius updated to reflect the same and termination effective for the participant.

Once the participant's record is updated, the changes will be reviewed and validated by another team member as a second review prior to any payment or distribution being made.

Current Year Status:

Implemented.



BROWN ARMSTRONG

Certified Public Accountants

To the Honorable Board of Supervisors
County of Riverside, California

We have audited the financial statements of the County of Riverside (the County) Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan) for the year ended June 30, 2017, and have issued our report thereon dated February 19, 2021. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 1, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Plan are described in Note 2 to the financial statements. The Plan adopted Governmental Accounting Standards Board (GASB) Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, GASB Statement No. 77, *Tax Abatement Disclosures*, GASB Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*, GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, GASB Statement No. 80, *Blending Requirements for Certain Component Units – An Amendment of GASB Statement No. 14*, and GASB Statement No. 82, *Pension Issues – An Amendment of GASB Statements No. 67, No. 68, and No. 73*, during fiscal year 2017. We noted no transactions entered into by the Plan during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimates of the fair value of investments and the money-weighted rate of return are based on quoted prices as of the statement of fiduciary net position date for those securities. We evaluated the key factors and assumptions used to develop the estimates of the fair value of investments and money-weighted rate of return in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimates of the contribution amounts and net pension liability are based on an actuarially-presumed interest rate and assumptions recommended by an independent actuary which were adopted by the County's Board of Supervisors. They involve estimates of the values of reported amounts and probabilities about the occurrence of future events, as detailed in Note 5, Contributions Required and Contributions Made, and Note

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6, Net Pension Liability and Significant Assumptions. We evaluated the key factors and assumptions used to develop the estimates of the contribution amounts and net pension liability in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosures of cash and investments, in Notes 3 and 4 to the financial statements, were derived by various methods as detailed in the notes.

The disclosures related to the funding policies, funding status, progress, and actuarial methods and assumptions in Note 6, Net Pension Liability and Significant Assumptions, were derived from actuarial valuations, which involve estimates of the value of reported amounts and probabilities about the occurrence of the future events far into the future.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes one misstatement detected as a result of our audit procedures that was corrected by management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 19, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Plan's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Plan's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Schedule of Changes in Net Pension Liability and Related Ratios, Schedule of Contributions, and Schedule of Investment Returns, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This information is intended solely for the information and use of the Board of Supervisors and management of the Plan and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

*Brown Armstrong
Accountancy Corporation*

Bakersfield, California
February 19, 2021

County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan
 Adjusting Journal Entries
 June 30, 2017

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
Adjusting Journal Entry #1			
To accrue US Bank Administrative Fee that was charged in FY2018 but applicable to FY2017.			
525440	Professional Services	\$ 100,000	\$ -
201101	Accounts Payable-AP	-	100,000
		<u>\$ 100,000</u>	<u>\$ 100,000</u>



February 26, 2021

Brown Armstrong Accountancy Corporation
4200 Truxtun Avenue, Suite 300
Bakersfield, CA 93309

This representation letter is provided in connection with your audits of the basic financial statements of the County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan), which comprise the Statements of Fiduciary Net Position as of June 30, 2017, and the related Statements of Changes in Fiduciary Net Position for the year then ended, and the related notes to the basic financial statements, for the purpose of expressing opinions as to whether the basic financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) and whether the other supplementary information is fairly stated in all material relation to the basic financial statements as a whole.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of February 26, 2021, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 1, 2017, including our responsibility for the preparation and fair presentation of the basic financial statements in accordance with U.S. GAAP and for preparation of the required supplementary information (RSI) in accordance with the applicable criteria.
- 2) The basic financial statements referred to above are fairly presented in conformity with U.S. GAAP, and the notes include all disclosures required by laws and regulations to which the Plan is subject.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.



Brenda L. Diederichs
Assistant CEO/HR Director

Michael Bowers – Assistant HR Director
Sarah Franco – Assistant HR Director
Brande Hune - Assistant HR Director
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Mylene Daniels – Deputy HR Director



- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transaction including revenues, expenses, leasing arrangements, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the accounts.
- 9) We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- 10) Material concentrations have been properly disclosed in accordance with U.S. GAAP.
- 11) Financial instruments with concentrations of credit risk have been properly recorded or disclosed in the financial statements.
- 12) Guarantees, whether written or oral, under which the Plan is contingently liable, if any, have been properly recorded or disclosed in accordance with U.S. GAAP.

Information Provided

- 13) To the best of our knowledge, we have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the Plan from whom you determined it necessary to obtain audit evidence.
 - d) Plan instruments, trust agreements, insurance contracts, or investment contracts and amendments to such documents entered into during the year, including amendments to comply with applicable laws.
 - e) Minutes of the meetings of the Plan's Board of Supervisors and Deferred Compensation Advisory Committee or summaries of actions of recent meetings for which minutes have not yet been prepared.



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- f) Actuarial reports prepared by the Plan's actuary.
- 14) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 15) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 16) We have no knowledge of any fraud or suspected fraud that affects the Plan and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 17) We have no knowledge of any allegations of fraud or suspected fraud affecting the Plan's financial statements communicated by employees, former employees, participants, regulators, beneficiaries, service-providers, third-party administrators, or others.
- 18) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us and we have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or abuse, whose effects should be considered when preparing financial statements.
- 19) We have disclosed to you that there are no instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 20) We have disclosed to you that we are not aware of any abuse that has occurred or are likely to have occurred, that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
- 21) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts whose effects should be considered for disclosure in the financial statements, or for reporting on noncompliance.
- 22) We have disclosed to you the identity of the Plan's related parties and all the related party relationships and transactions of which we are aware.
- 23) The Plan has satisfactory title to all owned assets, which are recorded at fair value, and all liens, encumbrances, or security interests requiring disclosure in the financial statements have been properly disclosed.

Plan Specific



Brenda L. Diederichs
Assistant CEO/HR Director

Michael Bowers – Assistant HR Director
Sarah Franco – Assistant HR Director
Brande Hune – Assistant HR Director
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Mylene Daniels – Deputy HR Director



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- 24) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 25) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 26) We have made available to you all financial records and related data.
- 27) We have no –
 - a) Plans or intentions that may materially affect the carrying value or classification of assets and liabilities or net position.
 - b) Knowledge of the Plan's plan sponsors' intentions to terminate the Plan.
- 28) Amendments to the Plan instrument, if any, have been properly recorded or disclosed in the financial statements.
- 29) We have no knowledge of any omissions from the participants' data provided to the Plan's actuary for the purpose of determining the actuarial present value of accumulated plan benefits and other actuarially determined amounts in the financial statements.
- 30) As the plan administrator, we agree with the actuarial methods and assumptions established by the Board of Supervisors upon recommendation of the Plan's consulting actuary and used by the actuary for funding purposes and for determining the Plan's accumulated plan benefits and has no knowledge or belief that such methods or assumptions are inappropriate in the circumstances. We did not give instructions, nor cause any to be given, to the Plan's actuary with respect to values or amounts derived, and we are not aware of any matters that have impacted the independence or objectivity of the Plan's actuary.
- 31) The following have been properly recorded or disclosed in the financial statements
 - The actuarial methods or assumptions used in calculating amounts recorded or disclosed in the financial statements.
 - Plan provisions between the actuarial valuation date and the date of this letter.
- 32) The Plan has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 33) The methods and significant assumptions used to estimate fair values of financial instruments are described in Note 2 to the financial statements. The methods and significant assumptions used result in a measure of fair value appropriate for financial measurement and disclosure purposes.
- 34) All required amendments to and filings of Plan documents with the appropriate agencies have been made.



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- 35) The Plan is qualified under the appropriate section of the Internal Revenue Code and we intend to continue them as a qualified plan. The Plan sponsor has operated the Plan in a manner that did not jeopardize this tax status.
- 36) We have apprised you of all communications, whether written or oral, with regulatory agencies concerning the operation of the Plan.
- 37) The use of the Plan's derivative instruments has been appropriately disclosed in the notes to the financial statements and all derivative instrument transactions have been valued appropriately.
- 38) We are responsible for monitoring the Plan's investments including changes in fair values. The Plan engages investment consultants to assist the Plan in monitoring individual managers and reviewing investment values, investment returns, as well as other procedures as deemed necessary by the Plan and consultants.
- 39) The Plan's Board of Supervisors has adopted a 6.00% rate of return for FY2017 which is within the range of assumptions recommended by the Board's consulting actuary as noted in the July 1, 2017 valuation.
- 40) We acknowledge our responsibility for the RSI. The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation confirm with GASB Statement No. 67. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 41) The methods and significant assumptions used to estimate fair values of investments, which impact Plan's fiduciary net position including non-readily marketable securities are summarized as follows:
 - a) The measurement methods, including the related assumptions, used in determining fair value were appropriate and were consistently applied.
 - b) The fair values of investments are generally based on published market prices and quotations from major investment firms.
 - c) Short-term investments are reported at cost or amortized cost, which approximates fair value.
- 42) The member census data provided to the Plan's third-party actuary for the purpose of determining the total pension liability and net pension included in the RSI is complete and accurate,
- 43) We have reviewed the following information, which was derived from the Plan's actuarial report used to disclose in the Plan's Notes to the basic financial statements and/or RSI, as required by GASB Statement no. 67 and determined that the assumptions used to calculate or present are reasonable.
 - Long-term expected rates of return.

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- Components of Changes in the Plan's Net Pension Liability including the Total Pension Liability at the beginning and end of the year.
 - Sensitivity of the Net Pension Liability (NPL) to "Changes in the Discount Rate" calculation.
- 44) We have reviewed the Money Weighted Return calculation prepared by the Plan, which was derived from the Plan's June 30, 2017 investment performance review used to disclose in the Plan's Notes to the Financial Statements and/or RSI (13.12% FY2017), and determined that the methods used to calculate it are consistent with the requirements of GASB Statement No. 67.
- 45) We acknowledge our responsibility for presenting the Other Supplementary Information, as listed in the table of contents, in accordance with U.S. GAAP, and we believe the Other Supplementary Information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the Other Supplementary Information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- 46) No changes have been made in internal control over compliance or other factors that might significantly affect internal control subsequent to the date as of which compliance was audited.
- 47) We have disclosed to you all contracts or other agreements with service organizations, and we have disclosed to you all communications from the service organizations relating to noncompliance at the service organizations that we are aware of.
- 48) In regard to the financial statement preparation services performed by you, we have—
- a) Assumed all management responsibilities.
 - b) Designated Senior Management, who have suitable skill, knowledge, or experience to oversee the services.
 - c) Evaluated the adequacy and results of the services performed.
 - d) Accepted responsibility for the results of the services.

Signature: *Brenda L. Diederichs*
Title: Asst. CEO / HR Director

Signature: _____
Title: _____



Brenda L. Diederichs
Assistant CEO/HR Director

Michael Bowers – Assistant HR Director
Sarah Franco – Assistant HR Director
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**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES'
401(a) RETIREMENT PLAN**

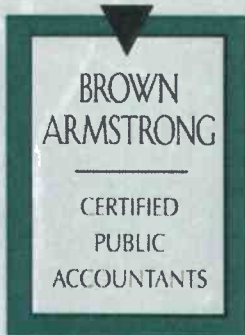
FINANCIAL STATEMENTS

JUNE 30, 2018

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES'
401(a) RETIREMENT PLAN
JUNE 30, 2018**

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Supervisors
County of Riverside, California

Report on the Financial Statements

We have audited the accompanying Statement of Fiduciary Net Position of the County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan) as of June 30, 2018, the related Statement of Changes in Fiduciary Net Position for the year then ended, and the related notes to the financial statements, which collectively comprise the Plan's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Plan's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Plan's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the fiduciary net position of the Plan as of June 30, 2018, and the changes in its fiduciary net position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 19, 2021, on our consideration of the Plan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Plan's internal control over financial reporting and compliance.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
February 19, 2021

BASIC FINANCIAL STATEMENTS

COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
STATEMENT OF FIDUCIARY NET POSITION
AS OF JUNE 30, 2018

	<u>2018</u>
<u>Assets</u>	
Cash and Cash Equivalents	\$ 290,989
Contributions Receivable	184,727
Investments, at Fair Value	
Mutual Funds	<u>41,100,259</u>
Total Assets	<u>\$ 41,575,975</u>
Fiduciary Net Position Restricted for Pension Benefits	<u>\$ 41,575,975</u>

The accompanying notes are an integral part of these financial statements.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2018**

	2018
<u>Additions</u>	
Contributions	
Employer's Contributions	\$ 815,531
Members' Contributions	1,632,926
Total Contributions	2,448,457
Net Investment Income	
Net Appreciation in Fair Value of Investments	605,213
Realized Gain	2,228,990
Interest and Dividends	812,597
Net Investment Income	3,646,800
Total Additions	6,095,257
<u>Deductions</u>	
Benefit Payments	1,726,399
Administrative and Other Expenses	
General Administrative Expenses	100,000
Trust Fees	146,240
Total Administrative and Other Expenses	246,240
Total Deductions	1,972,639
Changes in Fiduciary Net Position	4,122,618
Fiduciary Net Position Restricted for Pension Benefits	
Beginning of Year	37,453,357
End of Year	\$ 41,575,975

The accompanying notes are an integral part of these financial statements.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 1 – DEFINED BENEFIT PENSION PLAN DESCRIPTION

Plan Description

The County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan) is the public employee retirement system established by the County of Riverside (County) to provide retirement benefits to eligible employees as a substitute for benefits under social security. The Plan is an Internal Revenue Service (IRS) Section 401(a) defined benefit plan. This Plan is self-funded and self-administered. Effective July 20, 2010, the County Board of Supervisors appointed U.S. Bank (the Trustee) as the Plan's investment consultant, investment manager, and trustee. The County also developed the County of Riverside Deferred Compensation Advisory Committee (the Committee) to oversee the Plan and the Trustee. Contributions made to the Plan are deposited with U.S. Bank, who maintains the responsibility of investing contributions in a diversified portfolio and reporting at fair value.

Benefits Provided

Retirement benefits are determined as 2% of the employee's compensation and payable as a single life annuity. The eligible retirement age is 65. Participants are immediately 100% vested in the Plan upon enrollment. Benefits are payable for the life of the employee only. The normal retirement benefit is accrued to the date of termination. A lump sum distribution is paid if the actuarial equivalent benefit is less than \$5,000. Actuarial Equivalence for this purpose is based on the greater of the factor produced under the UP1984 unisex mortality table at 6% or the applicable mortality table and interest rate under 417(e).

Membership Summary

At June 30, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	289
Inactive employees entitled to but not yet receiving benefits	7,482
Active employees	1,509
 Total	 9,280

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The Plan's financial statements are presented on the accrual basis of accounting. Employer and employee contributions that should have been made in the fiscal year based on the actuarially determined contribution rates or amounts are recognized as revenues of that fiscal year. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan.

Reporting Entity

The Plan, governed by the County Board of Supervisors and considered as an independent entity, is a blended component unit of the County in accordance with Statement No. 14, as amended by Statement No. 39 and amended further by Statement No. 61, of the Governmental Accounting Standards Board (GASB). The Plan's annual financial statements are included in the County's financial reports as a pension trust fund.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash Equivalents

The Plan's cash and short-term investments are managed by U.S. Bank.

Method Used to Value Investments

Investments are carried at fair value. Fair values for investments are derived by various methods as indicated in the following table:

<u>Investments</u>	<u>Source</u>
Publicly traded mutual funds with equity and fixed income strategies	Most recent sales price as of the fiscal year-end. International securities reflect currency exchange rates in effect at June 30, 2018.

Securities Transactions and Related Investment Income

Securities transactions are accounted for on a trade date basis. Interest income is recognized when earned and dividend income is recognized on the ex-dividend date. Stock dividends or stock splits are recorded as memo items and do not affect the total value of the securities.

Realized gains and losses, along with unrealized gains and losses on investments, are reported as "net appreciation/(depreciation) in fair value of investments."

The realized gain/(loss) on the sale of securities was computed as the difference between the proceeds of sale in 2018 and the carrying cost of the securities at June 30, 2018, or the original cost of the securities when acquired. The calculation of realized gains/(losses) is independent of the calculation of net appreciation/(depreciation) in fair value of investments. Unrealized gain/(loss) on investments sold in the current year that had been held for more than one year were included in the net appreciation/(depreciation) reported in prior years and the current year.

Contribution Receivable

County and member contributions made in the following year for the current year were accrued in accordance with accounting principles generally accepted in the United States of America.

Implementation of Current Accounting Standards

GASB Statement No. 75 – In June of 2015, GASB issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. GASB Statement No. 75 is effective for periods beginning after June 15, 2017. There was no effect on the implementation of this statement on the Plan's financial statements.

GASB Statement No. 81 – *Irrevocable Split-Interest Agreements*. The requirements of this statement are effective for reporting periods beginning after December 15, 2016. There was no effect on the implementation of this statement on the Plan's financial statements.

GASB Statement No. 85 – *Omnibus 2017*. The requirements of this Statement are effective for reporting periods beginning after June 15, 2017. The Plan has elected not to early implement this statement.

GASB Statement No. 86 – *Certain Debt Extinguishment Issues*. The requirements of this statement are effective for reporting periods beginning after June 15, 2017. The Plan's fiduciary net position was not materially affected by the implementation of this Statement.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Future Accounting Standards

GASB Statement No. 83 – *Certain Asset Retirement Obligations*. The requirements of this statement are effective for reporting periods beginning after June 15, 2018. The Plan has elected not to early implement this statement.

GASB Statement No. 84 – *Fiduciary Activities*. The requirements of this statement are effective for reporting periods beginning after December 15, 2018. The Plan has elected not to early implement this statement.

GASB Statement No. 87 – *Leases*. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. The Plan has elected not to early implement this statement.

GASB Statement No. 88 – *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2018. The Plan has elected not to early implement this statement.

GASB Statement No. 89 – *Accounting for Interest Cost Incurred before the End of a Construction Period*. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. The Plan has elected not to early implement this statement.

GASB Statement No. 90 – *Majority Equity Interests – an amendment of GASB Statement No. 14 and No. 61*. The requirements of this statement are effective for reporting periods beginning after December 15, 2018. The Plan has elected not to early implement this statement.

GASB Statement No. 91 – *Conduit Debt Obligations*. The requirements of this statement are effective for reporting periods beginning after December 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 92 – *Omnibus 2020*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 93 – *Replacement of Interbank Offered Rates*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2022. The Plan has elected not to early implement this statement.

GASB Statement No. 95 – *Postponement of the Effective Dates of Certain Authoritative Guidance*. The requirements of this statement are effective immediately in fiscal year 2020. The Plan has elected not to early implement this statement.

GASB Statement No. 96 – *Subscription-Based Information Technology Arrangements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2022. The Plan has elected not to early implement this statement.

GASB Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – An Amendment of GASB Statements No. 14 and No. 84, and a Supersession of GASB Statement No. 32*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Plan has elected not to early implement this statement.

NOTE 3 – CASH AND CASH EQUIVALENTS

The carrying value of cash and cash equivalents at June 30, 2018, consists of the following:

	<u>2018 Amount</u>
Cash	\$ 31,937
Money Market Fund	<u>259,052</u>
Total Cash and Cash Equivalents	<u>\$ 290,989</u>

NOTE 4 – INVESTMENTS

The Plan owned the following investments at June 30, 2018:

<u>Investments-Categorized</u>	<u>2018 Fair Value</u>
Mutual Funds	
Equity	\$ 29,205,038
Fixed Income	<u>11,895,220</u>
Total Investments-Categorized	<u>\$ 41,100,259</u>

GASB Statement No. 40, *Deposits and Investments Risk Disclosures*, establishes and modifies disclosure requirements related to the following:

- Credit risk
- Custodial credit risk
- Concentration of credit risk
- Interest rate risk
- Foreign currency risk

Credit Risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Plan is limited to credit risk due to the nature of the investments in mutual funds.

Custodial Credit Risk – The custodial credit risk represents the risk that, in the event of the failure of the counterparty of a transaction, the Plan will not be able to recover the value of deposits and investments or collateral securities that are in the possession of an outside party. Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the Plan's name, and held by the counterparty. The Plan's investment securities are not exposed to custodial credit risk because all securities are held by the Plan's custodial bank in the Plan's name, or by other qualified third party administrator trust accounts.

Concentration of Credit Risk – This risk represents the potential loss attributable to the magnitude of the Plan's investments in a single issuer. As of June 30, 2018, the Plan did not hold any investments in any one issuer that would represent five percent (5%) or more of total investments.

Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Duration is a measure of the price sensitivity of a fixed income portfolio to changes in interest rates. It is calculated as the weighted average time to receive a bond's coupon and principal payments. The longer the duration of a portfolio, the greater its price sensitivity to changes in interest rates. The Plan is not subject to interest rate risk as the Plan is not invested directly in any fixed income portfolios.

NOTE 4 – INVESTMENTS (Continued)

Foreign Currency Risk – Foreign currency risk is the risk that changes in exchange rates may adversely affect the fair value of an investment. The Plan may invest in global mutual funds but they are still traded on the U.S. stock market in U.S. dollars in accordance with their investment guidelines pertaining to these types of investments.

Summary of Investment Policy

The Committee established an Investment Policy in accordance with applicable local, State, and Federal laws. The Committee exercises authority and control over the management of the Plan’s assets by setting policy which the Trustee executes either internally or through the use of external prudent experts. The Committee oversees and guides the Plan subject to the following basic fiduciary responsibilities:

Maintain an appropriate asset allocation based on a total return policy that is compatible with the County’s policies, while still having the potential to produce positive real returns.

Fair Value Measurements

The Plan categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. These principles recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Investments reflect prices quoted in active markets;
- Level 2: Investments reflect prices that are based on a similar observable asset either directly or indirectly, which may include inputs in markets that are not considered to be active; and
- Level 3: Investments reflect prices based upon unobservable sources.

The Plan has the following recurring fair value measurements as of June 30, 2018:

<u>Investments by Fair Value Level</u>	<u>June 30, 2018</u>	<u>Fair Value Measurements Using</u>		
		<u>Quoted Prices in Active Markets for Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
Mutual Funds-Equity	\$ 29,205,038	\$ 29,205,038	\$ -	\$ -
Mutual Funds-Fixed Income	11,895,220	11,895,220	-	-
	<u>41,100,259</u>	<u>41,100,259</u>	<u>-</u>	<u>-</u>
Total Investments Measured at Fair Value	<u>\$ 41,100,259</u>	<u>\$ 41,100,259</u>	<u>\$ -</u>	<u>\$ -</u>

NOTE 5 – CONTRIBUTIONS REQUIRED AND CONTRIBUTIONS MADE

The funding objective of the Plan is to establish contribution rates that, over time, are likely to remain as a level percentage of payroll unless Plan benefit provisions are changed. Actuarial valuations involve estimates and make assumptions about the probability of events far into the future, therefore actuarially determined rates are subject to continual revision as results are compared to past expectations and new estimates are made about the future.

Contribution rates are calculated by the actuary using the Entry Age Normal Funding Method (Cost Method) and the Market Value of Assets Valuation Method. The required contribution rates are expressed as a percentage of covered payroll. The 2018 contribution rates were determined using the actuarial valuations performed as of July 1, 2017.

NOTE 5 – CONTRIBUTIONS REQUIRED AND CONTRIBUTIONS MADE (Continued)

Participants in the Plan are required to contribute 3.75% of their compensation to the Plan. According to the July 1, 2017 valuation, the County's current required contribution rate is 0.5%, however, the County elected to contribute 1.87% of payroll in order to obtain a 90% target funded ratio within 5 years. The Plan's current funded ratio is 82.5%. The Plan's actuary annually calculates the minimum recommended employer contribution rate through preparation of an actuarial valuation report and the County determines the contribution rates. Administrative costs of the Plan are paid by the Trustee from Plan assets.

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS

Net Pension Liability

The Plan is a single-employer pension plan with a reporting date of June 30, 2018. Measurements as of the reporting date are based on the fair value of assets as of June 30, 2018, and the Total Pension Liability as of the valuation date, July 1, 2017, updated to June 30, 2018. There were no significant events between the valuation date and the measurement date so the updated procedures only include the addition of service cost and interest cost offset by benefit payments. Beginning of the year measurements are also based on the actuarial valuation as of July 1, 2017. Because the beginning and ending values are based on the same actuarial valuation and there were no significant events, no liability gains or losses due to experience are reported this year.

The net pension liability (i.e., the pension plan's liability determined in accordance with GASB Statement No. 67 less the fiduciary net position) is shown below:

Plan	Increase (Decrease)		
	Total Pension Liability (a)	Pension Plan Fiduciary Net Position (b)	Net Pension Liability (a-b)
Balance at June 30, 2017	\$ 42,015,930	\$ 37,553,358	\$ 4,462,572
Changes for the Year:			
Service cost	1,299,918	-	1,299,918
Interest	2,547,913	-	2,547,913
Changes of benefits	-	-	-
Changes of assumptions	39,510	-	39,510
Differences between expected and actual experience	1,620,937	-	1,620,937
Contributions - employer	-	815,531	(815,531)
Contributions - employee	-	1,632,926	(1,632,926)
Net investment income	-	3,647,640	(3,647,640)
Benefit payments, including refunds of employee contributions	(1,726,399)	(1,726,399)	-
Administrative expenses	-	(347,081)	347,081
Net Changes	3,781,879	4,022,617	(240,738)
Balance at June 30, 2018	\$ 45,797,809	\$ 41,575,975	\$ 4,221,834

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS (Continued)

Actuarial Methods and Significant Assumptions

The Plan retains an independent actuarial firm to conduct actuarial valuations of the pension plan to monitor the Plan's funding status and to establish the contribution rate requirements for the pension plan. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events into the future. Examples include Plan experience differing from that anticipated by the economic or demographic assumptions, changes in economic or demographic assumptions, increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the Plan's funded status), and changes in Plan provisions or applicable law. Actuarially determined amounts are subject to continual review or modification as actual results are compared with past expectations and new estimates are made about the future. Projections of benefits for financial reporting purposes are based on the substantive plan (the Plan as understood by the employers and Plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The total pension liability was determined by an actuarial valuation as of July 1, 2017, using the following actuarial assumptions applied to all prior periods included in the measurement in accordance with the requirements of GASB Statement No. 67.

The total pension liability for the Plan was determined by an actuarial valuation as of July 1, 2017, and accepted actuarial procedures were applied to roll-forward the total pension liability to June 30, 2018. Key methods and assumptions used in the latest actuarial valuations as of July 1, 2017, are presented below:

Valuation Date	July 1, 2017
Measurement Date	June 30, 2018
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level-Dollar Projected Payroll
Remaining Amortization Period	20-year Amortization of Unfunded Liability, plus Normal Cost with interest and administrative expense, less expected Employee Contributions
Asset Valuation Method	Smoothed asset value, with differences between actual and expected earnings recognized over a 5 year period, subject to an 80% - 120% corridor around market value

Actuarial Assumptions:

Discount Rate	6.00% (net of administrative expense)
Projected Salary Increases	2.75%
Salary Growth	2.75%
Mortality	<i>Actives</i> RP-2006 combined annuitant/non-annuitant mortality table with generational future improvement from 2006 using scale MP-2018. <i>Full-Time Actives (no longer accruing benefits)</i> Mortality rates are based on the most recent CalPERS mortality table developed in 2017 CalPERS Experience Study, with generational future improvements from 2008 using scale MP-2018.

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS (Continued)

Changes in Assumptions and Methods Since the Prior Valuation

- 1) Update to salary increases and payroll growth assumptions from 3.00% to 2.75%
- 2) Demographic assumptions (i.e., mortality rates, termination rates, retirement rates and disability rates) were updated to reflect the assumptions developed in the 2017 CalPERS Experience Study
- 3) Update to assumed mortality improvement scale from MP-2017 to MP-2018.

Asset Allocation Policy and Expected Long-Term Rate of Return by Asset Class

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Arithmetic Long-Term Expected Real Rate of Return</u>
Global Equity	70.55%	4.90%
Global Fixed Income	28.75%	80.00%
Inflation Sensitive	0.00%	60.00%
Private Equity	0.00%	6.60%
Real Estate	0.00%	2.80%
Infrastructure and Forestland	0.00%	3.90%
Liquidity	0.70%	-2.20%
Total	100.00%	

Discount Rate

The discount rate used to measure the total pension liability was 6.00%. The projected cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and the County contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rates. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS (Continued)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Plan as of June 30, 2018, calculated using the discount rate of 6.0%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.0%) or one percentage point higher (7.0%) than the current rate:

	<u>1% Decrease (5.0%)</u>	<u>Current Discount Rate (6.0%)</u>	<u>1% Increase (7.0%)</u>
Total Pension Liability	\$ 53,221,303	\$ 45,797,809	\$ 39,611,371
Pension Plan Fiduciary Net Position	<u>41,575,975</u>	<u>41,575,975</u>	<u>41,575,975</u>
Net Pension Liability Asset	<u>\$ 11,645,328</u>	<u>\$ 4,221,834</u>	<u>\$ (1,964,604)</u>
Fiduciary Net Position as a Percentage of the Total Pension Liability	78.1%	90.8%	105.0%

Money-Weighted Rate of Return

For the year ended June 30, 2018, the annual money-weighted rate of return on investments, net of investment expense, was 13.12%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

NOTE 7 – SUBSEQUENT EVENTS

The Plan has evaluated subsequent events through February 19, 2021, the date on which the financial statements were available to be issued. There are no pending subsequent events noted.

REQUIRED SUPPLEMENTARY INFORMATION

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
SCHEDULES OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED JUNE 30, 2018**

Measurement Period	June 30, 2018*	June 30, 2017*	June 30, 2016*	June 30, 2015*	June 30, 2014*
Total Pension Liability					
Service cost	\$ 1,299,918	\$ 1,913,998	\$ 1,717,422	\$ 1,511,755	\$ 1,556,594
Interest (includes interest on service cost)	2,547,913	2,358,408	2,186,254	1,983,322	1,800,053
Differences between expected and actual experience	1,620,937	1,456,980	1,524,469	795,023	1,146,168
Changes of assumptions	39,510	(746,218)	(594,082)	2,939,020	-
Benefit payments, including refunds of employee contributions	<u>(1,726,399)</u>	<u>(1,757,166)</u>	<u>(1,506,614)</u>	<u>(1,511,284)</u>	<u>(1,761,676)</u>
Net Change in Total Pension Liability	3,781,879	3,226,002	3,327,449	5,717,836	2,741,139
Total Pension Liability - Beginning	<u>42,015,930</u>	<u>38,789,928</u>	<u>35,462,479</u>	<u>29,744,643</u>	<u>27,003,504</u>
Total Pension Liability - Ending (a)	<u>\$ 45,797,809</u>	<u>\$ 42,015,930</u>	<u>\$ 38,789,928</u>	<u>\$ 35,462,479</u>	<u>\$ 29,744,643</u>
Fiduciary Net Position					
Contributions - employer	\$ 815,531	\$ 1,341,340	\$ 667,952	\$ 606,694	\$ 955,554
Contributions - employee	1,632,926	1,674,410	1,399,254	1,266,962	1,394,450
Net investment income (loss)	3,647,640	4,288,900	(116,967)	131,206	4,437,066
Benefit payments, including refunds of employee contributions	(1,726,399)	(1,757,166)	(1,506,614)	(1,511,284)	(1,761,676)
Administrative expenses	<u>(347,081)</u>	<u>(127,973)</u>	<u>(188,656)</u>	<u>(217,041)</u>	<u>(227,581)</u>
Net Change in Fiduciary Net Position	4,022,617	5,419,511	254,969	276,537	4,797,813
Fiduciary Net Position - Beginning	<u>37,553,358</u>	<u>32,133,847</u>	<u>31,878,878</u>	<u>31,602,341</u>	<u>26,804,528</u>
Fiduciary Net Position - Ending (b)	<u>\$ 41,575,975</u>	<u>\$ 37,553,358</u>	<u>\$ 32,133,847</u>	<u>\$ 31,878,878</u>	<u>\$ 31,602,341</u>
Net Pension Liability (Asset) (a)-(b)	<u>\$ 4,221,834</u>	<u>\$ 4,462,572</u>	<u>\$ 6,656,081</u>	<u>\$ 3,583,601</u>	<u>\$ (1,857,698)</u>
Fiduciary Net Position as a Percentage of the Total Pension Liability	90.78%	89.38%	82.84%	89.89%	106.25%
Covered Payroll	\$ 29,381,080	\$ 34,610,720	\$ 33,058,770	\$ 23,120,653	\$ 29,516,733
Net Pension Liability (Asset) as a Percentage of Covered Payroll	14.37%	12.89%	20.13%	15.50%	-6.29%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See accompanying notes to the required supplementary information.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
SCHEDULES OF CONTRIBUTIONS
FOR THE YEAR ENDED JUNE 30, 2018**

Measurement Period	<u>2018*</u>	<u>2017*</u>	<u>2016*</u>	<u>2015*</u>	<u>2014*</u>
Actuarially Determined Contributions	\$ 656,930	\$ 727,119	\$ 122,127	\$ 252,273	\$ 334,728
Contributions in Relation to the Actuarially Determined Contributions	<u>815,531</u>	<u>1,341,340</u>	<u>667,952</u>	<u>606,694</u>	<u>955,554</u>
Contribution Deficiency / (Excess)	<u>\$ (158,601)</u>	<u>\$ (614,221)</u>	<u>\$ (545,825)</u>	<u>\$ (354,421)</u>	<u>\$ (620,826)</u>
Covered Payroll	\$ 43,544,693	\$ 44,650,933	\$ 41,747,000	\$ 37,918,375	\$ 29,516,733
Contributions as a Percentage of Covered Payroll	1.87%	3.00%	1.60%	1.60%	3.24%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See accompanying notes to the required supplementary information.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
SCHEDULES OF INVESTMENT RETURNS
FOR THE YEAR ENDED JUNE 30, 2018**

	<u>June 30, 2019*</u>	<u>June 30, 2018*</u>	<u>June 30, 2017*</u>	<u>June 30, 2016*</u>	<u>June 30, 2015*</u>
Annual Money-Weighted Rate of Return, Net of Investment Expense	9.66%	13.12%	-0.36%	0.41%	16.50%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested. It is calculated by finding the rate of return that will set the present values of all cash flows and terminal values equal to the value of the initial investment. The money-weighted rate of return is equivalent to the internal rate of return (IRR).

See accompanying notes to the required supplementary information.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2018**

NOTE 1 – KEY METHODS AND ASSUMPTIONS USED TO DETERMINE CONTRIBUTION RATES

The following actuarial methods and assumptions were used to determine contribution rates in the Schedule of Contributions:

Valuation Date	July 1, 2017
Measurement Date	June 30, 2018
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level-Dollar Projected Payroll
Remaining Amortization Period	20-year Amortization of Unfunded Liability, plus Normal Cost with interest and administrative expense, less expected Employee Contributions
Asset Valuation Method	Smoothed asset value, with differences between actual and expected earnings recognized over a 5 year period, subject to an 80% - 120% corridor around market value

Actuarial Assumptions:

Discount Rate	6.00% (net of administrative expense)
Projected Salary Increases	2.75%
Salary Growth	2.75%
Mortality	<i>Actives</i> RP-2006 combined annuitant/non-annuitant mortality table with generational future improvement from 2006 using scale MP-2018.

Full-Time Actives (no longer accruing benefits)

Mortality rates are based on the most recent CalPERS mortality table developed in the 2017 CalPERS Experience Study, with generational future improvements from 2008 using scale MP-2018.

A complete description of the methods and assumptions used to determine contribution rates for the year ending June 30, 2018, can be found in the July 1, 2017 actuarial valuation report.

NOTE 2 – CHANGES OF ASSUMPTIONS

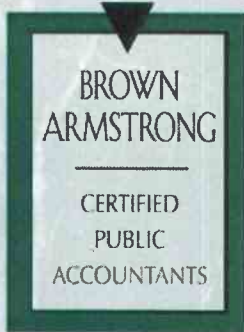
Changes in Assumptions and Methods Since the Prior Valuation

- 1) Update to salary increases and payroll growth assumptions from 3.00% to 2.75%
- 2) Demographic assumptions (i.e. mortality rates, termination rates, retirement rates and disability rates) were updated to reflect the assumptions developed in the 2017 CalPERS Experience Study.
- 3) Update to assumed mortality improvement scale from MP-2017 to MP-2018.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES'
401(a) RETIREMENT PLAN**

INTERNAL CONTROL REPORT

JUNE 30, 2018



BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Board of Supervisors
County of Riverside, California

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We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the County of Riverside (the County) Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Plan's basic financial statements and have issued our report thereon dated February 19, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Plan's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we do not express an opinion on the effectiveness of the Plan's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Plan's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Plan's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Plan's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Restriction on Use

This communication is intended solely for the information and use of management, the Board of Supervisors, and others within the Plan, and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
February 19, 2021

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2018**

No findings or questioned cost noted during June 30, 2018 audit.

BROWN
ARMSTRONG

CERTIFIED
PUBLIC
ACCOUNTANTS

BROWN ARMSTRONG

Certified Public Accountants

To the Honorable Board of Supervisors
County of Riverside, California

We have audited the financial statements of the County of Riverside (the County) Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan) for the year ended June 30, 2018, and have issued our report thereon dated February 19, 2021. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 23, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Plan are described in Note 2 to the financial statements. The Plan adopted Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, GASB Statement No. 81, *Irrevocable Split-Interest Agreements*, GASB Statement No. 85, *Omnibus 2017*, and GASB Statement No. 86, *Certain Debt Extinguishment Issues*, during the year 2018. We noted no transactions entered into by the Plan during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimates of the fair value of investments and the money-weighted rate of return are based on quoted prices as of the statement of fiduciary net position date for those securities. We evaluated the key factors and assumptions used to develop the estimates of the fair value of investments and money-weighted rate of return in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimates of the contribution amounts and net pension liability are based on an actuarially-presumed interest rate and assumptions recommended by an independent actuary which were adopted by the County's Board of Supervisors. They involve estimates of the values of reported amounts and probabilities about the occurrence of future events, as detailed in Note 5, Contributions Required and Contributions Made, and Note 6, Net Pension Liability and Significant Assumptions.

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We evaluated the key factors and assumptions used to develop the estimates of the contribution amounts and net pension liability in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosures of cash and investments, in Notes 3 and 4 to the financial statements, were derived by various methods as detailed in the notes.

The disclosures related to the funding policies, funding status, progress, and actuarial methods and assumptions in Note 6, Net Pension Liability and Significant Assumptions, were derived from actuarial valuations, which involve estimates of the value of reported amounts and probabilities about the occurrence of the future events far into the future.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes one misstatement detected as a result of our audit procedures that was corrected by management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 19, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Plan's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Plan's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Schedule of Changes in Net Pension Liability and Related Ratios, Schedule of Contributions, and Schedule of Investment Returns, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This information is intended solely for the information and use of the Board of Supervisors and management of the Plan and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
February 19, 2021

County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan
 Adjusting Journal Entries
 June 30, 2018

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
Adjusting Journal Entry #1			
To reverse US Bank Administrative Fee that was charged in FY2018 but applicable to FY2017.			
313400	Net Assets	\$ 100,000	\$ -
525440	Professional Services	-	100,000
		<u>\$ 100,000</u>	<u>\$ 100,000</u>

RIVCO HR

putting people *first*

February 26, 2021

Brown Armstrong Accountancy Corporation
4200 Truxtun Avenue, Suite 300
Bakersfield, CA 93309

This representation letter is provided in connection with your audits of the basic financial statements of the County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan), which comprise the Statements of Fiduciary Net Position as of June 30, 2018, and the related Statements of Changes in Fiduciary Net Position for the year then ended, and the related notes to the basic financial statements, for the purpose of expressing opinions as to whether the basic financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) and whether the other supplementary information is fairly stated in all material relation to the basic financial statements as a whole.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of February 26, 2021, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 1, 2018, including our responsibility for the preparation and fair presentation of the basic financial statements in accordance with U.S. GAAP and for preparation of the required supplementary information (RSI) in accordance with the applicable criteria.
- 2) The basic financial statements referred to above are fairly presented in conformity with U.S. GAAP, and the notes include all disclosures required by laws and regulations to which the Plan is subject.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.



Brenda L. Diederichs
Assistant CEO/HR Director

Michael Bowers – Assistant HR Director
Sarah Franco – Assistant HR Director
Brande Hune - Assistant HR Director
Megan Gomez – Deputy HR Director
Mylene Daniels – Deputy HR Director

RIVCO HR

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- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transaction including revenues, expenses, leasing arrangements, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the accounts.
- 9) We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- 10) Material concentrations have been properly disclosed in accordance with U.S. GAAP.
- 11) Financial instruments with concentrations of credit risk have been properly recorded or disclosed in the financial statements.
- 12) Guarantees, whether written or oral, under which the Plan is contingently liable, if any, have been properly recorded or disclosed in accordance with U.S. GAAP.

Information Provided

- 13) To the best of our knowledge, we have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the Plan from whom you determined it necessary to obtain audit evidence.
 - d) Plan instruments, trust agreements, insurance contracts, or investment contracts and amendments to such documents entered into during the year, including amendments to comply with applicable laws.
 - e) Minutes of the meetings of the Plan's Board of Supervisors and Deferred Compensation Advisory Committee or summaries of actions of recent meetings for which minutes have not yet been prepared.



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- f) Actuarial reports prepared by the Plan's actuary.
- 14) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 15) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 16) We have no knowledge of any fraud or suspected fraud that affects the Plan and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 17) We have no knowledge of any allegations of fraud or suspected fraud affecting the Plan's financial statements communicated by employees, former employees, participants, regulators, beneficiaries, service-providers, third-party administrators, or others.
- 18) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us and we have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or abuse, whose effects should be considered when preparing financial statements.
- 19) We have disclosed to you that there are no instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 20) We have disclosed to you that we are not aware of any abuse that has occurred or are likely to have occurred, that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
- 21) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts whose effects should be considered for disclosure in the financial statements, or for reporting on noncompliance.
- 22) We have disclosed to you the identity of the Plan's related parties and all the related party relationships and transactions of which we are aware.
- 23) The Plan has satisfactory title to all owned assets, which are recorded at fair value, and all liens, encumbrances, or security interests requiring disclosure in the financial statements have been properly disclosed.

Plan Specific



Brenda L. Diederichs
Assistant CEO/HR Director

Michael Bowers – Assistant HR Director
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- 24) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 25) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 26) We have made available to you all financial records and related data.
- 27) We have no –
 - a) Plans or intentions that may materially affect the carrying value or classification of assets and liabilities or net position.
 - b) Knowledge of the Plan's plan sponsors' intentions to terminate the Plan.
- 28) Amendments to the Plan instrument, if any, have been properly recorded or disclosed in the financial statements.
- 29) We have no knowledge of any omissions from the participants' data provided to the Plan's actuary for the purpose of determining the actuarial present value of accumulated plan benefits and other actuarially determined amounts in the financial statements.
- 30) As the plan administrator, we agree with the actuarial methods and assumptions established by the Board of Supervisors upon recommendation of the Plan's consulting actuary and used by the actuary for funding purposes and for determining the Plan's accumulated plan benefits and has no knowledge or belief that such methods or assumptions are inappropriate in the circumstances, We did not give instructions, nor cause any to be given, to the Plan's actuary with respect to values or amounts derived, and we are not aware of any matters that have impacted the independence or objectivity of the Plan's actuary.
- 31) The following have been properly recorded or disclosed in the financial statements
 - The actuarial methods or assumptions used in calculating amounts recorded or disclosed in the financial statements.
 - Plan provisions between the actuarial valuation date and the date of this letter.
- 32) The Plan has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 33) The methods and significant assumptions used to estimate fair values of financial instruments are described in Note 2 to the financial statements. The methods and significant assumptions used result in a measure of fair value appropriate for financial measurement and disclosure purposes.
- 34) All required amendments to and filings of Plan documents with the appropriate agencies have been made.



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- 35) The Plan is qualified under the appropriate section of the Internal Revenue Code and we intend to continue them as a qualified plan. The Plan sponsor has operated the Plan in a manner that did not jeopardize this tax status.
- 36) We have apprised you of all communications, whether written or oral, with regulatory agencies concerning the operation of the Plan.
- 37) The use of the Plan's derivative instruments has been appropriately disclosed in the notes to the financial statements and all derivative instrument transactions have been valued appropriately.
- 38) We are responsible for monitoring the Plan's investments including changes in fair values. The Plan engages investment consultants to assist the Plan in monitoring individual managers and reviewing investment values, investment returns, as well as other procedures as deemed necessary by the Plan and consultants.
- 39) The Plan's Board of Supervisors has adopted a 6.00% rate of return for FY2018 which is within the range of assumptions recommended by the Board's consulting actuary as noted in the July 1, 2018 valuation.
- 40) We acknowledge our responsibility for the RSI. The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation confirm with GASB Statement No. 67. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 41) The methods and significant assumptions used to estimate fair values of investments, which impact Plan's fiduciary net position including non-readily marketable securities are summarized as follows:
 - a) The measurement methods, including the related assumptions, used in determining fair value were appropriate and were consistently applied.
 - b) The fair values of investments are generally based on published market prices and quotations from major investment firms.
 - c) Short-term investments are reported at cost or amortized cost, which approximates fair value.
- 42) The member census data provided to the Plan's third-party actuary for the purpose of determining the total pension liability and net pension included in the RSI is complete and accurate,
- 43) We have reviewed the following information, which was derived from the Plan's actuarial report used to disclose in the Plan's Notes to the basic financial statements and/or RSI, as required by GASB Statement no. 67 and determined that the assumptions used to calculate or present are reasonable.
 - Long-term expected rates of return.



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- Components of Changes in the Plan's Net Pension Liability including the Total Pension Liability at the beginning and end of the year.
 - Sensitivity of the Net Pension Liability (NPL) to "Changes in the Discount Rate" calculation.
- 44) We have reviewed the Money Weighted Return calculation prepared by the Plan, which was derived from the Plan's June 30, 2018 investment performance review used to disclose in the Plan's Notes to the Financial Statements and/or RSI (9.66% FY2018), and determined that the methods used to calculate it are consistent with the requirements of GASB Statement No. 67.
- 45) We acknowledge our responsibility for presenting the Other Supplementary Information, as listed in the table of contents, in accordance with U.S. GAAP, and we believe the Other Supplementary Information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the Other Supplementary Information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- 46) No changes have been made in internal control over compliance or other factors that might significantly affect internal control subsequent to the date as of which compliance was audited.
- 47) We have disclosed to you all contracts or other agreements with service organizations, and we have disclosed to you all communications from the service organizations relating to noncompliance at the service organizations that we are aware of.
- 48) In regard to the financial statement preparation services performed by you, we have—
- a) Assumed all management responsibilities.
 - b) Designated Senior Management, who have suitable skill, knowledge, or experience to oversee the services.
 - c) Evaluated the adequacy and results of the services performed.
 - d) Accepted responsibility for the results of the services.

Signature: Brenda L. Diederichs
Title: Asst. CEO/HR Director

Signature: _____
Title: _____



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**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES'
401(a) RETIREMENT PLAN**

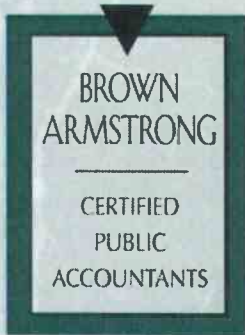
FINANCIAL STATEMENTS

JUNE 30, 2019

COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES'
401(a) RETIREMENT PLAN
JUNE 30, 2019

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Supervisors
County of Riverside, California

Report on the Financial Statements

We have audited the accompanying Statement of Fiduciary Net Position of the County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan) as of June 30, 2019, the related Statement of Changes in Fiduciary Net Position for the year then ended, and the related notes to the financial statements, which collectively comprise the Plan's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Plan's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Plan's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the fiduciary net position of the Plan as of June 30, 2019, and the changes in its fiduciary net position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 19, 2021, on our consideration of the Plan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Plan's internal control over financial reporting and compliance.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
February 19, 2021

BASIC FINANCIAL STATEMENTS

COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
STATEMENT OF FIDUCIARY NET POSITION
AS OF JUNE 30, 2019

	<u>2019</u>
<u>Assets</u>	
Cash and Cash Equivalents	\$ 482,545
Contributions Receivable	251,699
Investments, at Fair Value	
Mutual Funds	<u>42,840,446</u>
Total Assets	<u>\$ 43,574,690</u>
Fiduciary Net Position Restricted for Pension Benefits	<u>\$ 43,574,690</u>

The accompanying notes are an integral part of these financial statements.

COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019

	2019
<u>Additions</u>	
Contributions	
Employer's Contributions	\$ 831,825
Members' Contributions	1,701,351
Total Contributions	2,533,176
Net Investment Income	
Net Depreciation in	
Fair Value of Investments	(254,574)
Realized Gain	1,253,262
Interest and Dividends	940,511
Net Investment Income	1,939,199
Total Additions	4,472,375
<u>Deductions</u>	
Benefit Payments	2,222,152
Administrative and Other Expenses	
General Administrative Expenses	100,000
Trust Fees	151,508
Total Administrative and Other Expenses	251,508
Total Deductions	2,473,660
Changes in Fiduciary Net Position	1,998,715
Fiduciary Net Position Restricted for Pension Benefits	
Beginning of Year	41,575,975
End of Year	\$ 43,574,690

The accompanying notes are an integral part of these financial statements.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 – DEFINED BENEFIT PENSION PLAN DESCRIPTION

Plan Description

The County of Riverside Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan) is the public employee retirement system established by the County of Riverside (County) to provide retirement benefits to eligible employees as a substitute for benefits under social security. The Plan is an Internal Revenue Service (IRS) Section 401(a) defined benefit plan. This Plan is self-funded and self-administered. Effective July 20, 2010, the County Board of Supervisors appointed U.S. Bank (the Trustee) as the Plan's investment consultant, investment manager, and trustee. The County also developed the County of Riverside Deferred Compensation Advisory Committee (the Committee) to oversee the Plan and the Trustee. Contributions made to the Plan are deposited with U.S. Bank, who maintains the responsibility of investing contributions in a diversified portfolio and reporting at fair value.

Benefits Provided

Retirement benefits are determined as 2% of the employee's compensation and payable as a single life annuity. The eligible retirement age is 65. Participants are immediately 100% vested in the Plan upon enrollment. Benefits are payable for the life of the employee only. The normal retirement benefit is accrued to the date of termination. A lump sum distribution is paid if the actuarial equivalent benefit is less than \$5,000. Actuarial Equivalence for this purpose is based on the greater of the factor produced under the UP1984 unisex mortality table at 6% or the applicable mortality table and interest rate under 417(e).

Membership Summary

At June 30, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	321
Inactive employees entitled to but not yet receiving benefits	7,488
Active employees	1,503
 Total	 9,312

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The Plan's financial statements are presented on the accrual basis of accounting. Employer and employee contributions that should have been made in the fiscal year based on the actuarially determined contribution rates or amounts are recognized as revenues of that fiscal year. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan.

Reporting Entity

The Plan, governed by the County Board of Supervisors and considered as an independent entity, is a blended component unit of the County in accordance with Statement No. 14, as amended by Statement No. 39 and amended further by Statement No. 61, of the Governmental Accounting Standards Board (GASB). The Plan's annual financial statements are included in the County's financial reports as a pension trust fund.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash Equivalents

The Plan's cash and short-term investments are managed by U.S. Bank.

Method Used to Value Investments

Investments are carried at fair value. Fair values for investments are derived by various methods as indicated in the following table:

<u>Investments</u>	<u>Source</u>
Publicly traded mutual funds with equity and fixed income strategies	Most recent sales price as of the fiscal year-end. International securities reflect currency exchange rates in effect at June 30, 2019.

Securities Transactions and Related Investment Income

Securities transactions are accounted for on a trade date basis. Interest income is recognized when earned and dividend income is recognized on the ex-dividend date. Stock dividends or stock splits are recorded as memo items and do not affect the total value of the securities.

Realized gains and losses, along with unrealized gains and losses on investments, are reported as "net appreciation/(depreciation) in fair value of investments."

The realized gain/(loss) on the sale of securities was computed as the difference between the proceeds of sale in 2019 and the carrying cost of the securities at June 30, 2019, or the original cost of the securities when acquired. The calculation of realized gains/(losses) is independent of the calculation of net appreciation/(depreciation) in fair value of investments. Unrealized gain/(loss) on investments sold in the current year that had been held for more than one year were included in the net appreciation/(depreciation) reported in prior years and the current year.

Contribution Receivable

County and member contributions made in the following year for the current year were accrued in accordance with accounting principles generally accepted in the United States of America.

Implementation of Current Accounting Standards

GASB Statement No. 83 – *Certain Asset Retirement Obligations*. The requirements of this statement are effective for reporting periods beginning after June 15, 2018. There was no effect of the implementation of this statement on the Plan's financial statements.

GASB Statement No. 88 – *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2018. There was no effect of the implementation of this statement on the Plan's financial statements.

Future Accounting Standards

GASB Statement No. 84 – *Fiduciary Activities*. The requirements of this statement are effective for reporting periods beginning after December 15, 2018. The Plan has elected not to early implement this statement.

GASB Statement No. 87 – *Leases*. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. The Plan has elected not to early implement this statement.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Future Accounting Standards (Continued)

GASB Statement No. 89 – *Accounting for Interest Cost Incurred before the End of a Construction Period*. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. The Plan has elected not to early implement this statement.

GASB Statement No. 90 – *Majority Equity Interests – an amendment of GASB Statement No. 14 and No. 61*. The requirements of this statement are effective for reporting periods beginning after December 15, 2018. The Plan has elected not to early implement this statement.

GASB Statement No. 91 – *Conduit Debt Obligations*. The requirements of this statement are effective for reporting periods beginning after December 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 92 – *Omnibus 2020*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 93 – *Replacement of Interbank Offered Rates*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Plan has elected not to early implement this statement.

GASB Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2022. The Plan has elected not to early implement this statement.

GASB Statement No. 95 – *Postponement of the Effective Dates of Certain Authoritative Guidance*. The requirements of this statement are effective immediately in fiscal year 2020. The Plan has elected not to early implement this statement.

GASB Statement No. 96 – *Subscription-Based Information Technology Arrangements*. The requirements of this statement are effective for reporting periods beginning after June 15, 2022. The Plan has elected not to early implement this statement.

GASB Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – An Amendment of GASB Statements No. 14 and No. 84, and a Supersession of GASB Statement No. 32*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Plan has elected not to early implement this statement.

NOTE 3 – CASH AND CASH EQUIVALENTS

The carrying value of cash and cash equivalents at June 30, 2019, consists of the following:

	<u>2019 Amount</u>
Cash	\$ 30,152
Money Market Fund	<u>452,393</u>
Total Cash and Cash Equivalents	<u>\$ 482,545</u>

NOTE 4 – INVESTMENTS

The Plan owned the following investments at June 30, 2019:

	<u>2019 Fair Value</u>
<u>Investments-Categorized</u>	
Mutual Funds	
Equity	\$ 30,334,221
Fixed Income	<u>12,506,225</u>
 Total Investments-Categorized	 <u>\$ 42,840,446</u>

GASB Statement No. 40, *Deposits and Investments Risk Disclosures*, establishes and modifies disclosure requirements related to the following:

- Credit risk
- Custodial credit risk
- Concentration of credit risk
- Interest rate risk
- Foreign currency risk

Credit Risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Plan is limited to credit risk due to the nature of the investments in mutual funds.

Custodial Credit Risk – The custodial credit risk represents the risk that, in the event of the failure of the counterparty of a transaction, the Plan will not be able to recover the value of deposits and investments or collateral securities that are in the possession of an outside party. Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the Plan's name, and held by the counterparty. The Plan's investment securities are not exposed to custodial credit risk because all securities are held by the Plan's custodial bank in the Plan's name, or by other qualified third party administrator trust accounts.

Concentration of Credit Risk – This risk represents the potential loss attributable to the magnitude of the Plan's investments in a single issuer. As of June 30, 2019, the Plan did not hold any investments in any one issuer that would represent five percent (5%) or more of total investments.

Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Duration is a measure of the price sensitivity of a fixed income portfolio to changes in interest rates. It is calculated as the weighted average time to receive a bond's coupon and principal payments. The longer the duration of a portfolio, the greater its price sensitivity to changes in interest rates. The Plan is not subject to interest rate risk as the Plan is not invested directly in any fixed income portfolios.

Foreign Currency Risk – Foreign currency risk is the risk that changes in exchange rates may adversely affect the fair value of an investment. The Plan may invest in global mutual funds but they are still traded on the U.S. stock market in U.S. dollars in accordance with their investment guidelines pertaining to these types of investments.

Summary of Investment Policy

The Committee established an Investment Policy in accordance with applicable local, State, and Federal laws. The Committee exercises authority and control over the management of the Plan's assets by setting policy which the Trustee executes either internally or through the use of external prudent experts. The Committee oversees and guides the Plan subject to the following basic fiduciary responsibilities:

Maintain an appropriate asset allocation based on a total return policy that is compatible with the County's policies, while still having the potential to produce positive real returns.

NOTE 4 – INVESTMENTS (Continued)

Fair Value Measurements

The Plan categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. These principles recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Investments reflect prices quoted in active markets;
- Level 2: Investments reflect prices that are based on a similar observable asset either directly or indirectly, which may include inputs in markets that are not considered to be active; and
- Level 3: Investments reflect prices based upon unobservable sources.

The Plan has the following recurring fair value measurements as of June 30, 2019:

<u>Investments by Fair Value Level</u>	<u>June 30, 2019</u>	<u>Fair Value Measurements Using</u>		
		<u>Quoted Prices in Active Markets for Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
Mutual Funds-Equity	\$ 30,334,221	\$ 30,334,221	\$ -	\$ -
Mutual Funds-Fixed Income	12,506,225	12,506,225	-	-
	<u>42,840,446</u>	<u>42,840,446</u>	<u>-</u>	<u>-</u>
Total Investments Measured at Fair Value	<u>\$ 42,840,446</u>	<u>\$ 42,840,446</u>	<u>\$ -</u>	<u>\$ -</u>

NOTE 5 – CONTRIBUTIONS REQUIRED AND CONTRIBUTIONS MADE

The funding objective of the Plan is to establish contribution rates that, over time, are likely to remain as a level percentage of payroll unless Plan benefit provisions are changed. Actuarial valuations involve estimates and make assumptions about the probability of events far into the future, therefore actuarially determined rates are subject to continual revision as results are compared to past expectations and new estimates are made about the future.

Contribution rates are calculated by the actuary using the Entry Age Normal Funding Method (Cost Method) and the Market Value of Assets Valuation Method. The required contribution rates are expressed as a percentage of covered payroll. The 2019 contribution rates were determined using the actuarial valuations performed as of July 1, 2018.

Participants in the Plan are required to contribute 3.75% of their compensation to the Plan. According to the July 1, 2018 valuation, the County's current required contribution rate is 0.5%, however, the County elected to contribute 1.66% of payroll in order to obtain a 90% target funded ratio within 5 years. The Plan's current funded ratio is 76.6%. The Plan's actuary annually calculates the minimum recommended employer contribution rate through preparation of an actuarial valuation report and the County determines the contribution rates. Administrative costs of the Plan are paid by the Trustee from Plan assets.

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS

Net Pension Liability

The Plan is a single-employer pension plan with a reporting date of June 30, 2019. Measurements as of the reporting date are based on the fair value of assets as of June 30, 2019, and the Total Pension Liability as of the valuation date, July 1, 2018, updated to June 30, 2019. There were no significant events between the valuation date and the measurement date so the updated procedures only include the addition of service cost and interest cost offset by benefit payments. Beginning of the year measurements are also based on the actuarial valuation as of July 1, 2018. Because the beginning and ending values are based on the same actuarial valuation and there were no significant events, no liability gains or losses due to experience are reported this year.

The net pension liability (i.e., the pension plan's liability determined in accordance with GASB Statement No. 67 less the fiduciary net position) is shown below:

<u>Plan</u>	<u>Increase (Decrease)</u>		
	<u>Total Pension Liability</u>	<u>Pension Plan Fiduciary Net Position</u>	<u>Net Pension Liability</u>
	<u>(a)</u>	<u>(b)</u>	<u>(a-b)</u>
Balance at June 30, 2018	\$ 45,797,809	\$ 41,575,975	\$ 4,221,834
Changes for the Year:			
Service cost	1,082,026	-	1,082,026
Interest	2,747,097	-	2,747,097
Changes of benefits	-	-	-
Changes of assumptions	2,985,149	-	2,985,149
Differences between expected and actual experience	2,732,087	-	2,732,087
Contributions - employer	-	831,825	(831,825)
Contributions - employee	-	1,701,351	(1,701,351)
Net investment income	-	1,939,447	(1,939,447)
Benefit payments, including refunds of employee contributions	(2,222,152)	(2,222,152)	-
Administrative expenses	-	(251,756)	251,756
Net Changes	<u>7,324,207</u>	<u>1,998,715</u>	<u>5,325,492</u>
Balance at June 30, 2019	<u>\$ 53,122,016</u>	<u>\$ 43,574,690</u>	<u>\$ 9,547,326</u>

Actuarial Methods and Significant Assumptions

The Plan retains an independent actuarial firm to conduct actuarial valuations of the pension plan to monitor the Plan's funding status and to establish the contribution rate requirements for the pension plan. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events into the future. Examples include Plan experience differing from that anticipated by the economic or demographic assumptions, changes in economic or demographic assumptions, increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the Plan's funded status), and changes in Plan provisions or applicable law. Actuarially determined amounts are subject to continual review or modification as actual results are compared with past expectations and new estimates are made about the future. Projections of benefits for financial reporting purposes are based on the substantive plan (the Plan as understood by the employers and Plan members) and include the types of benefits provided at the time of each

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS (Continued)

Actuarial Methods and Significant Assumptions (Continued)

valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The total pension liability was determined by an actuarial valuation as of July 1, 2018, using the following actuarial assumptions applied to all prior periods included in the measurement in accordance with the requirements of GASB Statement No. 67.

The total pension liability for the pension plan was determined by an actuarial valuation as of July 1, 2018, and accepted actuarial procedures were applied to roll-forward the total pension liability to June 30, 2019. Key methods and assumptions used in the latest actuarial valuations as of July 1, 2018, are presented below:

Valuation Date	July 1, 2018
Measurement Date	June 30, 2019
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level-Dollar Projected Payroll
Remaining Amortization Period	20-year Amortization of Unfunded Liability, plus Normal Cost with interest and administrative expense, less expected Employee Contributions
Asset Valuation Method	Smoothed asset value, with differences between actual and expected earnings recognized over a 5 year period, subject to an 80% - 120% coordinator around market value

Actuarial Assumptions:

Discount Rate	6.00% (net of administrative expense)
Projected Salary Increases	2.75%
Salary Growth	2.75%
Mortality	Pub-2010 amount-weighted tables for General employees of all income levels, projected using improvement scale MP-2019 from 2010.

Changes in Assumptions and Methods Since the Prior Valuation

- 1) Lump sum conversion rate was updated from 5.00% to 4.00%.
- 2) Termination assumptions for actives who are accruing benefits were updated to reflect recent experience. Prior rates were based on age only and started at 65% for those under age 30, 60% for those age 30-49 and 50% for those age 50-64.
- 3) Base mortality assumptions were updated to reflect the most recent public mortality table, from RP-2006 and CalPERS 2017 Experience Study to Pub-2010 amount-weighted for General employees.
- 4) Mortality improvement scale was updated from MP-2018 to MP-2019.
- 5) Actuarial increases for retirees currently beyond normal retirement age are now directly valued through benefit adjustments determined by County. Previously this was estimated through a \$200,000 load on liability.

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS (Continued)

Asset Allocation Policy and Expected Long-Term Rate of Return by Asset Class

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Arithmetic Long-Term Expected Real Rate of Return</u>
Global Equity	70.00%	4.80%
Fixed Income	28.88%	1.00%
Inflation Assets	0.00%	0.77%
Private Equity	0.00%	6.30%
Real Estate	0.00%	3.75%
Liquidity	1.12%	0.00%
Total	100.00%	

Discount Rate

The discount rate used to measure the total pension liability was 6.00%. The projected cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and the County contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rates. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Plan as of June 30, 2019, calculated using the discount rate of 6.0%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.0%) or one percentage point higher (7.0%) than the current rate:

	<u>1% Decrease (5.0%)</u>	<u>Current Discount Rate (6.0%)</u>	<u>1% Increase (7.0%)</u>
Total Pension Liability	\$ 62,078,659	\$ 53,122,016	\$ 46,121,113
Pension Plan Fiduciary Net Position	43,574,690	43,574,690	43,574,690
Net Pension Liability Asset	<u>\$ 18,503,969</u>	<u>\$ 9,547,326</u>	<u>\$ 2,546,423</u>
Fiduciary Net Position as a Percentage of the Total Pension Liability	70.2%	82.0%	94.5%

NOTE 6 – NET PENSION LIABILITY AND SIGNIFICANT ASSUMPTIONS (Continued)

Money-Weighted Rate of Return

For the year ended June 30, 2019, the annual money-weighted rate of return on investments, net of investment expense, was 9.66%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

NOTE 7 – SUBSEQUENT EVENTS

The Plan has evaluated subsequent events through February 19, 2021, the date on which the financial statements were available to be issued. There are no pending subsequent events noted.

REQUIRED SUPPLEMENTARY INFORMATION

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
SCHEDULES OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED JUNE 30, 2019**

Measurement Period	June 30, 2019*	June 30, 2018*	June 30, 2017*	June 30, 2016*	June 30, 2015*	June 30, 2014*
Total Pension Liability						
Service cost	\$ 1,082,026	\$ 1,299,918	\$ 1,913,998	\$ 1,717,422	\$ 1,511,755	\$ 1,556,594
Interest (includes interest on service cost)	2,747,097	2,547,913	2,358,408	2,186,254	1,983,322	1,800,053
Differences between expected and actual experience	2,732,087	1,620,937	1,456,980	1,524,469	795,023	1,146,168
Changes of assumptions	2,985,149	39,510	(746,218)	(594,082)	2,939,020	-
Benefit payments, including refunds of employee contributions	<u>(2,222,152)</u>	<u>(1,726,399)</u>	<u>(1,757,166)</u>	<u>(1,506,614)</u>	<u>(1,511,284)</u>	<u>(1,761,676)</u>
Net Change in Total Pension Liability	7,324,207	3,781,879	3,226,002	3,327,449	5,717,836	2,741,139
Total Pension Liability - Beginning	<u>45,797,809</u>	<u>42,015,930</u>	<u>38,789,928</u>	<u>35,462,479</u>	<u>29,744,643</u>	<u>27,003,504</u>
Total Pension Liability - Ending (a)	<u>\$ 53,122,016</u>	<u>\$ 45,797,809</u>	<u>\$ 42,015,930</u>	<u>\$ 38,789,928</u>	<u>\$ 35,462,479</u>	<u>\$ 29,744,643</u>
Fiduciary Net Position						
Contributions - employer	\$ 831,825	\$ 815,531	\$ 1,341,340	\$ 667,952	\$ 606,694	\$ 955,554
Contributions - employee	1,701,351	1,632,926	1,674,410	1,399,254	1,266,962	1,394,450
Net investment income (loss)	1,939,447	3,647,940	4,288,900	(116,967)	131,206	4,437,066
Benefit payments, including refunds of employee contributions	(2,222,152)	(1,726,399)	(1,757,166)	(1,506,614)	(1,511,284)	(1,761,676)
Administrative expenses	<u>(251,756)</u>	<u>(347,081)</u>	<u>(127,973)</u>	<u>(188,656)</u>	<u>(217,041)</u>	<u>(227,581)</u>
Net Change in Fiduciary Net Position	1,998,715	4,022,617	5,419,511	254,969	276,537	4,797,813
Fiduciary Net Position - Beginning	<u>41,575,975</u>	<u>37,553,358</u>	<u>32,133,847</u>	<u>31,878,878</u>	<u>31,602,341</u>	<u>26,804,528</u>
Fiduciary Net Position - Ending (b)	<u>\$ 43,574,690</u>	<u>\$ 41,575,975</u>	<u>\$ 37,553,358</u>	<u>\$ 32,133,847</u>	<u>\$ 31,878,878</u>	<u>\$ 31,602,341</u>
Net Pension Liability (Asset) (a)-(b)	<u>\$ 9,547,326</u>	<u>\$ 4,221,834</u>	<u>\$ 4,462,572</u>	<u>\$ 6,656,081</u>	<u>\$ 3,583,601</u>	<u>\$ (1,857,698)</u>
Fiduciary Net Position as a Percentage of the Total Pension Liability	82.03%	90.78%	89.38%	82.84%	89.89%	106.25%
Covered Payroll	\$ 32,096,397	\$ 29,381,080	\$ 34,610,720	\$ 41,918,375	\$ 23,120,653	\$ 29,516,733
Net Pension Liability (Asset) as a Percentage of Covered Payroll	29.75%	14.37%	12.89%	15.88%	15.50%	-6.29%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See accompanying notes to the required supplementary information.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
SCHEDULES OF CONTRIBUTIONS
FOR THE YEAR ENDED JUNE 30, 2019**

Measurement Period	<u>2019*</u>	<u>2018*</u>	<u>2017*</u>	<u>2016*</u>	<u>2015*</u>	<u>2014*</u>
Actuarially Determined Contributions	\$ 610,522	\$ 656,930	\$ 727,119	\$ 122,127	\$ 252,273	\$ 334,728
Contributions in Relation to the Actuarially Determined Contributions	<u>831,825</u>	<u>815,531</u>	<u>1,341,340</u>	<u>667,952</u>	<u>606,694</u>	<u>955,554</u>
Contribution Deficiency / (Excess)	<u>\$ (221,303)</u>	<u>\$ (158,601)</u>	<u>\$ (614,221)</u>	<u>\$ (545,825)</u>	<u>\$ (354,421)</u>	<u>\$ (620,826)</u>
Covered Payroll	\$ 50,109,940	\$ 43,544,693	\$ 44,650,933	\$ 41,747,000	\$ 37,918,375	\$ 29,516,733
Contributions as a Percentage of Covered Payroll	1.66%	1.87%	3.00%	1.60%	1.60%	3.24%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See accompanying notes to the required supplementary information.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
SCHEDULES OF INVESTMENT RETURNS
FOR THE YEAR ENDED JUNE 30, 2019**

	<u>June 30, 2020*</u>	<u>June 30, 2019*</u>	<u>June 30, 2018*</u>	<u>June 30, 2017*</u>	<u>June 30, 2016*</u>	<u>June 30, 2015*</u>
Annual Money-Weighted Rate of Return, Net of Investment Expense	4.66%	9.66%	13.12%	-0.36%	0.41%	16.50%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested. It is calculated by finding the rate of return that will set the present values of all cash flows and terminal values equal to the value of the initial investment. The money-weighted rate of return is equivalent to the internal rate of return (IRR).

See accompanying notes to the required supplementary information.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES' 401(a) RETIREMENT PLAN
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2019**

NOTE 1 – KEY METHODS AND ASSUMPTIONS USED TO DETERMINE CONTRIBUTION RATES

The following actuarial methods and assumptions were used to determine contribution rates in the Schedule of Contributions:

Valuation Date	July 1, 2018
Measurement Date	June 30, 2019
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level-Dollar Projected Payroll
Remaining Amortization Period	20-year Amortization of Unfunded Liability, plus Normal Cost with interest and administrative expense, less expected Employee Contributions
Asset Valuation Method	Smoothed asset value, with differences between actual and expected earnings recognized over a 5 year period, subject to an 80% - 120% corridor around market value

Actuarial Assumptions:

Discount Rate	6.00% (net of administrative expense)
Projected Salary Increases	2.75%
Salary Growth	2.75%
Mortality	Pub-2010 amount-weighted tables for General employees of all income levels, projected using improvement scale MP-2019 from 2010.

A complete description of the methods and assumptions used to determine contribution rates for the year ending June 30, 2019, can be found in the July 1, 2018 actuarial valuation report.

NOTE 2 – CHANGES OF ASSUMPTIONS

Changes in Assumptions and Methods Since the Prior Valuation

- 1) Lump sum conversion rate was updated from 5.00% to 4.00%.
- 2) Termination assumptions for actives who are accruing benefits were updated to reflect recent experience. Prior rates were based on age only and started at 65% for those under age 30, 60% for those age 30-49 and 50% for those age 50-64.
- 3) Base mortality assumptions were updated to reflect the most recent public mortality table, from RP-2006 and CalPERS 2017 Experience Study to Pub-2010 amount-weighted for General employees.
- 4) Mortality improvement scale was updated from MP-2018 to MP-2019.
- 5) Actuarial increases for retirees currently beyond normal retirement age are now directly valued through benefit adjustments determined by County. Previously this was estimated through a \$200,000 load on liability.

**COUNTY OF RIVERSIDE
PART-TIME AND TEMPORARY EMPLOYEES'
401(a) RETIREMENT PLAN**

INTERNAL CONTROL REPORT

JUNE 30, 2019



BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Board of Supervisors
County of Riverside, California

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We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the County of Riverside (the County) Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Plan's basic financial statements and have issued our report thereon dated February 19, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Plan's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Plan's internal control. Accordingly, we do not express an opinion on the effectiveness of the Plan's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal controls, described in the accompanying schedule of findings and questioned costs, that we consider to be a significant deficiency. See Finding 2019-001.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Plan's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Plan's Response to Findings

The Plan's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Plan's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Plan's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Plan's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Restriction on Use

This communication is intended solely for the information and use of management, the Board of Supervisors, and others within the Plan, and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
February 19, 2021

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2019**

Finding 2019-001 Retired Member Finding

Condition:

During our testing of retired members, we noted one (1) of the forty (40) samples tested did not reflect the actuarial increases to their benefits from the date accruals ceased to their late retirement date. This member's monthly benefit should have been increased in July 2014 by \$53.15. Upon bringing this to Management's attention, it was actuarially determined that this error resulted in the member being underpaid \$4,974.67. The correction was made effective November 1, 2020 and the Plan distributed a one-time makeup payment consisting of seventy-seven (77) retroactive payments of \$53.15 from June 1, 2014 through October 1, 2020 with interest to November 1, 2020. Interest is based on the Plan's interest rate of 6.0%. Going forward, this member's monthly annuity payment will increase.

Criteria:

Summary Plan Description effective July 2013 states that mandatory distributions begin no later than April 1 following the calendar year you reach 70 ½, or the calendar year you actually retire, whichever is later.

Cause of Condition:

Lack of controls over reviewing and ensuring the mandatory distribution is ensured for members over 70 ½ begin in a timely manner.

Effect of Condition:

This could potentially create an issue of underpaid benefit payments. If there is no actuarial increase to the benefit, the member's benefit is underpaid and will require makeup payments at the Plan's interest rate.

Recommendation:

We recommend that management implement an annual review to ensure all required actuarial increases are calculated and paid in a timely manner.

Management Response:

Management agrees with the Auditor's finding for the 2019 internal control audit. Management has implemented the recommendation for the calculation of benefits payable to a participant who retires after the Plan's Normal Retirement Date (NRD), which is age 65. Prior to distribution of any payments, a 401(a) Retirement Plan Review Checklist is completed for all participants who work past the Normal Retirement Age of 65. Based on existing plan rules and current legislation, an enhanced benefit calculation is performed under actuary methodology and guidelines to ensure accurate benefits are paid to eligible participants.

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PUBLIC
ACCOUNTANTS

BROWN ARMSTRONG

Certified Public Accountants

To the Honorable Board of Supervisors
County of Riverside, California

We have audited the financial statements of the County of Riverside (the County) Part-Time and Temporary Employees' 401(a) Retirement Plan (the Plan) for the year ended June 30, 2019, and have issued our report thereon dated February 19, 2021. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 20, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Plan are described in Note 2 to the financial statements. The Plan adopted Governmental Accounting Standards Board (GASB) Statement No. 83, *Certain Asset Retirement Obligations*, and GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, during the year 2019. We noted no transactions entered into by the Plan during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimates of the fair value of investments and the money-weighted rate of return are based on quoted prices as of the statement of fiduciary net position date for those securities. We evaluated the key factors and assumptions used to develop the estimates of the fair value of investments and money-weighted rate of return in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimates of the contribution amounts and net pension liability are based on an actuarially-presumed interest rate and assumptions recommended by an independent actuary which were adopted by the County's Board of Supervisors. They involve estimates of the values of reported amounts and probabilities about the occurrence of future events, as detailed in Note 5, Contributions Required and Contributions Made, and Note 6, Net Pension Liability and Significant Assumptions.

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We evaluated the key factors and assumptions used to develop the estimates of the contribution amounts and net pension liability in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosures of cash and investments, in Notes 3 and 4 to the financial statements, were derived by various methods as detailed in the notes.

The disclosures related to the funding policies, funding status, progress, and actuarial methods and assumptions in Note 6, Net Pension Liability and Significant Assumptions, were derived from actuarial valuations, which involve estimates of the value of reported amounts and probabilities about the occurrence of the future events far into the future.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We detected no such misstatements during our audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 19, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Plan's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Plan's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Schedule of Changes in Net Pension Liability and Related Ratios, Schedule of Contributions, and Schedule of Investment Returns, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This information is intended solely for the information and use of the Board of Supervisors and management of the Plan and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
February 19, 2021